



**SOLE VOTING MEMBER OF THE  
HAMILTON FARMERS' MARKET  
ANNUAL GENERAL MEETING  
REPORT 20-001**

11:30 a.m.

September 14, 2020

Due to COVID-19, this meeting was held virtually.

**Present:** Mayor F. Eisenberger, Deputy Mayor B. Johnson (Chair)  
Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, T. Jackson,  
E. Pauls, J.P. Danko, B. Clark, M. Pearson, L. Ferguson,  
A. VanderBeek, J. Partridge

**Absent:** Councillors T. Whitehead, C. Collins – Other City Business

**THE SOLE VOTING MEMBER OF THE HAMILTON FARMERS' MARKET  
PRESENTS REPORT 20-001 AND RESPECTFULLY RECOMMENDS:**

1. **Financial Statements of the Hamilton Farmers' Market Corporation, year ended December 31, 2019 (Item 5.1)**

That the Financial Statements of the Hamilton Farmers' Market Corporation, year ended December 31, 2019, be received.

2. **Resolutions of the Sole Voting Member of the Hamilton Farmers' Market (Item 7.1)**

WHEREAS, the Corporation is a corporation without share capital to which the *Corporations Act*, R.S.O. 1990, c.38 (the "Act") applies;

WHEREAS, by the Corporation's Letters Patent, the City of Hamilton is the sole voting member of the Corporation ("Sole Voting Member");

WHEREAS, by section 5 of the Corporation's By-Law No.1, the Board of Directors shall consist of a minimum of seven (7) and a maximum of thirteen

(13) or such other number of Directors as may be determined from time to time by the Sole Voting Member; and,

WHEREAS, by section 15 of the Corporation's By-Law No.1, the City of Hamilton, as the sole voting member, is authorized to or may require the Directors of the Corporation to appoint an auditor;

THEREFORE, BE IT RESOLVED:

(a) NOTICE

That the Sole Voting Member hereby waives its right to receive general or special notice of an annual meeting of the members of the Corporation.

(b) MINUTES OF PREVIOUS ANNUAL MEETING

That the minutes of the annual meeting held July 8, 2019 be approved.

(c) DIRECTORS

That the following persons are affirmed or appointed as Directors of the Corporation and shall hold office until the date specified below, unless further extended as permitted by the by-laws of the Corporation or until their respective successors are elected or appointed subject to the by-laws of the Corporation:

- (i) Councillor Esther Pauls, Council Member - November 14, 2022
- (ii) Eric Miller, Citizen Member & Board Chair - May 13, 2021
- (iii) Shane Coleman, Vendor Member & Vice Board Chair - June 9, 2021
- (iv) Gordon Albini, Citizen Member & Board Treasurer - May 22, 2021
- (v) Ron Jepson – Vendor Member - June 9, 2021
- (vi) Charlie Chiarelli, Vendor Member - June 9, 2021
- (vii) Anne Mille, Vendor Member - August 11, 2023
- (viii) Wilfred Arndt – Citizen Member - December 14, 2020
- (ix) Elly Bowen – Citizen Member - December 14, 2020
- (x) Seth Waterman – Citizen Member - May 22, 2021

EX OFFICIO MEMBERS

- (i) Bill Slowka – Market Manager
- (ii) Sue Bennison – Meridian Credit Union

**(d) FINANCIAL STATEMENTS AND AUDITOR'S REPORT**

That the financial statements of the Corporation for the fiscal year ended December 31, 2019 together with the auditor's report as prepared by KPMG LLP, be and the same are hereby received and approved.

**(e) AUDIT APPOINTMENT**

That the undersigned, being the Sole Voting Member, hereby authorizes the Directors of the Corporation to appoint an auditor of the Corporation to hold office until the next following annual meeting at such remuneration as may be fixed by the Directors and the Directors are hereby authorized to fix such remuneration.

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised that there were no changes to the agenda.

The agenda for the September 14, 2020 Sole Voting Member of the Hamilton Farmers' Market meeting was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS (Item 4)**

**(i) September 18, 2019 (Item 3.1)**

The Minutes of the September 18, 2019 meeting of the Sole Voting Member of the Hamilton Farmers' Market were approved, as presented.

**(d) COMMUNICATIONS (Item 4)**

The Correspondence from Eric Miller, Chair, Hamilton Farmers' Market Board of Directors requesting that City Council Support the Hamilton Farmers' Market with an Equivalence of the Canadian Commercial Rent Assistance (CECRA) Program (Item 4.1), was received and referred to consideration of Item 10.1.

**(e) PRESENTATIONS (Item 6)**

**(i) Hamilton Farmers' Market Board Annual Presentation (Item 6.1)**

Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors; and, Gordon Albini, Board Treasurer provided the presentation for Item 6.1.

The presentation, provided by Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors; and, Gordon Albini, Board Treasurer, respecting the Hamilton Farmers' Market Board Annual Presentation was received.

**(f) PRIVATE & CONFIDENTIAL (Item 10)**

Committee moved into Closed Session respecting Item 10.1, pursuant to Section 8.1, Sub-section (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

The Sole Voting Member of Hamilton Farmers' Market recessed in order to convene the Special General Issues Committee meeting that was to begin at 1:00 p.m. today.

The Sole Voting Member of Hamilton Farmers' Market reconvened in Open Session.

Committee moved back into Closed Session respecting Item 10.1, pursuant to Section 8.1, Sub-section (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**(i) Fee Reductions for Hamilton Farmers' Market Vendors During COVID-19 Pandemic (FCS20077) (City Wide) (Item 10.1)**

- (a) That Report FCS20077, respecting the Fee Reductions for Hamilton Farmers' Market Vendors During COVID-19 Pandemic, be DEFERRED to a future Sole Voting Member Hamilton Farmers' Market Special Shareholder meeting, pending the receipt of additional information; and,

- (c) That Report FCS20077, respecting the Fee Reductions for Hamilton Farmers' Market Vendors During COVID-19 Pandemic, remain confidential.

**(g) ADJOURNMENT (Item 7)**

There being no further business, the Sole Voting Member of the Hamilton Farmers' Market adjourned at 1:55 p.m.

Respectfully submitted,

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Deputy Mayor Brenda Johnson  
Chair, General Issues Committee

Stephanie Paparella  
Legislative Coordinator,  
Office of the City Clerk