



**CITY OF HAMILTON**  
**CORPORATE SERVICES DEPARTMENT**  
**Financial Planning, Administration and Policy Division**

<b>TO:</b>	Chair and Members General Issues Committee
<b>COMMITTEE DATE:</b>	June 15, 2020
<b>SUBJECT/REPORT NO:</b>	Public Works - Capital Projects Status Report as of December 31, 2019 (FCS19077(b)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Tran Trang (905) 546-2424 Ext. 4371 Duncan Robertson (905) 546-2424 Ext. 4744
<b>SUBMITTED BY:</b>	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

- (a) That the Capital Projects Status Report, Public Works Tax Supported Projects, as of December 31, 2019, attached as Appendix “A” to Report FCS19077(b), be received;
- (b) That the Capital Projects Status Report, Public Works Rate Supported Projects, as of December 31, 2019, attached as Appendix “B” to Report FCS19077(b), be received.

**EXECUTIVE SUMMARY**

Report FCS19077(b) presents the status of open capital projects for the Public Works Tax and Rate Supported Capital Budget and is based on forecasted and committed expenditures to December 31, 2019.

Appendix “A” to Report FCS19077(b) reflects the status of open Public Works Tax Supported projects totalling \$1.1 B of which \$802.6 M or 76.0% is spent or committed as of December 31, 2019.

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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Appendix “B” to Report FCS19077(b) reflects the status of open Public Works Rate Supported projects totalling \$1.0 B of which \$790.4 M or 77.7% is spent or committed as of December 31, 2019.

Table 1 shows project completion percentage over the last four years:

**Table 1  
Percentage of Completion Comparison  
as of December 31**

	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Tax Supported Program	76.0%	75.4%	77.5%	81.3%
Rate Supported Program	77.7%	78.3%	77.4%	76.6%

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: N/A

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

The Capital Status and Capital Project Closing reports are submitted to City Council three times a year as of June 30, September 30 and December 31.

On May 14, 2014, Council approved changes to the City’s Capital Project Monitoring Policy (Report FCS14031). Previously, staff reported on the status of the Capital Work-in-Progress projects to their respective Standing Committees. The amended Policy has staff submit the Status of the Capital Work-in-Progress projects to the Capital Projects Work-in-Progress Sub-Committee. As a result of social distancing restrictions, the Capital Projects Work-in-Progress Sub-Committee meeting on May 26, 2020 was cancelled. To fulfil the requirements of the Capital Projects’ Monitoring Policy, Report FCS19077(b) has been submitted for review by the General Issues Committee.

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Previously, on December 14, 2011, Council approved Report FCS11073(a) which directed staff to review the Capital Projects Status and Closing process and that a process where departments report to their respective Standing Committees on the status of the Capital Work-in-Progress projects be implemented. Finance staff finalized a procedure and provided departments with templates to commence Standing Committee reporting for the June 30, 2013 reporting period. Reports are brought forth to Standing Committees three times per reporting year, as of June 30, September 30 and December 31. This allows Standing Committees to review the status of a fewer number of projects, in greater detail, applicable to their area of oversight.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Report FCS19077(b) meets the requirements of the Capital Project Monitoring Policy and Capital Projects Closing Policy including:

- That a Capital Projects Status report be submitted to Capital Projects Work-in-Progress Sub-Committee three times a year as of June 30, September 30 and December 31.

**RELEVANT CONSULTATION**

All Capital Project managers within Public Works have been consulted on the status of their projects.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

Council approved that capital projects are reviewed in accordance with the City's approved Capital Projects' Monitoring Policy (Report FCS14031). For each variance report, staff determines if projects can be closed and also monitors financial activity to ensure that Council is aware of any capital projects which deviate significantly from approved budgeted amounts.

The purpose of the Capital Projects Status Report is to provide a framework to ensure clarity, transparency and accountability over Capital Projects by placing staff accountable for mitigating cost overruns, ensuring that Capital Projects are completed in a timely matter and encouraging detailed, accurate and consistent reporting on the status and timely closure of Capital Projects.

The financial information in Report FCS19077(b) is based on expenditures and commitments to December 31, 2019.

## **ALTERNATIVES FOR CONSIDERATION**

Not applicable.

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

### **Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

### **Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report FCS19077(b) – Capital Projects Status Report – Public Works – Tax Supported Projects as of December 31, 2019

Appendix “B” to Report FCS19077(b) – Capital Projects Status Report – Public Works – Rate Supported Projects as of December 31, 2019

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