

MINUTES OF THE HAMILTON HERITAGE PERMIT REVIEW SUB-COMMITTEE

Tuesday, January 19, 2021

Present: Melissa Alexander, Charles Dimitry (Chair), Andy MacLaren, Tim Ritchie (Vice Chair), Stefan Spolnik, Steve Wiegand

Attending Staff: David Addington, June Christy, Hannah Kosziwka, Shannon McKie

Absent with Regrets: Diane Dent, Carol Priamo, John Scime

Meeting was called to order by the Chairman, Charles Dimitry, at 4:30pm

1) Approval of Minutes from Previous Meetings: November 17, 2020

Motion on overall minutes moved by – Tim Ritchie

Seconded – Andy MacLaren

Carried by unanimous vote, no objections

2) Heritage Permit Applications

- a. HP2021-001: 62 Mill Street North, Waterdown (HCD)
 - Scope of work:
 - Paving of existing driveway and walkway with aggregate concrete and patterned stone slab borders; and,
 - Reconstruction of front pathway stairs with an aggregate concrete surface, bullnose tread finish and concrete stone pattern step faces.
 - Reason for work:
 - Driveway and walkway improvements and maintenance.

Jennifer Zimmerman, the property owner, spoke to the sub committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motions:

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-001 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than January 31, 2023. If the alteration(s) are not completed by January 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

Motion for permit conditions a) and b) moved by – Andy MacLaren
Seconded – Tim Ritchie
Carried by unanimous vote, no objections

- b. HP2021-002: 5 Mill Street South, Waterdown (HCD)
- Scope of work:
 - Addition of a 12.5"x13" aluminum exhaust fan on the rear exterior wall of the building
 - Replacement of front door to unit
 - Reason for work:
 - Required for operation of business tenant.

Kendra McCalla, the store manager, spoke to the sub committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motions:

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-001 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than January 31, 2023. If the alteration(s) are not completed by January 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

Motion for permit conditions a) and b) moved by – Melissa Alexander
Seconded – Steve Wiegand
Carried by unanimous vote, no objections

3) **Adjournment:** Meeting was adjourned at 5:45 pm

Motion moved by – Tim Ritchie

Seconded – Andy MacLaren

Carried by unanimous vote, no objections

4) **Next Meeting:** Tuesday, February 16, 2021 from 4:30 – 8:30pm