



INFORMATION REPORT

TO:	Governance Review Sub-Committee
COMMITTEE DATE:	January 25, 2021
SUBJECT/REPORT NO:	Civil Marriage Solemnization Update (CL19012(b)) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Janet Pilon (905) 546-2424 Ext. 4304
SUBMITTED BY:	Andrea Holland City Clerk Office of the City Clerk
SIGNATURE:	

COUNCIL DIRECTION

At the February 20, 2020 Audit, Finance and Administration Committee meeting, the following motion was approved with respect to providing Civil Marriage Solemnization Services in the City of Hamilton:

- (a) That the City of Hamilton provide Civil Marriage Solemnization services as of April 6, 2020, using current resources;
- (b) That the Proposed 2020 User Fees and Charges respecting Civil Marriage Ceremony services attached as Appendix 'C' to Audit, Finance and Administration Committee Report 20-003, be approved, and included in Schedule 'A' of the By-law to Establish Certain 2020 User Fees and Charges for Services, Activities or the Use of Property;
- (c) That a By-law to Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton attached as Appendix 'B' to Governance Review Sub-Committee Report 20-001, which has been prepared in a form satisfactory to the City Solicitor, be enacted by Council; and

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- (d) That staff report back to the Governance Review Sub-Committee within a one year period to provide an update on Civil Marriage Solemnization services.

INFORMATION

Due to the onset of COVID, staff were unable to begin providing the Civil Marriage Solemnization Service on April 6, 2020, as directed.

With the reopening of City Hall, the staff delegated the authority by the City Clerk to perform Civil Marriage Solemnization Services were trained on August 19, 2020, in order to begin providing Civil Marriage Solemnization Services on August 24, 2020.

Staff have performed 147 Civil Marriage Consultations/Ceremonies, from August 24, 2020 to December 21, 2020, when the City of Hamilton moved into COVID-19 Lockdown.

As a result of vacations prior to the holidays, there were no Civil Marriage Consultations/Ceremonies booked after December 18, 2020, therefore, we were not required to cancel any Civil Marriage Consultations/Ceremonies for the end of December 2020 when the City moved into COVID-19 Lockdown.

Clerk's however, did have 18 Civil Marriage Consultations/Ceremonies booked for January 2021, which were cancelled and will need to be rescheduled once City Hall is reopened, along with 6 Civil Marriage Consultations/Ceremonies schedule in February 2021, which are on notice and 7 Civil Marriage Consultations/Ceremonies waiting to be scheduled as of January 4, 2021.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.