



Minutes

Hamilton Veterans Committee

Tuesday November 26, 2019

Room 264, 2ND floor, City Hall

Present: Ed Sculthorpe (Chair), Don Jackson (Vice-Chair), David Steckham, Michael Rehill, Steve Waldron, David Baldry, Bob Fyfe

Absent: Councillor L. Ferguson, Tibor Bocz, Councillor Johnson, Steve Waldron

Also present: Brydie Huffman, Staff Liaison, Terry Ryan, Tania Scibatta

1. CHANGES TO AGENDA

-

2. DECLARATION OF INTEREST

- No Changes

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 Hamilton Veterans Committee Meeting Minutes, dated October 22, 2019
(for approval)

- Approved – 1st by Bob Fyfe and 2nd by David Baldry

4. BUSINESS ARISING FROM THE MINUTES

- Terry Ryan has been confirmed as a Resource Member

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Remembrance Day: Staff Liaison Report

- Staff relayed information that Councillor Ferguson contacted her departmental Director Carrie Brooks-Joiner to voice complaints regarding the Ancaster service of Remembrance. Councillor's office has been involved with the planning but all coordination has been done in the past by a fulltime staff member from the events department which only has one staff member

- Councillor would like to have City staff responsible for the event
- HVC was given a breakdown of roles within the Tourism department from Director to current staff liaison position
- HVC stated that the official City of Hamilton service is held at Veterans Place in Gore Park, the rest are community-led services of Remembrance and are hosted by groups from the community such as cadets, legions, churches
- HVC members asked staff liaison who currently coordinates and pays for the services in communities. Liaison reported that currently she is only part-time in her position but is responsible for coordinating road closures, police duty requests, sound system rentals, musicians, honourariums, guest speakers, invitations, booking of facilities and media enquiries for all community-led and official City services on the same day (8)
- HVC suggested meeting with community leaders from the smaller services and letting them know they need to be more involved with the planning of Remembrance services in their ward as many of the tasks can be done at the community level and the HVC budget will still cover most costs but liaison is needed for the downtown services
- Suggested there be a manual created for community-led events/services of Remembrance and this be circulated to council
- Member suggested that perhaps HVC members are assigned as an advisor to the community led services

5.2 Remembrance Day: After Action Report

- Noted that if cadets wish to fire cannon, this needs to be confirmed with staff liaison
- HVC members requested better signage for the wreath laying lines – and a reminder to take wreath home at the end of the event. Would also be helpful to have an easel at the armouries
- HVC member needed to direct traffic at cenotaph during wreath laying
- Seating in VIP tent needs to be better organized
- Would be helpful if the MC provided civilian instructions (“we will now listen to ____ followed with a moment of silence)

5.3 Decoration Day

- Terry Ryan asked for an early Save the Date to solicit to cadets corps for Decoration Day in June
- HVC members agreed on the sum of \$300 as a band honourarium
- Mike Rehill will send list of hymns for service to Terry
- Cadets asked for better map of the cemetery from the park department
- A new signer will be needed for the service
- Staff liaison mentioned the Hamilton Military Museum is interested in partnering on an event for Decoration Day at their site across the street

6. NEW BUSINESS – HAMILTON VETERANS COMMITTEE

a. Dutch Liberation 75th Anniversary

- Staff liaison asked if the committee knew of any Dutch Veterans that might be attending the commemoration services overseas in spring 2020
- Staff have been contacted about attending services as a representative of Hamilton

7. ROUNDTABLE – Remaining HVC meeting dates for 2020

- Meeting dates will be confirmed in the new year
- Ed Sculthorpe, chair, will make the HVC annual presentation to the Emergency and Community Services committee meeting in council chambers on December 3rd

8. ADJOURNMENT:

Next Meeting: **Spring 2020**