




Hamilton

INFORMATION REPORT

TO:	Chair and Members Public Works Committee
COMMITTEE DATE:	June 17, 2020
SUBJECT/REPORT NO:	HSR TransCab – In-House Bid Update (PW19071(a)) (Wards 5, 10 and 11) Outstanding Business List Item
WARD(S) AFFECTED:	Wards 5, 10 and 11
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SIGNATURE:	

COUNCIL DIRECTION

On August 16, 2019, Council approved Public Works Report, 19-011, Item #5, requesting that staff report back to the Public Works Committee with recommendations based on the results of both the in-house bid and external bids received in response to the RFT.

INFORMATION

The purpose of this report is to update the Public Works Committee on the tendering process, inclusive of the retention of a Fairness Monitor, respecting both in-house and external bid submissions from proponents seeking to provide TransCab services under contract with the City of Hamilton, and to advise the committee of the outcome of the contract award.

In October 2019 staff retained the services of p1 Consulting to act as a Fairness Monitor throughout the tendering process up to and including the time of award in December 2019.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: HSR TransCab – In-House Bid Update (PW19071(a)) (Wards 5, 10 and 11) – Page 2 of 2

In October 2019 the tender for TransCab services was posted as contract C11-35-19.

During the months of October and November 2019, the internal bid team met to prepare an in-house bid submission for the provision of the service. The internal bid team consisted of members of the Amalgamated Transit Union Executive and Transit team members who were not involved in the preparation of the RFT. In addition to assessing the anticipated capital cost of vehicles and proposed operator wages, the internal bid team assessed the feasibility, costs, and FTE requirements to provide internal dispatching support and, as an alternative, the use of an external on demand software solution to administer the service. Shortly after the RFT closed, the Amalgamated Transit Union informed their staff counterpart on the internal bid team that they were withdrawing from the tendering process and would not be submitting an in-house bid under this contract.

The posted tender closed on November 11, 2019 with six external bid submissions and no in-house bid submissions.

On December 11, 2019 the contract was awarded to Blue Line Transportation Ltd. in compliance with Procurement Policy #5.3. The bid proposal from Blue Line Transportation Ltd. provided the best cost per trip for each of the four service areas, amongst all bid submissions.

The scope of the new contract with Blue Line Transportation Ltd. will include improvements in data recording and sharing, in access to technology for trip booking, in resource availability during specific time periods, and reductions in wait times for customers.

Blue Line Transportation Ltd. began providing shared ride taxi (TransCab) service to the four prescribed areas in Glanbrook and Stoney Creek effective January 1, 2020.

Staff have been working closely with the new service provider through the transition period to ensure impacts to customers are minimized.

APPENDICES AND SCHEDULES ATTACHED

N/A