

**Ministry of the Solicitor General**

Public Safety Division  
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**Ministère du Solliciteur général**

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**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** **New Process for Ordering Appearance Notice (Form 9)**

<b>DATE OF ISSUE:</b>	<b>May 27, 2020</b>
<b>CLASSIFICATION:</b>	<b>For Action</b>
<b>RETENTION:</b>	<b>Indefinite</b>
<b>INDEX NO.:</b>	<b>20-0080</b>
<b>PRIORITY:</b>	<b>Normal</b>

Further to All Chiefs Memo 20-0063, please find attached a communication from the Ministry of the Attorney General regarding Appearance Notice (Form 9) orders.

Please review the attached memo from Assistant Deputy Attorney General Sheila Bristo, including supporting documentation, which provides details on the new process to order the Appearance Notice (Form 9) from Ontario Shared Services.

If you require further information, please contact Mike Rottman, Forms Specialist, at [mike.rottman@ontario.ca](mailto:mike.rottman@ontario.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "R. Stubbings".

Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

Attachments