



## HAMILTON CYCLING COMMITTEE (HCyC) MINUTES

Wednesday January 6, 2021

5:45 p.m.

Virtual Meeting

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**Present:** Chair: Chris Ritsma  
Vice-Chair: Vacant  
Members: Ann McKay, Kevin Vander Meulen, Cora Muis, Gary Rogerson, Jeff Axisa, Councillor Esther Pauls, Jane Jamnik, Sharon Gibbons, Jessica Merolli, and Christine Yachouh

**Absent with**

**Regrets:** Kate Berry, Yaejin Kim, William Oates, Cathy Sutherland, Councillor Terry Whitehead, and Joachim Brouwer

**Also Present:** Rachel Johnson, Project Manager, Sustainable Mobility  
Daryl Bender, Project Manager, Active Transportation  
Peter Topalovic, Program Manager, Sustainable Mobility

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### 1. APPOINTMENT OF CHAIR AND VICE CHAIR

**(Rogerson/Vander Meulen)**

That Chris Ritsma be appointed as Chair of the Hamilton Cycling Committee for 2021.

**CARRIED**

**(Gibbons/Muis)**

That the vote to appoint the Vice-Chair of the Hamilton Cycling Committee be deferred to the February Committee meeting.

**CARRIED**

### 2. APPROVAL OF AGENDA

**(Muis/Gibbons)**

That the agenda of the January 6, 2021 meeting of the Hamilton Cycling Committee be approved, as presented.

**CARRIED**

**3. DECLARATIONS OF INTEREST**

None

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(i) December 2, 2020 (Item 4.1)**

**(Merolli/Muis)**

That the minutes of the December 2, 2020 meeting of the Hamilton Cycling Committee be approved, as presented.

**CARRIED**

**5. COMMUNICATIONS**

The Committee was presented with an update from the City's Clerks office regarding Advisory Committees and Citizen Committee Reports. Staff will clarify with Clerks regarding: if a Citizen Committee Report is written by Staff or by Committee members and if the Citizen Committee Report needs to be approved by the Committee.

**(Merolli/Caruk)**

That the communication regarding Advisory Committees and Citizen Committee Reports (Item 5.1) be received.

**CARRIED**

**6. CONSENT ITEMS**

None

**7. STAFF PRESENTATIONS**

None

**8. DISCUSSION ITEMS**

**(i) Review of HCyC Monthly Meeting Dates (Item 8.1)**

Councillor Pauls discussed how General Issues Committee (GIC) and Council meetings are now in the morning (9:30am) meaning they do not conflict with Cycling Committee meetings. Thus, the current timing of the Cycling Committee meetings does not create a conflict for Councillors attending. Councillor Pauls will connect with Councillor Whitehead to confirm this.

**(Pauls/Merolli)**

That the Hamilton Cycling Committee continue to meet on the first Wednesday of each month from 5:45-7:45pm for the foreseeable future. If the first Wednesday of month is a statutory holiday the meeting will be moved to the second Wednesday of the month.

**CARRIED**

**(ii) Women in Cycling Research (Item 8.2)**

The Committee received a proposal from Cycle Hamilton regarding Gender and Cycling Review research. The proposal was reviewed by the Committee.

**(Yachouh/Merolli)**

That the Committee spend \$2,400 for the delivery of gender and cycling research using an intersectional lens from Cycle Hamilton, to be funded from the Hamilton Cycling Committee budget (55405), be approved as part of the 2021 Hamilton Cycling Committee's Volunteer Committee Budget Submission.

**CARRIED**

**(iii) Planning and Project Updates (Item 8.3)**

Staff provided the Committee with a written update on 2021 planned cycling infrastructure projects.

The Committee requested more detailed information on projects: King St., King St at 403, Emerson, Stirling, and Longwood Rd. The King St at 403 crossing drawings were shown to the Committee. The Committee discussed upcoming projects and studies.

**(Muis/Pauls)**

That the updates from Staff on Planning and Project Updates be received.

**CARRIED**

**9. MOTIONS**

None

**10. NOTICE OF MOTION**

None

**10. GENERAL INFORMATION / OTHER BUSINESS**

None

**11. ADJOURNMENT**

**(Pauls/Rogerson)**

That, there being no further business, the meeting adjourned at 7:38 p.m.

Respectfully submitted,

Chris Ritsma  
Chair, Hamilton Cycling Committee

Rachel Johnson  
Project Manager, Sustainable Mobility  
Transportation Planning, Planning & Economic Development