



## HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday November 4, 2020

5:45 p.m.

Virtual Meeting

**Present:** Chair: Chris Ritsma  
 Vice-Chair: Sharon Gibbons  
 Members: Ann McKay, Kevin Vander Meulen, Cora Muis, Gary Rogerson, Roman Caruk, William Oates, Kate Berry, Jeff Axisa, Cathy Sutherland, Jessica Merolli and Christine Yachouh

**Absent with Regrets:** Councillor Esther Pauls, Jane Jamnik, Councillor Terry Whitehead, Yaejin Kim, and Joachim Brouwer

**Also Present:** Rachel Johnson, Project Manager, Sustainable Mobility  
 Peter Topalovic, Program Manager, Sustainable Mobility  
 Daryl Bender, Project Manager, Active Transportation  
 Ciaran Egan, Sustainable Mobility Student

### 1. APPROVAL OF AGENDA

(Yachouh/Caruk)

That the agenda of the November 4, 2020 meeting of the Hamilton Cycling Committee be approved.

**CARRIED**

### 2. DECLARATIONS OF INTEREST

None

### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING

(i) **October 7, 2020 (Item 4.1)**

**(Caruk/McKay)**

That the minutes of the October 7, 2020 meeting of the Hamilton Cycling Committee be approved, as presented.

**CARRIED**

**4. COMMUNICATIONS**

None

**5. CONSENT ITEMS**

(i) **Hamilton Bike Share Update (Item 5.1)**

Committee received an update from Hamilton Bike Share regarding their operations since re-starting in June.

**(Merolli/Vander Muelen)**

That the update from Hamilton Bike Share be received.

**CARRIED**

**6. STAFF PRESENTATIONS**

None

**7. DISCUSSION ITEMS**

(i) **Planning and Project Updates (Item 7.1)**

Staff provided Committee with an update on 2020 completed projects and 2021 prospective projects. The Committee expressed interest in seeing plans and designs for future plans as and when possible in order to review and comment. Due to time constraints, planning and project updates will continue at the next meeting.

**(Yachouh/Vander Muelen)**

That the updates from Staff on Planning and Project Updates be received and that Committee receive updates on the 2021 projects at the next meeting.

**CARRIED**

(ii) **2020-2021 Budget and Workplan (Item 7.2)**

The Committee discussed their workplan and changed allocation of budget next year to reflect lack of in-person meetings and increase of community support. The following budget was voted on and approved.

Item	Proposed 2021 Budget
Social Media Campaign	\$500
Special Projects	\$5,000
Group Rides	\$1,000
Tourism Promotions - supporting Ontario By Bike	\$500
Supporting Community Events to Raise Awareness for Cycling	\$3,000
Special Cycling Events	\$2,000
Conferences	\$1,000
Meeting Expenses	\$1,000
<b>TOTAL</b>	<b>\$14,000</b>
<b>Funds from levy</b>	<b>\$10,000</b>
<b>Funds from reserve</b>	<b>\$4,000</b>

**(Berry/Yachouh)**

That the 2021 Cycling Committee budget be approved and presented to Public Works Committee as a Staff Report on December 7, 2020 as a recommendation to be approved and referred to the 2021 budget process for consideration.

**CARRIED**

**(iii) Review of HCyC Monthly Meeting Dates (Item 7.3)**

As per Council direction, brought forward at the October 5, 2020 Public Works Committee meeting, the Committee discussed moving the Cycling Committee's monthly meeting to another date.

**(Oates/Vander Muelen)**

That the Committee will explore, through an online poll, a new date for the Committee's monthly meeting, to be chosen provided all members of Committee are capable of committing to a new time and date.

**CARRIED**

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Integrity Commissioner Investigation Report (Item 7.4)
- (ii) Women in Cycling Research (Item 7.5)

## **8. MOTIONS**

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Bill 148, Doored But Not Ignored Act, 2019 (Item 8.1)

## **9. NOTICE OF MOTION**

The following items have been deferred to the December 2, 2020 meeting, due to loss of live stream:

- (i) Updates on the City of Hamilton Recreational Trails Master Plan (Item 9.1)
- (ii) Request an Update to the Advisory Committee Procedural Handbook (Item 9.2)
- (iii) Formation of Bike Share Working Group (Item 9.3)

## **10. GENERAL INFORMATION / OTHER BUSINESS**

None

## **11. ADJOURNMENT**

Due to loss of the live stream, the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Chris Ritsma  
Chair, Hamilton Cycling Committee

Rachel Johnson  
Project Manager, Sustainable Mobility  
Transportation Planning, Planning & Economic Development