

**CITY OF HAMILTON
BUDGETED COMPLEMENT TRANSFER SCHEDULE**

STAFF COMPLEMENT CHANGE

Complement Transfer to another division or department ⁽¹⁾

ITEM #	TRANSFER FROM				TRANSFER TO			
	Department	Division	Position Title (2)	FTE	Department	Division	Position Title (2)	FTE
1.1	Planning and Economic Development	Transportation Planning and Parking	Co-op Student Traffic Engineer/Techl	1.00	Planning and Economic Development	Transportation Planning and Parking	Traffic Engineer/Techl	1.00
	Explanation: Conversion of student position to a technologist position will provide more consistency to development review applications. Change is within one pay band and can be accommodated through available gapping.							
1.2	Healthy and Safe Communities	CSND	Departmental Initiative Coordinator	1.00	Healthy and Safe Communities	CSND	Indigenous Strategy Project Manager	1.00
	Explanation: Transfer vacant permanent Departmental Initiative Coordinator position to support currently non-budgeted Indigenous Strategy Project Manager position.							

Note - Complement transfers include the transfer of corresponding budget.

(1) - All other budgeted complement changes that require Council approval per Budgeted Complement Control Policy must be done through either separate report or the budget process (i.e. Increasing/decreasing budgeted complement).

(2) - If a position is changing, the impact of the change is within 1 pay band unless specified.