



# Hamilton

## MINUTES

### KEEP HAMILTON CLEAN AND GREEN COMMITTEE

**Meeting #:** 20-004  
**Date:** October 20, 2020  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
Electronic meeting can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Diane Butterworth, Clean and Green Coordinator (905) 546-2424 ext. 5089

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**Present:**  
**Chair:** Felicia Van Dyk  
**Vice-Chair:** Lennox Toppin  
**Members:** Brenda Duke  
Jen Baker  
Marisa Di Censo  
Kerry Jarvi  
Sue Dunlop  
Heather Donison

**Absent with no regrets:**

Leisha Dawson  
Councilor N. Nann  
Theresa Movre  
Steve Watts  
Pauline Szczepanski

**Also present:**

Angela Storey, Manager, Business Programs  
Raffaella Morello, Senior Project Manager, Business Programs  
Theresa Phair, Community Liaison Coordinator, Business Programs  
Diane Butterworth, Clean and Green Coordinator, Business Programs



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### **1. APPROVAL OF AGENDA**

**(Toppin/Di Censo)**

That the agenda for the October 20, 2020 Keep Hamilton Clean and Green Committee meeting be approved as amended.

**CARRIED**

### **2. DECLARATIONS OF INTEREST**

**(Jarvi/Baker)**

Committee member, Heather Donison, declared a personal conflict of interest regarding item 8.1 Clean and Green Neighbourhood Grant and would no longer be able to speak to Green Venture's 2020 Clean and Green Neighbourhood Grant application submission.

That the Declaration of Interest regarding Committee Member Heather Donison, be received, as presented.

**CARRIED**

### **3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1. January 28, 2020

**(Di Censo/Jarvi)**

Keep Hamilton Clean and Green Advisory Committee Minutes, dated January 28, 2020

That the Minutes of the January 28, 2020 meeting of Keep Hamilton Clean and Green Committee be approved, as presented.

**CARRIED**

3.2. February 25, 2020

**(Di Censo/Toppin)**

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*Engaging citizens to take greater responsibility for improving our Hamilton community environments.*



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Keep Hamilton Clean and Green Advisory Committee Notes, dated February 25, 2020

That the Notes of the February 25, 2020 meeting of the Advisory Committee for Keep Hamilton Clean and Green, be received, as presented.

WHEREAS, quorum was not achieved at the February 25, 2020 meeting of the Advisory Committee for Keep Hamilton Clean and Green; and,

WHEREAS, those in attendance agreed to hear the delegations and staff presentation, with no decisions being made;

THEREFORE, BE IT RESOLVED:

- (a) That the following delegations and staff presentation heard on February 25, 2020, be received:
  - (i) Clean and Green Neighbourhood Grant recipients Brandon, Lisa, Kaitlin and Olivia, respecting a presentation about the clean and green efforts in their neighbourhood and a summary of how their Clean and Green Neighbourhood Grant funding in 2018 and 2019 was used;
  - (ii) Committee Chair Felicia Van Dyk respecting the 2019 Keep America Beautiful Conference in Memphis, Tennessee;
  - (iii) Diedre Rozema respecting the close of the application period for the Clean & Green Neighbourhood Grants on Friday, February 21, 2020;
  - (iv) Diedre Rozema respecting Greener Future's hosting of a Canada-wide 'Butt Blitz' cleanup on Saturday, April 18, 2020;
  - (v) Theresa Phair, Community Liaison Coordinator, respecting her new position within Environmental Services and a presentation and update about the job duties associated with her role; and
  - (vi) Municipal Law Enforcement Staff, respecting a summary of the 2-year pilot program to provide more dedicated service to address graffiti in the community.



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**CARRIED**

3.3. September 15, 2020

**(Donison/Baker)**

Keep Hamilton Clean and Green Advisory Committee Notes, dated February 15, 2020

That the Notes of the September 15, 2020 meeting of the Advisory Committee for Keep Hamilton Clean and Green, be received, as presented.

**CARRIED**

#### **4. COMMUNICATIONS**

4.1. Correspondence from Keep America Beautiful

**(Baker/Toppin)**

Committee Staff Liaison, Diane Butterworth, spoke respecting the 2019 Keep America Beautiful President's Circle Award presented to the Keep Hamilton Clean and Green Advisory Committee for continued commitment and efforts in providing valuable reporting information and continued participation in clean and green initiatives.

That the Communication from Keep America Beautiful be received, as presented.

**CARRIED**

#### **5. WRITTEN DELEGATION REQUESTS**

No written delegation requests have been received.

#### **6. CONSENT ITEMS**

No consent items have been received.



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### 7. STAFF PRESENTATIONS

There are no staff presentations on the agenda for this meeting.

### 8. DISCUSSION ITEMS

#### 8.1. The 2020 Clean and Green Neighbourhood Grant

Discussion on the adjudication process, scoring rationale and consensus of the approval on the awarding of grant funds to applicants.

The Clean and Green Grant Working Committee, comprising of Committee Chair, Felicia Van Dyk and Committee Members Brenda Duke and Heather Donison, provided a review of the sixteen eligible grant applications and all associated scoring rationale. The Grant Working Group is seeking final consensus from the Committee.

#### **(Baker/Di Censo)**

- i. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding of \$500 for St. Paul's Presbyterian Church's pollinator friendly garden project as recommended by the Grants Working Group.

**CARRIED**

#### **(Baker/Donison)**

- ii. That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for MHBC's community garden project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

**CARRIED**

#### **(Toppin/Duke)**

- iii. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for McQuesten Urban Farm's stewardship



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and education initiative at a value of \$500 as recommended by the Grants Working Group.

**CARRIED**

**(Baker/Jarvi)**

- iv. That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for Bob Mallette's community garden project for CHH tenants as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

**CARRIED**

**(Toppin/Donison)**

- v. That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Bonnington Betterment information and community project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

**CARRIED**

**(Baker/Duke)**

- vi. That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Community Permaculture Lab permeable surface project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

**CARRIED**

**(Donison/Baker)**

- vii. That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Brandon Agnew's Salvation Army Autism Centre showcase project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.



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**CARRIED**

**(Toppin/Baker)**

- viii. That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Inch Park / Eastmount neighbourhood cleanup and beautification project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

**CARRIED**

**(Toppin/Duke)**

- ix. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for Hamilton Public Library – Barton Branch's garden box and teaching opportunities project at a value of \$500 as recommended by the Grants Working Group.

**CARRIED**

**(Duke/Donison)**

- x. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for Halam Park Housing Cooperative Inc. dog waste receptacles project at a value of \$1,000 as recommended by the Grants Working Group.

**CARRIED**

**(Baker/Toppin)**

- xi. That the Keep Hamilton Clean and Green Committee does not approve Clean & Green Neighbourhood funding for the Inch Park / Eastmount neighbourhood cleanup and beautification project as recommended by the Grants Working Group. Feedback will be provided to this applicant to improve future applications.

**CARRIED**



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### **(Duke/Di Censo)**

- xii. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding for Green Team Gardeners' community mural and community beautification project at a value of \$500 as recommended by the Grants Working Group.

**CARRIED**

### **(Jarvi/Di Censo)**

- xiii. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding of \$500 for Hamilton-Wentworth Green Venture's native plants and pollinator gardens at the EcoHouse project as recommended by the Grants Working Group.

**CARRIED**

### **(Baker/Di Censo)**

- xvi. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding of \$500 for Jeffery Stock's native planting Project as recommended by the Grants Working Group.

**CARRIED**

### **(Baker/Toppin)**

- xvii. That the Keep Hamilton Clean and Green Committee approves Clean & Green Neighbourhood funding of \$500 for the Barton Village BIA's impermeable surface project as recommended by the Grants Working Group.

**CARRIED**

### **(Di Censo/Jarvi)**

- xviii. That the Keep Hamilton Clean and Green Committee approves Clean &





Green Neighbourhood funding for the Barton Village BIA's impermeable surface project at a value of \$500 as recommended by the Grants Working Group.

**CARRIED**

## 8.2. Applicant Project Statuses

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided an update respecting the collection of data related to the statuses of the 2020 Clean and Green Neighbourhood Grant applicants identified as being awarded funding. On September 17, 2020, a document much like that used for the CEF Grant process to track project and initiative progress during COVID-19, was developed and sent to the nine award applicants. Six responses were received. A separate correspondence was sent on September 30, 2020, for any additional responses. All documentation was shared with the Advisory Committee. Based on what was provided, it was decided that additional details were required. Staff will work to contact the applicants for additional information and details on program and initiative progress.

## 9. MOTIONS

There are no motions.

## 10. NOTICES OF MOTION

There are no notices of motion.

## 11. GENERAL INFORMATION / OTHER BUSINESS

### 11.1 2020 Fall Mum Show Update

Staff Liaison, Diane Butterworth, Clean and Green Coordinator, provided an update respecting the 2020 Fall and Garden Mum Show, scheduled to take place at the Gage Park Greenhouse, from October 23 to November 1, 2020. The Mum Show is open daily from 9:00 am to 5:00 pm. Tickets must be booked or reserved for hourly time slots via the City's online ticket system. Visitors will need to follow safety measures and Public Health guidelines due to COVID-19. Space is limited



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to comply with provincial gathering restriction. Masks and face coverings are required. Staff member Theresa Phair, Community Liaison Coordinator, provided a further update that all online tickets had been booked for the event; however, there would be a limit of 10 tickets per hour, specifically for walk-in visitors.

### 11.2 Beautiful Alleys' 2020 Fall Clean Up Event Update

Committee Member, Brenda Duke, provided an update respecting the Beautiful Alleys' Fall Clean-up event that took place on October 3, 2020. A total of a 140 people participated in cleaning 90 alleys, four parks and two schools across the City of Hamilton. Participants collected a total of 290 garbage bags as well as various bulk items.

### 11.3 Promotional Video

Committee Member, Brenda Duke, provided information respecting a video that was developed for the Clean-up Trailer by a Beautiful Alleys volunteer. The video was created as a promotional tool for the Community Clean-Up Trailers. Staff noted that the Clean-up Trailers aren't currently being used due to COVID-19 restrictions. It was suggested that the video could be used in the future to share information about the Clean-up Trailers once they are approved for use and following all required safety guidelines. Brenda will provide a copy of the video to the Staff Liaison for distribution to the Committee.

## 11. PRIVATE AND CONFIDENTIAL

There were no private and confidential matters to discuss.

## 12. ADJOURNMENT

(Donison/Baker)

That, there being no further business, the meeting be adjourned at 6:36 p.m.

**CARRIED**



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Respectfully submitted,

Felicia Van Dyk  
Chair, Keep Hamilton Clean and Green  
Committee

Diane Butterworth  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department