



Hamilton

GOVERNANCE REVIEW SUB-COMMITTEE

REPORT 20-003

Wednesday, December 2, 2020

1:00 pm

Room 264

Hamilton City Hall

Present: Councillors T. Whitehead (Chair), M. Wilson (Vice-Chair), B. Clark, L. Ferguson, M. Pearson, and A. VanderBeek

THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 20-003 FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

The December 2, 2020 Agenda of the Governance Review Sub-Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)

(i) October 13, 2020 (Item 4.1)

The Minutes of the October 13, 2020 meeting of the Governance Review Sub-Committee were approved, as presented.

(d) DISCUSSION ITEMS (Item 10)

(i) Integrity Commissioner Work Plan (FCS20016(a)) (City Wide) (Item 10.1)

Report FCS20016(a), respecting the Integrity Commissioner Work Plan was referred back to Clerk's staff and Principles Integrity to determine an upset limit for development of each the following and report back to the Governance Review Sub-Committee:

- (a) Council Code of Conduct;

- (b) Council/Staff Relations Policy;
- (c) Protocols for review and/or investigation of complaints, and reporting on complaints;
- (d) Members' roles and responsibilities including with respect to appointments to, and sitting on, external bodies and separate entities such as municipal corporations;
- (e) Advisory Committee/Task Force Governance Issues, and Codes of Conduct (Local Boards); and,
- (f) Such Other issues of integrity or governance that Council wishes to assign

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Procedural By-Law Update from City Clerk - Andrea Holland

Andrea Holland, City Clerk advised the Committee that a Governance Review Sub-Committee meeting will be scheduled for January 25, 2020 for the Procedural By-law Review.

(f) ADJOURNMENT (Item 15)

There being no further business, the Governance Review Sub-Committee meeting adjourned at 3:04 p.m.

Respectfully submitted,

Councillor T. Whitehead, Chair
Governance Review Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk