



PUBLIC WORKS COMMITTEE REPORT 20-005

9:30 a.m.

Wednesday, July 8, 2020

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors J.P. Danko (Chair), S. Merulla (Vice-Chair), C. Collins, J. Farr, L. Ferguson, T. Jackson, N. Nann, E. Pauls, M. Pearson and A. VanderBeek

**Absent with
Regrets:** Councillor T. Whitehead – Personal

THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 20-005 AND RESPECTFULLY RECOMMENDS:

1. Consent Items (Item 5)

(a) That Consent Items 5.1 to 5.5 be received, as presented:

(i) **Residential Encroachments onto the Pipeline Trail Corridor (PW20040/PED20122) (Ward 4) (Item 5.1)**

That Report PW20040/PED20122, respecting Residential Encroachments onto the Pipeline Trail Corridor, be received.

(ii) **Biosolids Management Project - Woodward Wastewater Treatment Plant (PW11098(f)) (City Wide) (Item 5.2) - REVISED**

That Report PW11098(f), respecting the Biosolids Management Project - Woodward Wastewater Treatment Plant, be received.

(iii) **Woodward Upgrade Project Construction and Progress Update (PW20043) (City Wide) (Item 5.3)**

That Report PW20043, respecting Woodward Upgrade Project Construction and Progress Update, be received.

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**(iv) Sewer Use By-law Program 2019 Annual Update (PW20042)
(City Wide) (Item 5.4)**

That Report PW20042, respecting the Sewer Use By-law Program 2019 Annual Update, be received.

(v) 2019 Annual Energy Report (PW20024) (City Wide) (Item 5.5)

That Report PW20024, respecting the 2019 Annual Energy Report, be received.

2. Decorative Crosswalks (PW20041) (City Wide) (Item 8.1)

That the installation of decorative crosswalks be permitted in the City of Hamilton and be implemented as per the Decorative Crosswalk Guideline, attached to attached to Public Works Committee Report 20-005 as Appendix “A”.

3. Community Safety Zones (PW20045) (City Wide) (Item 8.2)

- (a) That the amendment of City of Hamilton By-law 01-215, being a by-law to Regulate Traffic (“City of Hamilton Traffic By-law”), to add the designation for community safety zones, attached to Report PW20045 as Appendix “A”, and which has been prepared in a form satisfactory to the City Solicitor be approved;
- (b) That the Community Safety Zone Selection Guideline, attached to Public Works Committee Report 20-005 as Appendix “B”, be received;
- (c) That the Mayor submit a letter to the Ministry of Transportation Ontario, on behalf of City Council, seeking legislative and regulatory amendments to allow municipalities to administer Automated Speed Enforcement and Red-Light Camera Enforcement programs through the Administrative Monetary Penalty system; and,
- (d) That staff report back to the Public Works Committee no later than Q4 2020 with an auxiliary list of potential Automated Speed Enforcement locations upon consultation with Ward Councillors.

4. Security Report on Theft and Vandalism Prevention in City-Owned Spaces (PW20046) (City Wide) (Item 8.4)

- (a) That Corporate Security be approved to deploy a Parks Security Patrol program under a 2-year pilot, to begin in the Spring of 2021;
- (b) That the operating costs associated with the Parks Security Patrol 2-year pilot program be referred to the 2021 operating budget deliberations; and,

- (c) That Corporate Security report back to the Public Works Committee, prior to the completion of the 2-year pilot, presenting the results of the program including the metrics used to measure the value, impacts and improvements as a result of the pilot program.

5. PRESTO Adoption (PW17033(e)) (City Wide) (Item 8.5)

- (a) That the Strategy For Legacy Paper Media Removal, be approved, as follows:

Product	Notice	Action	Marketing
Paper Monthly Passes	Provided August 2020 - 2 month	November 1, 2020 no paper passes	Provide literature with each pass sold advising of removal of paper pass and the benefits of PRESTO. Work with social agencies to implement the best solution for their client.
Paper Tickets and Day passes	Provided August 2020 - 3 months	November 1, 2020 no paper tickets or day passes at vendors	Promote the benefits of PRESTO to ticket users via web and social media, utilize vendor network to provide information. Day pass functionality will not be available on PRESTO.
Vendors	Provided August 2020 – 3 months	Remove all HSR paper media product from all vendor locations as of November 1, 2020	This change may be disruptive to the vendors business. Provide a 3 month notice period to allow for the adjustment.
Special Purpose Ticket	Provided August 2020 – 3 months	November 1, 2020 introduce special purpose ticket available at Customer Service Office located at Hunter GO Station for Social Agencies and to customers who are not connected with social agencies, limit of 2 tickets.	Advise agencies of the availability so they can continue to support clients. Work with agencies to determine the future functionality that will best suit their needs and work with PRESTO.

Product	Notice	Action	Marketing
		Tickets will remain until new functionality is available.	
Mobile e-ticketing	Projected release from PRESTO September 2020 – 2 months	November 1, 2020 PRESTO e-ticketing becomes available. Basic functionality is available, improvements will be available through a number of releases.	Campaign for customers to ensure understanding of what this product is and how it works. Mobile ticketing will allow customers to purchase one or two tickets at a time at the Council approved ticket prices without the need for a PRESTO card.

- (b) That the Golden Age fare policy consist of a one-time free PRESTO card and unlimited free transit in Hamilton to residents 80 years and older and the cost of the card be funded through current operating budget.

6. University/College Transit Pass Agreements (PW20022(a)) (City Wide) (Item 8.6)

- (a) That the General Manager of Public Works, or their designate, be authorized and directed to negotiate and execute on behalf of the City all necessary agreements and related documents to:
- (i) Either temporarily suspend the Transit Pass Agreements (the “UCTP Agreements”) between the City and: (a) McMaster University (re: Undergraduate students); (b) McMaster University (re: Graduate students); (c) Redeemer University College; and (d) Mohawk College; or prorate the UCTP fees in relation to the respective UCTP Agreements, according to the requirements of each individual school at the discretion of the General Manager of Public Works for a period of time to be determined by the General Manager of Public Works, all in a form acceptable to the City Solicitor;
 - (ii) Subsequently revive the UCTP Agreements, at the discretion of the General Manager of Public Works, all in a form acceptable to the City Solicitor;
 - (iii) Further suspend/revive the UCTP Agreements or prorate the UCTP fees, as required at the discretion of the General Manager of Public Works, all in a form acceptable to the City Solicitor;

- (b) That Appendix “A” attached to Report PW20022(a) remain confidential; and,
- (c) That the General Manager of Public Works, or their designate, be authorized and directed to issue appropriate refunds for the UCTP Agreements as they relate to payments made in advance for the 2019/2020 agreements.

7. City of Hamilton Water, Wastewater and Stormwater Master Plans Policy Paper (PW20048) (City Wide) (Item 8.7)

- (a) That each of the policy statements and implementation strategies contained in the City of Hamilton Water, Wastewater and Stormwater Master Plans Policy Summary Tables shown in Appendix “C” to Public Works Committee Report 20-005, be endorsed;
- (b) That the General Manager of Public Works, or their designate, be authorized and directed to adopt these statements as the guiding principles to identify servicing alternatives in the development of the City of Hamilton Water, Wastewater, and Stormwater Master Plans for the Lake Based Systems being developed under Growth Related Integrated Development Strategy 2; and,
- (c) That the General Manager of Public Works, or their designate, be authorized and directed to report to the Public Works Committee upon completion of the Water, Wastewater and Stormwater Master Plans, outlining any changes or additions to the policy statements resulting from public or key stakeholders’ consultations.

8. Installation of Speed Cushions on Eleanor Avenue, Hamilton, between Dulgaren Street and Eaglewood Drive (Ward 6) (Item 9.1)

WHEREAS, residents are requesting the installation of traffic calming measures along Eleanor Avenue, via petition to address roadway safety concerns as a result of speeding and cut-through traffic;

THEREFORE, BE IT RESOLVED:

- (a) That staff be authorized and directed to install up to three speed cushions on Eleanor Avenue, Hamilton, between Dulgaren Street and Eaglewood Drive, in 2020, at a total cost not to exceed \$20,000, to be funded from the Ward 6 Capital Reinvestment Account (3301909600); and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents with such terms and conditions in a form satisfactory to the City Solicitor.

9. Installation of Speed Cushions on Acadia Drive, Hamilton, between Upper Sherman Avenue and Upper Wentworth Street, and between Rymal Road East and Stone Church Road East (Ward 7) (Item 9.2)

WHEREAS, residents are requesting the installation of traffic calming measures along Acadia Drive to address roadway safety concerns as a result of speeding and cut-through traffic;

THEREFORE, BE IT RESOLVED:

- (a) That staff be authorized and directed to install seven speed cushions on Acadia Drive, Hamilton, between Upper Sherman Avenue and Upper Wentworth Street, and between Rymal Road East and Stone Church Road East, in 2020, at a total cost not to exceed \$50,500, to be funded from the Ward 7 Area Rating Capital Reserve Fund (108057); and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents with such terms and conditions in a form satisfactory to the City Solicitor.

10. Permanent Bump-Out Installation at Wellington Street North and Barton Street East (Ward 2) (Added Item 9.3)

WHEREAS, Report PED19187 On Street Parking Permits – Wellington Street North recommending changes to on-street parking regulations on Wellington Street North from Barton Street East to Robert Street was approved by Council on November 27, 2019;

WHEREAS, the November 27, 2019 report identified the need for a bump-out to be installed at on the South/West corner of Wellington Street North and Barton Street East to delineate the parking lane; and,

WHEREAS, staff have completed a design for the bump-out and recommend a permanent installation at an estimated cost of \$30,000 which is preferable to a temporary solution using bollards;

THEREFORE, BE IT RESOLVED:

- (a) That the estimated cost of \$30,000 to construct a permanent bump-out at Wellington Street North and Barton Street East be funded from Ward 2 Special Capital Re-Investment Reserve Account (108052); and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

11. Hunter Street West Bike Lane Enhancements (Ward 2) (Added Item 9.4)

WHEREAS, the existing bi-directional cycle track on Hunter Street West between MacNab Street South and Queen Street South is delineated by signs and pavement markings only and lacks physical separation from motor vehicle traffic; and,

WHEREAS, Report PED20100/PW20034, respecting COVID-19 Recovery Phase Mobility Plan, was approved by Council on June 24, 2020 (see Item 10 of Public Works Committee Report 20-004) and recommended improvements to the City's existing cycling network including increased physical separation;

THEREFORE, BE IT RESOLVED:

- (a) That the estimated cost of \$40,000 to install concrete curbs and bollards on Hunter Street West between MacNab Street South and Queen Street South be funded from Ward 2 Special Capital Re-Investment Reserve Account (108052); and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

4. COMMUNICATIONS (Item 4)

- 4.1 Correspondence from Caroline Mulroney, Minister of Transportation, respecting Financial Assistance to Support Enhanced Cleaning of Public Transit Systems

Recommendation: Be received and referred to the General Manager of Public Works for appropriate action.

5. CONSENT ITEMS (Item 5)

- 5.2 Biosolids Management Project - Woodward Wastewater Treatment Plant (PW11098(f)) (City Wide) - **REVISED**

6. WRITTEN DELEGATIONS (Item 6)

- 6.1 Written Delegation from Garrett Blair and Wendy Rolfe, Mohawk Students' Association, respecting Item 8.6 - University/College Transit Pass Agreements (PW20022(a))
Recommendation: Be received and referred to the consideration of Item 8.6.

10. NOTICES OF MOTION (Item 10)

- 10.1 Permanent Bump-Out Installation at Wellington Street North and Barton Street East (Ward 2)
- 10.2 Hunter Street West Bike Lane Enhancements (Ward 2)

The agenda for the July 8, 2020 Public Works Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 3)

(i) June 17, 2020 (Item 3.1)

The Minutes of the June 17, 2020 meeting of the Public Works Committee were approved, as presented.

(d) COMMUNICATIONS (Item 4)

(i) Correspondence from Caroline Mulroney, Minister of Transportation, respecting Financial Assistance to Support Enhanced Cleaning of Public Transit Systems (Added Item 4.1)

The correspondence from Caroline Mulroney, Minister of Transportation, respecting Financial Assistance to Support Enhanced Cleaning of Public Transit Systems, was received and referred to the General Manager of Public Works for appropriate action.

(e) WRITTEN DELEGATIONS (Item 6)

(i) Written Delegation from Garrett Blair and Wendy Rolfe, Mohawk Students' Association, respecting Item 8.6 - University/College Transit Pass Agreements (PW20022(a)) (Added Item 6.1)

The Written Delegation from Garrett Blair and Wendy Rolfe, Mohawk Students' Association, respecting Item 8.6 - University/College Transit

Pass Agreements (PW20022(a)), was received and referred to the consideration of Item 8.6.

(f) DISCUSSION ITEMS (Item 8)

(i) Community Safety Zones (PW20045) (City Wide) (Item 8.2)

Report PW20045, respecting Community Safety Zones, was **amended** by adding recommendation (d), as follows:

(d) *That staff report back to the Public Works Committee no later than Q4 2020 with an auxiliary list of potential Automated Speed Enforcement locations upon consultation with Ward Councillors.*

For further disposition of this matter, refer to Item 3.

(ii) Traffic Calming Management Policy (PW20044) (City Wide) (Item 8.3)

Report PW20044, respecting a Traffic Calming Management Policy, was DEFERRED to a future Public Works Committee meeting to allow staff the opportunity to meet with Ward Councillors and review their concerns.

The Public Works Committee was recessed at 1:00 p.m.

The Public Works Committee reconvened at 1:36 p.m.

(g) NOTICES OF MOTION (Item 10)

(i) Permanent Bump-Out Installation at Wellington Street North and Barton Street East (Ward 2) (Added Item 10.1)

The Rules of Order were waived to allow for the introduction of a Motion respecting a Permanent Bump-Out Installation at Wellington Street North and Barton Street East (Ward 2).

For further disposition of this matter, refer to Item 10.

(ii) Hunter Street West Bike Lane Enhancements (Ward 2) (Added Item 10.2)

The Rules of Order were waived to allow for the introduction of a Motion respecting Hunter Street West Bike Lane Enhancements (Ward 2).

For further disposition of this matter, refer to Item 11.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

The following amendments to the Public Works Committee's Outstanding Business List, were approved:

(a) Items Considered Complete and Needing to be Removed:

- (i) Graffiti Management Strategy**
Recommendation (g) addressed as Item 8.4 on today's agenda – Report PW20046.
Recommendation (h) addressed as Item 1 of Public Works Committee Report 19-009 – Report PW19050, Appendix "D".
Item on OBL: AAZ
- (ii) PRESTO Operating Agreement**
Addressed as Item 8.5 on today's agenda – Report PW17033(e)
Item on OBL: N
- (iii) Theft and Vandalism Prevention in City-Owned Public Spaces**
Addressed as Item 8.4 on today's agenda – Report PW20046
Item on OBL: AAH

(b) Items Requiring a New Due Date:

- (i) Minimum Maintenance Standards Changes**
Item on OBL: AC
Current Due Date: Q3 2020
Proposed New Due Date: October 5, 2020
- (ii) Operations and Maintenance of the Central Composting Facility**
Item on OBL: AV
Current Due Date: August 12, 2020
Proposed New Due Date: October 19, 2020
- (iii) Review of Cycle Hamilton Recommendations Respecting the Cannon Street Resurfacing Project**
Item on OBL: AAD
Current Due Date: July 2020
Proposed New Due Date: August 12, 2020

- (iv) Airport Employment Growth District (AEGD) Servicing Update
Item on OBL: AAI
Current Due Date: June 2020
Proposed New Due Date: September 11, 2020
- (v) Standardization of Enterprise Asset Management Systems
Item on OBL: AAV
Current Due Date: June 15, 2020
Proposed New Due Date: June 2024
- (vi) Management of the Aviary at 85 Oak Knoll Drive
Item on OBL: AAY
Current Due Date: Q2 2020
Proposed New Due Date: August 12, 2020

(i) PRIVATE AND CONFIDENTIAL (Item 12)

Committee determined that discussion of Item 12.1 was not required in Closed Session, so the item was addressed in Open Session, as follows:

(i) Appendix "A" to Report PW20022(a), University/College Transit Pass Agreements (City Wide) (Item 12.1)

For further disposition of this matter, refer to Item 6.

(j) ADJOURNMENT (Item 13)

There being no further business, the Public Works Committee was adjourned at 2:37 p.m.

Respectfully submitted,

Councillor J.P. Danko
Chair, Public Works Committee

Alicia Davenport
Legislative Coordinator
Office of the City Clerk