



City of Hamilton
**SPECIAL SOLE VOTING MEMBER
 OF THE HAMILTON FARMERS' MARKET
 MINUTES 20-002**

2:30 p.m.

Monday, November 23, 2020

Due to COVID-19 and the Closure of City Hall, this meeting was held virtually.

Present: Mayor F. Eisenberger, Deputy Mayor A. VanderBeek (Chair)
 Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, C. Collins,
 T. Jackson, E. Pauls, J.P. Danko, M. Pearson, B. Johnson,
 L. Ferguson, J. Partridge

Absent: Councillors T. Whitehead and Clark – Personal

**THE SOLE VOTING MEMBER OF THE HAMILTON FARMERS' MARKET
 PRESENTS REPORT 20-002, AND RESPECTFULLY RECOMMENDS:**

1. **Correspondence from Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors with the Hamilton Farmers' Market Governance Review Report, prepared by 2WA Consulting, June 24, 2020 (Item 9.1)**

That the correspondence from Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors with the Hamilton Farmers' Market Governance Review Report, prepared by 2WA Consulting, June 24, 2020, be received.

2. **Hamilton Farmers' Market Governance Report (CM20010) (City Wide) (Item 9.2)**

That staff be directed to prepare a report that provides a preferred governance and operating model for the Hamilton Farmers' Market Corporation, which prioritizes value-for-dollar invested by the Shareholder, role clarity, enhanced governance and the avoidance of any potential conflicts of interest, with the support of an external consultant, at an approximate cost of \$50,000 - \$75,000, to be funded by the Tax Stabilization Reserve, and report back to the Sole Voting Member of the Hamilton Farmers' Market.

3. Fee Reductions for Hamilton Farmers' Market Vendors During COVID-19 Pandemic (FCS20077) (City Wide) (Item 13.1)

- (a) That the City of Hamilton, as the Sole Voting Member of the Hamilton Farmers' Market Corporation, direct the Board of Directors of the Hamilton Farmers' Market to adopt the City of Hamilton COVID-19 Occupant Support Framework, as outlined in Confidential Appendix "A" to Report FCS20077;
- (b) That the City of Hamilton, as the Sole Voting Member of the Hamilton Farmers' Market Corporation, direct the Board of Directors of the Hamilton Farmers' Market Corporation to report back on the full financial and operational impact of COVID-19, as part of the 2020 variance reporting and 2021 Budget; and,
- (c) That Report FCS20077, respecting the Fee Reductions for Hamilton Farmers' Market Vendors During COVID-19 Pandemic, and its appendix remain confidential.

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised of the following change to the agenda:

9. ADDED DISCUSSION ITEM

- 9.2 Hamilton Farmers' Market Governance Report (CM20010) (City Wide)

The agenda for the November 23, 2020 special meeting of the Sole Voting Member of the Hamilton Farmers' Market was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS (Item 3)

(i) September 14, 2020 (Item 3.1)

The Minutes of the September 14, 2020 meeting of the Sole Voting Member of the Hamilton Farmers' Market were approved, as presented.

(d) DELEGATIONS (Item 5)

(i) Jennifer Hompoth, Friends of the Hamilton Farmers' Market, respecting Item 9.1, Correspondence from Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors with the Hamilton Farmers' Market Governance Review Report, prepared by 2WA Consulting, June 24, 2020; and, to present findings of a report conducted by the Organization on Small Businesses in the Hamilton Farmers' Market (Item 5.1)

The delegation request, submitted by Jennifer Hompoth, Friends of the Hamilton Farmers' Market, respecting Item 9.1, Correspondence from Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors with the Hamilton Farmers' Market Governance Review Report, prepared by 2WA Consulting, June 24, 2020; and, to present findings of a report conducted by the Organization on Small Businesses in the Hamilton Farmers' Market, was approved to appear before the Sole Voting Member of the Hamilton Farmers' Market on November 23, 2020.

(e) COSENT ITEMS (Item 6)

(i) Resignation Letter from Seth Waterman, Member of the Hamilton Farmer's Market Board of Directors (Item 6.1)

The letter of resignation, submitted by Seth Waterman, Member of the Hamilton Farmer's Market Board of Directors, was received.

(f) DELEGATIONS (Item 7)

(i) Jennifer Hompoth, Friends of the Hamilton Farmers' Market, respecting Item 9.1, Correspondence from Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors with the Hamilton Farmers' Market Governance Review Report, prepared by 2WA Consulting, June 24, 2020; and, to present findings of a report conducted by the Organization on Small Businesses in the Hamilton Farmers' Market (Item 7.1)

Jennifer Hompoth, Friends of the Hamilton Farmers' Market, addressed Committee respecting Item 9.1, Correspondence from Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors with the Hamilton Farmers' Market Governance Review Report, prepared by 2WA Consulting, June 24, 2020; and, to present findings of a report conducted by the Organization on Small Businesses in the Hamilton Farmers' Market.

The presentation provided by Jennifer Hompoth, Friends of the Hamilton Farmers' Market, respecting Item 9.1, Correspondence from Eric Miller, Chair of the Hamilton Farmers' Market Board of Directors with the Hamilton Farmers' Market Governance Review Report, prepared by 2WA Consulting, June 24, 2020; and, to present findings of a report conducted by the Organization on Small Businesses in the Hamilton Farmers' Market, was received.

(g) PRIVATE & CONFIDENTIAL (Item 13)

Committee moved into Closed Session respecting Item 13.1, pursuant to Section 8.1, Sub-section (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

(h) ADJOURNMENT (Item 14)

There being no further business, the Sole Voting Member of the Hamilton Farmers' Market adjourned at 4:38 p.m.

Respectfully submitted,

Deputy Mayor Arlene VanderBeek
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator,
Office of the City Clerk