



Hamilton

**MINUTES**  
**WASTE MANAGEMENT ADVISORY COMMITTEE**

Wednesday August 26, 2020  
 10:00 a.m.

Due to COVID-19 and the Closure of City Hall  
 All electronic meetings can be viewed at the City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

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**Present:**

Chair:	Councillor Maria Pearson
Vice-Chair:	Councillor John-Paul Danko Councillor Nrinder Nann
Members:	Kevin Hunt Lynda Lukasik
Secretary:	Hayley Court-Znottka

**Also Present:**

Craig Murdoch, Director of Environmental Services  
 Angela Storey, Manager of Business Programs  
 Joel McCormick, Manager of Waste Collection  
 Catherine McCausland, Manager of Recycling & Waste Disposal  
 Rob Conley, Senior Project Manager, Landfills  
 Scott Hembruff, Senior Project Manager, Waste Processing  
 Raffaella Morello, Senior Project Manager, Waste Planning  
 Ryan Kent, Waste Planning Program Coordinator

**1. CHANGES TO THE AGENDA**

There were no changes to the agenda.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**3.1 February 3, 2020**

**(Nann/Danko)**

That the Minutes of the February 3, 2020 meeting of the Waste Management Advisory Committee be approved, as presented.

**CARRIED**

**4. COMMUNICATIONS**

**5. WRITTEN DELEGATIONS**

5.1 Written Delegation from Femi Afolabi, Revelations Products, Respecting Disposable Cutlery Sustainability Program.

**(Danko/Lukasik)**

That the written delegation by Femi Afolabi, Revelations Products, be received.

**CARRIED**

**6. CONSENT ITEMS**

**(i) SNC Lavalin Public Consultation related to the Solid Waste Management Master Plan Review (Item 6.1)**

The project team from SNC-Lavalin Inc. presented regarding the public consultation process that was undertaken to provide an opportunity for community stakeholders to provide feedback for the Solid Waste Management Master Plan review and update.

Councillor Pearson relinquished the Chair to Councillor Danko

**(ii) 2012 Solid Waste Management Master Plan Status of Objectives (Item 6.2)**

Staff reviewed the status of the 2012 Solid Waste Management Master Plan Recommendations.

**(Hunt/Nann)**

That the above-noted Consent Items from Staff, be received.

**CARRIED**

**7. STAFF PRESENTATIONS**

There were no staff presentations.

**8. DISCUSSION ITEMS**

**(i) 2020 Waste System Contract Planning (Item 8.1)**

**(a) Operations and Maintenance of the Material Recycling Facility Request for Proposals**

The Contract for the Operations and Maintenance of the Material Recycling Facility was awarded to GFL Environmental Inc. at the February 12, 2020 Council meeting. It is a seven-year contract that commenced on March 30, 2020.

**(b) Waste Collection Services Request for Proposals**

During their meeting of May 27, 2020, City Council approved staff recommendations and awarded the Contract for Waste Collection Services to GFL Environmental Inc. It is a seven-year contract with one optional, one-year extension, that will commence on March 29, 2021.

**(c) Central Composting Facility Request for Proposals**

On May 25, 2020, Request for Proposals C11-09-20, Operation and Maintenance of the Central Composting Facility was released; however, Council approved a Motion at their meeting of June 24, 2020 directing staff to cancel and reissue the Request for Proposals (RFP) in order to add a second processing option.

The reissued RFP will include the following options and is anticipated to be released in September:

- Project A – Operation and Maintenance of the CCF
- Project B – Offsite third-party processing while using the existing CCF as a transfer facility
- An In-house Bid to be submitted for Project A

**(ii) Waste-Free Ontario Act Updates (Item 8.2)**

**(a) Blue Box Transition**

The City of Hamilton (the City) has submitted a council resolution to the Association of Municipalities in Ontario with a preferred transition date between April 1, 2023 and December 31, 2023, which will require the early termination of the City's contracts for the Material Recycling Facility operations and curbside recycling collection.

It is anticipated that Stewardship Ontario will submit a proposed Blue Box Program Wind-Up Plan to the Resource Productivity and Recovery Authority (RPRA) and that the RPRA will release the final regulation in early 2021.

**(b) Battery Program**

As of July 1, 2020, battery producers are now responsible for collecting and reusing, refurbishing or recycling their batteries. Based on the population of Hamilton, producers will establish 34 collection sites across the city and the City of Hamilton will be included in this collection network and continue to collect batteries at the Community Recycling Centres and Municipal Service Centres.

**(c) Municipal Hazardous or Special Waste**

As of June 30, 2021, Ontario's current Municipal Hazardous or Special Waste program will cease operation. Stewardship Ontario was directed to develop amendments to the MHSW Program Wind-Up Plan concerning the return of surplus funds and their proposed ISO Surplus Fund Transfer Addendum to the Wind-Up Plan was recently approved.

The proposed MHSW regulation will be released for public consultation in the fall of 2020.

**(iii) Operations Update (Item 8.3)**

**(a) Promotion and Education**

Preparation has begun for the Recycling and Waste Calendar for April 2021 to March 2022. Trash tags for residents will be green and 12 tags will be included with the calendar and an additional 14 can be requested. Staff will review the draft calendar with WMAC Members no later than January 2021 for feedback prior to finalizing.

**(b) Blue Box Recycling Audits / Contamination**

Staff reviewed the results of quarterly audits done at the City's Material Recycling Facility (MRF) since March 2019. To address contamination rates, staff will be implementing more frequent material audits that will be completed by MRF staff and will develop targeted promotion and education programs for residents.

**(c) COVID Collections and Processing Impacts**

While many municipalities reported a significant increase in waste generated during the period between March and July 2020 due to COVID impacts, Hamilton saw a decrease in garbage, bulk waste, yard waste and recyclable materials collected and a slight increase in the amount of green bin material collected.

**(iv) Single-Use Plastics Strategy (Item 8.4)**

In May 2019, Council directed staff to report back to the Public Works Committee on the feasibility of creating single-use plastics strategy for the City of Hamilton. Staff are preparing a report for later this year to provide information on the draft strategy that will include action items under five pillars, as well as what other municipalities are doing, results from product testing at the City's Central Composting Facility and any related provincial or federal legislation.

Staff provided an overview of the five Strategy Pillars and the action items associated with each pillar. They are Promotion and Education, City Infrastructure, Financial Incentives and Fees, Bans on Single-Use Plastics in City Facilities, and Procurement.

**(Danko/Hunt)**

That Pillar 3: Financial Incentives and Fees be revised to include an action item for staff to investigate different incentives, either charges or savings and implement the most effective method.

**CARRIED**

**(Hunt/Danko)**

That Pillar 3: Financial Incentives and Fees be revised to include an action item for staff to investigate enforcement mechanisms for vendors at events at City facilities and on City property.

**CARRIED**

**(Danko/Nann)**

That Pillar 4: Bans on Single-Use Plastics in City Facilities be revised to include an action item for staff to investigate a ban on the sale and use of plastic water bottles in City facilities where water bottle fill stations are accessible.

**CARRIED**

**(v) Solid Waste Management By-law Update (Item 8.5)**

Staff are preparing a report for the October 19, 2020 Public Works Committee regarding revisions to the Solid Waste Management By-law.

Staff provided an overview of the revisions that are being proposed, including removing black plastic and polystyrene from the list of acceptable materials, moving the acceptable materials and waste containers list to schedules and removing any duplication and inconsistencies.

The revised by-law would also provide authority to allow the General Manager of Public Works to amend the schedules included within the by-law.

**(Pearson/Danko)**

That the above-noted Discussion Items from Staff, be received, as amended.

**CARRIED**

**9. NOTICES OF MOTION**

There were no Notices of Motion.

**10. MOTIONS**

There were no Motions.

**11. GENERAL INFORMATION / OTHER BUSINESS**

There was no general information or other business.

**12. ADJOURNMENT**

**(Pearson/Lukasik)**

That, there being no further business, the meeting be adjourned at 12:23 p.m.

**CARRIED**

Respectfully submitted,

Councillor M. Pearson  
Chair, Waste Management Advisory Committee

Councillor J.P. Danko  
Vice-Chair, Waste Management Advisory Committee

Hayley Court-Znottko  
Administrative Secretary, Business Programs  
Environmental Services Division, Public Works Department