



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES  
MINUTES 21-001**

**4:00 p.m.**

**Tuesday, January 12, 2021**

**Due to COVID-19 and the Closure of City Hall,  
this meeting was held virtually.**

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**Present:** A. Mallet (Chair), P. Kilburn (Vice-Chair), S. Aaron,  
J. Cardno, L. Dingman, A. Frisina, J. Kemp,  
T. Manzuk, C. McBride, M. McNeil, T. Murphy,  
K. Nolan and T. Nolan

**Absent**

**with regrets:** P. Cameron, M. Dent, S. Geffros and M. Sinclair

**Also Present:** J. Bowen, Supervisor, Diversity and Inclusion

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**THE FOLLOWING ITEMS WERE REFERRED TO THE  
GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

- 1. Resignation of Shahan Aaron from the Outreach Working  
Group of the Advisory Committee for Persons with  
Disabilities (Item 6.3(a))**

**(McNeil/Kilburn)**

That the resignation of Shahan Aaron from the Outreach Working Group of the Advisory Committee for Persons with Disabilities, be received.

**CARRIED**

**2. Update on COVID-19 and Persons with Disabilities (Item 8.3)**

**(McNeil/Kemp)**

WHEREAS, at the September 8, 2020 meeting of the Advisory Committee for Persons with Disabilities, Committee members Tim Nolan and Tom Manzuk were authorized to delegate at the General Issues Committee on behalf of the Committee respecting all matters related to the COVID-19 pandemic and its impact on persons with disabilities, including recommendations for improved policies and procedures;

WHEREAS, the Advisory Committee for Persons with Disabilities prepared a list of concerns and challenges faced by persons with disabilities throughout the course of the COVID-19 pandemic;

WHEREAS, it is important to ensure that pandemic plans, policies and procedures account for the needs of persons with disabilities; and,

WHEREAS, consultation with the Advisory Committee for Persons with Disabilities on pandemic plans, policies and procedures would help to mitigate unintended negative impacts and consequences for persons with disabilities;

**THEREFORE, BE IT RESOLVED:**

That the Advisory Committee for Persons with Disabilities respectfully requests that consultation occur with the Advisory Committee for Persons with Disabilities when developing future pandemic plans, policies and procedures, with the understanding that Public Health Services and the City's Emergency Operations Centre hold the safety and well-being of the public as paramount.

**CARRIED**

**3. Advisory Committee for Persons with Disabilities Working Group Membership Review (Item 8.4)**

**(McNeil/Kemp)**

- (a) That the resignation of Tim Nolan from the Built Environment Working Group and the Transportation Working Group of the Advisory Committee for Persons with Disabilities, be received; and,
- (b) That Tom Manzuk be appointed to the Transportation Working Group of the Advisory Committee for Persons with Disabilities for the remainder of the 2018 – 2022 Term of Council.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**8. DISCUSSION ITEMS**

8.4 Advisory Committee for Persons with Disabilities  
Working Group Membership Review

**CHANGES TO THE ORDER OF ITEMS:**

That Item 8.1, respecting the Hamilton Amateur Athletic Association (HAAA) Grounds Renewal Plan (Ward 1), be moved up on the agenda to be considered immediately following the Approval of Minutes of the Previous Meeting.

**(K. Nolan/Cardno)**

That the agenda for the January 12, 2021 meeting of the Advisory Committee for Persons with Disabilities be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES (Item 3)**

**(i) December 8, 2020 (Item 3.1)**

**(Kilburn/T. Nolan)**

That the minutes of the December 8, 2020 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

**CARRIED**

**(d) DISCUSSION ITEMS (Item 8)**

**(i) Hamilton Amateur Athletic Association (HAAA)  
Grounds Renewal Plan (Ward 1) (Item 8.1)**

Maureen Wilson, Ward 1 Councillor, addressed Committee respecting the Hamilton Amateur Athletic Association (HAAA) Grounds Renewal Plan (Ward 1).

Wes Kindree, Landscape Architect, was also present and assisted in answering questions of Committee on this matter.

**(Cardno/K. Nolan)**

That the discussion, respecting the Hamilton Amateur Athletic Association (HAAA) Grounds Renewal Plan (Ward 1), be received.

**CARRIED**

**(e) CONSENT ITEMS (Item 6)**

**(i) Built Environment Working Group Update (Item 6.1)**

The Built Environment Working Group did not meet in January 2021.

**(ii) Housing Issues Working Group Update (Item 6.2)**

**(a) Housing Issues Working Group Meeting Notes  
– November 17, 2020 (Item 6.2(a))**

**(McNeil/Kilburn)**

That the Housing Issues Working Group Meeting Notes of November 17, 2020, be received.

**CARRIED**

**(b) Housing Issues Working Group Meeting Notes  
– December 15, 2020 (Item 6.2(b))**

**(Cardno/T. Nolan)**

That the Housing Issues Working Group Meeting Notes of December 15, 2020, be received.

**CARRIED**

**(iii) Outreach Working Group Update (Item 6.3)**

The Outreach Working Group met on December 15, 2020 and discussed the creation of brochures to facilitate outreach to the public and a calendar highlighting disability-related dates. The next meeting is scheduled on January 19, 2021.

**(Frisina/McNeil)**

That the verbal update, respecting the Outreach Working Group, be received.

**CARRIED**

For further disposition of this matter, refer to Item 1.

**(iv) Transportation Working Group Update (Item 6.4)**

The project to have PRESTO card payments available on DARTS is underway, with a scheduled completion date of February 26, 2021. On December 8, 2020, Shahan Aaron attended a virtual demonstration, hosted by PRESTO, of how the payment app will work on DARTS vehicles. The main focus was on how the driver will interface with the app and what will be displayed when a customer's card is tapped on the card reader. The location/placement of the card reader within the DARTS vehicle has not yet been determined. Initial feedback includes that the system is slow, with an outdated appearance and little colour contrast. A detailed update will be provided at the next Transportation Working Group meeting.

**(McNeil/Frisina)**

That the verbal update, respecting the Transportation Working Group, be received.

**CARRIED**

**(v) Strategic Planning Working Group Update (Item 6.5)**

**(a) Strategic Planning Working Group Meeting  
Notes – December 16, 2020 (Item 6.5(a))**

**(Cardno/McNeil)**

That the Strategic Planning Working Group Meeting Notes of December 16, 2020, be received.

**CARRIED**

**(b) Potential Database / Data Storage Solutions  
(Item 6.5(b))**

**(Dingman/Aaron)**

That the handout, respecting Potential Database / Data Storage Solutions, be received.

**CARRIED**

**(f) DISCUSSION ITEMS (Item 8) (CONTINUED)**

**(i) Hamilton Strategic Road Safety Committee Meeting  
Update (Item 8.2)**

The Hamilton Strategic Road Safety Committee was formed to provide guidance/direction to the Hamilton Strategic Road Safety Program (HSRSP). The mission and vision of the HSRSP is to provide a safe road network for all road users and to eliminate incidents that result in injury or fatality. The Committee is comprised

of members from Roads and Traffic, Transportation Planning, Public Works Communications, Hamilton Police Services, Hamilton Public Health and the Ministry of Transportation Ontario.

The Chair of the Advisory Committee for Persons with Disabilities (or Committee Member Tom Manzuk in their stead) was authorized to represent the Committee's interests as a key stakeholder/advisor (non-voting member) on the Hamilton Strategic Road Safety Committee (see Item 3 of Advisory Committee for Persons with Disabilities Report 20-002 for reference).

Tom Manzuk attended a recent meeting of the Hamilton Strategic Road Safety Committee on the Chair's behalf and reported that many issues were discussed including, but not limited to, speed limits in school zones and the timing of traffic lights. The Advisory Committee for Persons with Disabilities' concerns around e-scooters and e-bikes were raised and the Hamilton Strategic Road Safety Committee committed to reviewing the matter further in future following pending legislation. The next Hamilton Strategic Road Safety Committee meeting is scheduled in March 2021.

**(Cardno/Kemp)**

That the verbal update, respecting the Hamilton Strategic Road Safety Committee Meeting, be received.

**CARRIED**



**(ii) Update on COVID-19 and Persons with Disabilities  
(Item 8.3)**

In preparation for their delegation to the General Issues Committee, Tim Nolan and Tom Manzuk reviewed the comprehensive list of feedback received to date from Committee members respecting all matters related to the COVID-19 pandemic and its impact on persons with disabilities, including recommendations for improved policies and procedures.

For further disposition of this matter, refer to Item 2.

**(g) GENERAL INFORMATION / OTHER BUSINESS (Item 11)**

Anthony Frisina was recognized for being a 2020 Order of Hamilton recipient. The Order of Hamilton recognizes remarkable individuals who have made exceptional volunteer contributions to building our city and making it a better place to live, work and play.

**(i) Accessibility Complaints to the City of Hamilton  
(Item 11.1)**

Jessica Bowen, Supervisor, Diversity and Inclusion, indicated that accessibility complaints have been received in relation to keeping sidewalks clear on garbage routes.

**(McNeil/Kemp)**

That the verbal update, respecting Accessibility Complaints to the City of Hamilton, be received.

**CARRIED**

**(ii) *Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Update (Item 11.2)***

No update.

**(iii) *Presenters List for the Advisory Committee for Persons with Disabilities (Item 11.3)***

No update.

**(iv) *Review of Advisory Committee for Persons with Disabilities Outstanding Business List (deferred from the December 8, 2020 meeting) (Item 11.4)***

**(Kemp/Kilburn)**

(a) That the following items on the Advisory Committee for Persons with Disabilities Outstanding Business List (OBL) be considered complete and be removed:

- (i) Housing Services and City of Hamilton's Barrier Free Design Guidelines  
Addressed as Item 2 on Healthy & Safe Communities Committee Report 19-001 (HSC19001)  
Item on OBL: 2016-B
- (ii) Smoke Free Policy for Social Housing  
Addressed as Item 11.4(a) on today's agenda  
Item on OBL: 2017-B
- (iii) Snow Removal Processes and Policies  
Addressed as Report PW19022(a)  
Item on OBL: 2018-A

- (iv) Review of Snow and Ice By-law No. 03-296  
Addressed as Item 11.4(b) on today's agenda  
Item on OBL: 2018-B
- (v) Note-taker for ACPD meetings  
Addressed as Item 11.4 on today's agenda  
Item on OBL: 2018-C
- (vi) Automated Pre-Boarding Announcements on  
HSR Vehicles  
Addressed as Item 11.4(e) on today's agenda  
Item on OBL: 2018-D
- (vii) Draft Proposal from DARTS respecting  
Stranded Wheelchairs  
Addressed as Item 11.4(c) on today's agenda  
Item on OBL: 2018-E
- (viii) Accessibility Review of City Hall Outstanding  
Items  
Addressed as Item 11.4(d) on today's agenda  
Item on OBL: 2018-F
- (ix) Hamilton Street Railway Bus Transfers  
Addressed as Item (d)(i) on Advisory  
Committee for Persons with Disabilities  
Report 20-003  
Item on OBL: 2019-A
- (x) City's Commitment to the Lives of Persons  
with Disabilities in the City of Hamilton  
Addressed as Item 11.4 on today's agenda  
Item on OBL: 2019-B
- (xi) Feasibility of a Document Sharing Portal

Addressed as Item 11.4(f) on today's agenda  
Item on OBL: 2019-D

- (xii) Installation of Urban Braille along Cannon Street East at the Intersections of Wellington Street North, Catherine Street North, and John Street North

Addressed as Item 1 and Item (e)(i) (Report PW20049) on Advisory Committee for Persons with Disabilities Report 20-003  
Item on OBL: 2019-E

- (xiii) Rick Hansen Foundation Accessibility Certification Ratings

Addressed as Item (h)(i) on Advisory Committee for Persons with Disabilities Report 20-003  
Item on OBL: 2020-A

**(McNeil/Kemp)**

That the following items be considered incomplete and remain on the Advisory Committee for Persons with Disabilities Outstanding Business List (OBL):

- (i) Housing Services and City of Hamilton's Barrier Free Design Guidelines

Addressed as Item 2 on Healthy & Safe Communities Committee Report 19-001 (HSC19001)  
Item on OBL: 2016-B

- (ii) Smoke Free Policy for Social Housing

Addressed as Item 11.4(a) on today's agenda  
Item on OBL: 2017-B

- (iii) Snow Removal Processes and Policies  
Addressed as Report PW19022(a)  
Item on OBL: 2018-A
- (iv) Review of Snow and Ice By-law No. 03-296  
Addressed as Item 11.4(b) on today's agenda  
Item on OBL: 2018-B
- (vi) Automated Pre-Boarding Announcements on  
HSR Vehicles  
Addressed as Item 11.4(e) on today's agenda  
Item on OBL: 2018-D
- (vii) Draft Proposal from DARTS respecting  
Stranded Wheelchairs  
Addressed as Item 11.4(c) on today's agenda  
Item on OBL: 2018-E
- (viii) Accessibility Review of City Hall Outstanding  
Items  
Addressed as Item 11.4(d) on today's agenda  
Item on OBL: 2018-F
- (ix) Hamilton Street Railway Bus Transfers  
Addressed as Item (d)(i) on Advisory  
Committee for Persons with Disabilities  
Report 20-003  
Item on OBL: 2019-A

***Amendment CARRIED***

Main Motion, ***as Amended***, to read as follows:

- (a) That the following items on the Advisory  
Committee for Persons with Disabilities

Outstanding Business List (OBL) be considered complete and be removed:

- (v) Note-taker for ACPD meetings  
Addressed as Item 11.4 on today's agenda  
Item on OBL: 2018-C
- (x) City's Commitment to the Lives of Persons with Disabilities in the City of Hamilton  
Addressed as Item 11.4 on today's agenda  
Item on OBL: 2019-B
- (xi) Feasibility of a Document Sharing Portal  
Addressed as Item 11.4(f) on today's agenda  
Item on OBL: 2019-D
- (xii) Installation of Urban Braille along Cannon Street East at the Intersections of Wellington Street North, Catherine Street North, and John Street North  
Addressed as Item 1 and Item (e)(i) (Report PW20049) on Advisory Committee for Persons with Disabilities Report 20-003  
Item on OBL: 2019-E
- (xiii) Rick Hansen Foundation Accessibility Certification Ratings  
Addressed as Item (h)(i) on Advisory Committee for Persons with Disabilities Report 20-003  
Item on OBL: 2020-A

**Main Motion, As Amended, CARRIED**

**(h) ADJOURNMENT (Item 13)**

**(Manzuk/Mallett)**

That there being no further business, the Advisory  
Committee for Persons with Disabilities be adjourned at 5:47  
p.m.

**CARRIED**

Respectfully submitted,

A. Mallet, Chair  
Advisory Committee for  
Persons with Disabilities

Alicia Davenport  
Legislative Coordinator  
Office of the City Clerk