



## GENERAL ISSUES COMMITTEE REPORT 20-023

9:30 a.m.

Wednesday, December 9, 2020

Due to COVID-19 and the Closure of City Hall, this meeting was held virtually.

**Present:** Mayor F. Eisenberger, Deputy Mayor B. Clark (Chair)  
Councillors M. Wilson, J. Farr, N. Nann, C. Collins, T. Jackson,  
E. Pauls, J.P. Danko, M. Pearson, B. Johnson, L. Ferguson,  
A. VanderBeek, T. Whitehead, J. Partridge

**Absent:** Councillor S. Merulla – Personal

### THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 20-023, AND RESPECTFULLY RECOMMENDS:

**1. Arts Advisory Commission Minutes, September 3, 2020 (Item 6.1)**

That the Arts Advisory Commission Minutes of September 3, 2020, be received.

**2. International Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED20184) (Ward 2) (Item 6.2)**

- (a) That the 2021 Operating Budget for the International Village Business Improvement Area (BIA), attached as Appendix “A” to Report 20-023, in the amount of \$188 K, be approved;
- (b) That the levy portion of the Operating Budget for the International Village Business Improvement Area in the amount of \$170 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the International Village Business Improvement Area; and,

(d) That the following schedule of payments for 2021 Operating Budget for the International Village Business Improvement Area, be approved:

(i)	January	\$85,000
(ii)	June	\$85,000

**3. Downtown Dundas Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED20185) (Ward 13) (Item 6.3)**

(a) That the 2021 Operating Budget for the Downtown Dundas Business Improvement Area (BIA), attached as Appendix “B” to Report 20-023, in the amount of \$226,800, be approved;

(b) That the levy portion of the Operating Budget for the Downtown Dundas Business Improvement Area in the amount of \$170,632, be approved;

(c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Downtown Dundas Business Improvement Area; and,

(d) That the following schedule of payments for 2021 Operating Budget for the Downtown Dundas Business Improvement Area, be approved:

(i)	January	\$85,316
(ii)	June	\$85,316

**4. Downtown Hamilton Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2021 (PED20186) (City Wide) (Item 6.4)**

(a) That the 2021 Operating Budget for the Downtown Hamilton Business Improvement Area (BIA), attached as Appendix “C” to Report 20-023, in the amount of \$465 K, be approved;

(b) That the levy portion of the Operating Budget for the Downtown Hamilton Business Improvement Area in the amount of \$400 K, be approved;

(c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the Downtown Hamilton Business Improvement Area; and,

(d) That the following schedule of payments for 2021 Operating Budget for the Downtown Hamilton Business Improvement Area, be approved:

(i)	January	\$200,000
(ii)	June	\$200,000

**5. King West Business Improvement Area (BIA) Proposed Budget Schedule of Payments for 2021 (PED20190) (Ward 2) (Item 6.5)**

(a) That the 2021 Operating Budget for the King West Business Improvement Area (BIA), attached as Appendix "D" to Report 20-023, in the amount of \$5,647, be approved;

(b) That the levy portion of the Operating Budget for the King West Business Improvement Area in the amount of \$5,647, be approved;

(c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2021 Operating Budget for the King West Business Improvement Area; and,

(d) That the following schedule of payments for 2021 Operating Budget for the King West Business Improvement Area, be approved:

(i)	January	\$2,823.50
(ii)	June	\$2,823.50

**6. Cleanliness and Security in the Downtown Core Sub-Committee Minutes 19-002, October 29, 2019 (Item 6.6)**

That the Cleanliness and Security in the Downtown Core Sub-Committee Minutes 19-002, October 29, 2020, be received.

**7. 2020 S&P Global Ratings Credit Rating Review (FCS20099) (City Wide) (Item 6.7)**

That Report FCS20009, respecting the 2020 S&P Global Ratings Credit Rating Review, be received.

**8. Report of the Mayor's Task Force on Economic Recovery (Item 8.1)**

That the Report of the Mayor's Task Force on Economic Recovery, be received.

**9. Review of the Final Report of the Mayor's Task Force on Economic Recovery (Item 8.1.a.)**

WHEREAS, the COVID-19 pandemic in 2020 has resulted in widespread economic hardship across multiple sectors in Hamilton;

WHEREAS, the Mayor and Council established the Mayor's Task Force on Economic Recovery to develop an action driven plan to position the City of Hamilton for sustainable and equitable economic recovery;

WHEREAS, the deliberations and recommendations of the Task Force's seven Working Groups have been compiled as the Final Report of the Mayor's Task Force on Economic Recovery;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to review the Final Report of the Mayor's Task Force on Economic Recovery and identify actions within the Report that can be brought forward to Council for consideration either as standalone initiatives, or through other City initiatives such as the Economic Development Action Plan; and,
- (b) That the Chair of the Mayor's Task Force on Economic Recovery be requested to convene two additional meetings of the Task Force in early 2021 to receive updates from City staff, and provide City staff with feedback on the implementation of actions to support the City's economic recovery, after which the work of the Task Force be deemed complete, and the members be recognized and thanked for their contributions.

**10. COVID-19 Support for Local Businesses (Item 8.1.b.)**

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery by providing easy access for local businesses to information and resources related to financial support programs and public health best practices;

WHEREAS, the City's three Chambers of Commerce have undertaken significant efforts to support their members through COVID-19; and,

WHEREAS, the City has been partnering with the Chambers of Commerce to ensure that local businesses have the resources they need to navigate the new COVID-19 rules and regulations, including collaborating to develop and launch the COVID-19 Business Continuity and Economic Recovery website as well as the COVID Business Impact Survey;

THEREFORE, BE IT RESOLVED

That the City's Economic Development Division collaborate with the Hamilton, Flamborough, Stoney Creek, Ancaster and Dundas Chambers of Commerce to establish a COVID-Concierge service through the Hamilton Business Centre, including the creation of information materials, phone line, and on-line one-stop resource centre for COVID-19 related information for local businesses, to be funded to an upset limit of \$150,000 from the Economic Development Initiatives capital account (3621708900).

**11. Motion - Financial Relief for Local Businesses (Item 8.1.c.)**

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery through temporary financial relief for businesses; and,

WHEREAS, the City currently regulates 44 categories of businesses through its Business Licensing Program, comprising a total of 8,320 businesses;

THEREFORE, BE IT RESOLVED:

That all General Business License Fees, Trade License Fees, Taxi and Personal Transportation Providers (PTP) Fees, and Film Permit Fees be frozen at 2020 levels for 2021, with the loss in budgeted revenues in 2021 of an estimated \$275,000 to be funded from the Economic Development Initiatives capital account (3621708900).

**12. Stimulating Local Development - Affordable Housing Projects - Cash-in-lieu Parking Policy – Downtown Secondary Plan Area -Temporary Period (Item 8.1.d.)**

WHEREAS the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery by stimulating local development, and particularly construction of new affordable housing;

Parking Requirements

WHEREAS, the City previously used a temporary reduction in parking requirements to stimulate downtown development, through a Temporary Use By-law for the period November 1, 1996 to September 1, 1999;

WHEREAS, Section 40(1) and 40(2) of the *Planning Act* allows municipalities to enter into an agreement with an owner or occupant of a building that effectively allows for the payment of cash-in-lieu of any parking requirement and the City of Hamilton has such a policy in place in its Official Plan that authorizes the City to consider a cash-in-lieu payment for all or part of the parking required under the applicable in-force Zoning By-law requirements;

WHEREAS, the City of Hamilton Official Plan directs that cash-in-lieu of parking payments are to be used for the acquisition of lands and/or the provision of off-street parking as deemed appropriate by the City;

WHEREAS, the former City of Hamilton has operational guidelines in place on how cash-in-lieu of parking payments are to be calculated which currently state that “payments made by proponents will not be less than 50% of the total cost of the parking not provided” and set out a formula for calculating the cost of parking based on both land and construction costs;

WHEREAS, the most recent use of the cash-in-lieu of parking policy was in 2017 for 8 parking spaces for a project in downtown Hamilton and which resulted in the payment of \$140,400 (approximately \$17,550 per parking space);

WHEREAS, a temporary amendment to the cash-in-lieu of parking policy to reduce the cash-in-lieu rate could be used to reduce the overall cost of development;

#### Building Permit Fees for Affordable Housing

WHEREAS, since 2018 the City of Hamilton has waived various application fees for planning approvals (e.g. zoning, minor variances, site plan applications) for affordable housing projects, which has resulted in tens of thousands of dollars in savings for new affordable housing projects, but has not waived Building Permit fees which, for recent affordable housing projects, have cost affordable housing developers thousands of dollars per project, such as the Parkdale Landing (\$46k), North End Landing (\$118k); Ken Soble Tower (\$129k); and, Good Shephard (\$56k);

WHEREAS, the City of Hamilton currently maintains a Building Permit Revenue Stabilization Reserve, which is forecast to have a balance of approximately \$22 million as of December 2020, but the use of these funds is regulated provincially under the *Ontario Building Code Act*, which limits their use to the administration of the *Building Code Act*;

WHEREAS, if the Province were to allow it, the City could use a small portion of its Building Permit Revenue Stabilization Reserve funds to offset the cost of waiving Building Permit fees for affordable housing;

#### Surety Bonds

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery specifically recommends that the City of Hamilton permit surety bonds as a means of securing various financial obligations to the City on the part of developers;

WHEREAS, surety bonds can potentially reduce the cost of development by providing developers with a lower-cost option for financial securities, compared to current City practice which largely require Letters of Credit; and,

WHEREAS, there are potential risks to the City with respect to surety bonds, for example, related to the ease of accessing to the funds should the City have to draw upon them;

#### THEREFORE, BE IT RESOLVED

- (a) That Planning staff be directed to report back to Planning Committee with options for modifying the City's existing cash-in-lieu of parking policy to provide for a temporary, reduced cash-in-lieu of parking fee within the Downtown Secondary Plan Area for a temporary period;
- (b) That the Mayor be authorized and directed to write to the Premier of Ontario, the Minister of Municipal Affairs and Housing, and the local MPPs to request that the Province amend the *Ontario Building Code Act* to permit municipalities to utilize Building Permit Reserve funds to offset the cost of waiving Building Permit fees for affordable housing projects;
- (c) That, if the amendments are made to the *Ontario Building Code Act* to permit municipalities to utilize Building Permit Reserve funds to offset the cost of waiving Building Permit fees for affordable housing projects, staff be directed to report back to the Planning Committee on a recommended program for waiving Building Permit fees for affordable housing projects, to be funded by the Building Permit Revenue Stabilization Reserve (Reserve Number 104050); and,
- (d) That Finance and Legal staff be directed to report back to the Audit, Finance and Administration Committee on the potential for the use of surety bonds as financial security for development projects to secure municipal agreements.

**13. Supporting "Shop Local" (Item 8.1.e.)**

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery by encouraging people to shop local, explore local, visit local business areas, and support local businesses;

WHEREAS, the City of Hamilton is committed to supporting local businesses as one component of its broader economic recovery planning;

WHEREAS, there are currently 13 Business Improvement Areas (BIAs) in the City of Hamilton;

WHEREAS, the BIAs are established through the coordination and request of the local business community, legislated through the *Ontario Municipal Act, 2001*, as amended, and are governed through a Board of Management, which is a Local Board;

WHEREAS, the BIAs are primarily funded through a levy placed on each commercial property owner;

WHEREAS, the City currently supports the 13 BIAs with funding enhancements by providing an annual Contribution to Operating Grant Program (\$89,100 per year total), a share of parking revenues (10% of Hamilton Municipal Parking System operating surplus to a maximum of \$167,280 per year), and an annual grant for holiday programming (\$1,000 per BIA); and,

WHEREAS, the City's annual Winterfest festival, which has a 2021 budget of approximately \$65,000 to curate outdoor activities primarily in parks across the City, presents an opportunity for an immediate impact by extending its scope to include outdoor activities in the City's BIA areas;

THEREFORE, BE IT RESOLVED:

- (a) That each of the City's existing thirteen Business Improvement Areas be provided a one-time enhancement grant of \$10,000 each to support special programming in 2021 to help to support local businesses, subject to the submission and approval of a plan and budget to the City's Economic Development Division, to be funded from the Economic Development Initiatives capital account (3621708900);
- (b) That the budget for the February 2021 Hamilton Winterfest be increased by \$25,000, to add additional programming in each of the City's 13 Business Improvement Areas, to be funded from the Economic Development Initiatives capital account (3621708900); and,

- (c) That the Commercial Districts and Small Business Section of the Economic Development Division and Tourism Hamilton be directed to include an enhanced focus on supporting local tourism and support for local businesses in their 2021 programming, using their existing budgets.

**14. Creative Enterprise Facilities Property Tax Sub-class (item 8.1.f.)**

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to property tax relief for small businesses and businesses in the arts and culture sector;

WHEREAS, on November 10, 2020, the Province of Ontario announced that it would be enabling municipalities to provide property tax relief for small businesses by giving municipalities the ability to create a new "Small Business" Tax Sub-Class in 2021; and,

WHEREAS, in 2018 the City of Toronto was successful in having the Province create a special Creative Enterprise Facilities Property Tax Sub-Class, which the City of Toronto has used to provide a reduction in property tax for eligible creative enterprises and live music venues, but this authority does not yet exist in the City of Hamilton;

THEREFORE, BE IT RESOLVED

- (a) That staff be directed to report back to the Audit, Finance & Administration Committee with options for the creation of a Small Business Tax Sub-class;
- (b) That the Mayor be authorized and directed to write to the Premier of Ontario, the Minister of Finance, with a copy to the local MPPs to request that the Province extend the eligibility for the Creative Enterprise Facilities Property Tax Sub-class to the City of Hamilton;
- (c) That, should the Province support extending the Creative Enterprise Facilities Property Tax Sub-class to the City of Hamilton, Finance staff be directed to report back to the Audit, Finance & Administration Committee with options for creating such a sub-class.

**15. Federal and Provincial Assistance with COVID-19 Economic Recovery Initiatives (Item 8.1.g.)**

WHEREAS, the COVID-19 pandemic in 2020 has resulted in widespread economic hardship across multiple sectors in Hamilton;

WHEREAS, the Mayor's Task Force on Economic Recovery has recognized that a successful economic recovery will require involvement and collaboration from all levels of government; and,

WHEREAS, the Mayor's Task Force on Economic Recovery has identified specific recommendations that are beyond the authority of a municipality and require action from upper levels of government;

THEREFORE, BE IT RESOLVED:

- (a) That staff directed to prepare correspondence from the Mayor, on behalf of Council, to the Prime Minister of Canada and the Premier of Ontario, copying all local MPs, MPPs, AMO and FCM to request their support and action of the following:
  - (i) establishing trade policies that support the manufacturing and auto sectors;
  - (ii) continuing transfers to municipalities to cover municipal budget shortfalls due to COVID impacts;
  - (iii) instituting Universal Paid Emergency Leave;
  - (iv) extending the Commercial Rent Assistance Program beyond 2020;
  - (v) extending the Extension of Termination and Severance Protection beyond Jan 2, 2021;
  - (vi) extending the CERB/CEWS wage subsidy programs and committing to study the potential for a Universal Basic Income program;
  - (vii) establishing a national universal childcare program;
  - (viii) allowing for the extension of Corporate Tax deferral programs;
  - (ix) providing funding for non-governmental organizations that provide well-being supports, such as services for people with mental health and addictions);
  - (x) establishing a centralized contact point for businesses for information on pandemic-related provincial restrictions and guidelines;
  - (xi) ensuring fair wages/consistent policy for workers WSIB claims to align with COVID-19 impacts;

- (xii) advancing investments for major infrastructure projects as a catalyst for job creation and economic stimulus;
  - (xiii) investing in skills development, employment supports and employer incentives for marginalized groups; and,
  - (xiv) support a home renovation tax credit; and,
- (b) That staff be directed to devise work plans for follow-up on the task force recommendations with their federal and provincial counterparts such as deputy ministers, directors and policy staff.

**16. Equity, Diversity and Inclusion Framework Update (HUR19019(a)) (City Wide) (Item 8.3)**

That Report HUR19019(a), respecting the Equity, Diversity and Inclusion Framework Update, be received.

**17. Hamilton.ca Website Redevelopment (CM20011) (City Wide) (Item 8.4)**

That Report CM20011, respecting the Hamilton.ca Website Redevelopment, be received.

**18. Encampment Update - Expenses (HSC20038(a)) (City Wide) (Item 9.1)**

That Report HSC20038(a), respecting the Encampment Update – Expenses, be received.

**19. COVID-19 Emergency Delegated Authority By-Law Update (CM20004(c)) (City Wide) (Item 9.2)**

That Report CM20004(c), respecting the COVID-19 Emergency Delegated Authority By-Law Update, be received.

**20. 2021 Budget Submission – Advisory Committee for Persons with Disabilities (HUR20010) (City Wide) (Item 9.3)**

That the Advisory Committee for Persons with Disabilities (ACPD) 2021 base budget submission attached as Appendix “E” to Report 20-023 in the amount of

\$6,100, be approved and forwarded to the 2021 budget process for consideration.

**21. Arts Advisory Commission 2021 Base Budget Submissions (PED20219)  
(City Wide) (Item 9.4)**

That the Arts Advisory Commission 2021 base budget submission, attached as Appendix "F" to Report 20-023 in the amount of \$9,000, be approved and referred to the 2021 Budget process for consideration.

**22. Hamilton Tax Increment Grant - 144 Wellington Street North (PED20204)  
(Ward 3) (Item 9.5)**

- (a) That a Hamilton Tax Increment Grant Program application submitted by Lena Zahabi, for the property at 144 Wellington Street North, Hamilton, estimated at \$34,497.60 over a maximum of a five-year period, and based upon the incremental tax increase attributable to the development of 144 Wellington Street North, Hamilton, be authorized and approved in accordance with the terms and conditions of the Hamilton Tax Increment Grant Program;
- (b) That the Mayor and City Clerk be authorized and directed to execute a Grant Agreement together with any ancillary documentation required, to the Hamilton Tax Increment Grant Program application submitted by Lena Zahabi, for the property at 144 Wellington Street North, Hamilton, in a form satisfactory to the City Solicitor; and,
- (c) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Hamilton Tax Increment Grant Program, as approved by City Council, are maintained.

**23. Red Hill Valley Parkway Inquiry Update (LS19036(c)) (City Wide) (Item 9.6)**

That Report LS19036(c), respecting the Red Hill Valley Parkway Inquiry Update, be received.

**24. 2022 Municipal Elections: Alternative Voting Options (FCS20081) (City Wide) (Item 9.7)**

- (a) That the City Clerk be directed to prepare and issue a competitive procurement process in accordance with the City's Procurement Policy for the lease of a vote tabulation system for the 2022 municipal election, with options to extend the contract to include any by-elections leading up to 2026, and the 2026 municipal election;
- (b) That a one-time increase of \$350,000 to the Election Expense Reserve (112206) be referred to the 2020 Year-end Variance Disposition Report for consideration, to support the general administration of the 2022 municipal election;
- (c) That the annual contribution to the Election Expense Reserve (112206) be increased by \$75,000, to a total of \$550,000, to cover increased costs associated with municipal election administration and be referred to the 2021 Operating Budget for consideration;
- (d) That the annual contribution to the Election Expense Reserve (112206) be increased by 2.5% in 2022 and subsequent years to cover continuing inflationary costs associated with municipal election administration; and,
- (e) That the City Clerk be directed to report back to the General Issues Committee in Q2 2021 on Election Expense Reserve needs related to consideration of internet voting for the 2026 municipal election.

**25. 2021 Tax Supported User Fees (FCS20085) (City Wide) (Item 9.8)**

- (a) That the 2021 User Fees contained in Appendix "G", as amended, to Report 20-023, 2021 Tax Supported User Fees, be approved and implemented;
- (b) That the City Solicitor be authorized and directed to prepare all necessary by-laws, for Council approval, for the purposes of establishing the user fees contained within Appendix "G", as amended, to Report 20-023; and,
- (c) That the Temporary Waiver and Deferral of User Fees and Charges Policy contained in Appendix "H" to Report 20-023, "2021 Tax Supported User Fees", be approved and implemented.

**26. Event Service Provider for Christmas in Gore Park (PED20215) (Ward 2) (Item 9.9)**

- (a) That the Mayor and City Clerk be authorized and directed to execute, on behalf of the City of Hamilton, a five-year service contract between the Downtown Hamilton Business Improvement Area (Downtown BIA) and the City to retain the services of the Downtown BIA to produce the Christmas in Gore Park Event beginning in 2021, with the option to renew at the City's discretion, and together with all necessary ancillary documents, with content acceptable to the Director of Tourism and Culture and in a form satisfactory to the City Solicitor; and,
- (b) That the five-year service contract between the Downtown BIA and the City of Hamilton for production of the Christmas in Gore Park Event include financial support to an upset limit of \$17 K for each year of the contract, to be funded from the Planning and Economic Development Department Operating Budget (Dept id 709120) in the amount of \$7 K and from the Public Works Department Operating Budget (Dept id 444076) in the amount of \$10 K; be approved.

**27. Affordable Housing Site Selection Sub-Committee, Report 20-001, November 24, 2020 (Item 9.10)**

**(a) Disposition Strategy to Achieve Affordable Housing in Binbrook (PED20179) (Ward 11) (Item 14.2)**

- (i) That the direction provided to staff in Closed Session, respecting Report PED20179 - the Disposition Strategy to Achieve Affordable Housing in Binbrook, be approved; and,
- (ii) That Report PED20179, respecting the Disposition Strategy to Achieve Affordable Housing in Binbrook, remain confidential until the completion of the real estate transaction.

**(b) Properties and Process for Disposition of Lands for Affordable Housing (PED17219(c)) (City Wide) (Item 14.3)**

That Report PED17219(c), respecting Properties and Process for Disposition of Lands for Affordable Housing, be received and remain confidential.

**28. Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream (FCS20103) (City Wide) (Item 9.11)**

- (a) That the projects listed in Appendix “I” to Report 20-023, be approved as the City of Hamilton’s submission for consideration to the Ministry of Infrastructure for the requested funding amount of \$7,434,008 for projects with a total project cost of \$9,464,000, in accordance with the terms and conditions associated with the Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream;
- (b) That levy funding capacity resulting from approved grant funding from the Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream be reallocated to the Unallocated Capital Reserve (108020);
- (c) That the Mayor and City Clerk be authorized to execute all necessary documentation or advisable, including Funding Agreements to receive funding under Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream with content satisfactory to the General Manager of Finance and Corporate Services and in a form satisfactory to the City Solicitor;
- (d) That staff be authorized and directed to tender and implement projects contained in Appendix “I” to Report 20-023, upon execution of a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the Province of Ontario to Receive Funding Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream;
- (e) That the General Manager of Public Works be authorized to submit future project amendments that may be required to Infrastructure Canada and the Province of Ontario provided that no amendment shall result in the City’s maximum funding share being exceeded;
- (f) That where required to give effect and authorize the signing of a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the Province of Ontario, to receive funding under the Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream, one or more By-law(s) be prepared in the form satisfactory to the City Solicitor for consideration by Council; and,
- (g) That where required to give effect and authorize the signing of amendments to the transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the Province of Ontario, to receive funding

under Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream, one or more By-law(s) be prepared in the form satisfactory to the City Solicitor for consideration by Council.

**29. Deferral of Full Taxes for Seniors and Low-Income Persons with Disabilities Program (FCS18005(a)) (City Wide) (Item 9.12)**

- (a) That the three-year pilot for a Deferral of Full Taxes for Seniors and Low-Income Persons with Disabilities Program (“Full Tax Deferral Program”) become a permanent program under the criteria included in Appendix “J” attached to Report 20-023); and,
- (b) That the 0.5 temporary Full Time Equivalent for the administration of this program funded from the Tax Stabilization Reserve (110046), be eliminated.

**30. Audit and Accountability Fund Intake 2: Expression of Interest (FCS20106) (City Wide) (Item 9.13)**

- (a) That the General Manager, Finance and Corporate Services, be authorized and directed to submit expression of interests associated with third-party reviews of municipal services to identify potential savings and efficiencies, in accordance with the terms and conditions associated with the Audit and Accountability Fund Intake 2 by December 18, 2020;
- (b) That the third-party reviews only be undertaken should the City be successful in obtaining funds from the Ministry of Municipal Affairs and Housing;
- (c) That staff be directed to single source third-party consultants to complete reviews should the City be successful in obtaining funds from the Ministry of Municipal Affairs and Housing;
- (d) That the Mayor and City Clerk be authorized to execute a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the transfer of funds from the Audit and Accountability Fund, together with all necessary or advisable associated documents, in a form satisfactory to the City Solicitor and with content acceptable to the General Manager, Finance and Corporate Services;
- (e) That where required to give effect and authorize the signing of a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal

Affairs and Housing for the Province of Ontario for the transfer of funds from the Audit and Accountability Fund, one or more By-law(s) be prepared in the form satisfactory to the City Solicitor for consideration by Council; and,

- (f) That a certified copy of the approved by-law authorizing the signing of the transfer payment agreement be forwarded to the Ministry of Municipal Affairs and Housing upon Council approval.

**31. West Harbour Development Sub-Committee Report 20-001, December 2, 2020 (Item 9.14)**

**(a) West Harbour Waterfront Re-Development Plan – Implementation Status Update (PED17181(b)) (Item 10.1)**

**(i) Animation of Piers 5-8 Lands**

- (1) That staff from the Tourism and Culture Division be directed to prepare and execute an agreement with an external entity to a maximum value of \$40,000 for the implementation of operating and programming temporary animation of the Piers 5 to 8 lands, inclusive of the Waterfront Trust Centre (formerly the Discovery Centre), with nominal cost for leasing of the lands, for the 2021-2022 seasons, to be funded through Project 4411606003 (West Harbour Community Engagement) in a manner and on conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, and in a form acceptable to the City Solicitor; and,
- (2) That staff be directed to report back to the West Harbour Development Sub-Committee, by the end of the first quarter of 2021, with interim and long-term strategies for the use of the Waterfront Trust Centre (formerly the Discovery Centre), including animation of the surrounding outdoor area.

**(ii) West Harbour Waterfront Re-Development Plan – Implementation Status Update (PW17181(b)) (City Wide)**

That Report PW17181(b), respecting West Harbour Waterfront Re-Development Plan – Implementation Status Update, be received.

**32. Business Improvement Area Advisory Committee Report 20-005, December 8, 2020 (Item 9.15)**

**(a) Appointment of Chair and Vice-Chair (Item 1)**

- (i) That Councillor E. Pauls be appointed as Chair of the Business Improvement Area Advisory Committee for 2021; and,
- (ii) That the Vice-Chair position rotate among Committee members for the Business Improvement Area Advisory Committee for 2021.

**(b) Letter to the Premier on Behalf of the Business Improvement Area Advisory Committee (Item 10.2)**

That the Mayor of the City of Hamilton send a letter to the Premier of Ontario on behalf of the Business Improvement Area Advisory Committee (attached as Appendix "K" to Report 20-023), respecting the COVID-19 Response Framework: Keeping Ontario Safe and Open and the impact it has on small businesses and Business Improvement Areas.

**(c) Barton Village Business Improvement Area Expenditure Request (Item 11.1)**

- (i) That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$6,222.03 for the cost to hire youth through the summer to clean and maintain the sidewalks in Barton Village, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (ii) That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$10,192.27 for the cost of marketing for the Barton Village BIA (\$554.24), Office Equipment (\$1,482.23), Banners and Planters (\$4,654.58), and the cost to hire a manager to oversee street cleanup (\$3,501.00), to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

**(d) Stoney Creek Business Improvement Area Expenditure Request (Item 11.2)**

That the expenditure request from the Stoney Creek Business Improvement Area, in the amount of \$8,046.70 for the cost of winter

greenery for planters, Christmas decor lights, Christmas decorations maintenance, and materials for summer planters, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

**33. Major Construction Project Disruptions Impacting the Eligibility for Affected Businesses under the Canada Emergency Rent Subsidy Program (Item 10.1)**

WHEREAS, on October 9, 2020, the Government of Canada proposed the new Canada Emergency Rent Subsidy (CERS) to provide direct relief to businesses, non-profits and charities that continue to be economically impacted from the COVID-19 pandemic;

WHEREAS, the Canada Emergency Rent Subsidy mirrors the calculation of the Canada Emergency Wage Subsidy (CEWS), providing benefits directly to qualifying renters and property owners, without requiring the participation of landlords;

WHEREAS, the Canada Emergency Rent Subsidy provides a subsidy on eligible expenses for qualifying organizations that have experienced a revenue decline due to the impacts of COVID-19;

WHEREAS, the Canada Emergency Wage Subsidy provides a subsidy on eligible expenses for qualifying organizations that have experienced a revenue decline due to the impacts of COVID-19;

WHEREAS, the eligibility will generally be determined by the reduction in an eligible entity's monthly revenues, year-over-year, for the applicable calendar month;

WHEREAS, major construction and capital projects, such as the Locke Street Business Improvement Area road reconstructions located between Main Street West and Herkimer Street (Hamilton), caused considerable disruption to vehicular and pedestrian traffic resulting in significant declines in business levels and revenues for impacted businesses;

WHEREAS, using the 2019 base to calculate the percentage revenue decline for the current qualifying period of 2020 in determining the subsidy rate will not reflect an accurate representation of year-over-year lost revenue decline, due to the lowered revenues in 2019 due to road reconstruction; and,

WHEREAS, small businesses and commercial districts are the lifeline of not only Hamilton's, but also to the Canadian economy, and they have been devastated by the impacts of the COVID-19 pandemic;

THEREFORE, BE IT RESOLVED:

That the Mayor correspond with the Prime Minister, the Minister of Finance, the Minister of Middle-Class Prosperity and Associate Minister of Finance and, the local MPs to request that:

- (i) The reference periods for the drop-in-revenues, used for calculating the eligible payment amount under the Canada Emergency Rent Subsidy and Canada Emergency Wage Subsidy, be expanded to support businesses who were disproportionately affected by major construction and capital projects, such as the Locke Street Business Improvement Area road reconstruction, located between Main Street West and Herkimer Street (Hamilton), caused considerable disruption to vehicular and pedestrian traffic resulting in significant declines in business levels and revenues for impacted businesses; and,
- (ii) The rate of revenue drop used in the calculation of the subsidy drop in both the Canada Emergency Rent Subsidy and the Canada Emergency Wage Subsidy be more flexible to allow a base year to include a year that is most representative of a normal year's revenue, especially in situations where 2019 is not representative of a normal year's revenue.

**34. Authority to Expropriate for the Acquisition of Part of 339 Mountain Brow Road (PED20206) (Ward 15) (Item 13.2)**

- (a) That the direction provided to staff in Closed Session, respecting Report PED20206, regarding the Authority to Expropriate for the Acquisition of Part of 339 Mountain Brow Road, be approved; and,
- (b) That Report PED20206, respecting the Authority to Expropriate for the Acquisition of Part of 339 Mountain Brow Road, remain confidential save and except for any portions that need be disclosed for the purposes of completing this expropriation at the discretion of the City Solicitor, until completion of the real estate transaction.

**35. Acquisition of Part of 344 Mountain Brow Road (PED20207) (Ward 15) (Item 13.3)**

- (a) That the direction provided to staff in Closed Session, respecting Report PED20207, Acquisition of Part of 344 Mountain Brow Road, Hamilton, be approved; and,

- (b) That Report PED20207, respecting the acquisition of part of 344 Mountain Brow Road, Hamilton, remain confidential until completion of the real estate transaction.

**36. Acquisition of Part of 351 Mountain Brow Road (PED20208) (Ward 15) (Item 13.4)**

- (a) That an Option to Purchase, scheduled to close on February 25, 2021, for the partial acquisition of land municipally known as 351 Mountain Brow Road, Hamilton, as shown in Appendix "A" attached to Report PED20208, based substantially on the Terms and Conditions, attached as Appendix "B" to Report PED20208, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;
- (b) That all costs related to the acquisition of part of 351 Mountain Brow Road, Hamilton, be charged to Project ID Account No. 4031280288, as outlined in Appendix "B" attached to Report PED20208;
- (c) That the sum of \$37,050 be funded from Project ID Account No. 4031280288 and be credited to Dept. ID No. 812036 (Real Estate – Admin Recovery) for recovery of expenses including real estate and legal fees and costs;
- (d) That the City Solicitor be authorized and directed to complete the acquisition of part of 351 Mountain Brow Road, Hamilton, transaction on behalf of the City, including paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as she considers reasonable;
- (e) That the Mayor and Clerk be authorized and directed to execute the necessary documents, respecting the acquisition of part of 351 Mountain Brow Road, Hamilton, in a form satisfactory to the City Solicitor; and,
- (f) That the Report PED20208, respecting the acquisition of part of 351 Mountain Brow Road, Hamilton, remain confidential until completion of the real estate transaction.

**37. Acquisition of 154-156 Cannon Street East (PED20209) (Ward 2) (Item 13.5)**

- (a) That an Option to Purchase, scheduled to close on April 21, 2021, for the acquisition of land described as 154-156 Cannon Street East, Hamilton, as shown in Appendix "A" attached to Report PED20209, based substantially on the Terms and Conditions, attached as Appendix "B" to

- Report PED20209, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;
- (b) That all costs related to the acquisition of 154-156 Cannon Street East be charged to reserve 104090 – Parkland Dedication, as outlined in Appendix “B” attached to Report PED20209;
  - (c) That the sum of \$113,075 be funded from reserve 104090 – Parkland Dedication and be credited to Dept. ID No. 812036 (Real Estate – Admin Recovery) for recovery of expenses including real estate and legal administration fees and costs associated with the acquisition and leasing of 154-156 Cannon Street East;
  - (d) That a lease to the current operating company, Car Star, scheduled to commence on April 21, 2021, for a portion of the property (buildings and a portion of the parking area), as shown in Appendix “A” attached to Report PED20209, based substantially on the Terms and Conditions attached as Appendix “C” to Report PED20209, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;
  - (e) That a lease to the current sub-tenant, City Max Motors, scheduled to commence on April 21, 2021, for a portion of the property (remainder of the parking area), as shown in Appendix “A” attached to Report PED20209, based substantially on the Terms and Conditions attached as Appendix “D” to Report PED20209, and such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved;
  - (f) That all net proceeds related to the leases outlined in Appendices “C” and “D” attached to Report PED20209 be credited to reserve 104090 – Parkland Dedication;
  - (g) The General Manager of Planning and Economic Development Department, or designate, acting on behalf of the City as lessor, be authorized to provide any consents, approvals, and notices related to the subject Lease Agreement herein outlined;
  - (h) That the City Solicitor be authorized and directed to complete the acquisition and lease transactions related to 154-156 Cannon Street East on behalf of the City, including completing and/or amending the leases, paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as she considers reasonable;

- (i) That the Mayor and Clerk be authorized and directed to execute the necessary documents required to complete the acquisition and lease transactions related to 154-156 Cannon Street East, Hamilton, as shown in Appendix "A" attached to Report PED20209, in a form satisfactory to the City Solicitor; and,
- (j) That Report PED20209, respecting the Acquisition of 154-156 Cannon Street East, remain confidential and not be released as a public document, until final completion of the real estate transactions.

**38. Downtown Entertainment Precinct Status Update (PED18168(f)) (City Wide) (Item 13.6)**

That Report PED18168, respecting the Downtown Entertainment Precinct Status Update, remain confidential.

**39. Motion - Proposed Assignment and Amendment to Operating Agreement (Ward 2) (Item 13.7)**

- (a) That the direction provided to staff in Closed Session, respecting the Proposed Assignment and Amendment to Operating Agreement in Ward 2, be approved; and,
- (b) That the Motion, respecting Proposed Assignment and Amendment to Operating Agreement (Ward 2), remain confidential until completion of the real estate transaction.

**40. City of Hamilton Transfer Stations and Community Recycling Centre Update (PW20068(c)/LS20039(b)) (City Wide) (Item 13.9)**

That Report (PW20068(c)/LS20039(b)), respecting City of Hamilton Transfer Stations and Community Recycling Centre Update, remain confidential.

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**4. ADDED COMMUNICATION ITEMS**

Correspondence respecting COVID-19 Matters:

4.1.d. Christine Campbell, Ballare Studio Dance

4.1.e. Robert Burke

4.1.f. Darren Mullin

4.1.g. Fran Spoelstra

4.1.h. Sandra Smith

**8. STAFF PRESENTATIONS**

8.1 Report on the Mayor's Task Force on Economic Recovery –  
Motions directly related to this report:

8.1.b. Motion - COVID-19 Support for Local Businesses

8.1.c. Motion - Financial Relief for Local Businesses

8.1.d. Stimulating Local Development - Affordable  
Housing Projects - Cash-in-lieu Parking Policy –  
Downtown Secondary Plan Area -Temporary  
Period

8.1.e. Motion - Supporting "Shop Local" \*8.1.f. Creative  
Enterprise Facilities Property Tax Sub-class  
\*8.1.g. Federal and Provincial Assistance with  
COVID-19 Economic Recovery Initiatives

8.1.f. Creative Enterprise Facilities Property Tax Sub-  
class

8.1.g. Federal and Provincial Assistance with COVID-19  
Economic Recovery Initiatives

**9. DISCUSSION ITEMS**

9.14. West Harbour Development Sub-Committee Report 20-001,  
December 2, 2020

- 9.15. Business Improvement Area Advisory Committee Report 20-005, December 8, 2020 13.

**13. PRIVATE AND CONFIDENTIAL**

- 13.9. City of Hamilton Transfer Stations and Community Recycling Centre Update (PW20068(c)/LS20039(b)) (City Wide)  
Pursuant to Section 8.1, Sub-sections (e) and (k) of the City's Procedural By-law 18- 270, as amended, and Section 239(2), Sub-sections (e) and (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

The agenda for the December 9, 2020 General Issues Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

- (i) Councillor M. Wilson declared an interest to Item 13.6 – Report PED18168(f), respecting the Downtown Entertainment Precinct Status Update, as her spouse has a potential involvement in this matter.
- (ii) Councillor L. Ferguson declared an interest to Item 8.1.c., being a Motion regarding Financial Relief for Local Businesses, as he has an interest in the taxi industry.
- (iii) Councillor L. Ferguson declared an interest to the amendment to Appendix “A” to Item 9.8 – Report FCS20085, respecting the 2021 Tax Supported User Fee that related to the taxi industry, as he has an interest in the taxi industry.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 3)**

- (i) November 18, 2020 and November 30, 2020 (Items 3.1 and 3.2)**

The Minutes of the November 18, 2020 and November 30, 2020 General Issues Committee meetings were approved, as presented.

**(d) COMMUNICATION ITEMS (Item 4)**

**(i) Correspondence respecting COVID-19 Matters (Item 4.1)**

The following correspondence respecting COVID-19 Matters was received:

- (1) Kimberly Coole (Item 4.1.a.)
- (2) Lauren Stephen (Item 4.1.b.)
- (3) Mark-Alan Whittle (Item 4.1.c.)
- (4) Christine Campbell, Ballare Studio Dance (Item 4.1.d.)
- (5) Robert Burke (Item 4.1.e.)
- (6) Darren Mullin (Item 4.1.f.)
- (7) Fran Spoelstra (Item 4.1.g)
- (8) Sandra Smith (Item 4.1.h)

**(ii) Correspondence from Catherine Bridgman, CEO, Ronald McDonald House Charities, South Central Ontario, respecting a Request for the City to Consider Partnering with RMHCSCO through the Invest in Canada Infrastructure Program (Item 4.2)**

The correspondence from Catherine Bridgman, CEO, Ronald McDonald House Charities, South Central Ontario, respecting a Request for the City to Consider Partnering with RMHCSCO through the Invest in Canada Infrastructure Program, was received and referred to the consideration of Item 9.11.

**(e) STAFF PRESENTATIONS (Item 8)**

**(i) Report of the Mayor's Task Force on Economic Recovery (Item 8.1)**

Ron McKerlie, President of Mohawk College, provided a PowerPoint presentation respecting the Report of the Mayor's Task Force on Economic Recovery.

The presentation, respecting the Report of the Mayor's Task Force on Economic Recovery was received.

For disposition of this matter, please refer to Items 8 to 15.

**(ii) COVID-19 Verbal Update (Item 8.2)**

Paul Johnson, General Manager of the Healthy and Safe Communities Department, provided Committee with a verbal update respecting COVID-19.

The verbal update, respecting COVID-19 was received.

**(iii) Equity, Diversity and Inclusion Framework Update (HUR19019(a)) (City Wide) (Item 8.3)**

Jodi Koch, Director of Talent and Diversity, provided the presentation regarding Report HUR19019(a), Equity, Diversity and Inclusion Framework Update.

The presentation, respecting Report HUR19019(a), Equity, Diversity and Inclusion Framework Update, was received.

For disposition of this matter, please refer to Item 16.

**(iv) Hamilton.ca Website Redevelopment (CM20011) (City Wide) (Item 8.4)**

Matthew Grant, Director of Communications and Intergovernmental Affairs; and, Bonnie Large, Senior Digital Officer, provided the PowerPoint presentation respecting Report CM20011, Hamilton.ca Website Redevelopment.

The presentation, respecting Report CM20011, Hamilton.ca Website Redevelopment, was received.

For disposition of this matter, please refer to Item 17.

**(f) DISCUSSION ITEMS (Item 9)**

**(i) 2022 Municipal Elections: Alternative Voting Options (FCS20081) (City Wide) (Item 9.7)**

Sub-section (b) to Report FCS20081, respecting the 2022 Municipal Elections: Alternative Voting Options, which reads as follows, was REFERRED to the Governance Review Sub-committee for discussion:

- (b) That the City Clerk be directed to evaluate the vote from home program and special vote by mail option for the 2022 municipal election and report back to the General Issues Committee by Q2 2021 with recommendations for alternative voting methods and an authorizing by-law, with a one-time increase of \$125,000 to the Election Expense Reserve (112206) be referred to the 2020 Year-end Variance Disposition Report for consideration, to support these initiatives;

For disposition of this matter, please refer to Item 24.

**(ii) 2021 Tax Supported User Fees (FCS20085) (City Wide) (Item 9.8)**

Appendix "A" to Report FCS20085, respecting the 2021 Tax Supported User Fees, was amended to reflect the freezing of fees for all General Business Licence Fees, Trade Licence Fees, Taxi and Personal Transportation Providers (PTP) Fees and Film Permit Fees at 2020 levels, of which the loss of budgeted revenues in 2021 are being funded at an estimated amount of \$275,000 from the Economic Development Initiatives Capital account 3621708900.

Staff was directed to report back to the General Issues Committee with a COVID-19 recreation financial assistance program aimed to offset the increase in the 2021 User Fees.

For disposition of this matter, please refer to Item 25.

**(g) PRIVATE & CONFIDENTIAL (Item 13)**

**(i) Closed Session Minutes – November 18, 2020 (Item 13.1)**

- (a) The Closed Session Minutes of the November 18, 2020 General Issues Committee meeting were approved; and,
- (b) The Closed Session Minutes of the November 18, 2020 General Issues Committee meeting shall remain confidential.

Committee moved into Closed Session respecting Items 13.2 to 13.7 and 13.9, pursuant to Section 8.1, Sub-sections (c), (e), and (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (c), (e), and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local

board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**(h) ADJOURNMENT (Item 14)**

There being no further business, the General Issues Committee adjourned at 7:30 p.m.

Respectfully submitted,

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Deputy Mayor Brad Clark  
Chair, General Issues Committee

Stephanie Paparella  
Legislative Coordinator,  
Office of the City Clerk

**INTERNATIONAL VILLAGE  
BUSINESS IMPROVEMENT AREA (BIA)  
PROPOSED 2021 OPERATING BUDGET**

<b>Revenues</b>	
BIA Levy	\$170,000
Reserve Monies	\$18,000
<b>Total Revenue</b>	<b>\$188,000</b>
<b>Expenses</b>	
Rent	\$12,900
Telephone/fax/internet/website	\$4,000
Office Supplies <small>(cleaning supplies, postage, paper, toner, general office, etc.)</small>	\$2,500
Equipment repairs & purchases <small>(equipment maintenance, computer upgrades/repairs, photocopier)</small>	\$1,000
Bank charges, book-keeper, audit fees	\$3,500
Insurance	\$3,900
Administrative Services <small>(wages, benefits, source deductions)</small>	\$72,000
Member contact & events <small>(printing, networking events, Chamber of Commerce membership, OBIAA Conference, event supplies)</small>	\$7,700
Board Expense, travel & promotion <small>(board gifts, gifts, flowers, parking, mileage)</small>	\$2,000
Advertising	\$70,000
Beautification & maintenance <small>(graffiti removal/summer staff/garbage)</small>	\$3,500
Contingency <small>(reassessed properties that affect levy)</small>	\$5,000
<b>Total Expenses</b>	<b>\$188,000</b>

**DOWNTOWN DUNDAS  
BUSINESS IMPROVEMENT AREA (BIA)  
PROPOSED 2021 OPERATING BUDGET**

<b>Revenue</b>	
BIA Levy	\$170,362
HST Recovery	\$7,000
Other Income	\$35,438
Grants	\$14,000
<b>Total Revenues</b>	<b>\$226,800</b>
<b>Expenses</b>	
<i>Promotion &amp; Events</i>	
General Advertising	\$10,809
Easter	\$7,000
Cactus Parade	\$1,000
Scarecrow Saturday	\$5,100
Christmas	\$47,000
Buskerfest	\$25,000
Shopify Marketplace	\$1,250
<i>Beautification</i>	\$35,691
<i>Economic Development</i>	\$3,000
<i>Administration</i>	
Rent & Taxes	\$19,000
Office Expenses & supplies	\$4,500
Member Services	\$2,100
Insurance	\$3,850
Staff/benefits	\$56,000
Assessment appeals	\$2,000
Audit & Bookkeeping	\$3,500
<b>Total Expenses</b>	<b>\$226,800</b>

**DOWNTOWN HAMILTON  
BUSINESS IMPROVEMENT AREA (BIA)  
PROPOSED 2021 OPERATING BUDGET**

<b>Revenue</b>	
BIA Levy	\$400,000
Other Income	\$65,000
<b>Total Revenues</b>	<b>\$465,000</b>
<b>Expenses</b>	
<b><i>Office Expenses</i></b>	
Professional Fees	\$4,000
Telephone	\$5,000
Levy Appeals	\$27,000
Rent	\$40,000
Meetings	\$3,000
Memberships	\$1,000
Salaries/Benefits	\$175,000
Office Expenses	\$0
Insurance	\$10,000
Amortization	\$12,000
Other – Bank Charges/Bad Debts	\$500
<b><i>Special Events/Promotions</i></b>	
Events & Promotions	\$145,000
<b><i>Beautification</i></b>	
Beautification	\$42,500
<b>Total Expenses</b>	<b>\$465,000</b>

**KING WEST  
BUSINESS IMPROVEMENT AREA (BIA)  
PROPOSED 2021 OPERATING BUDGET**

<b>Revenue</b>	
BIA Levy	\$5,647
<b>Total Revenues</b>	<b>\$5,647</b>
<b>Expenses</b>	
Insurance	\$2,500
Office	\$500
Audit	\$350
Meeting Expenses	\$600
AGM Expenses	\$200
OBIAA Membership	\$225
Beautification/Graffiti Removal	\$0
Marketing	\$1,000
Miscellaneous	\$272
<b>Total Expenses</b>	<b>\$5,647</b>

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

**Advisory Committee For Persons With Disabilities (ACPD)**

## **PART A: General Information**

### **ADVISORY COMMITTEE MEMBERS:**

Shahan Aaron	Aznive Mallett
Patty Cameron	Tom Manzuk
Elizabeth (Jayne) Cardno	Corbin McBride
Michelle Dent	Mark McNeil
Lance Dingman	Tim Murphy
Anthony Frisina	Kim Nolan
Sophie Geffros	Tim Nolan
James Kemp	Mary Sinclair
Paula Kilburn	Alex Wilson

### **MANDATE:**

The Advisory Committee for Persons with Disabilities recommends to the City of Hamilton policies, procedures and guidelines that address the needs and concerns of persons with disabilities.

## **PART B: Strategic Planning**

### **STRATEGIC OBJECTIVES:**

#### Terms of Reference

1. To advise Council annually about the preparation, implementation, and effectiveness of its accessibility plan required pursuant to the Ontarians with Disabilities Act, the Accessibility for Ontarians with Disabilities Act, and related regulations.
2. To provide advice and recommendations to City Council and staff with respect to the implementation of Provincial standards, and policies, procedures and guidelines that address the needs and concerns of persons with disabilities.
3. To ensure that the right of access for persons with disabilities to programs and services provided by the City is sustained, maintained, and/or improved in accordance with Provincial legislation, regulations and City standards.
4. To review and comment to Council and other levels of government on pertinent reports, proposed legislation and studies which affect all persons with disabilities, where appropriate.
5. To provide a forum where persons with disabilities and service representatives can express their concerns, share information and recommend improvements to the existing level of City services for persons with disabilities.
6. To educate and increase awareness of the City on issues which affect people with disabilities.
7. To support the work of the committee through sub-committees and working groups, as required, and specifically related to the Provincial standards, including Customer Service, Transportation, Employment, Built Environment, and Information and Communications.
8. To maintain knowledge of the work of the committee through attendance at meetings and review of agendas and supporting materials.
9. To regularly review the progress and measure the success of the committee and its activities.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	X	<b>2) Economic Prosperity &amp; Growth</b>	X
<b>3) Healthy &amp; Safe Communities</b>	X	<b>4) Clean &amp; Green</b>	X
<b>5) Built Environment &amp; Infrastructure</b>	X	<b>6) Culture &amp; Diversity</b>	X
<b>7) Our People &amp; Performance</b>	X		

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Monthly Meetings Expenses (photocopying, refreshments, advertising, postage, etc.)	\$300.00
Administrative Assistance (note-taking) for special meetings such as Roundtable.	
Refreshments: <ul style="list-style-type: none"> <li>• Advisory Committee for People with Disabilities \$1500.00</li> <li>• Built Environment Working Group \$750.00</li> <li>• Transportation Working Group \$850.00</li> <li>• Housing Working Group \$600.00</li> <li>• Outreach Working Group \$600.00</li> <li>• Wheelchair and Scooter Safety Committee</li> <li>• Disability Justice and Climate Crisis Working Group</li> <li>• Community Safety Working Group</li> </ul>	\$4300.00
<b>SUB TOTAL</b>	<b>\$4,600.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Conferences and related travel expenses	\$1500.00
<b>SUB TOTAL</b>	<b>\$1500.00</b>

<b>TOTAL COSTS</b>	<b>\$ 6100.00</b>
<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$ N/A</b>
<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 6100.00</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$ 6100.00)</b>	<b>\$ 6100.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** **Aznive Mallett**

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**Signature:** **(signed electronically)**

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**Date:** **October 29, 2020**

**Telephone # :** **905 973 2616**

# **CITY OF HAMILTON**

**2021**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION FORM**

**ARTS ADVISORY COMMISSION**

## **PART A: General Information**

### **ADVISORY COMMITTEE MEMBERS:**

Annette Paiement - Chair	(Resigned - Steve Parton - Vice-Chair)
Elizabeth Jayne Cardno	Janna Malseed
Monika Ciolek	Eileen Reilly - Co Chair
Lisa La Rocca	Ranil Sonnadara
Monolina Bhattacharyya-Ray	Councillor Jason Farr
Councillor John-Paul Danko	

### **MANDATE:**

To recommend activities for the stabilization and strengthening of the arts community; to inform Council of issues and achievements in the Hamilton arts community; to liaise with and act as a point of contact for members of the arts community regarding issues affecting the arts community; to monitor and assist with the implementation of the Public Art Program; to monitor and assist with the implementation of the Arts Awards Program.

## **PART B: Strategic Planning**

### **STRATEGIC OBJECTIVES:**

In 2021, the Arts Advisory Commission (AAC) will be undertaking a number of initiatives identified in the Big Picture 2017 arts community consultation report needed for the community to grow and to continue contributing to the quality of life and economy of Hamilton.

The AAC continues its work monitoring and assisting with the implementation of the Public Art Program and the City of Hamilton's Arts Awards Program.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
<b>1) Community Engagement &amp; Participation</b>	X	<b>2) Economic Prosperity &amp; Growth</b>	X
<b>3) Healthy &amp; Safe Communities</b>		<b>4) Clean &amp; Green</b>	X
<b>5) Built Environment &amp; Infrastructure</b>	X	<b>6) Culture &amp; Diversity</b>	X
<b>7) Our People &amp; Performance</b>			

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Refreshments for Committee Meetings (6 regular AAC meetings and Sub Committee meetings)	\$500
Off-site Meetings	\$200
Refreshments for Training Sessions and Sub-Committees	\$500
Binders, office supplies, printing, etc.	\$500
Printing costs for reports, etc.	\$100
<b>SUB TOTAL</b>	<b>\$1,800</b>

**SPECIAL EVENT/PROJECT COSTS:**

Arts community support and outreach events	\$7,200
<b>SUB TOTAL</b>	<b>\$9,000</b>

<b>TOTAL COSTS</b>	<b>\$9,000</b>
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<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$0</b>
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<b>TOTAL 2021 BUDGET REQUEST (net of reserve funding)</b>	<b>\$9,000</b>
<b>PREVIOUS YEAR (2020) APPROVED BUDGET (2020 Request \$9,000)</b>	<b>\$9,000</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:**    Annette Paiement (Chair)  
\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:**                                    November 24, 2020  
\_\_\_\_\_

**Telephone #:**                            \_\_\_\_\_

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**  
**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Impound Fees (Standard Rate)</b>						
1	Licensed Dog - 1st Offence	\$ 67.00	\$ <b>68.00</b>	N	1.5%	Guideline increase, rounded to the nearest dollar
2	Licensed Dog - Subsequent Offence	\$ 180.00	\$ <b>184.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
3	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	n/a	\$ <b>50.00</b>	N	0.0%	<b>NEW FEE - to reduce the repeat offenders</b>
4	Unlicensed Dog - 1st Offence	\$ 107.00	\$ <b>109.00</b>	N	1.9%	Guideline increase, rounded to the nearest dollar
5	Unlicensed Dog - Subsequent Offence	\$ 180.00	\$ <b>184.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
6	Unlicensed Dog - Subsequent Offence (after initial subsequent offence increase of \$50.00 per occurrence up to 5 occurrences)	n/a	\$ <b>50.00</b>	N	0.0%	<b>NEW FEE - to reduce the repeat offenders</b>
7	Dangerous or Potentially Dangerous Dog	\$ 648.00	\$ <b>661.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
8	Cat ( identified [1] and unidentified)	\$ 26.00	\$ <b>27.00</b>	N	3.8%	Guideline increase, rounded to the nearest dollar
9	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 41.00	\$ <b>42.00</b>	N	2.4%	Guideline increase, rounded to the nearest dollar
10	Multiple Small Domestic Animals (up to 6)	\$ 56.00	\$ <b>57.00</b>	N	1.8%	Guideline increase, rounded to the nearest dollar
11	Other Small Domestic Animal [2]	\$ 25.00	\$ <b>26.00</b>	N	4.0%	Guideline increase, rounded to the nearest dollar
12	Snake or Reptile	\$ 25.00	\$ <b>26.00</b>	N	4.0%	Guideline increase, rounded to the nearest dollar
13	Livestock - Small	\$ 138.00	\$ <b>141.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
14	Livestock - Large	\$ 293.00	\$ <b>299.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
<b>Impound Fees (Senior &amp; Disabled Rate)</b>						
15	Licensed Dog - 1st Offence	\$ 62.00	\$ <b>63.00</b>	N	1.6%	Guideline increase, rounded to the nearest dollar
16	Licensed Dog - Subsequent Offence	\$ 97.00	\$ <b>99.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
17	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	n/a	\$ <b>50.00</b>	N	0.0%	<b>NEW FEE - to reduce the repeat offenders</b>
18	Unlicensed Dog - 1st Offence	\$ 97.00	\$ <b>99.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
19	Unlicensed Dog - Subsequent Offence	\$ 158.00	\$ <b>161.00</b>	N	1.9%	Guideline increase, rounded to the nearest dollar
20	Unlicensed Dog - Subsequent Offence (after initial subsequent offence increase of \$50.00 per occurrence up to 5 occurrences)	n/a	\$ <b>50.00</b>	N	0.0%	<b>NEW FEE - to reduce the repeat offenders</b>
21	Dangerous or Potentially Dangerous Dog	\$ 648.00	\$ <b>661.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
22	Cat (identified [1] and unidentified)	\$ 26.00	\$ <b>27.00</b>	N	3.8%	Guideline increase, rounded to the nearest dollar
23	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 36.00	\$ <b>37.00</b>	N	2.8%	Guideline increase, rounded to the nearest dollar
24	Multiple Small Domestic Animals (up to 6)	\$ 46.00	\$ <b>47.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
25	Other Small Domestic Animal [2]	\$ 25.00	\$ <b>26.00</b>	N	4.0%	Guideline increase, rounded to the nearest dollar
26	Snake or Reptile	\$ 25.00	\$ <b>26.00</b>	N	4.0%	Guideline increase, rounded to the nearest dollar
27	Livestock - Small	\$ 132.00	\$ <b>135.00</b>	N	2.3%	Guideline increase, rounded to the nearest dollar
28	Livestock - Large	\$ 275.00	\$ <b>281.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
<b>Live Surrender Fees - [3] (Standard Rate)</b>						
29	Dog (unlicensed)	\$ 175.22	\$ <b>175.22</b>	Y	0.0%	<b>Recommend no increase in fee. Service fee needs to encourage humane surrender not abandonment. Also following industry standards.</b>
30	Dog (licensed)	\$ 138.94	\$ <b>138.94</b>	Y	0.0%	<b>Recommend no increase in fee. Service fee needs to encourage humane surrender not abandonment. Also following industry standards.</b>
31	Cat (unregistered)	\$ 175.22	\$ <b>175.22</b>	Y	0.0%	<b>Recommend no increase in fee. Service fee needs to encourage humane surrender not abandonment. Also following industry standards.</b>
32	<b>Cat (registered)</b>	\$ <b>138.94</b>	\$ <b>-</b>	Y	<b>-100.0%</b>	<b>REMOVE FEE - NOT APPLICABLE</b>
33	Litter (up to 6) - Canine or Feline	\$ 62.83	\$ <b>63.72</b>	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
34	a) Inspection Fee	\$ 64.60	\$ <b>65.49</b>	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
35	Rabbit (individual)	\$ 62.83	\$ <b>63.72</b>	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
36	Multiple Small Domestic Animals (up to 6)	\$ 62.83	\$ <b>63.72</b>	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
37	Small Livestock	\$ 119.47	\$ <b>122.12</b>	Y	2.2%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Live Surrender Fees - [3] (Senior &amp; Disabled Rate)</b>						

## 2021 PROPOSED USER FEES & CHARGES

Department: Planning &amp; Economic Development

Division: Licensing &amp; By-law Services - Animal Services

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
38	Dog (unlicensed)	\$ 138.94	\$ 138.94	Y	0.0%	Recommend no increase in fee. Service fee needs to encourage humane surrender not abandonment. Also following industry standards.
39	Dog (licensed)	\$ 102.65	\$ 102.65	Y	0.0%	Recommend no increase in fee. Service fee needs to encourage humane surrender not abandonment. Also following industry standards.
40	Cat (not registered)	\$ 138.94	\$ 138.94	Y	0.0%	Recommend no increase in fee. Service fee needs to encourage humane surrender not abandonment. Also following industry standards.
41	Cat (registered)	\$ 102.65	\$ -	Y	-100.0%	REMOVE FEE - NOT APPLICABLE
42	Litter (up to 6) - Canine or Feline	\$ 49.56	\$ 50.44	Y	1.8%	Guideline increase, rounded to the nearest dollar after HST applied
43	Other Small Domestic Animal [4]	\$ 49.56	\$ 50.44	Y	1.8%	Guideline increase, rounded to the nearest dollar after HST applied
44	Multiple Small Domestic Animals (up to 5)	\$ 49.56	\$ 50.44	Y	1.8%	Guideline increase, rounded to the nearest dollar after HST applied
45	Small Livestock	\$ 102.65	\$ 104.42	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Cadaver Surrender Fees (Standard Rate)</b>						
46	Dog	\$ 118.58	\$ 121.24	Y	2.2%	Guideline increase, rounded to the nearest dollar after HST applied
47	Dog - Small	\$ 52.21	\$ 53.10	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
48	Cat	\$ 53.10	\$ 53.98	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
49	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 53.10	\$ 53.98	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
50	Other Small Domestic Animal [4]	\$ 53.10	\$ 53.98	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
51	Multiple Small Domestic Animals (up to 5)	\$ 53.10	\$ 53.98	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
52	Small Livestock	\$ 92.04	\$ 93.81	Y	1.9%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Cadaver Surrender Fees (Senior &amp; Disabled Rate)</b>						
53	Dog	\$ 92.04	\$ 93.81	Y	1.9%	Guideline increase, rounded to the nearest dollar after HST applied
54	Dog - Small	\$ 37.17	\$ 38.05	Y	2.4%	Guideline increase, rounded to the nearest dollar after HST applied
55	Cat	\$ 38.05	\$ 38.94	Y	2.3%	Guideline increase, rounded to the nearest dollar after HST applied
56	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 38.05	\$ 38.94	Y	2.3%	Guideline increase, rounded to the nearest dollar after HST applied
57	Other Small Domestic Animal [4]	\$ 38.05	\$ 38.94	Y	2.3%	Guideline increase, rounded to the nearest dollar after HST applied
58	Multiple Small Domestic Animals (up to 5)	\$ 38.05	\$ 38.94	Y	2.3%	Guideline increase, rounded to the nearest dollar after HST applied
59	Small Livestock	\$ 59.29	\$ 60.18	Y	1.5%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Boarding Fees (Standard Rate Per Day)</b>						
60	Dog	\$ 18.00	\$ 19.00	N	5.6%	Guideline increase, rounded up to the nearest dollar
61	Dangerous or Potentially Dangerous Dog	\$ 60.00	\$ 61.00	N	1.7%	Guideline increase, rounded to the nearest dollar
62	Cat	\$ 13.00	\$ 14.00	N	7.7%	Guideline increase, rounded up to the nearest dollar
63	Other Small Domestic Animal	\$ 7.00	\$ 8.00	N	14.3%	Guideline increase, rounded up to the nearest dollar
64	Small Livestock	\$ 34.00	\$ 35.00	N	2.9%	Guideline increase, rounded to the nearest dollar
65	Large Livestock	\$ 57.00	\$ 58.00	N	1.8%	Guideline increase, rounded to the nearest dollar
<b>Boarding Fee (Senior &amp; Disable Rate - Per Day )</b>						
66	Dog	\$ 12.00	\$ 13.00	N	8.3%	Guideline increase, rounded up to the nearest dollar
67	Dangerous or Potentially Dangerous Dog	\$ 60.00	\$ 61.00	N	1.7%	Guideline increase, rounded to the nearest dollar
68	Cat	\$ 7.00	\$ 8.00	N	14.3%	Guideline increase, rounded up to the nearest dollar
69	Other Small Domestic Animal	\$ 7.00	\$ 8.00	N	14.3%	Guideline increase, rounded up to the nearest dollar
70	Small Livestock	\$ 18.00	\$ 19.00	N	5.6%	Guideline increase, rounded up to the nearest dollar
71	Large Livestock	\$ 39.00	\$ 40.00	N	2.6%	Guideline increase, rounded to the nearest dollar
<b>Miscellaneous</b>						
72	Vietnamese Pot Bellied Pig Licence	\$ 40.00	\$ 41.00	N	2.5%	Guideline increase, rounded to the nearest dollar

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Licensing & By-law Services - Animal Services**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
73	Voluntary Cat Registration	\$ 15.00	\$ 16.00	N	6.7%	Guideline increase, rounded up to the nearest dollar
74	Quarantine per day - Dog	\$ 37.00	\$ 38.00	N	2.7%	Guideline increase, rounded to the nearest dollar
75	Quarantine per day - Dangerous or Potentially Dangerous Dog	\$ 64.00	\$ 65.00	N	1.6%	Guideline increase, rounded to the nearest dollar
76	Quarantine per day - Cat	\$ 26.00	\$ 27.00	N	3.8%	Guideline increase, rounded to the nearest dollar
77	Hearing Fee re: Dangerous or Potentially Dangerous Dog	\$ 185.00	\$ 189.00	N	2.2%	Guideline increase, rounded to the nearest dollar
78	Microchip implant	\$ 22.12	\$ 22.12	Y	0.0%	<b>Fee needs to be set at a rate that is affordable to general public and encourage providing pets with identification.</b>
79	Wildlife removal from private trap - release on site	\$ 62.83	\$ 63.72	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
80	Wildlife removal from private trap - Euthanasia [5]	\$ 107.08	\$ -	Y	-100.0%	<b>REMOVE FEE - NOT APPLICABLE</b>
81	Pet Transport (Ambulance)	\$ 76.99	\$ 78.76	Y	2.3%	Guideline increase, rounded to the nearest dollar after HST applied
82	Poopbag Refill Bags	\$ 5.31	\$ 5.31	Y	0.0%	<b>No increase to fee as just trying for cost recovery, encourage public to remove pet feces - also following industry standard.</b>
83	Admin Fee (e.g. for special billing arrangements)	\$ 30.09	\$ 30.97	Y	2.9%	Guideline increase, rounded to the nearest dollar after HST applied
84	Engraving (Urns)	\$ 11.50	\$ 12.39	Y	7.7%	Guideline increase, rounded up to the nearest dollar after HST applied
85	Special Cremation Fee	\$ 135.40	\$ 138.05	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
86	Clay Paw Print	\$ 30.09	\$ 30.97	Y	2.9%	Guideline increase, rounded to the nearest dollar after HST applied
87	Painted Paw Print	\$ 46.02	\$ 46.90	Y	1.9%	Guideline increase, rounded to the nearest dollar after HST applied
88	Animal Assistance Fee - per hour	\$ 51.33	\$ 52.21	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Animal Adoption Fees</b>						
89	Dog/Puppy	\$ 262.83	\$ 287.61	Y	9.4%	<b>Increase above guideline due to cost recovery related to medical expenses i.e. vaccinations</b>
90	Dog Senior/Special Needs	\$26.43-78.39	\$26.55-79.65	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
91	Cat/Kitten	\$ 157.52	\$ 181.41	Y	15.2%	<b>Increase above guideline due to cost recovery related to medical expenses i.e. vaccinations</b>
92	Cat Senior/Special Needs	\$26.43-78.39	\$26.55-79.65	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
93	Small Domestic Animal/Bird/Other	\$5.47-104.82	\$6.19-107.08	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
94	Snake or Reptile	\$5.47-104.82	\$6.19-107.08	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
<b>NOTES</b>						
	[1] Micro-chipped, engraved collar, tattooed, registered					
	[2] Rabbits, rodents, song birds, etc.					
	[3] Includes cremation					
	[4] Excludes Fish - no charge					
	[5] No Charge if animal fatally injured prior to capture or poses bona fide threat					

## 2021 PROPOSED USER FEES & CHARGES

Department: Planning &amp; Economic Development

Division: Licensing &amp; By-law Services - Lottery Licensing

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	<b>Lottery Licence Application Administration Fee</b>	\$ 68.14	\$ <b>69.91</b>	Y	2.6%	Guideline increase, rounded to nearest dollar after HST applied. Standardize Application Fees (same as admin fee on new license applications)
2	<b>Lottery Licence Fee - Bingo (per event)</b>	\$ 165.00	\$ <b>165.00</b>	N	0.0%	Maximum fee allowed per Provincial guidelines
3	<b>Lottery Licence Fee - Nevada</b>	Up to maximum of 3% prize value	<b>Up to maximum of 3% prize value</b>	N	N/A	Fees set by the province
4	<b>Lottery Licence Fee - Raffles</b>	Up to maximum of 3% prize value	<b>Up to maximum of 3% prize value</b>	N	N/A	Fees set by the province
5	<b>Lottery Licence Fee - Others</b>	Varies by type and mandated by the province	<b>Varies by type and mandated by the province</b>	N	N/A	Fees set by the province

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Licensing & By-law Services - Sign By-Law Fees**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>PERMITS FOR SIGNS</b>						
<b>SIGN TYPE</b>						
Mobile Sign						
1	- for 28 consecutive days	\$ 130.00	\$ <b>133.00</b>	N	2.3%	Guideline increase, rounded to the nearest dollar
2	- for 14 consecutive days	\$ 88.00	\$ <b>90.00</b>	N	2.3%	Guideline increase, rounded to the nearest dollar
3	Mobile Sign advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 198.00	\$ <b>202.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
4	Sidewalk Sign (per year)	\$ 101.00	\$ <b>103.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
5	Banner (for 28 consecutive days)	\$ 101.00	\$ <b>103.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
6	Banner advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 198.00	\$ <b>202.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
7	Inflatable Sign (for 7 consecutive days)	\$ 101.00	\$ <b>103.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
8	New Home Development Portable Sign (per year)	\$ 66.00	\$ <b>67.00</b>	N	1.5%	Guideline increase, rounded to the nearest dollar
9	Sign permit fee for any new permanent signs/per property per occasion	\$ 153.00	\$ <b>156.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
10	Sign permit fee for changes to existing signs/per property per occasion	\$ 237.00	\$ <b>242.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
11	Corrugated Plastic Sign (yearly permit fee per location per property)	\$ 153.00	\$ <b>156.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
12	A-frame signs on sidewalks (permit fee for a three-year period)	\$ 159.00	\$ <b>162.00</b>	N	1.9%	Guideline increase, rounded to the nearest dollar
Digital Boards						
13	Annual Sign Permit Fee	\$ 2,000.00	\$ <b>2,040.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
<b>SIGN VARIANCE APPLICATION</b>						
Sign variance fees appear under "Planning" Division						
<b>ENFORCEMENT FEES</b>						
14	Removal of an Unlawful Permanent Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 253.10	\$ <b>258.41</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
15	Storage Charge for an Unlawful Permanent Sign - per sign/day	\$ 64.60	\$ <b>65.49</b>	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
16	Removal of an Unlawful Mobile Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 253.10	\$ <b>258.41</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
17	Storage Charge for an Unlawful Mobile Sign - per sign/day	\$ 64.60	\$ <b>65.49</b>	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
18	a) Inspection Fee	\$ 64.60	\$ <b>65.49</b>	Y	1.4%	Guideline increase, rounded to the nearest dollar after HST applied
19	Storage Charge for an Unlawful Portable Sign - per sign/day	\$ 36.28	\$ <b>37.17</b>	Y	2.4%	Guideline increase, rounded to the nearest dollar after HST applied
20	Storage Charge for an Unlawful Election Sign - per sign/day	\$ 36.28	\$ <b>37.17</b>	Y	2.4%	Guideline increase, rounded to the nearest dollar after HST applied
21	Annual Inspection Fee (existing non-conforming overhanging signs)	\$ 109.73	\$ <b>111.50</b>	Y	1.6%	Guideline increase, rounded to the nearest dollar after HST applied
Note: the permit fees for Ground Signs, Awnings, Canopies, Marquees, Parapet Signs, Projecting Signs, Wall Signs and Billboards appear under "Building Services - Building Permit Fees"						

## 2021 PROPOSED USER FEES & CHARGES

Department: Planning &amp; Economic Development

Division: Licensing &amp; By-law Services - General Fees

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Discharge of Firearms By-law</b>						
1	a) Exemption permit application fee for the discharge of recreational firearms or bows	\$ 116.84	\$ <b>119.47</b>	Y	2.3%	Guideline increase, rounded to the nearest dollar after HST applied
2	b) Renewal fee	\$ 21.25	\$ <b>22.12</b>	Y	4.1%	Guideline increase, rounded up to the nearest dollar after HST applied
<b>Certificate of Compliance</b>						
3	a) Single detached dwelling	\$ 296.46	\$ <b>302.65</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
4	b) A two, three or multiple unit dwelling	\$ 296.46	\$ <b>302.65</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
5	- plus additional fee for each additional dwelling unit in excess of the first	\$ 43.36	\$ <b>44.25</b>	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
6	c) A lodging house	\$ 296.46	\$ <b>302.65</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
7	- plus additional fee per each permitted resident (required every 3 years)	\$ 32.74	\$ <b>33.63</b>	Y	2.7%	Guideline increase, rounded to the nearest dollar after HST applied
8	d) All other buildings (Liquor licence)	\$ 296.46	\$ <b>302.65</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
9	- plus additional fee per each 100 square metres in excess of the first 100 square metres	\$ 18.58	\$ <b>19.47</b>	Y	4.8%	Guideline increase, rounded up to the nearest dollar after HST applied
10	e) Residential care facility (first time applications & change in ownership)	\$ 296.46	\$ <b>302.65</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
11	- plus additional fee per each permitted resident	\$ 33.63	\$ <b>34.51</b>	Y	2.6%	Guideline increase, rounded to the nearest dollar after HST applied
12	f) Discharge of an Order - Non registered Order to Comply	\$ 296.46	\$ <b>302.65</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
13	g) Discharge of an Order - Registered Order To Comply	\$ 631.86	\$ <b>644.25</b>	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Fees charged for inspections carried out by the City resulting from non-compliance with any City by-law (except Vital Services By-law):</b>						
Inspection demonstrating non-compliance when there has been an earlier incident of non-compliance:						
14	Initial	\$ 296.46	\$ <b>302.65</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
15	Subsequent	\$ 152.21	\$ <b>154.87</b>	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Note: an "incident of non-compliance" includes an inspection carried out by the City or by another enforcement agency demonstrating non-compliance.</b>						
16	Vital services - Admin Fee	10% of total utility billings paid by the City	<b>10% of total utility billings paid by the City</b>	Y	0.0%	% recovery not changed. Increases would be incorporated into the utility billings
<b>Noise by-Law Exemption:</b>						
17	- Application received 60 days or more prior to the event	\$ 185.00	\$ <b>189.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
18	- Application received less than 60 days prior to the event	\$ 279.00	\$ <b>285.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
19	Corporate Profile Report and Deed & Abstract Reports	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fees set at 100% cost recovery
20	Application Fee for outdoor commercial patio exemption permits	\$ 525.00	\$ <b>536.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
21	Application Fee for any appeal to the Property Standards Committee	\$ 141.00	\$ <b>144.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
22	Zoning Verification & Work Order Reports - Regular	\$ 122.00	\$ <b>124.00</b>	N	1.6%	Guideline increase, rounded to the nearest dollar
23	Zoning Verification & Work Order Reports - Express	\$ 185.00	\$ <b>189.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
24	Fees charged by the City for costs incurred when its inspection powers under s. 436(2) of the Municipal Act, 2001 are exercised	Full Cost Recovery	<b>Full Cost Recovery</b>	N	N/A	Fees set at 100% cost recovery
25	Registration Fee - One Time Fee For Initial Registration of a Vacant Building	\$ 291.00	\$ <b>297.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
26	Vacant Building Fee - Annual Inspection Fee	\$ 729.20	\$ <b>743.36</b>	Y	1.9%	Guideline increase, rounded to the nearest dollar after HST applied
27	Annual Fee for each additional vacant building on a property (inspection)	\$ 356.64	\$ <b>363.72</b>	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
28	Vacant Building Quarterly Inspection Fee	\$ 292.03	\$ <b>298.23</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
29	Licensing Tribunal and Property Standards Committee decisions	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fees set at 100% cost recovery

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Licensing & By-law Services - General Fees**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Municipal Law Enforcement Contractor Services Administration:</b>						
30	- Administration Fee for invoices less than or equal to \$600 (before tax)	\$ 98.23	\$ 100.00	Y	1.8%	Guideline increase, rounded to the nearest dollar after HST applied
31	- Administration Fee for invoices greater than \$600 (before tax)	\$ 221.24	\$ 225.66	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
32	- Administration Fee for requests for file review	\$ 36.28	\$ 37.17	Y	2.4%	Guideline increase, rounded to the nearest dollar after HST applied
33	Application Fee for outdoor commercial patio exemption permits	\$ 525.00	\$ 536.00	N	2.1%	Guideline increase, rounded to the nearest dollar
34	a) Inspection Fee	\$ 208.00	\$ 212.00	N	1.9%	Guideline increase, rounded to the nearest dollar
35	Paid Duty Municipal Law Enforcement	Full Cost Recovery	Full Cost Recovery	Y	N/A	Fees set at 100% cost recovery
<b>Tree Permits</b>						
36	Review of Permit Application to Injure or Destroy Trees - Urban Woodland Tree By-law No. 14-212	N/A	\$ 250.00	Y	N/A	New fee to recoup costs associated with Permit Review
37	Review of Notice of Intent to Cut Application - Regional Woodland Tree By-law No. R00-054	N/A	\$ 150.00	Y	N/A	New fee to recoup costs associated with Permit Review
38	Review of Permit Application to Injure or Destroy Trees - Dundas Tree By-law No. 4513-99	N/A	\$ 50.00	Y	N/A	New fee to recoup costs associated with Permit Review
39	Review of Permit Application to Injure or Destroy Trees - Stoney Creek Tree By-law No. 4401-96: a) 2 to 10 trees	N/A	\$ 25.00	Y	N/A	Existing fee in By-law not yet added to User fees
40	b) 11 to 20 trees	N/A	\$ 50.00	Y	N/A	Existing fee in By-law not yet added to User fees
41	c) Greater than 20 trees	N/A	\$ 100.00	Y	N/A	Existing fee in By-law not yet added to User fees

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**  
**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Adult Services</b>						
1	Adult Entertainment Parlour	\$ 6,211.00	\$ 6,211.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
2	Adult Entertainment Parlor Attendant	\$ 516.00	\$ 516.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
3	Adult Entertainment Parlour Operator/Manager	\$ 1,821.00	\$ 1,821.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
4	Adult Film Theatre	\$ 3,839.00	\$ 3,839.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
5	Adult Video Store Class A	\$ 3,839.00	\$ 3,839.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
6	Adult Video Store Class B	\$ 398.00	\$ 398.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
7	Body Rub Parlour Owner	\$ 9,771.00	\$ 9,771.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
8	Body Rub Parlour Attendant	\$ 516.00	\$ 516.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
9	Body Rub Parlour Operator/Manager	\$ 1,465.00	\$ 1,465.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
10	Tobacco & Electronic Cigarettes	\$ 448.00	\$ 448.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Accommodations</b>						
11	Bed and Breakfast	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
12	Motels and Hotels	\$ 190.00	\$ 190.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
13	Lodging House	\$ 504.00	\$ 504.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
14	Residential Care Facility (4-10 Residents)	\$ 693.00	\$ 693.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
15	Residential Care Facility (11 or more Residents)	\$ 990.00	\$ 990.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Mobile</b>						
16	Mobile Sign leasing or renting	\$ 316.00	\$ 316.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
17	Hawker/Peddler (motorized vehicle)	\$ 365.00	\$ 365.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
18	Seasonal Food Vendor	\$ 390.00	\$ 390.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
19	Limousines (owner)	\$ 662.00	\$ 662.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
20	Limousines (driver)	\$ 77.00	\$ 77.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
21	Taxi cab owner (private) (Renewal)	\$ 661.00	\$ 661.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
22	Taxi cab owner (private) (New)	\$ 4,791.00	\$ 4,791.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
23	Taxi cab owner (transfer)	\$ 842.00	\$ 842.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
24	Taxi cab Broker	\$ 1,135.00	\$ 1,135.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
25	Taxi cab Driver	\$ 107.00	\$ 107.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
26	Transient Trader (3 month period)	\$ 715.00	\$ 715.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
27	Auctioneer	\$ 294.00	\$ 294.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Food Service Vehicles:</b>						
28	Class A	\$ 390.00	\$ 390.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**  
**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
29	Class B	\$ 390.00	\$ 390.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
30	Class C	\$ 359.00	\$ 359.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
31	Food Service Vehicles (Four day)	\$ 102.00	\$ 102.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
32	Food Service Vehicles (Park Permit)	\$ 214.00	\$ 214.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Services</b>						
Eating Establishments:						
33	Bars and Nightclubs	\$ 324.00	\$ 324.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
34	Food Premises	\$ 186.00	\$ 186.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
35	Restaurant with Liquor Service	\$ 238.00	\$ 238.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Public Garage:</b>						
36	(A) Buying, Selling, Storing	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
37	(B1) Combined Engine & Body Work	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
38	(B2) Engine Work	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
39	(B3) Body Work	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
40	(C) Service Station	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
41	(D) Parking Lot	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
42	(E) Car Wash Only	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
43	Public Halls	\$ 372.00	\$ 372.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
44	Pay Day Loan Businesses	\$ 820.00	\$ 820.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
45	Kennels, Pet Shops	\$ 263.00	\$ 263.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
46	Personal Aesthetic Services Facility	\$ 191.00	\$ 191.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
47	Personal Wellness Services Establishment	\$ 191.00	\$ 191.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Places of Amusement</b>						
48	Amusement Arcade	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
49	Amusement Rides	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
50	Amusement Water	\$ 443.00	\$ 443.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
51	Billiard / Bagatelle Tables	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
52	Bingo Parlour	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
53	Bowling Alley	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
54	Carnival	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
55	Circus	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
56	Motor Vehicle Race Track	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**  
**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
57	Other	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
58	Proprietary Club	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
59	Roller Skating Rink	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
60	Skateboarding, BMX bikes	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Used Goods Services</b>						
61	Antique Market/Flea Market	\$ 265.00	\$ 265.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
62	Pawn Broker	\$ 443.00	\$ 443.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
63	Precious Metals & Jewellery Dealers	\$ 443.00	\$ 443.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
64	Salvage Yard	\$ 443.00	\$ 443.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
65	Second-hand Shop	\$ 506.00	\$ 506.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Trade Licence Contractor</b>						
66	Building Repair	\$ 283.00	\$ 283.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
67	Plumbing	\$ 283.00	\$ 283.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
68	Heating, Ventilation & Air Conditioning	\$ 283.00	\$ 283.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
69	Drain Repair	\$ 283.00	\$ 283.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
70	Sprinkler and Fire Protection Installer	\$ 283.00	\$ 283.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
71	Tree Cutting Services	\$ 270.00	\$ 270.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Trade Licence Masters</b>						
72	Building Repair	\$ 167.00	\$ 167.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
73	Plumbing	\$ 167.00	\$ 167.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
74	Heating, Ventilation & Air Conditioning	\$ 167.00	\$ 167.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
75	Drain Repair	\$ 167.00	\$ 167.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
76	Sprinkler and Fire Protection Installer	\$ 167.00	\$ 167.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Other Fees</b>						
77	Daily fee for spare taxicabs	\$ 27.43	\$ 27.43	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
78	Taxi cab (limited interest agreement)	\$ 83.00	\$ 83.00	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
79	Taxi cab Priority list	\$ 101.77	\$ 101.77	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
80	Taxi cab accessible priority list	\$ 53.10	\$ 53.10	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
81	Annual spare taxicab inspection fee	\$ 177.88	\$ 177.88	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
82	Exam/Processing Fee	\$ 55.75	\$ 55.75	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
83	Administration fee - applications / amendments	\$ 68.14	\$ 68.14	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**  
**Division: Licensing & By-law Services - Licensing**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
84	Licence re-instatement fee (late fee)	\$ 289.38	\$ <b>289.38</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
85	Photo ID Card	\$ 18.58	\$ <b>18.58</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
86	Licence certificate replacement	\$ 18.58	\$ <b>18.58</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
87	Licence plate replacement	\$ 78.76	\$ <b>78.76</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
88	Appeal to Hamilton Licensing Tribunal	\$ 154.87	\$ <b>154.87</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
89	Municipal consent for new liquor licence applications and extensions	\$ 188.50	\$ <b>188.50</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
90	Corporate Profile Report, Deed & Abstract Reports	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fees set at 100% cost recovery
91	Failure to fulfil conditions imposed by the Issuer of Licenses or the Licensing Tribunal	\$ 107.08	\$ <b>107.08</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
92	Special Occasions Permit - Administration Fee	\$ 81.42	\$ <b>81.42</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
93	Application for Temporary Occupancy	\$ 772.57	\$ <b>772.57</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
<b>Personal Transportation Provided</b>						
94	Annual Licence Fee	\$ 5,000.00	\$ <b>5,000.00</b>	N	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
95	Per Trip Fee (Transaction fee per class A-C)	\$ 0.30	\$ <b>0.30</b>	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting

## 2021 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: General: Planning Act Fees

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
	<p><b>Cost Recovery on City-supported applications appealed to the Ontario Municipal Board</b></p> <p>Where an application approved by Council of the City of Hamilton is appealed to the Ontario Municipal Board, the applicant/respondent shall pay any and all costs incurred by the City to support the applicant/respondent at a hearing, including but not limited to the legal costs for in-house or retained counsel, the costs for City staff (not including Planning &amp; Economic Development staff) and the costs of consultants and witnesses. Accordingly, applicants shall submit a completed Cost Acknowledgment Agreement, in a form as prescribed by the General Manager of Planning &amp; Economic Development, together with their application.</p>					
1		Full cost Recovery	<b>Full cost Recovery</b>	N	N/A	Fee set at 100% cost recovery

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Parking & School Crossing - Hamilton Municipal Parking System**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	On-Street Parking Permits	\$ 90.26	\$ <b>92.04</b>	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
2	Status of Agreement Inquiries (Front Yard Parking)	\$ 59.29	\$ <b>60.18</b>	Y	1.5%	Guideline increase, rounded to the nearest dollar after HST applied
3	Free Floating Car Share Permits	n/a	\$ <b>270.78</b>	Y	N/A	New Fee in 2021: Approved in report PED20025.
<b>Residential Boulevard Parking (Front Yard Parking)</b>						
4	Teranet Registration	\$ 92.08	\$ <b>94.00</b>	N	2.1%	Fee Set by the province
5	Processing Fee	\$ 273.45	\$ <b>278.76</b>	Y	1.9%	Guideline increase, rounded to the nearest dollar after HST applied
6	Annual Admin Fee	\$ 10.30	\$ <b>10.62</b>	Y	3.1%	Guideline increase, rounded to the nearest dollar after HST applied
7	Encroachment Insurance	\$ 10.30	\$ <b>10.62</b>	Y	3.1%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Commercial Boulevard Parking</b>						
8	Registration	\$ 50.00	\$ <b>51.00</b>	N	2.0%	Fee Set by the province
9	Processing Fee	\$ 342.47	\$ <b>349.56</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
10	Encroachment Insurance	\$ 10.30	\$ <b>10.62</b>	Y	3.1%	Guideline increase, rounded to the nearest dollar after HST applied
11	Fee/space (first two spaces)	\$ 103.54	\$ <b>105.31</b>	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
12	Fee/space (remaining spaces)	\$ 52.21	\$ <b>53.10</b>	Y	1.7%	Guideline increase, rounded to the nearest dollar after HST applied
13	Access Permit Application	\$ 137.00	\$ <b>140.00</b>	N	2.2%	Phase in cost recovery over 4 years (2018 as Year 1)
14	On street patio application fee	\$ 650.00	\$ <b>662.83</b>	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Occupation of Public/Metered Parking Spaces (pre payment required)</b>						
15	Single Space Per Day	\$ 22.00	\$ <b>23.01</b>	Y	4.6%	Guideline increase, rounded up to the nearest dollar after HST applied
16	Each Additional Day Up To 6 Consecutive Days Per Space	\$ 11.00	\$ <b>11.50</b>	Y	4.6%	Guideline increase, rounded to the nearest dollar after HST applied
17	Weekly Consecutive Rate Per Space	\$ 80.00	\$ <b>81.42</b>	Y	1.8%	Guideline increase, rounded to the nearest dollar after HST applied
18	Monthly Consecutive Rate Per Space	\$ 226.00	\$ <b>230.09</b>	Y	1.8%	Guideline increase, rounded to the nearest dollar after HST applied
19	Administration Fee on Temporary Parking Permits	N/A	<b>15% of the permit fee</b>	Y	N/A	<b>New Harmonized Fee for 2021</b>
20	Inspection Fee for the Review of Business Licences	\$ 32.74	\$ <b>33.63</b>	Y	2.7%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Administrative Penalty System (APS)**</b>						
21	MTO Search	\$ 12.39	\$ <b>13.27</b>	Y	7.1%	Guideline increase, rounded to the nearest dollar after HST applied
22	Late Payment	\$ 25.66	\$ <b>26.55</b>	Y	3.5%	Guideline increase, rounded to the nearest dollar after HST applied
23	Fail to Attend Hearing	\$ 100.00	\$ <b>104.42</b>	Y	4.4%	Aligns with fee for Fail to attend with APS process under LBS and Parking
24	Plate Denial	\$ 3.53	\$ <b>4.42</b>	Y	25.2%	Guideline increase, rounded up to the nearest dollar after HST applied. Note 2020 fees, \$20 of this fee is not collected by CoH. Net fee for City was 4.00 after hst. 2021 proposed is \$5 after hst
25	Mail Issuance (New)	\$ 11.50	\$ <b>12.38</b>	Y	7.7%	Guideline increase, rounded to the nearest dollar after HST applied

## 2021 PROPOSED USER FEES & CHARGES

Department: Planning &amp; Economic Development

Division: Licensing &amp; By-law Services - Dog Licences

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Dog Licences - Standard Rate</b>						
1	- spayed/neutered or under 6 months of age	\$ 34.00	\$ 34.00	N	0.0%	Recommend no increase - want to encourage compliance with by-law by keeping valid licence and tag on dog to ensure it can be traced/returned home vs. coming into shelter and increasing shelter costs - also due to COVID financial hardship
2	- over six months not spayed/neutered	\$ 72.00	\$ 72.00	N	0.0%	Recommend no increase - want to encourage compliance with by-law by keeping valid licence and tag on dog to ensure it can be traced/returned home vs. coming into shelter and increasing shelter costs - also due to COVID financial hardship
<b>Dog Licences - Senior / Disability Rate</b>						
3	- spayed/neutered or under 6 months of age	\$ 16.00	\$ 16.00	N	0.0%	Recommend no increase - want to encourage compliance with by-law by keeping valid licence and tag on dog to ensure it can be traced/returned home vs. coming into shelter and increasing shelter costs - also due to COVID financial hardship
4	- over six months not spayed/neutered	\$ 39.00	\$ 39.00	N	0.0%	Recommend no increase - want to encourage compliance with by-law by keeping valid licence and tag on dog to ensure it can be traced/returned home vs. coming into shelter and increasing shelter costs - also due to COVID financial hardship
5	<b>Dog Licences - Dangerous or Potentially Dangerous Dog</b>	\$ 336.00	\$ 343.00	N	2.1%	Guideline increase, rounded to nearest dollar
6	Replacement Tag Fee	\$ 4.42	\$ 4.42	Y	0.0%	Recommend no increase - want to encourage compliance with by-law by keeping valid licence and tag on dog to ensure it can be traced/returned home vs. coming into shelter and increasing shelter costs - also due to COVID financial hardship
7	Late Payment Fee	\$ 17.70	\$ 17.70	Y	0.0%	Recommend no increase - want to encourage compliance with by-law by keeping valid licence and tag on dog to ensure it can be traced/returned home vs. coming into shelter and increasing shelter costs - also due to COVID financial hardship
8	Flat Rate Licence (grandfathered fee)	\$ 121.00	\$ 123.00	N	1.7%	Guideline increase, rounded to the nearest dollar
9	Valid Licence in another Municipality where the owner has moved to the City of Hamilton within 30 days	\$ 14.00	\$ 15.00	N	7.1%	Guideline increase, rounded up to the nearest dollar
Leash Free Fee of \$1.00 is included/charged for every licence sold.						

## 2021 PROPOSED USER FEES & CHARGES

Department: Planning &amp; Economic Development

Division: Tourism &amp; Culture - Tourism

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Tourism-Oriented Directional Signs (TODS) - 2' x 8'	\$ 168.30	\$ <b>171.68</b>	Y	2.0%	Fees set by the province
2	Tourism-Oriented Directional Signs (TODS) - 1.5' x 6'	\$ 132.60	\$ <b>135.40</b>	Y	2.1%	Fees set by the province
3	Tourism-Oriented Directional Signs (TODS) - 1' x 4'	\$ 66.30	\$ <b>67.26</b>	Y	1.4%	Fees set by the province
4	Tourism-Oriented Directional Signs (TODS) - 1' x 5'	\$ 76.50	\$ <b>77.88</b>	Y	1.8%	Fees set by the province
LOGO Program - LINC & Redhill Parkway Road Signage Fees:						
5	- Mainlines/Ramps	\$ 2,500.00	\$ <b>2,550.44</b>	Y	2.0%	Fees set by the province
6	- Trailblazing	\$ 200.00	\$ <b>204.42</b>	Y	2.2%	Fees set by the province
<b>Visitors Centre Room Rental Rates (Social and Corporate)</b>						
<b>Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.</b>						
7	Tourism Visitor Centre - daytime hourly rate	\$ 38.05	\$ <b>38.94</b>	Y	2.3%	Guideline increase, rounded to the nearest dollar after HST applied
8	Premium for rentals involving alcohol consumption	\$ 517.70	\$ <b>528.32</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
9	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various	<b>Various</b>	Y	N/A	Set at Fair Market Value and to match similar fee for "Museum Special Events"

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**  
**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>MUSEUM GENERAL ADMISSION FEES:</b>						
Last increase in general admission was 2014 based on market analysis of competitors. New rates reflect current (2018) market analysis						
<b>Children's Museum</b> - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 1 to 12, Infant: under 1, Family: Two Adults and dependant children						
<b>All Other Sites</b> - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 6 to 12, Infant: 5 & under, Family: Two Adults and dependant children						
1	Dundurn Castle - Adult	\$ 12.39	\$ 12.39	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
2	Dundurn Castle - Senior	\$ 10.62	\$ 10.62	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
3	Dundurn Castle - Student/Youth	\$ 10.62	\$ 10.62	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
4	Dundurn Castle - Child	\$ 7.08	\$ 7.08	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
5	Dundurn Castle - Infant	Free	Free		n/a	
6	Dundurn Castle - Family	\$ 32.74	\$ 33.63	Y	2.7%	Wiggle room in Family rate formula enabled increase.
7	Hamilton Military Museum - Adult	\$ 4.42	\$ 4.42	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
8	Hamilton Military Museum - Senior	\$ 3.98	\$ 3.98	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
9	Hamilton Military Museum - Student/Youth	\$ 3.98	\$ 3.98	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
10	Hamilton Military Museum - Child	\$ 3.54	\$ 3.54	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
11	Hamilton Military Museum - Infant	Free	Free		n/a	
12	Hamilton Military Museum - Family	\$ 13.27	\$ 13.27	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
13	Whitehern Historic House & Garden - Adult	\$ 7.52	\$ 7.52	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
14	Whitehern Historic House & Garden - Senior	\$ 6.64	\$ 6.64	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
15	Whitehern Historic House & Garden - Student/Youth	\$ 6.64	\$ 6.64	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
16	Whitehern Historic House & Garden - Child	\$ 5.31	\$ 5.31	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
17	Whitehern Historic House & Garden - Infant	Free	Free		n/a	
18	Whitehern Historic House & Garden - Family	\$ 22.12	\$ 22.12	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
19	Battlefield House Museum & Park - Adult	\$ 7.52	\$ 7.52	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
20	Battlefield House Museum & Park - Senior	\$ 6.64	\$ 6.64	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
21	Battlefield House Museum & Park - Student/Youth	\$ 6.64	\$ 6.64	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
22	Battlefield House Museum & Park - Child	\$ 5.31	\$ 5.31	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
23	Battlefield House Museum & Park - Infant	Free	Free		n/a	
24	Battlefield House Museum & Park - Family	\$ 22.12	\$ 22.12	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
25	Hamilton Museum of Steam & Technology - Adult	\$ 7.52	\$ 7.52	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
26	Hamilton Museum of Steam & Technology - Senior	\$ 6.64	\$ 6.64	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
27	Hamilton Museum of Steam & Technology - Student/Youth	\$ 6.64	\$ 6.64	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
28	Hamilton Museum of Steam & Technology - Child	\$ 5.31	\$ 5.31	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
29	Hamilton Museum of Steam & Technology - Infant	Free	Free		n/a	
30	Hamilton Museum of Steam & Technology - Family	\$ 22.12	\$ 22.12	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
31	Hamilton Children's Museum - Adult	\$ 2.65	\$ 2.65	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
32	Hamilton Children's Museum - Senior	\$ 2.65	\$ 2.65	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
33	Hamilton Children's Museum - Student/Youth	\$ 2.65	\$ 2.65	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
34	Hamilton Children's Museum - Child	\$ 3.98	\$ 3.98	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
35	Hamilton Children's Museum - Infant	Free	Free		n/a	
36	Hamilton Children's Museum - Family	\$ 10.62	\$ 10.62	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
37	Fieldcote Memorial Park & Museum - Adult	\$ 3.98	\$ 3.98	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
38	Fieldcote Memorial Park & Museum - Senior	\$ 3.54	\$ 3.54	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
39	Fieldcote Memorial Park & Museum - Student/Youth	\$ 3.54	\$ 3.54	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
40	Fieldcote Memorial Park & Museum - Child	\$ 2.88	\$ 2.88	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
41	Fieldcote Memorial Park & Museum - Infant	Free	Free		n/a	
42	Fieldcote Memorial Park & Museum - Family	\$ 11.95	\$ 11.95	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
43	Griffin House - Adult	Free		Y	N/A	
44	Griffin House - Senior	Free		Y	N/A	
45	Griffin House - Student/Youth	Free		Y	N/A	

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
46	Griffin House - Child	Free		Y	N/A	
47	Griffin House - Infant	Free		Y	N/A	
	<b>MUSEUM SPECIAL EVENTS</b> Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.					
48	Dundurn Castle Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	<b>Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.</b>	Y	N/A	
	Hamilton Military Museum					
	Whitehern Historic House & Garden					
	Battlefield House Museum & Park					
	Hamilton Museum of Steam & Technology					
	Hamilton Children's Museum					
	Fieldcote Memorial Park & Museum					
	<b>MUSEUM GROUP RATES</b> General tour rates for Tour Operators, Group Leaders, Community Groups. Expenses incurred for specific programming may increase rate accordingly.					
49	Dundurn Castle - Adult	\$ 8.41	\$ <b>8.41</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
50	Dundurn Castle - Senior	\$ 8.41	\$ <b>8.41</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
51	Dundurn Castle - Youth	\$ 8.41	\$ <b>8.41</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
52	Dundurn Castle - Child	\$ 5.75	\$ <b>5.75</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
53	Dundurn Castle and Hamilton Military Museum - Adult	\$ 11.50	\$ <b>11.50</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
54	Dundurn Castle and Hamilton Military Museum - Senior	\$ 9.73	\$ <b>9.73</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
55	Dundurn Castle and Hamilton Military Museum - Youth	\$ 9.73	\$ <b>9.73</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
56	Dundurn Castle and Hamilton Military Museum - Child	\$ 6.19	\$ <b>6.19</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
57	Hamilton Military Museum - Adult	\$ 3.10	\$ <b>3.10</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
58	Hamilton Military Museum - Senior	\$ 3.10	\$ <b>3.10</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
59	Hamilton Military Museum - Youth	\$ 3.10	\$ <b>3.10</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
60	Hamilton Military Museum - Child	\$ 2.88	\$ <b>2.88</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
61	Dundurn National Historic Site: Guided tour of Grounds/Garden - Adult/Senior/Student	\$ 3.54	\$ <b>3.54</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
62	Dundurn National Historic Site: Guided tour of Grounds/Garden - Child	\$ 3.10	\$ <b>3.10</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
63	Whitehern Historic House & Garden - Adult	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
64	Whitehern Historic House & Garden - Senior	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
65	Whitehern Historic House & Garden - Youth	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
66	Whitehern Historic House & Garden - Child	\$ 4.20	\$ <b>4.20</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
67	Battlefield House Museum & Park - Adult	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
68	Battlefield House Museum & Park - Senior	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
69	Battlefield House Museum & Park - Youth	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
70	Battlefield House Museum & Park - Child	\$ 4.20	\$ <b>4.20</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
71	Hamilton Museum of Steam & Technology - Adult	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
72	Hamilton Museum of Steam & Technology - Senior	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
73	Hamilton Museum of Steam & Technology - Youth	\$ 5.31	\$ <b>5.31</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
74	Hamilton Museum of Steam & Technology - Child	\$ 4.20	\$ <b>4.20</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
75	Hamilton Children's Museum - Child	\$ 3.54	\$ <b>3.54</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
76	Fieldcote Memorial Park & Museum - Adult	\$ 2.88	\$ <b>2.88</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
77	Fieldcote Memorial Park & Museum - Senior	\$ 2.88	\$ <b>2.88</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
78	Fieldcote Memorial Park & Museum - Youth	\$ 2.88	\$ <b>2.88</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.
79	Fieldcote Memorial Park & Museum - Child	\$ 2.43	\$ <b>2.43</b>	Y	0.0%	Fair Market Value. More than 10% increase in 2020.

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>MUSEUM STUDENT AND YOUTH GROUP RATES</b>						
Educational Program Rates - minimum rate of \$3.50 per student applies to programs 1 hour in length. Programs over 1 hour in length may include discount to hourly rate. Expenses incurred for specific programming may increase rate accordingly.						
Outreach Rates - Minimum flat rate.						
80	Dundurn Castle - Elementary School per hour/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
81	Dundurn Castle - High School per hour/student	\$ 3.32	\$ 3.32	Y	0.0%	Program delivery under review due to COVID.
82	Dundurn Castle - Tour Only	\$ 5.75	\$ 5.75	Y	0.0%	Program delivery under review due to COVID.
83	Hamilton Military Museum - Elementary School per hr/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
84	Hamilton Military Museum - High School per hr/student	\$ 3.32	\$ 3.32	Y	0.0%	Program delivery under review due to COVID.
85	Hamilton Military Museum - Tour Only	\$ 2.88	\$ 2.88	Y	0.0%	Program delivery under review due to COVID.
86	Evening Tour After 5:00 pm (Dundurn and Military)	\$ 309.73	\$ 309.73	Y	0.0%	Program delivery under review due to COVID.
87	Evening Tour After 5:00 pm Additional Staff (Dundurn and Military)	\$ 150.44	\$ 150.44	Y	0.0%	Program delivery under review due to COVID.
88	Whitehern Historic House & Garden - Elementary School per hr/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
89	Whitehern Historic House & Garden - High School per hr/student	\$ 3.32	\$ 3.32	Y	0.0%	Program delivery under review due to COVID.
90	Whitehern Historic House & Garden - Tour Only	\$ 4.65	\$ 4.65	Y	0.0%	Program delivery under review due to COVID.
91	Battlefield House Museum & Park - Elementary School per hr/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
92	Battlefield House Museum & Park - High School per hr/student	\$ 3.32	\$ 3.32	Y	0.0%	Program delivery under review due to COVID.
93	Battlefield House Museum & Park - Tour Only	\$ 4.65	\$ 4.65	Y	0.0%	Program delivery under review due to COVID.
94	Hamilton Museum of Steam & Technology - Elementary School per hr/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
95	Hamilton Museum of Steam & Technology - High School per hr/student	\$ 3.32	\$ 3.32	Y	0.0%	Program delivery under review due to COVID.
96	Hamilton Museum of Steam & Technology - Tour Only	\$ 4.65	\$ 4.65	Y	0.0%	Program delivery under review due to COVID.
97	Hamilton Children's Museum - Elementary School per hr/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
98	Fieldcote Memorial Park & Museum - Elementary School per hr/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
99	Fieldcote Memorial Park & Museum - High School per hr/student	\$ 3.32	\$ 3.32	Y	0.0%	Program delivery under review due to COVID.
100	Griffin House - Elementary School per hr/student	\$ 3.75	\$ 3.75	N	0.0%	Program delivery under review due to COVID.
101	Griffin House - High School per hr/student	\$ 3.32	\$ 3.32	Y	0.0%	Program delivery under review due to COVID.
102	Hamilton Civic Museum Outreach Lecture	\$ 154.87	\$ 154.87	Y	0.0%	Program delivery under review due to COVID.
103	Hamilton Civic Museum Outreach Program- Elementary Flat rate	\$ 175.00	\$ 175.00	N	0.0%	Program delivery under review due to COVID.
104	Hamilton Civic Museum Outreach Program	\$ 154.87	\$ 154.87	Y	0.0%	Program delivery under review due to COVID.
<b>MUSEUM MEMBERSHIPS (annual)</b>						
105	Hamilton Museum of Steam & Technology - Organizational per person	\$ 13.27	\$ 13.27	Y	0.0%	Fair Market Value.
106	Fieldcote Memorial Park & Museum - Individual	\$ 21.24	\$ 21.24	Y	0.0%	Fair Market Value.
107	Fieldcote Memorial Park & Museum - Family	\$ 30.97	\$ 30.97	Y	0.0%	Fair Market Value.
<b>MUSEUM CHILD BIRTHDAY PARTIES</b>						
Package rate will fluctuate according to client needs (i.e. program, craft, food, etc.) Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
108	Dundurn Castle - Package per person	\$ 16.37	\$ 17.70	Y	8.1%	Fair market value.
109	Whitehern Historic House & Garden - Package per person	\$ 16.37	\$ 17.70	Y	8.1%	Fair market value.
110	Battlefield House Museum & Park - Package per person	\$ 16.37	\$ 17.70	Y	8.1%	Fair market value.
111	Hamilton Museum of Steam & Technology - Package per person	\$ 16.37	\$ 17.70	Y	8.1%	Fair market value.
112	Fieldcote Memorial Park & Museum - Package per person	\$ 16.37	\$ 17.70	Y	8.1%	Fair market value.
<b>MUSEUM RENTAL RATES (Social and Corporate)</b>						
Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
113	Ancaster Old Town Hall	\$ 44.25	\$ 48.67	Y	10.0%	Fair market value.
114	The Coach House at Dundurn - hourly rate	\$ 44.25	\$ 48.67	Y	10.0%	Fair market value.
115	Dundurn Pavilion (Outdoor)	\$ 132.74	\$ 141.59	Y	6.7%	Fair market value.
116	The Stable at Whitehern - hourly rate	\$ 44.25	\$ 48.67	Y	10.0%	Fair market value.
117	The Woodshed at HMST - hourly rate	\$ 44.25	\$ 48.67	Y	10.0%	Fair market value.
118	The Woodshed Pavilion with access to Kitchenette - 2021		\$ 141.59			New Rate.
119	"The Party Room" at Children's Museum - hourly rate	\$ 48.67	\$ 53.10	Y	9.1%	Fair market value.

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Tourism & Culture - Culture**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
120	Private Rental Hamilton Children's Museum - hourly rate	\$ 137.17	\$ 146.02	Y	6.5%	Fair market value.
121	Fieldcote Memorial Park & Museum Meeting Room - hourly rate	\$ 44.25	\$ 48.67	Y	10.0%	Fair market value.
122	Battlefield Pavilion	\$ 97.35	\$ 101.77	Y	4.5%	Fair market value.
123	Battlefield Pavilion (with use of kitchenette)	\$ 132.74	\$ 135.40	Y	2.0%	Fair market value.
124	Grandview at Battlefield Park - hourly rate	\$ 44.25	\$ 48.67	Y	10.0%	Fair market value.
125	Premium for rentals involving alcohol consumption	\$ 500.02	\$ -	Y	-100.0%	Increasing Evening rental rates and introducing increased 'Wedding Reception' rates to offset the elimination of this former surcharge.
<b>MUSEUM RENTAL RATES - USE OF GROUNDS</b>						
Discounts are made available to not-for-profit and community-based organizations.						
126	Dundurn Castle - Outdoor or Cockpit	\$ 553.09	\$ 575.22	Y	4.0%	Fair market value.
127	Whitehern Historic House & Garden - Outdoor	\$ 354.00	\$ 376.11	Y	6.2%	Fair market value.
128	Battlefield House Museum & Park - Outdoor	\$ 354.00	\$ 376.11	Y	6.2%	Fair market value.
129	Hamilton Museum of Steam & Technology - Outdoor	\$ 354.00	\$ 376.11	Y	6.2%	Fair market value.
130	Fieldcote Memorial Park & Museum - Outdoor	\$ 553.09	\$ 575.22	Y	4.0%	Fair market value.
131	Fieldcote Memorial Park and Museum - 1/2 day rate	\$ 353.98	\$ 376.11	Y	6.3%	Fair market value.
132	Evening Grounds Use After 5:00pm (All sites)	\$ 619.47	\$ 641.59	Y	3.6%	Fair market value.
133	Dundurn parking lot- minimum rate	\$ 243.36	\$ 252.21	Y	3.6%	Fair market value.
<b>COMMERCIAL PHOTOGRAPHY - USE OF GROUNDS</b>						
134	Ancaster Old Town Hall	\$ 168.14	\$ 176.99	Y	5.3%	Fair market value.
135	Dundurn National Historic Site	\$ 168.14	\$ 176.99	Y	5.3%	Fair market value.
136	Whitehern Historic House & Garden	\$ 168.14	\$ 176.99	Y	5.3%	Fair market value.
137	Battlefield House Museum & Park	\$ 168.14	\$ 176.99	Y	5.3%	Fair market value.
138	Hamilton Museum of Steam & Technology	\$ 168.14	\$ 176.99	Y	5.3%	Fair market value.
139	Fieldcote Memorial Park & Museum	\$ 168.14	\$ 176.99	Y	5.3%	Fair market value.
<b>COMMERCIAL FILM RATES</b>						
140	Site Supervisor - hourly rate [change to] Museum Staffing 8am - 6pm, per person, per hour	\$ 110.62	\$ 66.37	Y	-40.0%	Harmonized with Film Office and to result in an even number with HST
141	Additional monitoring - staff hourly rate [change to] Museum Staffing 6pm - 8am, per person, per hour	\$ 110.62	\$ 88.50	Y	-20.0%	Harmonized with Film Office and to result in an even number with HST
142	Hourly rate, in addition to staff hourly rate (above), for outside business hours or after eight (8) hours	\$ 53.10	\$ -	Y	-100.0%	
143	Hourly rate for Site Supervision; midnight - 8am, Saturdays, Sundays & all Stat Holidays	\$ 163.72	\$ -	Y	-100.0%	
144	Filming rate per exterior location per day (including setup, shooting and take down days). Note: there may be multiple locations per premises	\$ 707.98	\$ -	Y	-100.0%	
145	Filming rate per interior location per day (including setup, shooting and take down days). Note: there may be multiple locations per premises. Note: interior filming is not permitted in National Historic Sites (NHS). Other restrictions in other non-NHS or non-heritage spaces will apply	\$ 1,769.96	\$ -	Y	-100.0%	
146	Use of part or all of parking lot for film per day	\$ 1,327.43	\$ -	Y	-100.0%	
147	Research or Curatorial fee per day	\$ 530.97	\$ -	Y	-100.0%	
148	Retaining set-up on non-filming days	\$ 88.50	\$ -	Y	-100.0%	
149	<b>Hamilton Film Office Administration Fees</b>		\$ -			
150	<b>All Student Productions will be exempt from any permit fees</b>		\$ -			
151	For Profit Productions - Administration Fee	\$ 56.64	\$ 56.64	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
152	Non-Profit Productions - Administration Fee	\$ 28.32	\$ 28.32	Y	0.0%	Fee frozen at 2020 level for 2021 per Motion 8.1 c) at the December 9, 2020 GIC Meeting
153	Surcharge on City services and/or location	Fees as Negotiated	\$ -	Y	N/A	

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**

**Division: Licensing & By-law Services - Administrative Penalty System (APS)**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Late Payment (after 15 days)	\$ 52.22	\$ <b>53.10</b>	Y	1.7%	Guideline increase, rounded to nearest dollar after HST applied.
2	Fail to Attend Hearing	\$ 102.66	\$ <b>104.42</b>	Y	1.7%	Guideline increase, rounded to nearest dollar after HST applied.
3	Final notice of non-payment	\$ 52.22	\$ <b>53.10</b>	Y	1.7%	Guideline increase, rounded to nearest dollar after HST applied.

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**  
**Division: Economic Development - Urban Renewal**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Loan/Incentive Programs</b>						
1	Business Improvement Area Commercial Property Improvement Grant Program Admin Fee for Grants less than \$5,000	\$ 90.00	\$ 92.92	Y	3.2%	Guideline increase, rounded to the nearest five dollars after HST applied
2	Business Improvement Area Commercial Property Improvement Grant Program Admin Fee for Grants greater than \$5,000 and less than \$12,500	\$ 240.00	\$ 243.36	Y	1.4%	Guideline increase, rounded to the nearest five dollars after HST applied
3	Business Improvement Area Commercial Property Improvement Grant Program Admin Fee for Grants greater than \$12,500	\$ 375.00	\$ 380.53	Y	1.5%	Guideline increase, rounded to the nearest five dollars after HST applied
<b>Hamilton Tax Increment Grant Program</b>						
4	Basic Fee - Developer only (only for Grants less than or equal to \$12,500)	\$ 240.00	\$ 243.36	Y	1.4%	Guideline increase, rounded to the nearest five dollars after HST applied
5	Basic Fee - Developer only (only for Grants greater than \$12,500)	\$ 825.00	\$ 840.71	Y	1.9%	Guideline increase, rounded to the nearest five dollars after HST applied
6	Additional Fee - Developer Transfer to New Condo Owner	\$ 440.00	\$ 446.90	Y	1.6%	Guideline increase, rounded to the nearest five dollars after HST applied
<b>Hamilton Downtown, Barton/Kenilworth Multi-Residential Property Investment Program</b>						
7	a) Initial Application	\$ 310.00	\$ 314.16	Y	1.3%	Guideline increase, rounded to the nearest five dollars after HST applied
	b) Fee is based on a Graduated Scale basis as follows:					
8	50 units or less - per unit	\$ 515.00	\$ 526.55	Y	2.2%	Guideline increase, rounded to the nearest five dollars after HST applied
9	50-100 units - per unit	\$ 410.00	\$ 420.35	Y	2.5%	Guideline increase, rounded to the nearest five dollars after HST applied
10	100 units plus - per unit	\$ 310.00	\$ 314.16	Y	1.3%	Guideline increase, rounded to the nearest five dollars after HST applied
11	Commercial Corridor Housing Loan & Grant Program - per unit	\$ 270.00	\$ 274.34	Y	1.6%	Guideline increase, rounded to the nearest five dollars after HST applied
12	Commercial Corridor Housing Loan and Grant Application Fee (At final application stage)	\$ 310.00	\$ 314.16	Y	1.3%	Guideline increase, rounded to the nearest five dollars after HST applied
13	Hamilton Heritage Property Grant Program less than or equal to \$12,500	\$ 240.00	\$ 243.36	Y	1.4%	Guideline increase, rounded to the nearest five dollars after HST applied
14	Hamilton Heritage Property Grant Program greater than \$12,500	\$ 370.00	\$ 376.11	Y	1.7%	Guideline increase, rounded to the nearest five dollars after HST applied
15	Hamilton Downtown/West Harbourfront Remediation Loan Pilot Program	\$ 310.00	\$ 314.16	Y	1.3%	Guideline increase, rounded to the nearest five dollars after HST applied
16	Office Tenancy Assistance Program	\$ 505.00	\$ 513.27	Y	1.6%	Guideline increase, rounded to the nearest five dollars after HST applied
17	Commercial Property Improvement Grant Program for grants less than \$5,000	\$ 90.00	\$ 92.92	Y	3.2%	Guideline increase, rounded to the nearest five dollars after HST applied
18	Commercial Property Improvement Grant Program for grants greater than \$5,000	\$ 240.00	\$ 243.36	Y	1.4%	Guideline increase, rounded to the nearest five dollars after HST applied
<b>Hamilton Community Heritage Fund Loan Program - administration fees</b>						
19	a) Designated Commercial, Industrial or like properties (fee is based on percentage of loan amount)	2.06% of loan amount	2.10% of loan amount	Y	1.9%	Guideline increase, rounded to the nearest ten
20	b) Other properties	\$ 295.00	\$ 300.88	Y	2.0%	Guideline increase, rounded to the nearest five dollars after HST applied
21	ERASE Grant Study	\$ 230.00	\$ 234.51	Y	2.0%	Guideline increase, rounded to the nearest five dollars after HST applied
22	ERASE Redevelopment Grant	\$ 800.00	\$ 840.71	Y	5.1%	Increase to be consistent with fee on other Tax Grants, rounded to the nearest five dollars after HST applied
23	LEED Grant Program	\$ 800.00	\$ 840.71	Y	5.1%	Increase to be consistent with fee on other Tax Grants, rounded to the nearest five dollars after HST applied
24	LEED Grant Program Administration Fees (Fee Per Unit)		\$ 393.81			New to the schedule
25	Hamilton Heritage Conservations Grant Program Application Fee	\$ 90.00	\$ 92.92	Y	3.2%	Guideline increase, rounded to the nearest five dollars after HST applied
26	Barton/Kenilworth Commercial Corridor Building Improvement Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 240.00	\$ 243.36	Y	1.4%	Guideline increase, rounded to the nearest five dollars after HST applied
27	Barton/Kenilworth Commercial Corridor Building Improvement Grant Program Admin Fee for Grants greater than \$12,500	\$ 375.00	\$ 380.53	Y	1.5%	Guideline increase, rounded to the nearest five dollars after HST applied
28	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 240.00	\$ 243.36	Y	1.4%	Guideline increase, rounded to the nearest five dollars after HST applied
29	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants greater than \$12,500	\$ 825.00	\$ 840.71	Y	1.9%	Guideline increase, rounded to the nearest five dollars after HST applied
30	Barton/Kenilworth Tax Increment Grant Program - Additional Fee - Developer Transfer to New Condo Owner	\$ 425.00	\$ 433.63	Y	2.0%	Guideline increase, rounded to the nearest five dollars after HST applied
31	Barton/Kenilworth Planning and Building Fee Rebate	\$ 90.00	\$ 92.92	Y	3.2%	Guideline increase, rounded to the nearest five dollars after HST applied

## 2021 PROPOSED USER FEES & CHARGES

**Department: Planning & Economic Development**
**Division: Building Services - General Fees**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Zoning Verification & Work Order Reports (Single & Two Family Dwellings, Townhouses) - Regular	\$ 121.00	\$ <b>124.00</b>	N	2.5%	Guideline increase, rounded to the nearest dollar
2	Zoning Verification & Work Order Reports (Single & Two Family Dwellings, Townhouses) - Express	\$ 185.00	\$ <b>189.00</b>	N	2.2%	Guideline increase, rounded to the nearest dollar
3	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) - Regular	\$ 249.00	\$ <b>254.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
4	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) - Express	\$ 376.00	\$ <b>384.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
5	Sewage System and Sewage Comments	\$ 253.00	\$ <b>259.00</b>	N	2.4%	Guideline increase, rounded to the nearest dollar
6	Site Plan Security Reduction Fee	\$ 330.00	\$ <b>336.00</b>	Y	1.8%	Increase in relation to Growth Management fee increase, rounded to the nearest dollar after HST applied
7	Zoning Compliance Letter - liquor license	\$ 188.00	\$ <b>192.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
<b>Photocopy service</b>						
8	Computer Printouts per page	\$ 0.35	\$ <b>0.36</b>	Y	2.9%	Guideline increase, rounded to the nearest nickel after HST applied
9	Microfilm Copies (for up to 20 copies)	\$ 26.55	\$ <b>27.10</b>	Y	2.1%	Guideline increase, rounded to the nearest nickel after HST applied
10	Microfilm Copies (each additional copy)	\$ 1.15	\$ <b>1.20</b>	Y	4.3%	Guideline increase, rounded to the nearest nickel after HST applied
<b>Routine Disclosure of Building Division Records (new)</b>						
11	Routine Disclosure Application Fee (includes the first 15 minutes of file search time and up to 10 photocopies)	\$ -	\$ <b>25.00</b>	Y	NEW	New fee
12	For each additional 15 minutes of file search time above the first 15 minutes	\$ -	\$ <b>19.85</b>	Y	NEW	New fee
<b>Records searches</b>						
13	Including manual searches and preparation of information - for each 15 minutes	\$ 19.47	\$ <b>19.85</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
<b>Computer Programming</b>						
14	For developing programs or other ways of producing records from machine readable records - for each 15 minutes	\$ 19.47	\$ <b>19.85</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
15	Blasting Permit	\$ 130.00	\$ <b>133.00</b>	N	2.3%	Guideline increase, rounded to the nearest dollar
16	Grading (Security) Deposit	\$ 1,500.00	\$ <b>1,530.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
17	Grading (Security) Deposit for a Single Lot (Infill)	\$ 7,500.00	\$ <b>7,650.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
18	Grading (Security) Deposit for a Semi-Detached Dwelling (Infill)	\$ 10,000.00	\$ <b>10,200.00</b>	N	2.0%	Guideline increase, rounded to the nearest dollar
<b>Demolition Agreement for Building Replacement</b>						
19	a) Agreement	\$ 521.00	\$ <b>532.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
20	b) Security deposit/letter of credit - per sq. metre of bldg to be demolished (\$2,500 min & \$25,000 max)	\$ 125.00	\$ <b>128.00</b>	N	2.4%	Guideline increase, rounded to the nearest dollar
21	Demolition Control Applications	\$ 521.00	\$ <b>532.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
<b>Application Fee for outdoor commercial patio exemption permits</b>						
22	a) Inspection Fee	\$ 515.00	\$ <b>526.00</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
<b>Illegal Grow Operations</b>						
23	a) Inspection Fee	\$ 772.00	\$ <b>788.00</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
24	b) Re-occupancy Fee	\$ 701.00	\$ <b>715.00</b>	Y	2.0%	Guideline increase, rounded to the nearest dollar after HST applied
25	Swimming Pool Enclosure Fee	\$ 250.00	\$ <b>255.00</b>	N	2.0%	Fee increase to keep in line with Building permit

## 2021 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: General Fees

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Map / Publication Sales Fees	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
2	Data Base Information	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
<b>Photocopy &amp; Computer Printout Service</b>						
3	- First Page	\$ 0.36	<b>\$ 0.40</b>	Y	11.1%	Guideline increase, rounded to nearest nickel, after HST is applied
4	- Additional Pages	\$ 0.36	<b>\$ 0.40</b>	Y	11.1%	Guideline increase, rounded to nearest nickel, after HST is applied
<b>Information Requests</b>						
5	- Floppy disks & CD's - per disk or CD	\$ 13.10	<b>\$ 13.40</b>	Y	2.3%	Guideline increase, rounded to nearest nickel
6	- For manually researching a record - for each 15 minutes	\$ 18.90	<b>\$ 19.30</b>	N	2.1%	Guideline increase, rounded to nearest nickel
7	- Developing Computer Programs or other methods of producing a record from machine readable record - for each 15 minutes	\$ 18.90	<b>\$ 19.30</b>	N	2.1%	Guideline increase, rounded to nearest nickel

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Public Health Services**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Reproductive Health</b>						
1	Prenatal Complete Class	\$ 46.90	\$ 47.79	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
<b>Epidemiology, Wellness and Communicable Disease Control</b>						
<b>Inspection Fees (in addition to fees collected for Planning and/or Fire)</b>						
2	Personal Services Settings Fee	\$ 116.81	\$ 119.47	Y	2.3%	Guideline increase, rounded to nearest dollar after HST applied
<b>Healthy Environments</b>						
3	Property Status Reports (Work Orders) - No Inspection	\$ 52.21	\$ 53.10	Y	1.7%	Guideline increase, rounded to nearest dollar after HST applied
4	Rezoning By-Law & Official Plan Amendment - Inspection	\$ 116.81	\$ 119.47	Y	2.3%	Guideline increase, rounded to nearest dollar after HST applied
5	Land Severance - Inspection	\$ 116.81	\$ 119.47	Y	2.3%	Guideline increase, rounded to nearest dollar after HST applied
6	Migrant Farm Worker Housing	\$ 128.32	\$ 130.97	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
7	Disinterment Inspections	\$ 130.09	\$ 132.74	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
8	Funeral Home Inspection	\$ 63.72	\$ 64.60	Y	1.4%	Guideline increase, rounded to nearest dollar after HST applied
9	Letters of Compliance-Various Agencies	\$ 36.28	\$ 37.17	Y	2.4%	Guideline increase, rounded to nearest dollar after HST applied
10	Special Events/Festivals - (per vendor/per event) - Inspection	\$ 35.40	\$ 36.28	Y	2.5%	Guideline increase, rounded to nearest dollar after HST applied
11	Food Handlers Course (per person) - No Inspection	\$ 52.21	\$ 53.10	Y	1.7%	Guideline increase, rounded to nearest dollar after HST applied
12	Special Events Late Fee - Inspection	\$ 26.55	\$ 27.43	Y	3.3%	Guideline increase, rounded to nearest dollar after HST applied
13	Food Handler Training Challenge Exam - No Inspection	\$ 10.62	\$ 10.62	Y	0.0%	Guideline increase, rounded to nearest dollar after HST applied
<b>Inspection Fees (in addition to fees collected for Planning and/or Fire)</b>						
14	Lodging House	\$ 110.62	\$ 113.27	Y	2.4%	Guideline increase, rounded to nearest dollar after HST applied
15	Residential Care Facilities - annual/per bed	\$ 65.49	\$ 66.37	Y	1.3%	Guideline increase, rounded to nearest dollar after HST applied
16	Food Safety Fee - High Risk	\$ 209.73	\$ 214.16	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
17	Food Safety Fee - Medium Risk	\$ 96.46	\$ 98.23	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
18	Food Safety Fee - Low Risk	\$ 48.67	\$ 49.56	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
19	Adult Entertainment Parlour	\$ 116.81	\$ 119.47	Y	2.3%	Guideline increase, rounded to nearest dollar after HST applied
20	Body Rub Parlour Owner	\$ 116.81	\$ 119.47	Y	2.3%	Guideline increase, rounded to nearest dollar after HST applied
21	Bed and Breakfast	\$ 96.46	\$ 98.23	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
22	Mobile Home Park - per site	\$ 140.71	\$ 143.36	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
23	Public Halls	\$ 48.67	\$ 49.56	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
24	Places of Amusement - Carnivals	\$ 40.71	\$ 41.59	Y	2.2%	Guideline increase, rounded to nearest dollar after HST applied
25	Places of Amusement - Circus	\$ 48.67	\$ 49.56	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
26	Proprietary Club	\$ 48.67	\$ 49.56	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
27	Refreshment Vehicle - Class A	\$ 96.46	\$ 98.23	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
28	Refreshment Vehicle - Class B	\$ 96.46	\$ 98.23	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
29	Refreshment Vehicle - Class C	\$ 48.67	\$ 49.56	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
30	Recreational Camping Establishment	\$ 140.71	\$ 143.36	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
31	Seasonal Food Vendors	\$ 48.67	\$ 49.56	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
32	Tobacco Vendors - Inspection per Licence	\$ 195.58	\$ 199.12	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
33	Electronic Cigarettes - Inspection per Licence	\$ 63.72	\$ 64.60	Y	1.4%	Guideline increase, rounded to nearest dollar after HST applied

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Sports Field Rentals (Effective January 1, 2021)</b>						
1	Field/Diamond-Premium (Hourly)	\$ 43.52	\$ 44.40	Y	2.0%	Guideline increase
2	Field/Diamond-Premium-Youth Affiliated (Hourly)	\$ 22.90	\$ 23.40	Y	2.2%	Guideline increase
3	Field/Diamond-A (Hourly)	\$ 38.52	\$ 39.30	Y	2.0%	Guideline increase
4	Field/Diamond-A-Youth Affiliated (Hourly)	\$ 19.26	\$ 19.70	Y	2.3%	Guideline increase
5	Field/Diamond-B (Hourly)	\$ 26.74	\$ 27.30	Y	2.1%	Guideline increase
6	Field/Diamond-B-Youth Affiliated (Hourly)	\$ 13.37	\$ 13.70	Y	2.5%	Guideline increase
7	Field/Diamond-C (Hourly)	\$ 4.55	\$ 4.80	Y	5.5%	Increased to bring closer to market rate (5% plus rounding)
8	Field/Diamond-C-Youth Affiliated (Hourly)	\$ 2.42	\$ 2.60	Y	7.4%	Increased to bring closer to market rate (5% plus rounding)
9	Field-MINI (Hourly)	\$ 3.14	\$ 3.30	Y	5.1%	Increased to bring closer to market rate (5% plus rounding)
10	Field-MINI-Youth Affiliated (Hourly)	\$ 1.81	\$ 2.00	Y	10.5%	Increased to bring closer to market rate (5% plus rounding)
11	Class A Artificial Turf (Hourly)	\$ 130.34	\$ 133.00	Y	2.0%	Guideline increase
12	Class A Artificial Turf - Youth/Outdoor Affiliated (Hourly)	\$ 65.17	\$ 66.50	Y	2.0%	Guideline increase
<b>Hall Rentals (Effective July 1, 2021)</b>						
<b>Category A - Premium Community Rooms/Auditorium/Lobby</b>						
13	Hourly Rate - Subsidized	\$ 20.89	\$ 21.40	Y	2.4%	Guideline increase
14	Hourly Rate - Standard	\$ 49.16	\$ 50.20	Y	2.1%	Guideline increase
15	Hourly Rate - Commercial/Non-Resident	\$ 73.76	\$ 75.30	Y	2.1%	Guideline increase
<b>Category B - Standard Community Rooms</b>						
16	Hourly Rate - Affiliate (Arena Only)	\$ 11.94	\$ 12.20	Y	2.2%	Guideline increase
17	Hourly Rate - Subsidized	\$ 16.72	\$ 17.10	Y	2.3%	Guideline increase
18	Hourly Rate - Standard	\$ 35.82	\$ 36.60	Y	2.2%	Guideline increase
19	Hourly Rate - Commercial/Non-Resident	\$ 59.70	\$ 60.90	Y	2.0%	Guideline increase
<b>Category C - Basic Community Rooms</b>						
20	Hourly Rate - Affiliate (Arena Only)	\$ 2.39	\$ 2.50	Y	4.6%	Guideline increase
21	Hourly Rate - Subsidized	\$ 4.78	\$ 4.90	Y	2.5%	Guideline increase
22	Hourly Rate - Standard	\$ 14.33	\$ 14.70	Y	2.6%	Guideline increase
23	Hourly Rate - Commercial/Non-Resident	\$ 23.89	\$ 24.40	Y	2.1%	Guideline increase
<b>Gym Rentals (Effective July 1, 2021)</b>						
<b>Category A - Premium Gym 6000 Sq Ft+ (ARC Double, WMT Double, Central, BMRC Double)</b>						
24	Hourly Rate - Subsidized	\$ -	\$ 37.50	Y		New fee
25	Hourly Rate - Standard	\$ -	\$ 75.00	Y		New fee
26	Hourly Rate - Commercial/Non-Resident	\$ -	\$ 112.50	Y		New fee
<b>Category B - Gym 3500-6000Sq Ft+ (Ancaster Single, Dundas, Huntington, Bennetto, WMT Single)</b>						
27	Hourly Rate - Subsidized	\$ -	\$ 31.60	Y		New fee
28	Hourly Rate - Standard	\$ -	\$ 63.20	Y		New fee
29	Hourly Rate - Commercial/Non-Resident	\$ -	\$ 94.40	Y		New fee
<b>Category C - Gym - 3000-3499 (BMRC single, Winona)</b>						
30	Hourly Rate - Subsidized	\$ -	\$ 15.80	Y		New fee
31	Hourly Rate - Standard	\$ -	\$ 31.60	Y		New fee
32	Hourly Rate - Commercial/Non-Resident	\$ -	\$ 47.40	Y		New fee
<b>Parks (Effective July 1, 2021)</b>						
33	Parks - Hamilton Pavilion (Per Booking)	\$ 74.88	\$ 76.40	Y	2.0%	Guideline increase
34	Parks - Hamilton (Per Booking)	\$ 105.45	\$ 107.60	Y	2.0%	Guideline increase
35	Parks - Hamilton (Hourly)	\$ -	\$ 13.50	Y		New Fee
36	Parks - Hamilton Premium (Per Booking)	\$ 343.81	\$ 350.70	Y	2.0%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
37	Parks - Hamilton - Wedding Ceremony/Photos (Per Booking)	\$ 181.95	\$ <b>185.60</b>	Y	2.0%	Guideline increase
38	Parks - Special Event Exclusive Use Fee (Select Locations Only) (Per Booking)	\$ 789.34	\$ <b>805.20</b>	Y	2.0%	Guideline increase
<b>Pool Rentals (Effective July 1, 2021)</b>						
<b>Category A - Specialty Pools (With 2 Lifeguards) (Stoney Creek, Westmount, Valley Park)</b>						
39	Hourly Rate - Subsidized	\$ 133.89	\$ <b>136.60</b>	Y	2.0%	Guideline increase
40	Hourly Rate - Standard	\$ 214.23	\$ <b>218.60</b>	Y	2.0%	Guideline increase
41	Hourly Rate - Commercial/Non-Resident	\$ 332.78	\$ <b>339.50</b>	Y	2.0%	Guideline increase
42	Slide Rental (Hourly)	\$ 99.88	\$ <b>101.90</b>	Y	2.0%	Guideline increase
<b>Category B - Traditional Pools (With 2 Lifeguards) (All Other Facilities)</b>						
43	Hourly Rate - Subsidized	\$ 63.64	\$ <b>65.00</b>	Y	2.1%	Guideline increase
44	Hourly Rate - Standard	\$ 133.89	\$ <b>136.60</b>	Y	2.0%	Guideline increase
45	Hourly Rate - Commercial/Non-Resident	\$ 214.23	\$ <b>218.60</b>	Y	2.0%	Guideline increase
<b>Category C - Hot/Teach Pool (With 1 Lifeguard)</b>						
46	Hourly Rate -Subsidized	\$ 33.62	\$ <b>34.30</b>	Y	2.0%	Guideline increase
47	Hourly Rate - Standard	\$ 73.25	\$ <b>74.80</b>	Y	2.1%	Guideline increase
48	Hourly Rate - Commercial/Non-Resident	\$ 117.20	\$ <b>119.60</b>	Y	2.0%	Guideline increase
<b>Arena Floor Rates (Effective July 1, 2021)</b>						
49	Arena Floor Hamilton (Hourly)	\$ 50.10	\$ <b>51.20</b>	Y	2.2%	Guideline increase
50	Arena Special Event - Standard (Hourly)	\$ 108.17	\$ <b>110.40</b>	Y	2.1%	Guideline increase
51	Arena Special Event - Commercial/Non-Resident (Per Booking)	\$ 1,250.00	\$ <b>1,275.00</b>	Y	2.0%	Guideline increase
<b>Extra Rental Fees (Effective July 1, 2021)</b>						
52	Arena Event Cleaning Charge (Per Booking)	\$ 187.39	\$ <b>191.20</b>	Y	2.0%	Guideline increase
53	Arena Overtime (Per Booking)	\$ 375.12	\$ <b>382.70</b>	Y	2.0%	Guideline increase
54	Field & Park - Lights (Hourly)	\$ 13.92	\$ <b>14.20</b>	Y	2.0%	Guideline increase
55	Field & Park - Lights - Subsidized (Hourly)	\$ 7.73	\$ <b>7.90</b>	Y	2.2%	Guideline increase
56	Field & Park - Lights - Key Deposit	\$ 29.42	\$ <b>30.10</b>	N	2.3%	Guideline increase
57	Field & Park - Hydro Access Fee (Per Booking)	\$ 6.49	\$ <b>6.70</b>	Y	3.2%	Guideline increase
58	Field & Park - Staff Maintenance OT (Per Booking)	\$ 399.13	\$ <b>407.20</b>	Y	2.0%	Guideline increase
59	Field & Park - Staff Maintenance OT Hourly (Hourly)	\$ 79.83	\$ <b>81.50</b>	Y	2.1%	Guideline increase
60	Flat Fee Damage Charge (Per Booking)	\$ 355.47	\$ <b>362.60</b>	Y	2.0%	Guideline increase
61	Gym/Kitchen Equipment (Hourly)	\$ 10.16	\$ <b>10.40</b>	Y	2.4%	Guideline increase
62	Flat Fee Kitchen Sanitization	\$ 61.80	\$ <b>63.10</b>	Y	2.1%	Guideline increase
63	Flat Fee Set-up Full Gym (Per Booking)	\$ 224.21	\$ <b>228.70</b>	Y	2.0%	Guideline increase
64	Flat Fee Set-up Half Gym (Per Booking)	\$ 112.25	\$ <b>114.50</b>	Y	2.0%	Guideline increase
65	Flat Fee Set-up Meeting Room (Per Booking)	\$ 58.13	\$ <b>59.30</b>	Y	2.0%	Guideline increase
66	Locker Key Replacement Fee	\$ 11.25	\$ <b>11.50</b>	Y	2.2%	Guideline increase
67	Parking Lot (Spot/Day) (Special Events Only)	\$ 6.75	\$ <b>6.90</b>	Y	2.2%	Guideline increase
68	Rental Amendment	\$ 5.63	\$ <b>5.80</b>	Y	3.0%	Guideline increase
69	Insurance Fee	\$ 5.47	\$ <b>5.60</b>	Y	2.4%	Guideline increase
70	Staff - Monitor/Additional Staffing (Hourly)	\$ 27.15	\$ <b>27.70</b>	Y	2.0%	Guideline increase
71	Staff - Supervisor - Onsite/Extra Lifeguard/Waterfit Instructor (Hourly)	\$ 41.21	\$ <b>42.10</b>	Y	2.2%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy & Safe Communities**
**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
Registered program fees are applied to instructional classes and charged once for the duration of the class. All registered program fees listed below are based on a single unit fee and multiplied by the number of classes to establish the full program fee unless specified.						
Preschool - 0 to 5 years Child - 6 to 12 years Youth - 13 to 17 years Adult - 18 to 54 years Seniors - 55+ years Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address						
<b>Aquatic Programs (Effective July 1, 2021)</b>						
1	Adult - Fitness Aqua Spinning (1 Hour Class)	\$ 8.39	\$ 8.60	Y	2.5%	Guideline increase
2	Learn to Swim Program - Parented (30 Minute Class)	\$ 6.19	\$ 6.40	N	3.4%	Guideline increase
3	Learn to Swim Program (30 Minute Class)	\$ 6.97	\$ 7.20	N	3.3%	Guideline increase
4	Learn to Swim Program (45 Minute Class)	\$ 7.69	\$ 7.90	N	2.7%	Guideline increase
5	Learn to Swim Program (45 Minute Class) (Senior)	\$ 6.16	\$ 6.30	Y	2.3%	Guideline increase
6	Private Lesson - Semi (30 Minute Class)/per class	\$ 20.61	\$ 22.70	N	10.1%	Increasing to bring closer to market rate
7	Private Lesson - Tri (30 Minute Class)/per class	\$ 15.46	\$ 17.10	N	10.6%	Increasing to bring closer to market rate
8	Private Lesson (30 Minute Class)/per class	\$ 25.76	\$ 28.40	N	10.2%	Increasing to bring closer to market rate
9	Swim Patrol Program (1 Hour Class)	\$ 7.69	\$ 7.90	N	2.7%	Guideline increase
10	Non-Resident Fee Applies to All of the Above Rates	\$ 1.56	\$ 1.60	Y	2.6%	Guideline increase
<b>Aquatic Leadership Programs (Effective July 1, 2021)</b>						
Any material costs and exam fees by the applicable service providers, are passed on to the client as an extra fee.						
11	Bronze Cross	\$ 105.35	\$ 108.60	N	3.1%	Adjusted for increased material costs
12	Bronze Medallion with Emergency First Aid	\$ 124.23	\$ 128.00	N	3.0%	Adjusted for increased material costs
13	Bronze Medallion/Bronze Cross Recertification	\$ 65.36	\$ 67.40	N	3.1%	Adjusted for increased material costs
14	Bronze Star	\$ 91.04	\$ 93.80	N	3.0%	Adjusted for increased material costs
15	Lifesaving Society Aquatic Safety Inspector	\$ 75.29	\$ 77.60	Y	3.1%	Adjusted for increased material costs
16	Lifesaving Society Aquatic Supervisor Training (AST)	\$ 84.08	\$ 86.70	Y	3.1%	Adjusted for increased material costs
17	Lifesaving Society Aquatic Supervisor Training (AST) Instructor	\$ 87.85	\$ 90.50	Y	3.0%	Adjusted for increased material costs
18	Lifesaving Society Assistant Instructors	\$ 148.89	\$ 153.40	Y	3.0%	Adjusted for increased material costs
19	Lifesaving Society Combined Instructors	\$ 211.34	\$ 228.30	Y	8.0%	Increasing to bring closer to market rate
20	Lifesaving Society Examiner	\$ 41.72	\$ 77.40	Y	85.5%	Increasing to bring closer to market rate
21	Lifesaving Society First Aid Instructor	\$ 105.10	\$ 113.60	Y	8.1%	Increasing to bring closer to market rate
22	Lifesaving Society Safeguard	\$ 25.10	\$ 25.90	Y	3.2%	Adjusted for increased material costs
23	Lifesaving Society SEE Auditor	\$ 25.10	\$ 25.90	Y	3.2%	Adjusted for increased material costs
24	Lifesaving Society Standard First Aid	\$ 84.08	\$ 90.90	Y	8.1%	Increasing to bring closer to market rate
25	Lifesaving Society Standard First Aid (Senior)	\$ 67.26	\$ 72.70	Y	8.1%	Increasing to bring closer to market rate
26	Lifesaving Society Standard First Aid Recertification	\$ 61.50	\$ 63.40	Y	3.1%	Adjusted for increased material costs
27	Lifesaving Society Trainer	\$ 132.09	\$ 136.10	Y	3.0%	Adjusted for increased material costs
28	National Lifeguard	\$ 211.34	\$ 228.30	Y	8.0%	Increasing to bring closer to market rate
29	National Lifeguard Instructor Course	\$ 74.10	\$ 80.10	Y	8.1%	Increasing to bring closer to market rate
30	National Lifeguard Recertification	\$ 46.62	\$ 48.10	Y	3.2%	Adjusted for increased material costs
31	Swim for Fitness 13+	\$ 68.71	\$ 70.80	Y	3.0%	Adjusted for increased material costs
32	Swim for Fitness 6-12 years	\$ 69.25	\$ 71.40	N	3.1%	Adjusted for increased material costs
33	Swim Abilities (12 Weeks) (1 Hour Class)	\$ 81.92	\$ 84.40	N	3.0%	Adjusted for increased material costs
34	Synchro Routines/Diving Competition (1 Day)	\$ 9.19	\$ 9.50	N	3.4%	Adjusted for increased material costs
35	Synchro/Diving (45 Minute Class)	\$ 72.15	\$ 74.40	N	3.1%	Adjusted for increased material costs
36	Synchro/Diving (45 Minute Class) (Senior)	\$ 57.72	\$ 59.50	Y	3.1%	Adjusted for increased material costs
37	Synchro/Diving Program - Add-on Fee (45 Minute Class)	\$ 2.01	\$ 2.10	N	4.5%	Adjusted for increased material costs
38	Withdrawal Fee	\$ 25.00	\$ 25.00	Y	0.0%	FREEZE - Flat Rate
39	Non-Resident Fee Applies to All of the Above Rates	\$ 14.00	\$ 14.30	Y	2.1%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy & Safe Communities**
**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Programs (Effective July 1, 2021)</b>						
<i>All Facilities - Applied to all facilities unless otherwise identified</i>						
40	Adult - Art/Music Program (1 Hour Class)	\$ 5.10	\$ 5.30	Y	3.9%	Guideline increase
41	Adult - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 7.52	\$ 7.70	Y	2.4%	Guideline increase
42	Adult - Dance/Fitness Program (1 Hour Class)	\$ 6.30	\$ 6.50	Y	3.2%	Guideline increase
43	Adult - Friday Framers Program (2 Hour Class)	\$ 2.88	\$ 3.00	N	4.2%	Guideline increase
44	Adult - Sport Program (Non-Instructed) (2 Hour Class)	\$ 5.98	\$ 6.10	Y	2.0%	Guideline increase
45	Camp without trip – Camp Kidaca Base Fee (5 day)	\$ 26.16	\$ 26.70	N	2.1%	Guideline increase
46	Camp Specialty Add-On Fee (per day)	\$ 17.10	\$ 17.50	N	2.3%	Guideline increase
47	Camp Trip Add-On Fee (per trip)	\$ 25.75	\$ 26.30	N	2.1%	Guideline increase
48	Child - Cycling Program (15 Hours)	\$ 129.11	\$ 131.70	N	2.0%	Guideline increase
49	Child - Home Alone Course (online)	\$ -	\$ 25.00	N		New Fee
50	Child - Music (Piano) (1 Hour Class)	\$ 13.92	\$ 14.20	N	2.0%	Guideline increase
51	Child - Program (1 Hour)	\$ 3.82	\$ 4.30	N	12.6%	Increasing to bring closer to market rate.
52	Child - Red Cross Babysitting (8 Hour Class)	\$ 46.40				DELETE - Youth Leadership fee is used.
53	Child - Smash Volleyball League (1.5 Hour Class)	\$ 9.39	\$ 9.60	N	2.2%	Guideline increase
54	High Five (PHCD) Certification (8 Hour Class - includes manual)	\$ 63.13	\$ 64.40	N	2.0%	Guideline increase
55	Preschool - Parented Program (1 Hour Class)	\$ 3.72	\$ 4.30	N	15.6%	Increased to match "Child - Program (1 hour)
56	Preschool - Program (1 Hour Class)	\$ 5.10	\$ 5.30	N	3.9%	Guideline increase
57	Senior - Dance/Fitness Program (1 Hour Class)	\$ 5.04	\$ 5.20	Y	3.2%	Guideline increase
58	Senior - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 6.02	\$ 6.20	Y	3.0%	Guideline increase
59	Senior - Art/Music Program (1 Hour Class)	\$ 4.08	\$ 4.20	Y	2.9%	Guideline increase
60	Senior - Sport Program (Non-Instructed) (2 Hour Class)	\$ 4.78	\$ 4.90	Y	2.5%	Guideline increase
61	Special Needs (3 Hours, 12 Weeks)	\$ 11.26	\$ 11.50	N	2.1%	Guideline increase
62	Special Needs Fitness/Cooking (3 Hours, 6 Weeks)	\$ 15.25	\$ 15.60	N	2.3%	Guideline increase
63	Youth - Leadership (8 Hours)	\$ 43.26	\$ 44.20	N	2.2%	Guideline increase
64	Youth - Fitness Program (1 Hour Class)	\$ 4.91	\$ 5.10	N	3.9%	Guideline increase
65	Late Pick-Up Fee (Per Each Half Hour)	\$ 10.00	\$ 10.00	N	0.0%	FREEZE - Flat Rate
66	Program Unenrollment Fee	\$ -	\$ 5.60	Y		New Fee
67	Withdrawal Fee (Camps)	\$ 25.00	\$ 25.00	Y	0.0%	FREEZE - Flat Rate
68	Withdrawal Fee (Registered Programs)	\$ 10.00				DELETE - No longer used
69	Non-Resident Fee Applies to All of the Above Rates	\$ 1.56	\$ 1.60	Y	2.6%	Guideline increase
<b>Coach Leadership Programs (Effective April 1, 2021)</b>						
<i>Any material costs and exam fees by the applicable service providers, are passed on to the client as an extra fee.</i>						
70	Making Ethical Decisions	\$ -	\$ 49.00	Y		New Fee
71	Planning a Practice	\$ -	\$ 59.00	Y		New Fee
72	Basic Mental Skills	\$ -	\$ 49.00	Y		New Fee

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
	<b>Admission fees applied to patrons upon entering Recreation Centres, Outdoor Pools, Arenas and Seniors' Facilities for non-registered drop-in programming.</b>					
	<b>Infant - 0 to 36 months (Free) Child/Youth - 3 to 17 years Adult - 18 to 54 years Seniors - 55+ years Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address</b>					
	<b>Recreation Centre &amp; Pool Admission Fees (Effective July 1, 2021)</b> <i>Applied to drop-in gym programs as well as drop-in swimming programs which are staff supervised but not lead by an instructor.</i>					
1	Single Admit (Child/Youth/Senior)	\$ 3.08	\$ 3.20	Y	3.9%	Guideline increase
2	Single Admit (Adult)	\$ 4.60	\$ 4.70	Y	2.2%	Guideline increase
3	Single Admit (Family)	\$ 9.39	\$ 9.90	Y	5.4%	Standardizing discount
4	Single Admit (Fitness)	\$ 7.56	\$ 7.80	Y	3.2%	Guideline increase
5	Single Admit (Fitness Specialty)	\$ 9.02	\$ 9.30	Y	3.1%	Guideline increase
6	Single Admit (Fun Night)	\$ 6.09	\$ 6.30	N	3.4%	Guideline increase
7	Single Admit (Initiative Program)	\$ 2.01	\$ 2.10	Y	4.5%	Guideline increase
8	Aqua Bike Rental	\$ 5.58	\$ 5.70	Y	2.2%	Guideline increase
9	10 Visit Clip Card (Child/Youth/Senior)	\$ 22.46	\$ 23.00	Y	2.4%	Guideline increase
10	10 Visit Clip Card (Adult)	\$ 34.54	\$ 35.30	Y	2.2%	Guideline increase
11	10 Visit Clip Card (Family)	\$ 70.45	\$ 74.10	Y	5.2%	Standardizing discount
12	Yearly Pass (Child/Youth/Senior)	\$ 42.75	\$ 43.70	Y	2.2%	Guideline increase
13	Yearly Pass (Senior RFAP Clients)	\$ 10.69	\$ 11.00	Y	2.9%	Guideline increase
14	Yearly Pass (Adult)	\$ 101.34	\$ 103.40	Y	2.0%	Guideline increase
15	Yearly Pass (Adult RFAP Clients)	\$ 25.34	\$ 25.90	Y	2.2%	Guideline increase
16	Yearly Pass (Family)	\$ 157.34	\$ 217.10	Y	38.0%	Standardizing discount
17	Yearly Pass (Replacement Card)	\$ 4.83	\$ 5.00	Y	3.5%	Guideline increase
18	Non-Resident Fee Applied to Clip Cards & Yearly Pass Rates Above	\$ 14.00	\$ 14.30	Y	2.1%	Guideline increase
19	Promotional Pass (Youth) (20 pack with expiration date)	\$ 10.00	\$ 10.00	Y	0.0%	Promotional rate. No increase required
	<b>Waterfit Admission Fees (Effective July 1, 2021)</b> <i>Applied to instructor lead drop-in water fitness programs.</i>					
20	Single Admit (Senior)	\$ 2.24	\$ 2.50	Y	11.6%	Increased to match the senior facility single admit
21	Single Admit (Adult)	\$ 5.06	\$ 5.20	Y	2.8%	Guideline increase
22	Single Admit (Warm Water Exercise) (Adult)	\$ 6.33	\$ 6.50	Y	2.7%	Guideline increase
23	Single Admit (Warm Water Exercise) (Senior)	\$ 5.07	\$ 5.20	Y	2.6%	Guideline increase
24	Warm Water Exercise (Senior Centre Partnership)	\$ 2.97	\$ 3.10	Y	4.4%	Guideline increase
25	Monthly Pass (Senior)	\$ 7.40	\$ 7.60	Y	2.7%	Guideline increase
26	Monthly Pass (Adult)	\$ 20.98	\$ 21.40	Y	2.0%	Guideline increase
27	25 Visit Clip Card (Senior)	\$ 28.89	\$ 29.50	Y	2.1%	Guideline increase
28	25 Visit Clip Card (Adult)	\$ 82.27	\$ 84.00	Y	2.1%	Guideline increase
29	Yearly Pass (Senior)	\$ 74.65	\$ 76.20	Y	2.1%	Guideline increase
30	Yearly Pass (Senior RFAP Clients)	\$ 37.33	\$ 38.10	Y	2.1%	Guideline increase
31	Yearly Pass (Adult)	\$ 192.34	\$ 196.20	Y	2.0%	Guideline increase
32	Yearly Pass (Adult RFAP Clients)	\$ 96.17	\$ 98.10	Y	2.0%	Guideline increase
33	Yearly Pass (Replacement Card)	\$ 4.83	\$ 5.00	Y	3.5%	Guideline increase
34	Non-Resident Fee Applied to Clip Cards, Yearly and Monthly Pass Rates Above	\$ 14.00	\$ 14.30	Y	2.1%	Guideline increase
	<b>Arena Admission Fees (Effective July 1, 2021)</b> <i>Applied to drop-in skating programs which are staff supervised but not lead by an instructor.</i>					
35	Single Admit (Child/Youth/Senior)	\$ 3.08	\$ 3.20	Y	3.9%	Guideline increase
36	Single Admit (Adult)	\$ 4.60	\$ 4.70	Y	2.2%	Guideline increase
37	Shinny (Adult)	\$ 7.12	\$ 7.30	Y	2.5%	Guideline increase
38	Shinny (Youth/Senior)	\$ 4.76	\$ 4.90	Y	2.9%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
39	Single Admit (Family)	\$ 9.39	\$ <b>9.87</b>	Y	5.1%	Standardizing discount
40	Figure Skating Ticket Ice	\$ 12.23	\$ <b>12.50</b>	Y	2.2%	Guideline increase
41	10 Visit Clip Card Shinny (Adult)	\$ 53.38	\$ <b>54.50</b>	Y	2.1%	Guideline increase
42	10 Visit Clip Card Shinny (Youth/Senior)	\$ 35.69	\$ <b>36.50</b>	Y	2.3%	Guideline increase
43	10 Visit Clip Card Figure Skating Ticket Ice	\$ 91.70	\$ <b>93.60</b>	Y	2.1%	Guideline increase
44	Yearly Pass (Child/Youth/Senior)	\$ 38.63	\$ <b>39.50</b>	Y	2.3%	Guideline increase
45	Yearly Pass (Adult)	\$ 59.27	\$ <b>60.50</b>	Y	2.1%	Guideline increase
46	Yearly Pass (Family)	\$ 87.40	\$ <b>127.10</b>	Y	45.4%	Standardizing discount
47	Yearly Pass (Replacement Card)	\$ 4.83	\$ <b>5.00</b>	Y	3.5%	Guideline increase
48	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 14.00	\$ <b>14.30</b>	Y	2.1%	Guideline increase
49	Promotional Pass (Youth) (20 pack with expiration date)	\$ 10.00	\$ <b>10.00</b>	Y	0.0%	Promotional rate. No increase required
<b>Senior Facility Admission Fees (Effective July 1, 2021)</b>						
<i>Applied to all users (age 55+) of the facility based on the facility's status with the municipality as either "Club" or "Centre" designation.</i>						
50	Single Admit	\$ 2.37	\$ <b>2.50</b>	Y	5.5%	Guideline increase
51	Yearly Pass (Senior Centre)	\$ 32.07	\$ <b>32.80</b>	Y	2.3%	Guideline increase
52	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 14.00	\$ <b>14.30</b>	Y	2.1%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>User Group Ice Rates (Hourly) (Effective July 1, 2021)</b>						
1	Prime Time Non Subsidized	\$ 292.49	\$ <b>301.30</b>	Y	3.0%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
2	Prime Time Subsidized	\$ 158.08	\$ <b>162.90</b>	Y	3.0%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
3	Non Prime Time	\$ 219.37	\$ <b>226.00</b>	Y	3.0%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
4	Tournaments (Subsidized Groups Only)	\$ 219.37	\$ <b>226.00</b>	Y	3.0%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
5	Summer Ice Non Subsidized	\$ 316.16	\$ <b>325.70</b>	Y	3.0%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
6	Summer Ice Subsidized	\$ 219.37	\$ <b>226.00</b>	Y	3.0%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
7	Last Minute Ice (48 Hours Prior to Use, Non-Refundable)	\$ 158.08	\$ <b>162.90</b>	Y	3.0%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
8	Shooter Pad (1 Hour)	\$ 27.12	\$ <b>28.00</b>	Y	3.2%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.
9	Shooter Pad (1 Hour) (Block Booking >50 hours)	\$ 20.34	\$ <b>21.00</b>	Y	3.2%	Actual operating cost of City owned arenas would be too prohibitive for the market, thus arena ice rates have been increased by 3%. Cost model is re-evaluated annually.

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>King's Forest Green Fees (Effective January 1, 2021)</b>						
1	Monday to Thursday - 18 Holes	\$ 56.90	\$ <b>58.41</b>	Y	2.6%	Guideline increase, rounded to nearest dollar after HST applied
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 64.49	\$ <b>65.49</b>	Y	1.5%	Guideline increase, rounded to nearest dollar after HST applied
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 43.63	\$ <b>44.25</b>	Y	1.4%	Guideline increase, rounded to nearest dollar after HST applied
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 50.26	\$ <b>51.33</b>	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
5	Junior (18&under) - after 11 am	\$ 30.35	\$ <b>30.97</b>	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
6	Twilight - Monday to Thursday	\$ 36.98	\$ <b>38.05</b>	Y	2.9%	Guideline increase, rounded to nearest dollar after HST applied
7	Twilight - Fri/Sat/Sun/Holidays	\$ 40.77	\$ <b>41.59</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
8	9 Hole - Any day	\$ 30.35	\$ <b>30.97</b>	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
9	9 Hole Senior (60&up) - Any day	\$ 25.60	\$ <b>26.55</b>	Y	3.7%	Guideline increase, rounded to nearest dollar after HST applied
10	Spring/Fall Green Fees (walking)	\$ -	\$ <b>39.82</b>	Y		New Fee
11	League Fee with cart (9 holes)	\$ -	\$ <b>35.40</b>	Y		New Fee
12	League Fee with cart (18 holes)	\$ -	\$ <b>39.82</b>	Y		New Fee
13	Tournament Green Rate (Monday - Thursday)	\$ -	\$ <b>66.37</b>	Y		New Fee
14	Tournament Green Rate (Friday - Sunday)	\$ -	\$ <b>73.45</b>	Y		New Fee
15	Sell off Rate (18 holes)	\$ -	\$ <b>32.74</b>	Y		New Fee
<b>King's Forest (only) Advantage Packs (Effective January 1, 2021)</b>						
16	12 Rounds	\$ 608.19	\$ <b>620.35</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
17	24 Rounds	\$ 1,177.14	\$ <b>1,200.88</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
<b>King's Forest Golf Memberships (Effective January 1, 2021)</b>						
18	King's Forest -Adult	\$ 1,990.81	\$ <b>2,030.97</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
19	King's Forest -Couples	\$ 3,582.58	\$ <b>3,653.98</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
20	King's Forest -Junior (18&under) - any day	\$ 475.23	\$ <b>484.96</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
21	King's Forest -Senior (60 & over) Monday to Friday only, excluding holidays	\$ 1,420.75	\$ <b>1,449.56</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
22	King's Forest -Weekday	\$ 1,467.89	\$ <b>1,497.35</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
23	City Wide - Adult	\$ 2,461.10	\$ <b>2,510.62</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
24	City Wide - Couples	\$ 4,125.22	\$ <b>4,207.96</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
25	City Wide-Senior	\$ 1,789.10	\$ <b>1,824.78</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
26	City Wide - Weekday	\$ 1,863.64	\$ <b>1,900.88</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
27	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 1,050.60	\$ <b>1,071.68</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
28	City Wide - Junior (18 and under)	\$ -	\$ <b>599.12</b>	Y		New Fee
29	Lower banquet room rental per hour	\$ 52.53				DELETE - Replaced with Special Event Fee
30	Main banquet room rental per hour	\$ 78.80				DELETE - Replaced with Special Event Fee
31	Lower banquet room rental - Special Event	\$ -	\$ <b>75.22</b>	Y		New Fee - Replaces hourly fee
32	Main banquet room rental - Special Event	\$ -	\$ <b>150.44</b>	Y		New Fee - Replaces hourly fee
<b>Flex Pass - King's Forest (Effective January 1, 2021)</b>						
<i>Flex Pass Characteristics - ADULT</i>						
33	Activation Fee to Purchase Pass - One Time Fee	\$ 272.95	\$ <b>278.76</b>	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
34	Peak Green Fee (25% off before 11am)	\$ 45.58	\$ <b>46.90</b>	Y	2.9%	Guideline increase, rounded to nearest dollar after HST applied
35	Non-Peak Green Fee (40% off)	\$ 36.46	\$ <b>37.17</b>	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
36	Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off				DELETE - No longer used
<i>Flex Pass Characteristics - SENIOR (60+)</i>						
37	Activation Fee to Purchase Pass - One Time Fee	\$ 231.75	\$ <b>236.28</b>	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
38	Peak Green Fee (25% off before 11am)	\$ 37.37	\$ <b>38.05</b>	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
39	Non-Peak Green Fee (40% off)	\$ 30.08	\$ <b>30.97</b>	Y	3.0%	Guideline increase, rounded to nearest dollar after HST applied
40	Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off				DELETE - No longer used

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Golf Carts - All Courses (Effective January 1, 2021)</b>						
41	9 hole pull cart	\$ 2.73	\$ 3.54	Y	29.7%	Increasing fee to reflect market rate
42	18 hole pull cart	\$ 4.55	\$ 5.31	Y	16.7%	Increasing fee to reflect market rate
43	18 hole power cart	\$ 30.99	\$ 31.86	Y	2.8%	Guideline increase, rounded to nearest dollar after HST applied
44	18 hole power cart - single rider	\$ 17.31	\$ 17.70	Y	2.2%	Guideline increase, rounded to nearest dollar after HST applied
45	9 hole power cart	\$ 18.23	\$ 18.58	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
46	9 hole power cart - single rider	\$ 9.12	\$ 9.73	Y	6.7%	Guideline increase, rounded to nearest dollar after HST applied
47	Sunset (After 6pm) Power cart	\$ 9.12	\$ 9.73	Y	6.7%	Guideline increase, rounded to nearest dollar after HST applied
48	Sunset (After 6pm) Pull cart	\$ 2.73				DELETE - No longer used
<b>Notes:</b>						
Golf Assoc of Ont (GOA) Fee is added on top of regular fee.						
Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.						

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Chedoke Green Fees-Beddoe (Effective January 1, 2021)</b>						
1	Monday to Thursday - 18 Holes	\$ 40.77	\$ 41.59	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 47.42	\$ 48.67	Y	2.6%	Guideline increase, rounded to nearest dollar after HST applied
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 36.04	\$ 37.17	Y	3.1%	Guideline increase, rounded to nearest dollar after HST applied
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 40.77	\$ 41.59	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
5	Junior (18&under) - after 11 am	\$ 26.55	\$ 27.43	Y	3.3%	Guideline increase, rounded to nearest dollar after HST applied
6	Twilight - Monday to Thursday	\$ 28.45	\$ 29.20	Y	2.6%	Guideline increase, rounded to nearest dollar after HST applied
7	Twilight - Fri/Sat/Sun/Holidays	\$ 33.19	\$ 33.63	Y	1.3%	Guideline increase, rounded to nearest dollar after HST applied
8	9 Hole - Monday to Thursday	\$ 23.70	\$ 23.89	Y	0.8%	Guideline increase, rounded to nearest dollar after HST applied
9	9 Hole - Fri/Sat/Sun/Holidays	\$ 26.55	\$ 27.43	Y	3.3%	Guideline increase, rounded to nearest dollar after HST applied
10	9 Hole Senior (60&up) - Monday to Thursday	\$ 20.86	\$ 21.24	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
11	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 22.76	\$ 23.01	Y	1.1%	Guideline increase, rounded to nearest dollar after HST applied
12	Sunset - after 6pm	\$ 23.70	\$ 23.89	Y	0.8%	Guideline increase, rounded to nearest dollar after HST applied
13	Spring/Fall Green Fees (walking)	\$ -	\$ 30.97	Y		New Fee
14	League Fee with cart (9 holes)	\$ -	\$ 26.55	Y		New Fee
15	League Fee with cart (18 holes)	\$ -	\$ 30.97	Y		New Fee
16	Tournament Green Rate (Monday - Thursday)	\$ -	\$ 51.33	Y		New Fee
17	Tournament Green Rate (Friday - Sunday)	\$ -	\$ 57.52	Y		New Fee
18	Sell off Rate (18 holes)	\$ -	\$ 23.89	Y		New Fee
<b>Chedoke Green Fees - Martin (Effective January 1, 2021)</b>						
19	Monday to Thursday - 18 Holes	\$ 31.29	\$ 31.86	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
20	Fri/Sat/Sun/Holidays - 18 Holes	\$ 36.04	\$ 37.17	Y	3.1%	Guideline increase, rounded to nearest dollar after HST applied
21	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 27.50	\$ 28.32	Y	3.0%	Guideline increase, rounded to nearest dollar after HST applied
22	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 30.35	\$ 30.97	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
23	Junior (18&under) - after 11 am	\$ 20.86	\$ 21.24	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
24	Twilight - Monday to Thursday	\$ 21.81	\$ 22.12	Y	1.4%	Guideline increase, rounded to nearest dollar after HST applied
25	Twilight - Fri/Sat/Sun/Holidays	\$ 25.60	\$ 26.55	Y	3.7%	Guideline increase, rounded to nearest dollar after HST applied
26	9 Hole - Monday to Thursday	\$ 18.01	\$ 18.58	Y	3.2%	Guideline increase, rounded to nearest dollar after HST applied
27	9 Hole - Fri/Sat/Sun/Holidays	\$ 19.91	\$ 20.35	Y	2.2%	Guideline increase, rounded to nearest dollar after HST applied
28	9 Hole Senior (60&up) - Monday to Thursday	\$ 16.12	\$ 16.81	Y	4.3%	Guideline increase, rounded to nearest dollar after HST applied
29	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 17.07	\$ 17.70	Y	3.7%	Guideline increase, rounded to nearest dollar after HST applied
30	Sunset - after 6pm	\$ 18.01	\$ 18.58	Y	3.2%	Guideline increase, rounded to nearest dollar after HST applied
31	Spring/Fall Green Fees (walking)	\$ -	\$ 22.12	Y		New Fee
32	League Fee with cart (9 holes)	\$ -	\$ 22.12	Y		New Fee
33	League Fee with cart (18 holes)	\$ -	\$ 26.55	Y		New Fee
34	Tournament Green Rate (Monday - Thursday)	\$ -	\$ 43.36	Y		New Fee
35	Tournament Green Rate (Friday - Sunday)	\$ -	\$ 47.79	Y		New Fee
36	Sell off Rate (18 holes)	\$ -	\$ 18.58	Y		New Fee
37	Winter Golf Green Fee	\$ -	\$ 20.35	Y		New Fee
<b>Chedoke Beddoe (only) Advantage Packs (Effective January 1, 2021)</b>						
38	12 Rounds	\$ 446.20	\$ 454.87	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
39	24 Rounds	\$ 839.00	\$ 855.75	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
<b>Chedoke Golf Memberships (Effective January 1, 2021)</b>						
40	Beddoe & Martin - Adult - any day	\$ 1,891.92	\$ 1,930.09	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
41	Beddoe & Martin - Couples - any day	\$ 3,310.85	\$ 3,376.99	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
42	Beddoe & Martin - Junior (18 & under) - any day	\$ 474.17	\$ 484.07	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
43	Beddoe & Martin - Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 1,418.94	\$ 1,447.79	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
44	Beddoe & Martin - Weekday (excluding holidays)	\$ 1,418.94	\$ 1,447.79	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
45	Martin-Adult	\$ 1,232.83	\$ 1,257.52	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
46	Martin-Couples	\$ 2,157.44	\$ 2,200.88	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
47	Martin-Junior (18 & under) - any day	\$ 331.91	\$ 338.94	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
48	Martin-Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 924.62	\$ 943.36	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
49	Martin-Weekday - excluding holidays	\$ 924.62	\$ 943.36	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
50	City Wide - Adult	\$ 2,460.00	\$ 2,510.62	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
51	City Wide - Couples	\$ 4,125.22	\$ 4,207.96	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
52	City Wide - Senior	\$ 1,789.10	\$ 1,824.78	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
53	City Wide - Weekday - excluding holidays	\$ 1,863.64	\$ 1,900.88	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
54	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 945.54	\$ 1,071.68	Y	13.3%	Increased to match Kings Forest fee
55	City Wide - Junior (18 and under)	\$ -	\$ 599.12	Y		New Fee
<b>Flex Pass - Chedoke - Beddoe (Effective January 1, 2021)</b>						
<i>Flex Pass Characteristics - ADULT</i>						
56	Activation Fee to Purchase Pass - One Time Fee	\$ 272.95	\$ 278.76	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
57	Peak Green Fee (25% off before 11am)	\$ 31.90	\$ 32.74	Y	2.6%	Guideline increase, rounded to nearest dollar after HST applied
58	Non-Peak Green Fee (40% off)	\$ 25.52	\$ 25.66	Y	0.6%	Guideline increase, rounded to nearest dollar after HST applied
59	Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off				DELETE - No longer used
<i>Flex Pass Characteristics - SENIOR (60+)</i>						
60	Activation Fee to Purchase Pass - One Time Fee	\$ 231.75	\$ 236.28	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
61	Peak Green Fee (25% off before 11am)	\$ 27.35	\$ 28.32	Y	3.5%	Guideline increase, rounded to nearest dollar after HST applied
62	Non-Peak Green Fee (40% off)	\$ 21.88	\$ 22.12	Y	1.1%	Guideline increase, rounded to nearest dollar after HST applied
63	Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off				DELETE - No longer used
<i>Flex Pass Characteristics - ADULT</i>						
64	Activation Fee to Purchase Pass - One Time Fee	\$ 272.95	\$ 278.76	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
65	Peak Green Fee (25% off before 11am)	\$ 19.14	\$ 19.47	Y	1.7%	Guideline increase, rounded to nearest dollar after HST applied
66	Non-Peak Green Fee (40% off)	\$ 19.14	\$ 19.47	Y	1.7%	Guideline increase, rounded to nearest dollar after HST applied
67	Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off				DELETE - No longer used
<i>Flex Pass Characteristics - SENIOR (60+)</i>						
68	Activation Fee to Purchase Pass - One Time Fee	\$ 231.75	\$ 236.28	Y	2.0%	Guideline increase, rounded to nearest dollar after HST applied
69	Peak Green Fee (25% off before 11am)	\$ 16.41	\$ 16.81	Y	2.5%	Guideline increase, rounded to nearest dollar after HST applied
70	Non-Peak Green Fee (40% off)	\$ 16.41	\$ 16.81	Y	2.5%	Guideline increase, rounded to nearest dollar after HST applied
71	Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off				DELETE - No longer used
<b>Golf Carts - All Courses (Effective January 1, 2021)</b>						
72	9 hole pull cart	\$ 2.73	\$ 3.54	Y	29.7%	Increasing fee to reflect market rate
73	18 hole pull cart	\$ 4.55	\$ 5.31	Y	16.7%	Increasing fee to reflect market rate
74	18 hole power cart	\$ 30.99	\$ 31.86	Y	2.8%	Guideline increase, rounded to nearest dollar after HST applied
75	18 hole power cart - single rider	\$ 17.31	\$ 17.70	Y	2.2%	Guideline increase, rounded to nearest dollar after HST applied
76	9 hole power cart	\$ 18.23	\$ 18.58	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
77	9 hole power cart - single rider	\$ 9.12	\$ 9.73	Y	6.7%	Guideline increase, rounded to nearest dollar after HST applied
78	Sunset (After 6pm) Power cart	\$ 9.12	\$ 9.73	Y	6.7%	Guideline increase, rounded to nearest dollar after HST applied
79	Sunset (After 6pm) Pull cart	\$ 2.73				DELETE - No longer used
<b>Notes:</b>						
Golf Assoc of Ont (GOA) Fee is added on top of regular fee.						

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**

**Division: Recreation - Golf Courses**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
	Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.					

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Long Term Care and Ontario Works**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Macassa Lodge</b>						
1	Day Program - All Day	\$ 22.75	\$ 23.20	N	2.0%	Guideline increase, rounded to nearest nickel Increase effective April 1, 2021
<b>Wentworth Lodge</b>						
2	Meals-on-Wheels	\$ 7.20	\$ 7.35	N	2.1%	Guideline increase, rounded to nearest nickel
<b>Helping Hands Program</b>						
3	Regular Cleaning (1 Hour Minimum)	\$ 9.95	\$ -	N		DELETE - Program has been eliminated
4	Heavy Cleaning (1 Hour Minimum) (Wall Washing, Window Cleaning, Rug Shampoo)	\$ 13.15	\$ -	N		DELETE - Program has been eliminated
5	Lawn Maintenance (1 Hour Minimum)	\$ 13.15	\$ -	N		DELETE - Program has been eliminated
6	Snow Shoveling (1 Hour Minimum)	\$ 13.15	\$ -	N		DELETE - Program has been eliminated
7	Lawn Crew Services (1 Hour Minimum)	\$ 18.60	\$ -	N		DELETE - Program has been eliminated
8	Snow Crew Services (1 Hour Minimum)	\$ 18.60	\$ -	N		DELETE - Program has been eliminated
9	Air Conditioner Install or Removal (1 Hour Minimum)	\$ 18.60	\$ -	N		DELETE - Program has been eliminated
10	Annual Administrative Fee	\$ 36.42	\$ -	Y		DELETE - Program has been eliminated

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Hamilton Fire Department**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Triggering alarm not including testing alarm:</b>						
1	4th or subsequent response in a 30 day period (property owner or individual responsible, where this can be determined)	\$ 526.90	\$ <b>805.00</b>	Y	52.8%	Full cost recovery, rounded to nearest nickel once HST applied
2	6th or subsequent response in a calendar year (property owner or individual responsible, where this can be determined)	\$ 526.90	\$ <b>805.00</b>	Y	52.8%	Full cost recovery, rounded to nearest nickel once HST applied
3	Testing alarm without notification to Fire Department (property owner)	\$ 753.50	\$ <b>805.00</b>	Y	6.8%	Full cost recovery, rounded to nearest nickel once HST applied
<b>Responses for Motor vehicles</b>						
4	Within City, for a motor vehicle owned by a person who does not reside in the City (motor vehicle owner) Fee per Fire Department vehicle for the 1st hour divided equally among motor vehicle owners if more than one motor vehicle	\$ 526.90	\$ <b>751.06</b>	Y	42.5%	Full cost recovery, rounded to nearest nickel once HST applied
5	- Each Additional Hour (In Half Hour Increments)	\$ 263.50	\$ <b>375.53</b>	Y	42.5%	Full cost recovery, rounded to nearest nickel once HST applied
<b>Response for Open Air Burning</b>						
6	Non-compliance with the Open Air Burning By-law including non-compliance with a permit issued under the By-law – second or subsequent response in a 12 month period (property owner) Fee per Fire Department vehicle for the 1st hour	\$ 526.90	\$ <b>798.05</b>	Y	51.5%	Full cost recovery, rounded to nearest nickel once HST applied
7	- Each Additional Hour (In Half Hour Increments)	\$ 263.50	\$ <b>399.03</b>	Y	51.4%	Full cost recovery, rounded to nearest nickel once HST applied
<b>Response for Natural Gas Leaks</b>						
8	Failure to obtain Utility Service Locate (property owner) Fee per Fire Department vehicle for the 1st hour	\$ 526.90	\$ <b>751.06</b>	Y	42.5%	Full cost recovery, rounded to nearest nickel once HST applied
9	- Each Additional Hour (In Half Hour Increments)	\$ 263.50	\$ <b>375.53</b>	Y	42.5%	Full cost recovery, rounded to nearest nickel once HST applied
<b>Reports / Letters / File Searches</b>						
10	Fire Department response report	\$ 42.26	\$ <b>43.10</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
11	Clearance/status letter	\$ 38.00	\$ <b>38.76</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
12	Outstanding work order file search	\$ 74.70	\$ <b>76.19</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
13	Environmental property search	\$ 497.25	\$ <b>507.21</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
<b>Fire Routes</b>						
14	Establishing new fire routes or reviewing existing fire routes	\$ 253.10	\$ <b>258.14</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
<b>Events</b>						
15	Non-emergency stand-by for events (e.g. film events, demolition derbies) per vehicle	\$ 526.90	\$ <b>537.52</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
16	Full cost recovery for crew	Full Cost Recovery	Full Cost Recovery	Y		
17	Approvals for pyrotechnic and firework displays and film shoot pyrotechnics	\$ 320.00	\$ <b>326.42</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
18	Capacity cards per room (upon request)	\$ 150.00	\$ <b>153.01</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
<b>Inspections of Residential Buildings</b>						
19	Daycares – licensed	\$ 168.85	\$ <b>172.26</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
20	Daycares – private home	\$ 70.31	\$ <b>71.73</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
21	Foster care homes with a capacity of less than or equal to 4	\$ 70.31	\$ <b>71.73</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
22	Group homes with a capacity of less than or equal to 4	\$ 70.31	\$ <b>71.73</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
23	Foster care homes with a capacity of more than 4	\$ 267.30	\$ <b>272.66</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
24	Student housing, Bed & Breakfast, Lodging house	\$ 267.30	\$ <b>272.66</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
25	Residential buildings with 1 dwelling	\$ 70.31	\$ <b>71.73</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
26	Residential buildings with 2 dwellings	\$ 337.61	\$ <b>344.38</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
27	Residential buildings with less than 4 stories and more than 2 dwelling units	\$ 590.75	\$ <b>602.57</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
28	Residential buildings with 4 - 6 stories	\$ 998.76	\$ <b>1,018.77</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
29	Residential buildings with 7 - 11 stories	\$ 1,166.68	\$ <b>1,190.04</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
30	Residential buildings with 12 - 18 stories	\$ 1,335.75	\$ <b>1,362.48</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
31	Residential buildings with more than 18 stories	\$ 1,686.46	\$ <b>1,720.22</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Hamilton Fire Department**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Inspections of Non-Residential Buildings</b>						
32	Non-residential buildings with less than 5 stories and less than 3,000 sq. ft per floor	\$ 267.30	\$ <b>272.66</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
33	Non-residential buildings with less than 5 stories and 3,000 sq. ft to 5,000 sq. ft per floor	\$ 422.26	\$ <b>430.71</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
34	Non-residential buildings with less than 5 stories and more than 5,000 sq. ft per floor	\$ 563.01	\$ <b>574.29</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
35	Non-residential buildings with 5 or more stories and less than 3,000 sq. ft per floor	\$ 632.30	\$ <b>644.96</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
36	Non-residential buildings with 5 or more stories and 3,000 to 5,000 sq. ft per floor	\$ 745.62	\$ <b>760.53</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
37	Non-residential buildings with 5 or more stories and more than 5,000 sq. ft per floor	\$ 998.63	\$ <b>1,018.58</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
<b>Other Inspections</b>						
38	AGCO liquor licence – indoor	\$ 183.19	\$ <b>186.72</b>	Y	1.9%	Guideline increase, rounded to nearest dollar after HST applied
39	AGCO liquor licence – patio	\$ 84.96	\$ <b>86.73</b>	Y	2.1%	Guideline increase, rounded to nearest dollar after HST applied
40	Municipal business licence	\$ 149.56	\$ <b>152.21</b>	Y	1.8%	Guideline increase, rounded to nearest dollar after HST applied
41	Open air burning	\$ 168.85	\$ <b>172.26</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
<b>All Re-Inspections</b>						
42	2nd or subsequent re-inspection	\$ 70.31	\$ <b>71.73</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
<b>Permits</b>						
43	Family fireworks sale permit – store	\$ 211.06	\$ <b>215.31</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
44	Family fireworks sale permit – trailer	\$ 421.95	\$ <b>430.40</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
45	Open air burning permit	\$ 25.00	\$ <b>25.50</b>	N	2.0%	Guideline increase, rounded to nearest nickel
<b>Risk and Safety Management Plan Reviews (RSMPs) for Propane Facilities</b>						
46	Level 2 propane facility (propane volume > 5K water gallons) – first RSMP	\$ 2,966.55	\$ <b>3,025.88</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
47	Level 2 propane facility (propane volume > 5K water gallons) – renewal RSMP	\$ 1,483.36	\$ <b>1,513.01</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
48	Level 2 propane facility (propane volume > 5K water gallons) – new RSMP resulting from modification or expansion of the propane facility	\$ 2,195.31	\$ <b>2,239.21</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
49	Level 1 propane facility (propane volume ≤ 5K water gallons) – all RSMPs	\$ 296.64	\$ <b>302.56</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
<b>Extraordinary Costs</b>						
50	Costs in addition to costs ordinarily incurred to eliminate an emergency or risk, preserve property or evidence, or to investigate, including but not limited to:	Full Cost Recovery	<b>Full Cost Recovery</b>		N/A	
	- renting equipment (e.g. specialized equipment);					
	- hiring contractors;					
	- hiring professional services (e.g. engineering services);					
	- using consumable materials (e.g. foam)					
	- replacing damaged equipment (e.g. bunker gear, firefighting hose); or					
	- purchasing materials (e.g. shoring lumber)					
51	Alternative Solutions Review for Ontario Fire Code	\$ 803.00	\$ <b>819.07</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST applied
52	Fire Safety Plan Review - 3rd or subsequent review	\$ -	\$ <b>181.02</b>	Y	NEW	New for 2021 - Full cost recovery

## 2021 PROPOSED USER FEES & CHARGES

**Department: Healthy and Safe Communities**
**Division: Hamilton Paramedic Service**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Special Event Coverage</b>						
1	Event coverage - 1 Ambulance & 2 Paramedics - min. 4 hours	\$ 986.11	\$ <b>1,005.93</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST is applied
2	- Each Additional Hour (In Half Hour Increments)	\$ 246.90	\$ <b>251.90</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST is applied
3	Event coverage - First Response Unit & 1 Paramedic - min. 4 hours	\$ 767.79	\$ <b>783.19</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST is applied
4	- Each Additional Hour (In Half Hour Increments)	\$ 192.04	\$ <b>195.93</b>	Y	2.0%	Guideline increase, rounded to nearest nickel after HST is applied
<b>Ambulance Reports/Investigations</b>						
5	Copy of Ambulance Call Reports to Outside Agencies	\$ 83.58	\$ <b>85.31</b>	Y	2.1%	Guideline increase, rounded to nearest nickel after HST is applied
6	Investigative Interview of Paramedics by Outside Agencies (Per Hour)	\$ 150.62	\$ <b>153.72</b>	Y	2.1%	Guideline increase, rounded to nearest nickel after HST is applied
<b>Preceptor Fees</b>						
7	Paramedic Student Equipment Fee	\$ 57.92	\$ <b>59.16</b>	Y	2.1%	Guideline increase, rounded to nearest nickel after HST is applied
8	Paramedic Student Preceptor Fee - Primary Care Paramedic (Per Hour)	\$ 1.99	\$ <b>2.04</b>	Y	2.5%	Guideline increase, rounded to nearest nickel after HST is applied
9	Paramedic Student Preceptor Fee - Advanced Care Paramedic (Per Hour)	\$ 2.83	\$ <b>2.92</b>	Y	3.2%	Guideline increase, rounded to nearest nickel after HST is applied

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Transit**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Cash Fare	\$ 3.25	\$ 3.25	N	0.0%	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
2	Adult Ticket	\$ 2.50	\$ 2.55	N	2.0%	Guideline increase
3	Elementary / Secondary Ticket	\$ 2.05	\$ 2.10	N	2.4%	Guideline increase
4	Adult Monthly Pass	\$ 110.00	\$ 112.20	N	2.0%	Guideline increase
5	Elementary / Secondary Monthly Pass	\$ 90.20	\$ 92.40	N	2.4%	Guideline increase
6	Summer Youth Pass	\$ 90.20	\$ 92.40	N	2.4%	Report pending to discontinue pass
7	Senior Single Ride	\$ 2.05	\$ 2.10	N	2.4%	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
8	Senior Monthly Pass	\$ 32.50	\$ 35.50	N	9.2%	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
9	Senior Annual Pass	\$ 325.00	\$ 355.00	N	9.2%	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
10	Golden Age Pass (80 years+)	Free	Free	N	N/A	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
11	University College Transit Pass (UCTP)	\$ 190.00	\$ 199.35	N	4.9%	Per 2020 - 2023 agreement
12	McMaster Undergraduate UCTP	\$ 218.60	\$ 228.52	N	4.5%	Per 2020 - 2023 agreement
13	McMaster Graduate Student Association (GSA) UCTP	\$ 276.68	\$ 288.55	N	4.3%	Per 2020 - 2023 agreement
14	Day Pass	\$ 15.00	\$ 15.30	N	2.0%	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
15	Columbia International College Transit Pass (off campus residence)	\$ 69.30	\$ 70.00	N	1.0%	Fee as at Sept. 1/20 based on Mar./20 Student Mth. Pass rounded to nearest five dollars.
16	Columbia International College Transit Pass (on campus residence)	\$ 22.08	\$ 25.00	N	13.2%	Fee as at Sept. 1/20 based on Mar./20 Student Mth. Pass rounded to nearest five dollars.
17	Columbia International College Transit Pass (non residence)	\$ 77.00	\$ 80.00	N	3.9%	Fee as at Sept. 1/20 based on Mar./20 Student Mth. Pass rounded to nearest five dollars.
18	Employee Commuter Pass	\$ 105.00	\$ 107.10	N	2.0%	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
19	School Hour Only Pass	\$ 63.83	\$ 65.57	N	2.7%	Based on % of approved Student Pass Rate
20	School Plus Pass	\$ 26.00	\$ 26.00	N	0.0%	No increase, as current fee is sufficient
21	Affordable Transit Pass	\$ 55.00	\$ 56.10	N	2.0%	Per Report PW14015(c); report PW14015(a), effective September 1, 2020 paused to September 1, 2021
22	TransCab	Regular Fare + \$0.50	Regular Fare + \$0.50	N	N/A	No increase, as current fee is sufficient
23	Urban Charters	\$ 144.56	\$ 147.45	Y	2.0%	Guideline increase
24	HSR Photo ID - Elementary/Secondary School Students	\$ 5.15	\$ 5.25	Y	2.0%	Guideline increase
25	HSR Replacement Photo ID - Senior, EC Pass, SHO, School Plus Pass	\$ 15.45	\$ 15.76	Y	2.0%	Guideline increase
26	Document Requests on CD's (Mobility Programs and Transportation Planning)	\$ 4.55	\$ 4.64	Y	2.0%	Guideline increase
27	Event Impact – Advertisement Charge for route diversion/route impact (per Pole Card)	\$ 3.61	\$ 3.68	Y	2.0%	Guideline increase
28	Event Coverage – PER Supervisory Charge for event related activities including crowd disbursement, operational needs, and other customer related event needs	\$ 231.13	\$ 235.75	Y	2.0%	Guideline increase
	Minimum: First 4 Hours					

## 2021 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transit

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
29	Additional \$/Hr beyond 4 Hours	\$ 57.78	\$ 58.94	Y	2.0%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>RENTAL RATES</b>						
<b>Community Sport Programming</b>						
1	Adults & Non-affiliated Youth (Hourly)	\$ 133.79	\$ <b>136.50</b>	Y	2.0%	Guideline increase
2	Youth Affiliated (Hourly)	\$ 66.89	\$ <b>68.30</b>	Y	2.1%	Guideline increase
3	Lights when required (Hourly)	\$ 27.87	\$ <b>28.50</b>	Y	2.3%	Guideline increase
<b>Community Room Rentals - Level 1</b>						
<b>Room 1E501 - Alumni Room (1,800 sq ft.)</b>						
4	Commercial/Non-resident (Hourly)	\$ 133.95	\$ <b>136.70</b>	Y	2.1%	Guideline increase
5	Resident (Hourly)	\$ 80.37	\$ <b>82.00</b>	Y	2.0%	Guideline increase
6	Community Group (Hourly)	\$ 37.51	\$ <b>38.30</b>	Y	2.1%	Guideline increase
7	Affiliate Group (Hourly)	\$ 26.79	\$ <b>27.40</b>	Y	2.3%	Guideline increase
8	Caretaker's Club (Soccer Warm-up Area) (Hourly Rate)	\$ 80.37	\$ <b>82.00</b>	Y	2.0%	Guideline increase
<b>Community Room Rentals - Level 2</b>						
<b>Room 2W 600 - City Lounge (1,625 sq ft.)</b>						
9	Commercial/Non-resident (Hourly)	\$ 55.75	\$ <b>56.90</b>	Y	2.1%	Guideline increase
10	Resident (Hourly)	\$ 33.45	\$ <b>34.20</b>	Y	2.2%	Guideline increase
11	Community Group (Hourly)	\$ 15.61	\$ <b>16.00</b>	Y	2.5%	Guideline increase
12	Affiliate Group (Hourly)	\$ 11.15	\$ <b>11.40</b>	Y	2.2%	Guideline increase
<b>Room 2W 336 - Community Video Room (194 sq ft.)</b>						
13	Commercial/Non-resident (Hourly)	\$ 22.30	\$ <b>22.80</b>	Y	2.2%	Guideline increase
14	Resident (Hourly)	\$ 13.38	\$ <b>13.70</b>	Y	2.4%	Guideline increase
15	Community Group (Hourly)	\$ 4.46	\$ <b>4.60</b>	Y	3.1%	Guideline increase
16	Affiliate Group (Hourly)	\$ 2.23	\$ <b>2.30</b>	Y	3.1%	Guideline increase
<b>Room 2W 601 - Community Room (280 sq ft.)</b>						
17	Commercial/Non-resident (Hourly)	\$ 22.30	\$ <b>22.80</b>	Y	2.2%	Guideline increase
18	Resident (Hourly)	\$ 13.38	\$ <b>13.70</b>	Y	2.4%	Guideline increase
19	Community Group (Hourly)	\$ 4.46	\$ <b>4.60</b>	Y	3.1%	Guideline increase
20	Affiliate Group (Hourly)	\$ 2.23	\$ <b>2.30</b>	Y	3.1%	Guideline increase
<b>Room 2W 602 - Community Room (280 sq ft.)</b>						
21	Commercial/Non-resident (Hourly)	\$ 22.30	\$ <b>22.80</b>	Y	2.2%	Guideline increase
22	Resident (Hourly)	\$ 13.38	\$ <b>13.70</b>	Y	2.4%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
23	Community Group (Hourly)	\$ 4.46	\$ <b>4.60</b>	Y	3.1%	Guideline increase
24	Affiliate Group (Hourly)	\$ 2.23	\$ <b>2.30</b>	Y	3.1%	Guideline increase
<b>Room 2W 603 - Community Room (366 sq ft.)</b>						
25	Commercial/Non-resident (Hourly)	\$ 22.30	\$ <b>22.80</b>	Y	2.2%	Guideline increase
26	Resident (Hourly)	\$ 13.38	\$ <b>13.70</b>	Y	2.4%	Guideline increase
27	Community Group (Hourly)	\$ 4.46	\$ <b>4.60</b>	Y	3.1%	Guideline increase
28	Affiliate Group (Hourly)	\$ 2.23	\$ <b>2.30</b>	Y	3.1%	Guideline increase
<b>Amateur Sport Events - Spectator Events (not-for-profit and charitable organizations)</b>						
29	Lower Bowl - west side only per Hour	\$ 131.16	\$ <b>133.80</b>	Y	2.0%	Guideline increase
30	Upper & Lower Bowl - west side only (Daily)*	\$ 5,000.00	\$ <b>5,100.00</b>	Y	2.0%	2021 Flat Rate. Fee is comparable to industry standard.
31	Full Stadium (Daily)*	\$ 7,500.00	\$ <b>7,650.00</b>	Y	2.0%	2021 Flat Rate. Fee is comparable to industry standard.
32	<b>Film Shoots</b>	Negotiable	<b>Negotiable</b>	Y	N/A	2021 Flat Rate. Market Driven
33	<b>Photography (Commercial Rate)</b> Flat Fee - First 4 Hours	\$ 1,746.88	\$ <b>1,781.90</b>	Y	2.0%	Guideline increase
34	Hourly fee beyond 4 hours	\$ 424.00	\$ <b>432.50</b>	Y	2.0%	Guideline increase
35	<b>Photography (Wedding Photography Only) (2 hour maximum)</b>	\$ 187.53	\$ <b>191.30</b>	Y	2.0%	Guideline increase
<b>Concerts</b>						
36	West Stands Only	Negotiable	<b>Negotiable</b>	Y	N/A	2021 Flat Rate. Market Driven
37	Full Stadium	Negotiable	<b>Negotiable</b>	Y	N/A	2021 Flat Rate. Market Driven
<b>Corporate Gatherings/Professional Sports</b>						
38	Upper & Lower Bowl - west side only (Daily)*	\$ 10,000.00	\$ <b>10,200.00</b>	Y	2.0%	2021 Flat Rate. Market Driven
39	Full Stadium (Daily)*	\$ 15,000.00	\$ <b>15,300.00</b>	Y	2.0%	2021 Flat Rate. Market Driven
<b>Corporate Room Rentals - Level 4</b>						
<b>Room 4W 300 (1,012 sq ft.) - Club Room 1</b>						
40	Social/Corporate - Day Rate *	\$ 327.91	\$ <b>334.50</b>	Y	2.0%	Guideline increase
41	Social/Corporate - Evening Rate *	\$ 327.91	\$ <b>334.50</b>	Y	2.0%	Guideline increase
42	Social/Corporate - Day & Evening Rate *	\$ 590.24	\$ <b>602.10</b>	Y	2.0%	Guideline increase
43	Community Groups (not-for-profit) - Day Rate *	\$ 196.75	\$ <b>200.70</b>	Y	2.0%	Guideline increase
44	Community Groups (not-for-profit) - Evening Rate *	\$ 196.75	\$ <b>200.70</b>	Y	2.0%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
45	Community Groups (not-for-profit) - Day & Evening*	\$ 354.15	\$ 361.30	Y	2.0%	Guideline increase
46	City of Hamilton - Day Rate *	\$ 98.37	\$ 100.40	Y	2.1%	Guideline increase
47	City of Hamilton - Evening Rate *	\$ 98.37	\$ 100.40	Y	2.1%	Guideline increase
48	City of Hamilton - Day & Evening Rate *	\$ 177.07	\$ 180.70	Y	2.1%	Guideline increase
<b>Room 4W 301 (1,410 sq ft.) - Club Room 2</b>						
49	Social/Corporate - Day Rate *	\$ 491.87	\$ 501.80	Y	2.0%	Guideline increase
50	Social/Corporate - Evening Rate *	\$ 491.87	\$ 501.80	Y	2.0%	Guideline increase
51	Social/Corporate - Day & Evening Rate *	\$ 885.37	\$ 903.10	Y	2.0%	Guideline increase
52	Community Groups (not-for-profit) - Day Rate *	\$ 295.12	\$ 301.10	Y	2.0%	Guideline increase
53	Community Groups (not-for-profit) - Evening Rate *	\$ 295.12	\$ 301.10	Y	2.0%	Guideline increase
54	Community Groups (not-for-profit) - Day & Evening*	\$ 531.22	\$ 541.90	Y	2.0%	Guideline increase
55	City of Hamilton - Day Rate *	\$ 147.56	\$ 150.60	Y	2.1%	Guideline increase
56	City of Hamilton - Evening Rate *	\$ 147.56	\$ 150.60	Y	2.1%	Guideline increase
57	City of Hamilton - Day & Evening Rate *	\$ 265.61	\$ 271.00	Y	2.0%	Guideline increase
<b>Room 4W 313 (5,952 sq ft.) - Club Room 3</b>						
58	Social/Corporate - Day Rate *	\$ 1,530.26	\$ 1,560.90	Y	2.0%	Guideline increase
59	Social/Corporate - Evening Rate *	\$ 1,530.26	\$ 1,560.90	Y	2.0%	Guideline increase
60	Social/Corporate - Day & Evening Rate *	\$ 2,754.47	\$ 2,809.60	Y	2.0%	Guideline increase
61	Community Groups (not-for-profit) - Day Rate *	\$ 918.16	\$ 936.60	Y	2.0%	Guideline increase
62	Community Groups (not-for-profit) - Evening Rate *	\$ 918.16	\$ 936.60	Y	2.0%	Guideline increase
63	Community Groups (not-for-profit) - Day & Evening*	\$ 1,652.68	\$ 1,685.80	Y	2.0%	Guideline increase
64	City of Hamilton - Day Rate *	\$ 459.08	\$ 468.30	Y	2.0%	Guideline increase
65	City of Hamilton - Evening Rate *	\$ 459.08	\$ 468.30	Y	2.0%	Guideline increase
66	City of Hamilton - Day & Evening Rate *	\$ 826.34	\$ 842.90	Y	2.0%	Guideline increase
<b>Room 4W 314 (1,410 sq ft.) - Club Room 4</b>						
67	Social/Corporate - Day Rate *	\$ 491.87	\$ 501.80	Y	2.0%	Guideline increase
68	Social/Corporate - Evening Rate *	\$ 491.87	\$ 501.80	Y	2.0%	Guideline increase
69	Social/Corporate - Day & Evening Rate *	\$ 885.37	\$ 903.10	Y	2.0%	Guideline increase
70	Community Groups (not-for-profit) - Day Rate *	\$ 295.12	\$ 301.10	Y	2.0%	Guideline increase
71	Community Groups (not-for-profit) - Evening Rate *	\$ 295.12	\$ 301.10	Y	2.0%	Guideline increase
72	Community Groups (not-for-profit) - Day & Evening*	\$ 531.22	\$ 541.90	Y	2.0%	Guideline increase
73	City of Hamilton - Day Rate *	\$ 147.56	\$ 150.60	Y	2.1%	Guideline increase
74	City of Hamilton - Evening Rate *	\$ 147.56	\$ 150.60	Y	2.1%	Guideline increase
75	City of Hamilton - Day & Evening Rate *	\$ 265.61	\$ 271.00	Y	2.0%	Guideline increase
<b>Room 4W 315 (1,012 sq ft.) - Club Room 5</b>						

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Energy, Fleet and Facilities - Tim Horton's Field**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
76	Social/Corporate - Day Rate *	\$ 327.91	\$ 334.50	Y	2.0%	Guideline increase
77	Social/Corporate - Evening Rate *	\$ 327.91	\$ 334.50	Y	2.0%	"
78	Social/Corporate - Day & Evening Rate *	\$ 590.24	\$ 602.10	Y	2.0%	"
79	Community Groups (not-for-profit) - Day Rate *	\$ 196.75	\$ 200.70	Y	2.0%	"
80	Community Groups (not-for-profit) - Evening Rate *	\$ 196.75	\$ 200.70	Y	2.0%	"
81	Community Groups (not-for-profit) - Day & Evening*	\$ 354.15	\$ 361.30	Y	2.0%	"
82	City of Hamilton - Day Rate *	\$ 98.37	\$ 100.40	Y	2.1%	"
83	City of Hamilton - Evening Rate *	\$ 98.37	\$ 100.40	Y	2.1%	"
84	City of Hamilton - Day & Evening Rate *	\$ 177.07	\$ 180.70	Y	2.1%	"
<b>Club Level - includes all rooms noted above (10,796 sq ft.)</b>						
85	Social/Corporate - Day Rate *	\$ 2,240.74	\$ 2,285.60	Y	2.0%	Guideline increase
86	Social/Corporate - Evening Rate *	\$ 2,240.74	\$ 2,285.60	Y	2.0%	Guideline increase
87	Social/Corporate - Day & Evening Rate *	\$ 4,033.33	\$ 4,114.00	Y	2.0%	Guideline increase
88	Community Groups (not-for-profit) - Day Rate *	\$ 1,344.44	\$ 1,371.40	Y	2.0%	Guideline increase
89	Community Groups (not-for-profit) - Evening Rate *	\$ 1,344.44	\$ 1,371.40	Y	2.0%	Guideline increase
90	Community Groups (not-for-profit) - Day & Evening*	\$ 2,420.00	\$ 2,468.40	Y	2.0%	Guideline increase
91	City of Hamilton - Day Rate *	\$ 674.41	\$ 687.90	Y	2.0%	Guideline increase
92	City of Hamilton - Evening Rate *	\$ 674.41	\$ 687.90	Y	2.0%	Guideline increase
93	City of Hamilton - Day & Evening Rate *	\$ 1,210.00	\$ 1,234.20	Y	2.0%	Guideline increase
<b>South Plaza - outside gates SE corner</b>						
94	(<4 hour rental - flat fee) - Commercial/Non-resident	\$ 535.81	\$ 546.60	Y	2.0%	Guideline increase
95	(<4 hour rental - flat fee) - Resident	\$ 321.48	\$ 328.00	Y	2.0%	Guideline increase
96	(<4 hour rental fee - flat fee) - Community Group	\$ 150.24	\$ 153.30	Y	2.0%	Guideline increase
97	(4< hour rental fee - flat fee) - Affiliate Group	\$ 107.16	\$ 109.40	Y	2.1%	Guideline increase
<b>Coors Banquet Patio - East Side 2nd Floor &amp; Concourse</b>						
98	(<4 hour rental - flat fee) - Commercial/Non-resident	\$ 535.81	\$ 546.60	Y	2.0%	Guideline increase
99	(<4 hour rental - flat fee) - Resident	\$ 321.48	\$ 328.00	Y	2.0%	Guideline increase
100	(<4 hour rental fee - flat fee) - Community Group	\$ 150.24	\$ 153.30	Y	2.0%	Guideline increase
101	(4< hour rental fee - flat fee) - Affiliate Group	\$ 107.16	\$ 109.40	Y	2.1%	Guideline increase
<b>Coors Light Patio - North End</b>						
102	(<4 hour rental - flat fee) - Commercial/Non-resident	\$ 535.81	\$ 546.60	Y	2.0%	Guideline increase
103	(<4 hour rental - flat fee) - Resident	\$ 321.48	\$ 328.00	Y	2.0%	Guideline increase
104	(<4 hour rental fee - flat fee) - Community Group	\$ 150.24	\$ 153.30	Y	2.0%	Guideline increase
105	(4< hour rental fee - flat fee) - Affiliate Group	\$ 107.16	\$ 109.40	Y	2.1%	Guideline increase

## 2021 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Energy, Fleet and Facilities - Tim Horton's Field

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
<b>Stipley BBQ Area - South Plaza inside the gates</b>						
106	(<4 hour rental - flat fee) - Commercial/Non-resident	\$ 535.81	\$ <b>546.60</b>	Y	2.0%	Guideline increase
107	(<4 hour rental - flat fee) - Resident	\$ 321.48	\$ <b>328.00</b>	Y	2.0%	Guideline increase
108	(<4 hour rental fee - flat fee) - Community Group	\$ 150.24	\$ <b>153.30</b>	Y	2.0%	Guideline increase
109	(4< hour rental fee - flat fee) - Affiliate Group	\$ 107.16	\$ <b>109.40</b>	Y	2.1%	Guideline increase
** All additional operational expenses are to be added to the above noted rates.						

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Transportation Operations & Maintenance**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Damage to Traffic Property (i.e., Traffic posts, traffic signs, signal poles) Priced per job. Direct job costs	Cost + 7% Admin Fee	<b>Cost + 7% Admin Fee</b>	N	N/A	Fee set at cost plus 7%
2	Banner/Sign Fabricating - external requests - Priced per Job	Cost + 7% Admin Fee	<b>Cost + 7% Admin Fee</b>	Y	N/A	Fee set at cost plus 7%
3	Municipal Numbering Fees - Full installation by City Forces	\$ 188.00	<b>\$ 192.00</b>	N	2.1%	Guideline increase rounded to nearest dollar
4	Municipal Numbering Fees - Materials for Homeowner Installation (including delivery)	\$ 33.00	<b>\$ 34.00</b>	N	3.0%	Guideline increase rounded to nearest dollar
5	Traffic Signal Timing Plans - Inquiries	\$ 267.00	<b>\$ 272.00</b>	Y	1.9%	Guideline increase rounded to nearest dollar
6	Traffic Signal Timing Plans - Drawings	\$ 63.00	<b>\$ 64.00</b>	Y	1.6%	Guideline increase rounded to nearest dollar
7	Traffic Count Fee - provision of count data on file, on request	\$ 68.00	<b>\$ 69.40</b>	Y	2.1%	Guideline increase rounded to nearest dollar
8	Traffic Warning Boards - install and remove	Cost + 7% Admin Fee	<b>Cost + 7% Admin Fee</b>	Y	N/A	Fee set at cost plus 7%
9	Traffic Signs - remove and replace	Cost + 7% Admin Fee	<b>Cost + 7% Admin Fee</b>	Y	N/A	Fee set at cost plus 7%
10	Publication Box Permit - Initial Fee	\$ 51.00	<b>\$ 52.00</b>	N	2.0%	Guideline increase rounded to nearest dollar
11	Publication Box Annual Permit Renewal	\$ 34.00	<b>\$ 35.00</b>	N	2.9%	Guideline increase rounded to nearest dollar
12	Culvert Installation - Roads - Priced per job	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
13	Culvert Installation - Inspection Only - Priced per job	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
14	Repair-Replace Property on City Roads - Priced per job	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
15	Approach Ramp Installation	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
16	Personal Item Retrieval (Catch Basin Retrieval)	\$ 115.00	<b>\$ 117.00</b>	N	1.7%	Guideline increase rounded to nearest dollar
17	Street Flushing/Sweeping/Mud-Tracking - Developers - Priced per job	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
18	Snow Removal - Public School Board - Sidewalks - Cost Actuals	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
19	Snow Removal - Separate School Board - Sidewalks - Cost Actuals	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
20	Temporary Road Access Permit Application Fee - per application	\$ 121.00	<b>\$ 123.00</b>	N	1.7%	Guideline increase rounded to nearest dollar
21	Temporary Road Access Permit Security Deposit - per application	\$ 1,030.00	<b>\$ 1,051.00</b>	N	2.0%	Guideline increase rounded to nearest dollar
22	Street Lighting Subdivision Review and Evaluation Fee	\$ 6,422.00	<b>\$ 6,550.00</b>		2.0%	Guideline increase rounded to nearest dollar

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Environmental Services - Waste Management**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Non-Residential Recycling Blue Box Container	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
2	Non-Residential Recycling Blue Carts	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
3	Non-Residential Green Cart	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
4	Non-Residential Kitchen "Mini-bin" Organics Container	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
<b>Waste Management Per Event Fee for Non-Funded Festivals and Events (#5-#11):</b>						
5	- Recycling (up to 25 barrels)	\$ 1,515.30	<b>Full Cost Recovery</b>	Y		Revised to Full Cost Recovery to reflect cost in new contract.
6	- Garbage - per roll off bin (plus tipping fees)	\$ 189.30	<b>Full Cost Recovery</b>	Y		Revised to Full Cost Recovery to reflect cost in new contract.
7	- Organics (up to 25 green carts)	\$ 675.40	<b>Full Cost Recovery</b>	Y		Revised to Full Cost Recovery to reflect cost in new contract.
8	- Administrative Fee per event	\$ 144.70	<b>Full Cost Recovery</b>	Y		Revised to Full Cost Recovery to reflect cost in new contract.
9	- Recycling Containers - replacement of damaged blue barrels	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
10	- Organics Containers - replacement of damaged green carts	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
11	- Garbage Containers - replacement of damaged containers	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
12	Waste Removal - Non Compliance Fee (plus tipping fees)	\$ 352.75	<b>\$ 359.90</b>	Y	2.0%	Guideline increase.
13	Backyard Composters	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
14	Tipping Fee per 100 kilograms	\$ 12.10	<b>\$ 12.10</b>	N	0.0%	Fee reviewed every 2 years, last updated in 2020.
15	Minimum Vehicle Fee	\$ 10.00	<b>\$ 10.00</b>	N	0.0%	No change required for 2021. This rate was increased by over 17% from 2019 to 2020.
<b>Deposit Fees at Transfer Stations (#16-#20):</b>						
16	- 0-2500kg	\$ 50.00	<b>\$ 50.00</b>	N	0.0%	Refundable deposit no increase required
17	- 2501-3000 kg	\$ 100.00	<b>\$ 100.00</b>	N	0.0%	Refundable deposit no increase required
18	- 3001-6000 kg	\$ 200.00	<b>\$ 200.00</b>	N	0.0%	Refundable deposit no increase required
19	- 6001-9000 kg	\$ 300.00	<b>\$ 300.00</b>	N	0.0%	Refundable deposit no increase required
20	- Over 9000 kg	\$ 400.00	<b>\$ 400.00</b>	N	0.0%	Refundable deposit no increase required
21	Impacted Soil Fee (per tonne)	\$ 12.36	<b>\$ 12.60</b>	N	1.9%	Guideline increase
22	Waste Site Searches	N/A	<b>\$ 50.00</b>	Y	N/A	NEW - For land purchase inquiries
23	Special Event Waste Containers - replacement of damaged containers	N/A	<b>Full Cost Recovery</b>	Y	N/A	NEW - Fee set at 100% cost recovery
24	Fees charged for inspections carried out by the City resulting from non-compliance with the City's Solid Waste Management By-law and the City's Parks By-law - Initial inspection	N/A	<b>\$ 302.65</b>	Y	N/A	NEW
25	Fees charged for inspections carried out by the City resulting from non-compliance with the City's Solid Waste Management By-law and the City's Parks By-law - Subsequent inspection	N/A	<b>\$ 154.87</b>	Y	N/A	NEW
26	Fee for Commercial Vehicles possessing a signed affidavit transporting Waste for personal use. One trip per month (for the first 100 kg)	N/A	<b>\$ 10.00</b>	N	N/A	No service level impact. Fee is being removed from the existing Waste Management By-law 09-067 and being added to the User Fees By-law.
27	Recreational Vehicle Liquid Waste	\$ 8.50	<b>\$ 8.75</b>	N	2.9%	Guideline increase, rounded to nearest quarter.
28	Septic Waste (per 100 kg)	\$ 0.85	<b>\$ 0.90</b>	N	5.9%	Guideline increase, rounded to nearest nickel.

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**

**Division: Environmental Services - Waste Management**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
29	Weight verification	\$ 5.00	\$ <b>5.10</b>	N	2.0%	Guideline increase
30	Alternate Minimum Fee for Private Haulers and Commercial Vehicles in the event that the weigh scales become inoperative	N/A	\$ <b>20.00</b>	N	N/A	Fee is being removed from the existing Waste Management By-law 09-067 and being added to the User Fees By-law

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Interment of an Adult at Standard Depth (6-ft)	\$ 1,120.00	\$ 1,142.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
2	Interment of an Adult at Double Depth (8-ft)	\$ 1,395.00	\$ 1,423.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
3	Entombment in a Mausoleum Crypt - includes sealing	\$ 666.00	\$ 680.00	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
4	Interment of a Child - Stillborn - Case up to 24"	\$ 230.00	\$ 235.00	Y	2.2%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
5	Interment of a Child - Case 25" to 72" - Standard Depth (6-ft)	\$ 696.00	\$ 710.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
6	Interment of a Child - Case 25" to 72" - Double Depth (8-ft)	\$ 937.00	\$ 956.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
7	Interment of Cremated Remains - Urn Garden Grave	\$ 448.00	\$ 457.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
8	Interment of Cremated Remains - Columbarium Niche	\$ 381.00	\$ 389.00	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
9	Interment of Cremated Remains - Cremorial (Woodland Only)	\$ 381.00	\$ 389.00	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
10	Interment - Second set of cremated remains with another burial	\$ 100.00	\$ 105.00	Y	5.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
11	Interment Rights purchased before January 1, 1955 - Care & Maintenance	\$ 242.00	\$ 247.00	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
12	Interment Late Fee (for Funeral arriving > 30 minutes after ETA)	\$ 203.00	\$ 207.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
13	Interment on Saturday - Traditional Burial - 8:30am to 11:00am	\$ 820.00	\$ 836.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
14	Interment on Saturday - Cremated Remains - 8:30am to 11:00am	\$ 648.00	\$ 661.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
15	Interment on Non-Statutory Holiday - Traditional Burial 8:30am to 11:00am	\$ 1,441.00	\$ 1,470.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
16	Interment on Non-Statutory Holiday - Cremated Remains - 8:30am to 11:00am	\$ 787.00	\$ 803.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
17	Interment on Statutory Holiday - Traditional Burial - 8:30am to 11:00am	\$ 2,112.00	\$ 2,154.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
18	Interment on Statutory Holiday - Cremated Remains - 8:30am to 11:00am	\$ 1,428.00	\$ 1,457.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
19	Interment - Lowering: Adult - from 6ft to 8 ft - Shell	\$ 4,161.00	\$ 4,244.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
20	Interment - Lowering: Adult - from 6ft to 8 ft - Vault or Crypt	\$ 3,470.00	\$ 3,539.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
21	Interment - Lowering: Child - from 6ft to 8 ft - Shell	\$ 1,817.00	\$ 1,853.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
22	Interment - Lowering: Child - from 6ft to 8 ft - Vault or Crypt	\$ 1,511.00	\$ 1,541.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
23	Interment - Scattering (Woodland Tranquility Gardens and Mount Hamilton Natural Burial Section only) - includes \$25.00 Care and maintenance fee as per BAO	\$ 400.00	\$ 408.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
24	Interment - Scattering + Memorialization (Woodland Tranquility Gardens and Mount Hamilton Natural Burial Section only) - includes \$25.00 care and maintenance fee as per BAO	\$ 650.00	\$ <b>663.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
25	Interment - Removal: Adult - 6-ft No Outer Container (Shell)	\$ 3,643.00	\$ <b>3,716.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
26	Interment - Removal: Adult - 8-ft No Outer Container (Shell)	\$ 4,518.00	\$ <b>4,608.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
27	Interment - Removal: Adult - 6-ft Outer Container (Vault or Crypt)	\$ 2,992.00	\$ <b>3,052.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
28	Interment - Removal: Adult - 8-ft Outer Container (Vault or Crypt)	\$ 3,669.00	\$ <b>3,742.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
29	Interment - Removal: Child - 6-ft No Outer Container (Shell)	\$ 1,099.00	\$ <b>1,121.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
30	Interment - Removal: Child - 8-ft No Outer Container (Shell)	\$ 1,485.00	\$ <b>1,515.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
31	Interment - Removal: Child - 6-ft Outer Container (Vault or Crypt)	\$ 897.00	\$ <b>915.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
32	Interment - Removal: Child - 8-ft Outer Container (Vault or Crypt)	\$ 1,362.00	\$ <b>1,389.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
33	Disinterment of Cremated Remains - Urn Garden Grave	\$ 448.00	\$ <b>457.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
34	Disinterment of Cremated Remains - Columbarium Niche	\$ 381.00	\$ <b>389.00</b>	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
35	Lot Sale - Singles-in-a-Row (At Need Only)	\$ 1,140.00	\$ <b>1,163.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
36	Lot Sale - single flat marker only	\$ 1,990.00	\$ <b>2,030.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
37	Lot Sale- green/natural section	\$ 2,050.00	\$ <b>2,091.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
38	Lot Sale -preferred single premium lot	\$ 2,956.00	\$ <b>3,015.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
39	Lot Sale - two grave flat marker only	\$ 3,980.00	\$ <b>4,060.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
40	Lot Sale - three grave flat marker only	\$ 5,970.00	\$ <b>6,089.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
41	Lot Sale - four grave flat marker only	\$ 7,960.00	\$ <b>8,119.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
42	Lot Sale - monument	\$ 2,150.00	\$ <b>2,193.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
43	Lot Sale - two grave monument	\$ 4,300.00	\$ <b>4,386.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
44	Lot Sale - three grave monument	\$ 6,450.00	\$ <b>6,579.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
45	Lot Sale - four grave monument	\$ 8,600.00	\$ <b>8,772.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
46	Lot Sale - Veteran's Grave Section 18 - Woodland Only	\$ 1,055.00	\$ <b>1,076.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
47	Lot Sale - Child: Stillborn - Case up to 24": C&M Portion	\$ 150.00	\$ <b>150.00</b>	Y	0.0%	Fees Prescribed by Ministry legislation; cannot be increased.

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
48	Lot Sale - Child 72"	\$ 525.00	\$ 536.00	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
49	Lot Sale - Mausoleum Crypt	\$ 3,050.00	\$ 3,111.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
50	Lot Sale - Cremation Urn Garden Grave	\$ 1,025.00	\$ 1,046.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
51	Lot Sale - Cremation Urn Garden Grave - (Woodland and Premium)	\$ 1,355.00	\$ 1,382.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
52	Lot Sale - Garden Stone interment right	\$ 1,355.00	\$ 1,382.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
53	Lot Sale - 6 ft Burials ONLY	\$ 3,115.00	\$ 3,177.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
54	Lot Sale - two grave lot Premium (Woodland Sec 14)	\$ 6,270.00	\$ 6,395.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
55	Lot Sale - three grave monument (Woodland Sec 14)	\$ 9,405.00	\$ 9,593.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
56	Lot Sale - four grave monument (Woodland Sec 14)	\$ 12,540.00	\$ 12,791.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
57	Niche Sale - Bronze Wreath Plaque	\$ 3,015.00	\$ 3,075.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
58	Niche Sale - Monument engraved plaque	\$ 2,330.00	\$ 2,377.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
59	Niche Sale - Cremorial (Woodland only)	\$ 1,715.00	\$ 1,749.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
60	Niche Sale - Lower Level (Rows 1, 2, 6)	\$ 2,215.00	\$ 2,259.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
61	Niche Sale - Upper Level (Rows 3-5)	\$ 2,920.00	\$ 2,978.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
62	Niche Sale - Woodland Tranquility Gardens - Rows 3, 4 (bottom)	\$ 5,230.00	\$ 5,335.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
63	Niche Sale - Woodland Tranquility Gardens - Rows 1, 2 (top)	\$ 5,775.00	\$ 5,891.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
64	Niche Sale - Premium (Hamilton Cemetery)	\$ 3,880.00	\$ 3,958.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
65	Cremation Bench Sale (Tranquility Gardens) interment rights (for 2)	\$ 2,575.00	\$ 2,627.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
66	Cremation bench Sale (Tranquility Gardens) granite bench	\$ 5,658.00	\$ 5,771.00	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
67	Non-Resident Surcharge	25%	25%	Y	0.0%	Tied directly to the land sale fee (25% of the sale on non-resident land purchases).
68	Markers and Foundations - Concrete Foundation Pouring - per square inch of surface area to a depth of 5-ft	\$ 143.00	\$ 143.00	Y	0.0%	Fee set at 100% cost recovery, BAO, Cemeteries Act does not permit City to earn revenue on this item. No increase permitted.
69	Markers and Foundations - Foundation Removal Fee	Full Cost Recovery	Full Cost Recovery	Y	N/A	Fee set at 100% cost recovery, BAO, Cemeteries Act does not permit City to earn revenue on this item. No increase permitted.
70	Markers and Foundations - Marker Setting Fee: 12" x 10" - Flat Marker (No C&M)	\$ 155.00	\$ 158.00	Y	1.9%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
71	Markers and Foundations - Marker Setting Fee: Child's 18" x 14" Flat Marker (Plus C&M)	\$ 180.00	\$ <b>184.00</b>	Y	2.2%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
72	Markers and Foundations - Marker Setting Fee: All other size Flat Marker - maximum size 24" x 18" (Plus C&M)	\$ 250.00	\$ <b>255.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
73	Markers and Foundations - Marker Setting Fee: DVA Flat Marker: plus C&M	\$ 217.00	\$ <b>221.00</b>	Y	1.8%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
74	Markers and Foundations - Marker Setting Fee: Bronze Vase	\$ 250.00	\$ <b>255.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
75	Markers and Foundations - Marker Setting Fee: DVA Upright Marker: plus C&M	\$ 193.00	\$ <b>197.00</b>	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
76	Care & Maintenance - Flat Marker (173 inches or greater)	\$ 50.00	\$ <b>50.00</b>	Y	0.0%	Fees Prescribed by Ministry legislation
77	Care & Maintenance - DVA Flat Marker	\$ 50.00	\$ <b>50.00</b>	Y	0.0%	Fees Prescribed by Ministry legislation
78	Care & Maintenance - Small Foundations (up to 38" x 14" or 532 sq. inches)	\$ 100.00	\$ <b>100.00</b>	Y	0.0%	Fees Prescribed by Ministry legislation
79	Care & Maintenance - Large Foundations (greater than 532 sq. inches)	\$ 200.00	\$ <b>200.00</b>	Y	0.0%	Fees Prescribed by Ministry legislation
80	Care & Maintenance - DVA Upright Marker	\$ 100.00	\$ <b>100.00</b>	Y	0.0%	Fees Prescribed by Ministry legislation
81	Cemetery license fees	\$ 12.00	\$ <b>12.00</b>	Y	0.0%	Fees Prescribed by Ministry legislation
82	Columbarium Niche Bronze Plaque	\$ 640.00	\$ <b>670.00</b>	Y	4.7%	Accomplishes cost recovery.
83	Columbarium Niche Bronze Plaque - Date scroll	\$ 135.00	\$ <b>145.00</b>	Y	7.4%	Accomplishes cost recovery.
84	Columbarium Niche - Companion Vase (Plastic)	\$ 165.00	\$ <b>168.00</b>	Y	1.8%	Accomplishes cost recovery and guideline increase rounded to nearest dollar
85	Columbarium Niche - Companion Vase (Bronze)	\$ 190.00	\$ <b>195.00</b>	Y	2.6%	Accomplishes cost recovery.
86	Cremorial Bronze Plaque	\$ 320.00	\$ <b>350.00</b>	Y	9.4%	Accomplishes cost recovery.
87	Merchandise / Miscellaneous Services - Flower Beds - Supply, install & maintain Flower Bed - per grave to a maximum of three graves	\$ 622.00	\$ <b>635.00</b>	Y	2.1%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
88	Merchandise / Miscellaneous Services - Duplicate Deed/Interment Rights Certificate/Transfer of Rights (copy)	\$ 31.00	\$ <b>32.00</b>	Y	3.2%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
89	Merchandise / Miscellaneous Services - Genealogical Research	\$ 36.00	\$ <b>40.00</b>	Y	11.1%	Accomplishes cost recovery.
90	Merchandise / Miscellaneous Services - Memorial Tree Planting (12"x10" stone; 6"x8" bronze plaque)	\$ 1,195.00	\$ <b>1,219.00</b>	Y	2.0%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
91	Merchandise / Miscellaneous Services - Memorial Tree Planting (14" X 14" stone; inscription)	\$ 1,495.00	\$ <b>1,525.00</b>	Y	2.0%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
92	Merchandise / Miscellaneous Services - Memorial Bench (bench; 8" x 5" bronze plaque with 3 lines)	Starting at \$1760	Starting at \$ <b>1795</b>	Y	2.0%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
93	Merchandise / Miscellaneous Services - Temporary Marker (permitted for up to one year)	\$ 109.00	\$ <b>112.00</b>	Y	2.8%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
94	Merchandise / Miscellaneous Services - Columbarium Plaque or Vase Installation	\$ 155.00	\$ <b>158.00</b>	Y	1.9%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
95	Outer Container - Concrete Crypt - Youth	\$ 785.00	\$ <b>801.00</b>	Y	2.0%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
96	Outer Container - Concrete Crypt - Intermediate	\$ 855.00	\$ <b>872.00</b>	Y	2.0%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
97	Outer Container - Concrete Crypt - Oversize	\$ 1,030.00	\$ <b>1,051.00</b>	Y	2.0%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
98	Temporary Access Permit from Cemetery Lands onto Private Property	\$ 132.00	\$ <b>135.00</b>	Y	2.3%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Environmental Services - Cemeteries**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
99	Administrative Fee: Third Party Resale and/or Property Exchange; Family Authorization Fee	\$ 243.00	\$ <b>248.00</b>	Y	2.1%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar
100	Tent Rental 10'x10' per use and Chair Rental 4 chairs per use	\$ 260.00	\$ <b>265.00</b>	Y	1.9%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
101	Vaults - Various: Starting Prices	\$ 1,190.00	\$ <b>1,290.00</b>	Y	8.4%	Adjusted to market rates.
102	Urn Vaults - Various: Starting Prices	\$ 815.00	\$ <b>875.00</b>	Y	7.4%	Adjusted to market rates.
103	Inscription Dateline: Flat Charge	\$ 300.00	\$ <b>320.00</b>	Y	6.7%	Accomplishes cost recovery.
104	Additional Charge per letter	\$ 7.25	\$ <b>7.40</b>	Y	2.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
105	Monument/Marker cleaning - Various: Starting Prices	\$ 360.00	\$ <b>367.00</b>	Y	1.9%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
106	Repainting of letters on monument/marker - Various: Starting Prices	\$ 360.00	\$ <b>367.00</b>	Y	1.9%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
107	Urns - Various: Starting Prices	\$ 290.00	\$ <b>300.00</b>	Y	3.4%	Accomplishes cost recovery.
108	Markers - Various: Starting Prices	\$ 535.00	\$ <b>575.00</b>	Y	7.5%	Accomplishes cost recovery.
109	Monuments - Various: Starting Prices	\$ 2,820.00	\$ <b>2,950.00</b>	Y	4.6%	Accomplishes cost recovery.
110	Porcelain Pictures - b/w	\$ 330.00	\$ <b>337.00</b>	Y	2.1%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar.
111	Porcelain Pictures - colour	\$ 380.00	\$ <b>388.00</b>	Y	2.1%	Accomplishes cost recovery and Guideline increase rounded to nearest dollar.
112	Vigil Lights - Various: Starting Prices	\$ 465.00	\$ <b>495.00</b>	Y	6.5%	Accomplishes cost recovery.
113	Turf Repair fee	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery.
114	Green/Natural Section Memorialization	\$ 615.00	\$ <b>627.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
115	Access Fee - for Photo shoots, birdwatching etc. - per day	\$ 11.00	\$ <b>12.00</b>	Y	9.1%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
116	Outside Inscription & Memorial Application, Documentation & Inspection Fees - Inscription only	\$ 26.00	\$ <b>27.00</b>	Y	3.8%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
117	Outside Inscription & Memorial Application, Documentation & Inspection Fees - Flat Memorial	\$ 52.00	\$ <b>53.00</b>	Y	1.9%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
118	Outside Inscription & Memorial Application, Documentation & Inspection Fees - Upright Memorial	\$ 103.00	\$ <b>105.00</b>	Y	1.9%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
119	Garden Stones ( 24 x 24 X 16 ) (stone/carving/delivery)	\$ 2,500.00	\$ <b>2,550.00</b>	Y	2.0%	Accomplishes cost recovery and guideline increase rounded to nearest dollar.
120	Shrub removal - less than 4 ft tall	\$ 25.00	\$ <b>25.00</b>	Y	0.0%	Not cost recovery - no increase, new service in 2020 previously not charged for.
121	Private Columbarium Unit	starting at \$1500	<b>starting at \$3500</b>	Y		Cost recovery and adjusted to market rates.
122	Shrub removal - 4ft tall or larger	N/A	\$ <b>50.00</b>	Y	N/A	NEW - Not cost recovery
123	Lot Sale - Green/Natural Section - Cremation Grave	N/A	\$ <b>1,046.00</b>	Y	N/A	NEW
124	Interment on Sunday - Traditional Burial or Created Remains - Only on Approval of Appropriate Authority	N/A	<b>Full Cost Recovery + 7% Admin Fee</b>	Y	N/A	NEW

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Environmental Services**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Mum Show Admissions - Adult (13 - 54 years old)	\$ 6.42	\$ 6.64	Y	3.4%	Guideline increase, rounded to nearest quarter when HST is included.
2	Mum Show Admissions - Seniors (55+ years old) and Children (6 - 12 years old)	\$ 5.53	\$ 5.75	Y	4.0%	Guideline increase, rounded to nearest quarter when HST is included.
3	Mum Show Admissions - Family Rate ( 2 Adults, 2 Children)	\$ 18.58	\$ 19.47	Y	4.8%	Guideline increase, rounded to nearest dollar when HST is included.
4	Mum Show Admissions - Week Pass	\$ 18.58	\$ 19.47	Y	4.8%	Guideline increase, rounded to nearest dollar when HST is included.
5	Mum Show Admissions - Tour Group (20 people)	\$ 92.92	\$ 97.35	Y	4.8%	Guideline increase, rounded to nearest dollar when HST is included.
6	Mum Show School Tour - Full Class	\$ 92.92	\$ 97.35	Y	4.8%	Guideline increase, rounded to nearest dollar when HST is included.
7	Roadway tree trimming - per tree	Full Cost Recovery	Full Cost Recovery	N	N/A	Fee set at 100% cost recovery.
8	Work done for others Forestry - Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	Fee set at 100% cost recovery.
9	New Development Tree Installation (and minimum replacement value of tree)	\$ 644.89	\$ 657.80	Y	2.0%	Guideline increase.
<b>Permit for work performed on, in or under a public tree (#10-#11):</b>						
10	- Minor: small scale project not requiring review of a Tree Management Plan	\$ 54.65	\$ 55.80	Y	2.1%	Guideline increase.
11	- Major: larger scale project requiring review of a Tree Management Plan	\$ 273.26	\$ 278.80	Y	2.0%	Guideline increase.
12	Removal of a public tree for a private individual or entity	Cost + 7% Admin Fee	Cost + 7% Admin Fee	Y	N/A	Bylaw 15-125 and CoH Tree Preservation and Sustainability Policy.
13	"Loss of Canopy calculations using the Trunk Formula technique from the Guide for Plant Appraisal, 10th Edition"	Cost + 7% Admin Fee	Cost + 7% Admin Fee	Y	N/A	Bylaw 15-125 and CoH Tree Preservation and Sustainability Policy.
14	Wedding photos in Greenhouse - before 5 pm (2 hour block)	\$ 231.75	\$ 236.40	Y	2.0%	Guideline increase.
15	Wedding photos in Greenhouse - after 5 pm (2 hour block)	\$ 309.00	\$ 315.20	Y	2.0%	Guideline increase.
16	Work done for others by Horticulture - Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	Fee set at 100% cost recovery.
17	Gage Park Electronic Sign (Programming)	\$ 103.00	\$ 105.10	Y	2.0%	Guideline increase.
18	Gage Park Tropical Greenhouse Rental - half day (4 hrs.) between 9am and 5pm	\$ 330.00	\$ 336.60	Y	2.0%	Fee set to be comparable to industry standard.
19	Gage Park Tropical Greenhouse Rental - full day (7 hrs.) between 9am and 5pm	\$ 463.50	\$ 472.80	Y	2.0%	Guideline increase.
20	Gage Park Tropical Greenhouse Rental - Evening between 5pm and 11pm.	\$ 556.20	\$ 567.40	Y	2.0%	Guideline increase.
21	Park/Pavilion Rental - Bleacher Rental - First Day**	\$ 551.33	\$ 562.83	Y	2.1%	Guideline increase, rounded to nearest dollar when HST is included.
22	Park/Pavilion Rental - Bleacher Rentals - Additional Days**	\$ 367.48	\$ 374.90	Y	2.0%	Guideline increase.
23	Work done for others Parks Maintenance - Priced per Job	Cost + 7% Admin Fee	Cost + 7% Admin Fee	Y	N/A	Guideline increase.
24	Park amenity donation - Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	Guideline increase.
25	Temporary Parks Access Permit Application Fee - per application	\$ 175.00	\$ 178.50	N	2.0%	Guideline increase.
26	Cost to Repair Damage	Full Cost Recovery	Full Cost Recovery	Y	N/A	Fee set at 100% cost recovery.
27	Temporary Parks Access Permit Security Deposit - per application	\$ 1,000.00	\$ 1,000.00	N	0.0%	Deposit - no increase required.
28	Stage Rental -Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	Fee set at 100% cost recovery.
29	Per parking space per day	\$ 15.00	\$ 15.30	Y	2.0%	Aligned with other municipal comparators.
30	Picnic Table Rental-6 pack/72hours: per booking	\$ 360.50	\$ 367.80	Y	2.0%	Guideline increase.
31	Garbage Can Rental 10pack/72hours: per booking	\$ 309.00	\$ 315.20	Y	2.0%	Guideline increase.
32	Fence Cost Share Program - Application Fee	\$ 175.00	\$ 178.50	Y	2.0%	Guideline increase.

## 2021 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
33	Banner Installations - Main Street West	\$ 328.40	\$ 335.00	Y	2.0%	Guideline increase.
34	Banner Installations - King Street West (Dundas)	Full Cost Recovery	<b>Full Cost Recovery</b>	Y	N/A	Fee set at 100% cost recovery
	** In addition to the fees noted with a **, users pay 100% of the cost of delivery, set-up and takedown of bleachers					

## 2021 PROPOSED USER FEES & CHARGES

**Department: Public Works (Tax)**
**Division: Engineering Services**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Map C - Engineering Drawings (24 x 36)	\$ 19.73	\$ -	Y	-100.0%	Remove as now Digital Fee
2	Map C - Engineering Drawings (12 x 18)	\$ 9.86		Y	-100.0%	Remove as now Digital Fee
3	NEW FEE - Digital Records Fee per image		\$ 30.00	Y	N/A	New fee as moved to Digital Processing
4	NEW FEE - Annual Login Account fee to Engineering/Consultants		\$ 300.00	Y	N/A	New fee as moved to Digital Processing
5	City Specification Manual	\$ 94.12	\$ 96.10	Y	2.1%	Guideline increase
6	Reports - Environmental Assessments and Master Plans	\$ 14.84	\$ 15.20	Y	2.4%	Guideline increase
7	- plus fee/page	\$ 0.11	\$ 0.11	Y	0.0%	No increase as current fee is sufficient
Intrusive Environmental Investigations on City Owned Property:						
8	General Administration Fee - Application Review by SEP	\$ 260.52	\$ 265.80	Y	2.0%	Guideline increase
9	General Administration Fee - Application Workplan Review by Design	\$ 260.52	\$ 265.80	Y	2.0%	Guideline increase
10	Agreement Preparation Fee	\$ 132.46	\$ 135.20	Y	2.1%	Guideline increase
11	Field Review (Utility Co-ordinator Call Out)	\$ 241.92	\$ 246.80	N	2.0%	Guideline increase
12	Compliance Requests	\$ 104.96	\$ 107.10	N	2.0%	Guideline increase
13	Lawyer Fees - Inquiries	cost + 7%	cost + 7%	Y	N/A	Fee set at cost plus 7%
14	Road Cut Permit Fees (EP)	\$ 593.35	\$ 605.30	N	2.0%	Guideline increase
15	Municipal Consent permit fees (MC) Short Stream	\$ 593.35	\$ 605.30	N	2.0%	Guideline increase
16	Municipal Consent permit fees (MC) Long Stream	\$ 1,186.60	\$ 1,210.40	N	2.0%	Guideline increase
17	Access Permits - Commercial or Multiple Dwelling	\$ 121.31	\$ 123.80	N	2.1%	Guideline increase
18	Overland Permit Annual - Overdimensional	\$ 133.09	\$ 135.80	N	2.0%	Guideline increase
19	Overload Permit Annual- Per tonne Overweight	\$ 208.59	\$ 212.80	N	2.0%	Guideline increase
20	Administration Invoice Processing Fee	\$ 65.22	\$ 66.60	Y	2.1%	Guideline increase
21	Overload Permit Single Trip	\$ 66.49	\$ 67.90	N	2.1%	Guideline increase
22	Encroachments on Road Allowance - Application Fee (excludes Outdoor Boulevard Cafes)	\$ 327.48	\$ 334.10	Y	2.0%	Guideline increase
23	Encroachments - Annual Fee (excludes Outdoor Boulevard Cafes and Areaways)	\$ 63.11	\$ 64.40	Y	2.0%	Guideline increase
24	Encroachments - Outdoor Blvd. Cafes - Application Fee	\$ 1,592.07	\$ 1,624.00	Y	2.0%	Guideline increase
25	Encroachments - Annual Fee - Areaways-% of Market Value	\$ 0.05	\$ -	Y	-100.0%	Areaway agreements are no longer relevant. Fee is not necessary.
26	Encroachments - Compliance Requests & Discharge Agreements	\$ 104.99	\$ 107.10	Y	2.0%	Guideline increase
27	Active Encroachments - Annual Fee - Utility Corridors	Cost + 7%	Cost + 7%	Y	N/A	Fee set at cost plus 7%
28	Permanent Road Closure Application Fee + Cost of Advertisement (AD) + Cost of Environmental Assessment (EA)	\$4,773.02 + Cost of AD + Cost of EA	\$4,868.50 + Cost of AD + Cost of EA	N	2.0%	Guideline increase
29	Formal Consultation for Permanent Road Closure	\$ 1,061.21	\$ 1,082.50	N	2.0%	Guideline increase
30	Temporary Lane Closure	\$ 52.53	\$ 53.60	N	2.0%	Guideline increase
31	Temporary Sidewalk Closure	\$ 113.75	\$ 116.10	N	2.1%	Guideline increase
32	Temporary Road Closure - FULL Special Events & Filming (one time fee)	\$ 693.23	\$ 707.10	N	2.0%	Guideline increase
33	Temporary Road Closure - FULL Construction (one time fee)	\$ 1,490.08	\$ 1,519.90	N	2.0%	Guideline increase
<b>Note:</b>						
34	For documents that due to the size would not warrant the Approved user fee, a minimum fee of \$13.32 (plus HST) would be assessed. This would be to offset the administrative component to process requests.					

## 2021 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: POA

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Administrative review cost recovery fee	\$ 60.00	\$ <b>61.20</b>	N	2.0%	Cost recovery
2	Collection cost recovery fee	Varies	<b>Varies</b>	Y	N/A	Pass through of collection fees to the defendant
3	Court Documents (POA) - per page	\$ 2.50	\$ <b>2.60</b>	N	4.0%	Guideline increase, rounded to the nearest nickel
4	Certified Court Documents (POA) - per page	\$ 4.70	\$ <b>4.80</b>	N	2.1%	Guideline increase, rounded to the nearest nickel

## 2021 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Various

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Manual searches for records (per 15 minutes)	\$ 10.27	\$ 13.00	Y	26.6%	Council direction to increase user fees toward full cost recovery, or user fee waivers that can be reduced or eliminated over a one to three-year phase in period.
2	Preparation of Records for release (per 15 minutes)	\$ 10.27	\$ 13.00	Y	26.6%	Council direction to increase user fees toward full cost recovery, or user fee waivers that can be reduced or eliminated over a one to three-year phase in period.
3	Developing computer programs or other methods of producing a record from a machine (per 15 minutes)	\$ 20.44	\$ 20.90	Y	2.3%	Guideline increase rounded to nearest nickel after HST
4	Encrypted USB Charge	\$ -	\$ 30.00	Y	N/A	<b>New Fee</b>
5	Routine Disclosure Administration fee	\$ -	\$ 10.00	Y	N/A	<b>New Fee</b>

## 2021 PROPOSED USER FEES & CHARGES

**Department: Corporate Services**

**Division: Financial Planning, Administration & Policy**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Subdivision Agreement Finance Processing Flat Fee	\$ 1,521.85	\$ <b>1,552.30</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
2	Subdivision Agreement Finance Processing Per Lot Fee	\$ 15.85	\$ <b>16.20</b>	N	2.2%	Guideline increase, rounded to the nearest nickel
3	Subdivision Agreement Finance Processing Best Efforts Fee	\$ 1,521.85	\$ <b>1,552.30</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
4	Subdivision Compliance Fee	\$ 71.55	\$ <b>73.00</b>	N	2.0%	Guideline increase, rounded to the nearest nickel

## 2021 PROPOSED USER FEES & CHARGES

**Department: Corporate Services**
**Division: Financial Services - Taxation**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Registration of Delinquent Accounts - Phase 1	\$ 1,138.05	\$ <b>1,160.90</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
2	Registration of Delinquent Accounts - Carried to Tax Sale	\$ 1,453.45	\$ <b>1,482.60</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
3	Extension Agreements	\$ 210.45	\$ <b>214.70</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
4	Tax Certificate (manual and on-line)	\$ 63.15	\$ <b>64.40</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
5	Tax Letters (Analysis, Income Tax, Paid in Full) - per year	\$ 27.85	\$ <b>28.40</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
6	Ownership change fee	\$ 15.00	\$ <b>15.30</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
7	Mortgage Company - on-line account balance/status (annual fee per property account)	\$ 5.95	\$ <b>6.05</b>	N	1.7%	Guideline increase, rounded to the nearest nickel
8	Mortgage Company - payout statement / account detail (per account)	\$ 12.10	\$ <b>12.35</b>	N	2.1%	Guideline increase, rounded to the nearest nickel
9	Tax Transfer Fee - Balances transferred to City tax roll	\$ 35.30	\$ <b>36.02</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
10	NSF Fee - Processing fee on all 'returned' payments	\$ 35.30	\$ <b>36.02</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
11	Admin Fee for Arrears Notices (on arrears > \$50)	\$ 3.10	\$ <b>3.15</b>	N	1.6%	Guideline increase, rounded to the nearest nickel
12	Admin Fee for 3 Years Arrears Letter (Pending Lien Registration)	\$ 10.00	\$ <b>10.20</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
13	New tax roll account fee	\$ 18.60	\$ <b>18.95</b>	N	1.9%	Guideline increase, rounded to the nearest nickel
14	Apportionment fee - Current year	\$ 61.85	\$ <b>63.10</b>	N	2.0%	Guideline increase, rounded to the nearest nickel
15	On-line Tax Certificate - delinquent account turn off/on	\$ 35.30	\$ <b>36.02</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
16	Misapplied Payments - payment transfer (Taxpayer or Financial Institution error)	\$ 35.30	\$ <b>36.02</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
17	Reprint of prior year tax bill (no charge for current year tax bill) - per bill	\$ 12.10	\$ <b>12.35</b>	N	2.1%	Guideline increase, rounded to the nearest nickel after HST applied
18	Full Tax Deferral Program - application fee	\$ 200.00	\$ <b>200.00</b>	Y	0.0%	No increase recommended at this time - low-income senior/persons with disability (subject to program continuing)
19	Full Tax Deferral Program - annual renewal fee	\$ 100.00	\$ <b>100.00</b>	Y	0.0%	No increase recommended at this time - low-income senior/persons with disability (subject to program continuing)
20	Debit Authorizations from Financial Institutions	\$ -	\$ <b>36.02</b>	Y	NEW	<b>NEW FEE: To recover costs to return incorrect payment back to financial institutions</b>

## 2021 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: City Clerk's

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Marriage Licence Fee	\$ 160.00	\$ <b>163.00</b>	N	1.9%	Guideline increase, rounded to the nearest dollar
2	Death Registration Administration Fee	\$ 47.00	\$ <b>48.00</b>	N	2.1%	Guideline increase, rounded to the nearest dollar
3	Certified Copies	\$ 28.00	\$ <b>28.60</b>	Y	2.1%	Guideline increase, rounded to the nearest dollar after HST applied
4	Photocopies per page (8.5x11 or 8.5x14)	\$ 0.37	\$ <b>0.40</b>	Y	8.1%	Guideline increase, rounded to the nearest penny after HST applied
5	Photocopies large scale drawings (greater than 8.5x14)	\$ -	\$ <b>10.00</b>	Y		<b>New Fee</b>
6	Commissioner of Oaths	\$ 22.35	\$ <b>23.01</b>	Y	3.0%	Guideline increase, rounded to the nearest nickel after HST applied
7	Proof of Residence Letter	\$ 25.00	\$ <b>26.50</b>	Y	6.0%	Council direction to increase user fees toward full cost recovery, or user fee waivers that can be reduced or eliminated over a one to three-year phase in period. Proof of Residence letters are currently free and it is the intention to bring them in line with Certified True Copies in three (3) years. (GIC July 8, 2019)
8	Commissioner of Oaths - Pension Forms	\$ 15.00	\$ <b>18.50</b>	Y	23.3%	Staff plan to phase in the cost as per council direction. It is the intention to bring pension form fees in line with existing commissioning fees within three (3) years.
9	Civil Marriage Ceremony	\$ 300.00	\$ <b>306.19</b>	Y	2.1%	Guideline increase, rounded to the nearest nickel after HST applied
10	Renewal of Vows Ceremony	\$ 50.00	\$ <b>51.11</b>	Y	2.2%	Guideline increase, rounded to the nearest nickel after HST applied
11	Fee for Witnesses	\$ 25.00	\$ <b>25.50</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied

## 2021 PROPOSED USER FEES & CHARGES

**Department: Corporate Services**
**Division: Financial Services**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
1	Tenders and RFPs	\$ 48.32	\$ <b>49.30</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
2	Tenders and RFPs - Complex	\$ 163.05	\$ <b>166.40</b>	Y	2.1%	Guideline increase, rounded to the nearest nickel after HST applied
3	Change in Banking Information (Note 1)	\$ 26.28	\$ <b>26.90</b>	Y	2.3%	Guideline increase, rounded to the nearest nickel after HST applied
<b>Consideration of assignment/corporate change requests (Note 2)</b>						
4	Simple	\$ 372.35	\$ <b>379.80</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
5	Standard	\$ 668.94	\$ <b>682.40</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
6	Complex	\$ 891.90	\$ <b>909.80</b>	Y	2.0%	Guideline increase, rounded to the nearest nickel after HST applied
<b>Notes:</b>						
1. Change in Banking Information will only be applied when there is more than one request per year made by the vendor.						
2. The fee for consideration of assignment/corporate change requests include any applicable 'change in Banking Information' fee.						

## 2021 PROPOSED USER FEES & CHARGES

**Department: City Manager**  
**Division: Human Resources**

#	Service or Activity Provided or Use of City Property	2020 Approved Fees	2021 Proposed Fee	HST (Y/N)*	% Change in Fee	Basis for Fee Increase
Employee File Duplication:						
1	Base rate (0-10 pages)	\$ 123.90	\$ <b>126.40</b>	Y	2.0%	Guideline increase
2	Greater than 10 pages (per page)	\$ 1.28	\$ <b>1.31</b>	Y	2.0%	Guideline increase

<b>Operating Budget Policies Temporary Waiver and Deferral of User Fees and Charges</b>	 Hamilton	<b>Corporate Services Department</b>
Policy No: FPAP-OP-004		
Page 1 of 3		Approval:

<b>POLICY STATEMENT</b>	<p>This Policy sets out the guidelines for the temporary waiver and deferral of user fees and charges contained in the annual City of Hamilton By-Law to Establish User Fees and Charges for Services, Activities or the Use of Property (the "User Fees and Charges By-Law"), making sure that there is no conflict with the City's financial and policy objectives or any other legislative requirement.</p>
<b>PURPOSE</b>	<p>User fees and charges are utilized to finance those services offered by the City, that provide a direct benefit to the specific person or groups using those services.</p> <p>The City of Hamilton's User Fees and Charges By-Law authorizes the processing of any request for services, activities or the use of City's property after the applicable fee or charge has been paid. On occasion, however, user fees and charges are waived or deferred in recognition that, through unforeseen circumstances, groups of identifiable individuals are likely to experience undue financial hardship that the temporary waiver or deferral of user fees or charges can mitigate, or because the temporary waiver or deferral of user fees would result in a direct economic, public health or social benefit to the community.</p> <p>The purpose of this Policy is therefore, to have a consistent and transparent approach across the City to the temporary waiver and deferral of user fees and charges.</p>
<b>SCOPE</b>	<p>This Policy applies to all Departments that administer and collect user fees and charges and does not extend to outside Boards and Agencies.</p> <p>This Policy applies to all user fees and charges included in the User Fee and Charges By-Law and that are regulated by the <i>Municipal Act</i>.</p> <p><b>Exclusions:</b></p> <ul style="list-style-type: none"> <li>• User fees and charges included in the User Fee and Charges By-Law but regulated by other legislation, including but not limited to the <i>Building Code Act</i>, <i>Planning Act</i>, Lottery rules and regulations and the <i>Funeral, Burial and Cremation Services Act</i>, are excluded from this Policy.</li> <li>• Waiver or deferrals of user fees and charges regulated by other legislation such as, but not limited to the <i>Building Code Act</i>, <i>Planning Act</i>, Lottery rules and regulations and the <i>Funeral, Burial and Cremation Services Act</i>, must follow the prescribed legislation.</li> <li>• If no particular process or authority has been specified in the</li> </ul>

<p><b>Operating Budget Policies Temporary Waiver and Deferral of User Fees and Charges</b></p>	 Hamilton	<p><b>Corporate Services Department</b></p>
<p>Policy No: FPAP-OP-004 Page 2 of 3</p>		<p>Approval:</p>
	<p>respective regulation, the responsible department will request the waiver or deferral as outlined in this Policy.</p> <ul style="list-style-type: none"> <li>• Permanent support programs such as, but not limited to, the Recreation Assistance Program and the Affordable Transit Pass Program, are not covered under this Policy.</li> </ul>	
<p><b>DEFINITIONS</b></p>	<p>“Identifiable group” means a group of individuals, corporations and / or organizations responsible for paying a specific user fee or charge. Examples may include, property taxpayers, tenants, HSR users.</p>	
<p><b>PRINCIPLES</b></p>	<p>The following principles apply to this Policy:</p> <p><b>Rationale:</b></p> <p>Temporary waivers or deferrals of user fees and charges may be considered where:</p> <ul style="list-style-type: none"> <li>• Unforeseen circumstances have affected an identifiable group’s ability to pay a specific user fee or charge.</li> <li>• Granting relief promotes or advances economic, public health or social benefits or advances specific City policy goals or City objectives that would not be achieved if not for the deferral or waiver.</li> </ul> <p><b>Equal Application:</b></p> <ul style="list-style-type: none"> <li>• Temporary waiver or deferral of user fees and charges, if approved, shall apply equally to all identifiable groups that are normally liable for the payment of the user fee or charge.</li> <li>• Deferrals, however, are optional. Individuals, groups of individuals, organizations or corporations within the identifiable group that wish to continue making the regular payments of user fees or charges, may continue to do so.</li> </ul>	
<p><b>AUTHORITY AND PROCESS</b></p>	<p><b>Waivers:</b></p> <ul style="list-style-type: none"> <li>• Temporary waiver of user fees and charges shall be approved by Council, unless specific authority has been given to the City’s Treasurer by legislation or By-Law.</li> </ul> <p><b>Deferrals:</b></p> <ul style="list-style-type: none"> <li>• Approval limits for deferrals for each user fee or charge within the maximum allowable time period as stated in this Policy are:                         <ul style="list-style-type: none"> <li>– \$0 to \$99,999: General Manager of Finance and Corporate Services, or his / her delegate</li> <li>– Over \$100,000: Council.</li> </ul> </li> </ul> <p><b>Maximum allowable time period or limitation:</b></p>	

<b>Operating Budget Policies Temporary Waiver and Deferral of User Fees and Charges</b>	 <b>Hamilton</b>	<b>Corporate Services Department</b>
Policy No: FPAP-OP-004 Page 3 of 3		Approval:
	<ul style="list-style-type: none"> <li>• Temporary waiver or deferral of user fees and charges may have a maximum term of 90 days.</li> <li>• A one-time extension for up to a maximum of another 90 days may be approved by Council.</li> </ul> <p><b>Process:</b></p> <ul style="list-style-type: none"> <li>• Where approval by the General Manager of Finance and Corporate Services is required, staff in the department responsible for the administration and / or collection of the user fee or charge must make a request to the Financial Planning, Administration and Policy Division of the Corporate Services Department through their corresponding Finance and Administration (F&amp;A) Team, in order to have the request approved. All relevant information is to be included with the request including but not limited to rationale, financial considerations (levy impact, cashflow, accounting, etc.) and timing.</li> <li>• Where approval by Council is required, staff in the department responsible for the administration and / or collection of the user fee or charge must submit a Recommendation Report to the appropriate Standing Committee.</li> <li>• Waiver or Deferral of user fees and charges that are not governed by the Municipal Act and do not have a process specified in the respective legislation, may be approved by submitting a Recommendation Report to the appropriate Standing Committee.</li> </ul>	
<b>SPECIAL CIRCUMSTANCES</b>	In the event that the City cannot conduct business as usual, such as but not limited to, a time where Council has declared a State of Emergency, Council may delegate the authority to waive and/or defer user fees and charges either by a specific Delegation of Authority to senior staff or through the activation of the Emergency Operations Centre.	
<b>GOVERNING LEGISLATION</b>	<i>Municipal Act, 2001, S.O. 2001, c. 25</i>	
<b>RESPONSIBILITY FOR THE POLICY</b>	Corporate Services Department Director of Financial Planning, Administration and Policy	
<b>POLICY HISTORY</b>	This Policy is to be approved by Council in December 2020 through Report FCS20085.	

## 2020 ICIP - COVID-19 Resilience Infrastructure Stream Project Submissions

Project Description	Division	Total Gross (000's)	Total Eligible (000's)	Cost Sharing Breakdown		
				Federal 80%	Provincial 20.00%	City Ineligible
				(000's)	(000's)	(000's)
<b>Category 1: Retrofits, Repairs and Upgrades</b>						
HVAC Upgrades Program	Facilities	\$ 3,689	\$ 3,354	\$ 2,683.2	\$ 670.8	\$ 335.4
<b>Category 2: COVID-19 Response Infrastructure</b>						
Public Service Counter Enhancements	Facilities	\$ 1,100	\$ 1,000	\$ 800.0	\$ 200.0	\$ 100.0
<b>Category 3: Active Transportation Infrastructure</b>						
Gage Park Walkways Redevelopment	LAS	\$ 1,705	\$ 1,550	\$ 1,240.0	\$ 310.0	\$ 155.0
Andrew Warburton Memorial Park and Pipeline Trail	LAS	\$ 2,400	\$ 960	\$ 768.0	\$ 192.0	\$ 1,440.0
Cycling Network Enhancements	Transport Plng	\$ 570	\$ 570	\$ 456.0	\$ 114.0	\$ -
<b>Total Submission</b>	<b>Total (000's):</b>	<b>\$ 9,464</b>	<b>\$ 7,434</b>	<b>\$ 5,947.2</b>	<b>\$ 1,486.8</b>	<b>\$ 2,030.4</b>

**Criteria for the Deferral of Full Taxes for Seniors and  
Low-Income Persons with Disabilities Program (“Full Tax Deferral Program”)**

Deferred amount:

- The total taxes for applicable taxation year including municipal and education taxes.
- Accumulated deferred amounts, including interest, shall not exceed 40% of the assessed value of the property at the time of application, considering the tax estimate of year being applied for.

Eligible person:

- The owner, the owner’s spouse, or both, are 65 years of age in the year preceding the taxation year in which the rebate would be granted.  
OR
- The owner or the owner’s spouse is a low-income person with disabilities who is in receipt of assistance paid under the Ontario Disability Support Program (ODSP) or a disability amount paid under the Guaranteed Income Supplement (GIS) or an amount paid under the CPP disability benefit.
- Only eligible if the registered owners are not participating in any other City of Hamilton property tax relief program.

Income:

- The aggregate taxable income of all applicants is no more than 150% of the GIS Maximum Annual Income (combined), as published by the Government of Canada for individuals whose spouse / common law receives the full OAS pension. This threshold applies regardless of marital status (\$36,900 for 2020).
- The income threshold will be verified against line 15000 – Total Income, on the previous year’s Notice of Assessment(s) from Canada Revenue Agency. In the case of pension income splitting, line 15000 of the transferring spouse will be adjusted by the deduction for elected split-pension amount captured on line 21000 of the Income Tax and Benefit Return.

Property:

- The property must be assessed in the residential property class. For multiple use properties, only the residential portion is used to determine eligibility.
- Must be the principal residence of the applicant.
- Property taxes for the prior years must be up to date at the time of the application.
- A registered owner cannot apply for a deferral for more than one property.

Ownership:

- Must have owned the property for at least one year preceding the application.

Application:

- Annual application is required to defer the current year’s taxes. If an application is not made for the taxation year, the property taxes for the taxation year become payable.
- If an application is not received for the current taxation year, previously deferred amounts will remain in the tax account until they become payable.
- The application can be made any time during the year and up to the last business day of September of the taxation year.
- The applicant, the applicant’s spouse and all registered owners must apply and qualify.
- Any taxes paid prior to the submission of successful application will be refunded.

Penalties and Interest:

- Deferred amounts will be subject to interest, compounded annually, based on the City’s external debt forecasting assumptions (3% for 2020 – to be revised annually).
- Interest will be charged starting January of the applicable taxation year.
- Penalties and Interest charged before an application is accepted will be cleared.
- Penalties and Interest incurred before an application is rejected will be applied to the tax account.

Special Lien:

- Deferred amounts and interest and penalties, if applicable, are a special lien on the respective property. Deferred amounts and any interest and penalties will be shown in the Tax Certificate

Repayment:

- If the current owner / applicant is no longer eligible, deferred amounts will remain in the tax account, continuing to accrue interest, until the property is sold.
- Deferred amounts, plus interest, become payable immediately if the property is sold.
- If at any point the assessment cap is reached, no additional deferrals will be allowed for the property, regardless of Current Value Assessment (CVA) changes. Existing deferred amounts will continue to be subject to interest and will become payable when the property is sold or if the owner is no longer eligible.

Fees:

- Non-refundable application fee of \$200 for 2020. To be revised annually and included in the User Fee and Tax Policy reports.
- Annual renewal fee of \$100 for 2020. To be revised annually and included in the User Fee and Tax Policy reports.

Premier Doug Ford

December 2020

Dear Premier Ford,

RE: COVID-19 Response Framework: Keeping Ontario Safe and Open

We understand that times are unprecedented, and we are very grateful for how the government has stepped up to protect the safety of Canadians along with creating programs to assist and support business, especially Digital Main Street. The decisions you are making each day are challenging and we are sure you are being pulled in many different directions, with no rule book on which to follow. We appreciate you regularly mentioning supporting the small business owners.

We are writing with regards to the restrictions imposed on small businesses in the COVID-19 Response Framework and more specific to Business Improvement Areas (BIAs) that pay an extra tax levy so they can have proper collective cohesion and representation, especially important during times like this. As you know, in Hamilton, we are now in the red stage because of the changing formula and the rising numbers. This means increased restrictions to our small businesses, while the large corporately owned big box stores, malls and casinos are still able to operate, seemingly without impact.

We were concerned at the shocking way Hamilton moved from yellow to red stage, apparently catching even our public health officials off guard. We are concerned that we may soon too go into lockdown stage, with similar notice. Virtually all of our small businesses are complying and following all of the guidelines, while spending and borrowing to cover required PPE expenses and other necessities to operate with restrictions. We simply ask to consider the value of our small businesses when deciding next steps. We appreciate having a premier who understands and supports small business.

We urge you to please create a level playing field so that our small independent Canadian businesses and BIAs, who reinvest their profits back into the local economy, survive. Malls, big box stores and casinos should see the same restrictions imposed on them. If a local retailer is unable to sell books in person, why should a big box store be allowed to?

We appreciate your support for our home-grown businesses who are not only rooted in this community, but also nourish it and add greatly to the tax foundation of this economy. If small business does not survive COVID-19 then the hearts of our cities will be severely impacted, and it will not be the Canada that has historically encouraged entrepreneurship and investment in small business.

Please keep our small businesses, the heart of the Ontario economy, in your heart and mind when making these decisions.

We appreciate your consideration and compassion.

Warm Regards.

BIAAC

Cc Kay Matthews, ED Ontario Business Improvement Area Association