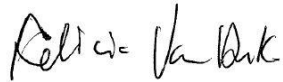




# CITIZEN COMMITTEE REPORT

<b>To:</b>	Chair and Members Public Works Committee	
<b>From:</b>	Felicia Van Dyk (Chair) Keep Hamilton Clean & Green Committee	 (to be signed by the Chair)
<b>Date:</b>	June 17, 2020	
<b>Re:</b>	Keep Hamilton Clean & Green Committee Terms of Reference	

## Recommendation:

That the Keep Hamilton Clean & Green Committee Terms of Reference, attached as Appendix "A", be approved.

## Background:

The Keep Hamilton Clean & Green Committee Terms of Reference was previously amended in 2013. Since that time the Committee's membership has shifted to include more citizen members with an interest in a broad range of environmental issues but fewer stakeholders from the business sector. In addition, the Committee's activities and topics of discussion have expanded to include greater opportunities to promote environmental sustainability and stewardship in unique and engaging ways.

## Analysis/Rationale:

The following updates and changes were made to the Terms of Reference:

- References to the Committee name were changed to "KHCG Committee" to reflect current acronym usage.
- The Committee statement of purpose now includes the Committee's role to directly participate in promoting environmental sustainability and stewardship as well as engaging individuals.

- References to “our Hamilton community environments” were changed to “natural and built environments” to better define and clarify the Committee’s areas of focus.
- The list of Committee Roles and Responsibilities was expanded to include programs introduced since 2013, such as the Clean & Green Neighbourhood Grants program, and include environmental stewardship as a focus area in addition to litter, illegal dumping, graffiti and beautification, as expressed in the Clean & Green Hamilton Strategy.
- Membership was changed to better reflect the Committee’s current composition and Clerks recruiting process:
  - The maximum number of citizen members increased from five to seven with an added emphasis on achieving more diverse backgrounds and experiences among citizen members.
  - Business community representation was streamlined to include one representative from the BIA Advisory Committee and one representative from the Chamber of Commerce.
  - The role and expectations for youth representatives was clarified to support recruitment of youth representatives.
  - Six non-voting membership positions were added to provide opportunity for representatives from the Environmental sector and Industrial, Commercial and Institutional (IC&I) sector to participate in Committee discussions and advise on decision making.
- Staff roles and participation was clarified to indicate how staff will provide information and support to the Committee to assist in decision making or support the implementation of initiatives.

The changes made emphasize the importance of the environmental stewardship components of the Clean & Green Hamilton Strategy and demonstrate the Committee’s understanding that citizen efforts to address litter, illegal dumping and graffiti or encourage beautification can be completed in a way that addresses or mitigates the impacts of climate change.

## **Appendices:**

### **Appendix A – Keep Hamilton Clean and Green Committee Terms of Reference**