



Hamilton

**MINUTES
WASTE MANAGEMENT ADVISORY COMMITTEE**

Monday February 3, 2020

9:30 a.m.

Room 264, 2nd Floor

City Hall

71 Main Street West, Hamilton

Present: Chair: Councillor Maria Pearson
Vice-Chair: Councillor John-Paul Danko
Members: Councillor Nrinder Nann
Kevin Hunt
Lynda Lukasik
Secretary: Hayley Court-Znottka

Also Present: Craig Murdoch, Director of Environmental Services
Angela Storey, Manager of Business Programs
Catherine McCausland, Manager of Recycling & Waste Disposal
Rob Conley, Senior Project Manager, Landfills
Ryan Kent, Senior Project Manager, Waste Planning
Raffaella Morello, Senior Project Manager, Waste Planning
Glenn Watt, Project Manager, Waste Collections
Mike Stelmach, Project Manager, Contract Operations

1. APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2020

(Lukasik/Nann)

- (a) That Councillor Pearson be appointed as Chair of the Waste Management Advisory Committee for 2020; and,
- (b) That Councillor Danko be appointed as Vice-Chair of the Waste Management Advisory Committee for 2020.

CARRIED

2. CHANGES TO THE AGENDA

There were no changes to the agenda.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 November 28, 2019

(Danko/Pearson)

That the Minutes of the November 28, 2019 meeting of the Waste Management Advisory Committee be approved, as presented.

CARRIED

5. DELEGATION REQUESTS

6. CONSENT ITEMS

**(i) 2012 Solid Waste Management Master Plan Status of Objectives
(Item 6.1)**

Staff reviewed the status of the 2012 Solid Waste Management Master Plan Recommendations.

7. PRESENTATIONS

8. DISCUSSION ITEMS

(i) 2020 Waste System Contract Planning (Item 8.1)

(a) Material Recycling Facility Request for Proposals

The Award of Request for Proposals C11-12-19, Operations and Maintenance of the Material Recycling Facility report is included as a Discussion Item on the February 5, 2020 General Issues Committee agenda. The appendices of the report will be discussed in-camera.

(b) Waste Collections Request for Proposals

The Waste Collections Request for Proposals was released on December 23, 2019 and will close on February 14, 2020. RFP C11-55-19 will maintain the current level of service, with the exception of the removal of Leaf and Yard Waste collection during the winter.

Staff will prepare a Recommendation Report for Public Works Committee in Q2 2020.

(c) Central Composting Facility Request for Proposals

The current contract for the operations and maintenance of the Central Composting Facility will expire on December 31, 2020. Staff are currently developing the Request for Proposals (RFP) and are anticipating it to be released in Q1 2020.

An in-house bid team has been established to submit a bid to the RFP.

(ii) Waste-Free Ontario Act Updates (Item 8.2)

(a) Blue Box Transition

Staff are currently participating in stakeholder meetings held by the Ministry of Environment, Conservation and Parks regarding the Blue Box Transition. At these meetings stakeholders are reviewing the materials to be designated, the definition of residential sources, collection service level standards and material capture targets.

The Association of Municipalities of Ontario has requested that municipalities provide a Council resolution by June 30, 2020 which outlines the preferred transition year and if the municipality will continue to provide services or not. Staff are currently preparing a report for Public Works Committee to recommend a preferred transition year for the City of Hamilton.

(iii) Operations Update (Item 8.3)

(a) Promotion and Education

A copy of the 2020 / 2021 Recycling & Waste Guide was provided to Committee Members for review. The new guides will be mailed to residents in March.

As part of the Solid Waste Management Master Plan Review, a public consultation period has been ongoing since January 6, 2020 and will close on February 7, 2020.

(b) Blue Box and Green Bin Enforcement Update

Staff reviewed the data of the number of properties reported to have leaf and yard waste in the green bin since the implementation

of the ban in April 2019. As of the first week of January, 97.34% of material in the green bin was source separated organics and only 0.49% of material was leaf and yard waste and 0% was grass. Visual audits of material coming into the Central Composting Facility will continue.

Staff provided data on the decline in the number of properties that were reported as having black plastic / Styrofoam in the blue box / cart since these materials were removed from the blue box program in the fall of 2019. Staff will arrange visual audits of materials coming into the Material Recycling Facility.

(iv) Solid Waste Management Master Plan Review Update (Item 8.4)

(a) Single-Use Plastics Strategy

Staff reviewed the various categories that are being investigated for a Single-use Plastics Strategy for the City of Hamilton. These categories include:

- Bans in City facilities / work locations / public spaces
- Incentives for customers to bring reusable containers to City food booths
- Infrastructure accessibility at City facilities and public spaces
- Procurement support for City wide contracts
- Promotion and education campaigns for residents and businesses
- Alignment with the Corporate Climate Change Goals
- Continued study of alternatives to plastics products; staff are currently conducting a second test of alternative products at the CCF and provided visuals of these tests
- Legislation and Municipal updates; staff reviewed current federal and provincial legislation that will have an impact on the City's strategy

(b) Update on Solid Waste Management Master Plan Review

The public consultation period for the Solid Waste Management Master Plan (SWMMP) Review is currently being undertaken. Public consultation includes an online survey that is currently available for residents to complete and four Focus Group sessions that will involve single-family and multi-residential residents, as well as local businesses.

The results of the public consultation will be presented during the next Waste Management Advisory Committee (WMAC) meeting.

The draft SWMMP will be presented during the June WMAC meeting, with the final plan to be reported to Council in Q3 2020.

(v) Upcoming Council Reports (Item 8.5)

(a) Waste Audits and Recycling in City of Hamilton Public Space Locations

Waste audits were completed in 2019 to assess materials and contamination rates in public space recycling containers in parks, along streets and at transit stops in the downtown area. The audit showed high contamination ranging from 36% to 56% in the containers.

Staff have prepared an Information Report for the Public Works Committee on February 21, 2020 that supports continuing to offer recycling containers at staffed City parks, with street side litter containers in existing BIA locations, and at Transit stops with multi-sort litter containers. It is not recommended to expand the recycling programs until all impacts of the Blue Box Transition are known.

(vi) Automotive Materials Stewardship Amending Agreement (Item 8.6)

The current Municipal Automotive Materials Services Agreement expires on March 31, 2020. Through Report PW15060, the General Manager of Public Works, in consultation with the Waste Management Advisory Committee, is authorized to approve amendments to the Agreement. The amending agreement will allow the AMS to continue to provide payments to municipalities for the collection of automotive materials such as antifreeze, oil containers, oil filters, etc.

(Hunt/Danko)

That the above-noted Discussion Items from Staff, be received.

CARRIED

9. GENERAL INFORMATION / OTHER BUSINESS

10. ADJOURNMENT

(Danko/Hunt)

That, there being no further business, the meeting be adjourned at 10:28 a.m.

CARRIED