



Hamilton

**MINUTES
WASTE MANAGEMENT ADVISORY COMMITTEE**

Wednesday December 2, 2020

10:00 a.m.

Due to COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at the City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Present: Chair: Councillor Maria Pearson
Councillor John-Paul Danko
Members: Councillor Nrinder Nann
Kevin Hunt
Lynda Lukasik
Secretary: Hayley Court-Znottka

Also Present: Angela Storey, Manager of Business Programs
Joel McCormick, Manager of Waste Collection
Raffaella Morello, Senior Project Manager, Waste Operations
Rob Conley, Senior Project Manager, Landfills
Ryan Kent, Waste Planning Program Coordinator
Katelyn Avella, Project Manager – Contract Operations

1. CHANGES TO THE AGENDA

There were the following changes to the agenda:

5. WRITTEN DELEGATIONS (Item 5)

- 5.1 Written Delegation from Alex Xia, Greener Days, Respecting
marker recycling (REVISED)

8. DISCUSSION ITEMS

- 8.7 Central Composting Facility Operations

(Hunt/Lukasik)

That the agenda for the December 2, 2020 Waste Management Advisory Committee meeting be approved, as amended.

CARRIED

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 September 28, 2020

(Luksaik/Nann)

That the Minutes of the September 28, 2020 meeting of the Waste Management Advisory Committee be approved, as presented.

CARRIED

4. COMMUNICATIONS

5. WRITTEN DELEGATIONS

5.1 Written Delegation from Alex Xia, Greener Days, Respecting marker recycling.

(Hunt/Lukasik)

That the written delegation by Alex Xia, Greener Days, be received.

CARRIED

6. CONSENT ITEMS

**(i) Solid Waste Management Master Plan Status of 2012
Recommendations (Item 6.1)**

Staff reviewed the status of the 2012 Solid Waste Management Master Plan Recommendations.

(Nann/Lukasik)

That the **Solid Waste Management Master Plan Status of 2012 Recommendations**, be received.

CARRIED

7. DISCUSSION ITEMS

(Nann/Danko)

That the following items, be received.

(i) 2020 Waste System Contract Planning (Item 8.1)

(a) C11-46-20 – Management and Processing of the City of Hamilton’s Green Cart Material

Staff provided an update on the Request for Proposals (RFP) for the management and processing of green cart material, scheduled to close on December 22, 2020. The revised RFP contains two projects:

- Project A – Operations and Maintenance of the Central Composting Facility
- Project B – Operation and Maintenance of the Organic Transfer Facility with Offsite Processing of Organic Waste

Project B contains a 12-month transition period to allow for required ECA amendments and to convert the Central Composting Facility (CCF) to a transfer facility. A risk assessment will also be completed and any risks identified will be brought forward to Council.

(ii) Waste-Free Ontario Act Updates (Item 8.2)

(a) Proposed Blue Box Regulation

The Proposed Blue Box Program Regulation was released by the Ministry of Environment, Conservation and Parks (MECP) in October with a 45-day comment period ending on December 3, 2020. Staff provided an overview of the proposed regulation, including designated materials, eligible sources, common collection systems, service requirements, service responsibilities and the transition schedule.

Staff discussed concerns that have been raised by municipalities and Members were provided with the opportunity to discuss concerns with the proposed regulation, including who is responsible for collecting materials left behind at the curb, resident participation, additional costs and responsibilities on the municipality and if environmental impacts will be considered. Staff will compile comments and concerns by the December 3, 2020 deadline for the Environmental Registry of Ontario (ERO) posting.

(b) Proposed Amendments to the Food and Organic Waste Policy Statement

The proposed amendments to the Food and Organic Waste Policy Statement were posted to the ERO on September 30, 2020 and the comment period closed on November 14, 2020. The proposed changes included clarifying and expanding on the types of materials that may be collected in municipal green bins and other collection systems, resource recovery targets and encouraging innovation in the management and processing of compostable products.

(iii) Operations Update (Item 8.3)

(a) Promotion and Education

Staff provided a preview of the draft 2021 / 2022 Recycling and Waste Guide for Members to review and provide feedback on prior to being finalized.

(iv) Solid Waste Collection Design Guidelines for Developments (Item 8.4)

Staff provided an update on the Waste Design Guidelines project process and proposed changes to the guidelines. Internal stakeholder meetings have been completed, the outcomes of which have been included as proposed criteria for the new guidelines. Staff have proposed criteria for the use of hammerhead turnarounds, multi-residential building collection spaces, townhouse complexes that cannot receive door-to-door collection, mixed-use developments, and are proposing that all new developments must be designed according to the criteria and can later opt for private collection if desired.

Waste Management Advisory Committee Members provided their feedback on the proposed criteria and the next step for the project will be to present the proposed criteria to the Development Industry Liaison Group for feedback on January 11, 2021. Staff will revise the guidelines based on feedback received and provide to affected Directors for review prior to bringing a Report to Public Works Committee in late Q1 2021.

(v) Transfer Station / Community Recycling Centre Expansion (Item 8.5)

SNC Lavalin was hired to complete a needs assessment of the City's current Transfer Stations and Community Recycling Centres (TS/CRC) to determine the maximum capacity limits at the three sites and plan for a

new site. Staff are working with the Real Estate Section to find parcels of land in the City that can accommodate a new site.

(vi) Federal Discussion Paper on Single-Use Plastics (Item 8.6)

The City's proposed Single-Use Plastic Strategy has been revised in response to two documents released by the federal government on October 7, 2020: "Science Assessment of Plastic Pollution" and the discussion paper "A proposed integrated management approach to plastic products to prevent waste and pollution". To accomplish the objectives included in the integrated management approach, the federal government will consider managing single-use plastics through bans or restrictions, establish performance standards and ensure end-of-life responsibility.

Staff will review and provide comments on the discussion paper on the City's behalf by the December 9, 2020 deadline and will revise the City's Strategy to ensure it does not conflict with the federal government regulations.

(vii) Central Composting Facility Operations (Item 8.7)

On November 25, the City of Hamilton received a summons from the Ministry of the Environment, Conservation & Parks (MECP) in relation to the 2018 odour issues at the Central Composting Facility. The City and several contractors have been charged with discharging or permitting the discharge of a contaminant contrary to the Environmental Protection Act. As such, the City is required to appear before the Ontario Court of Justice on February 3, 2021.

8. ADJOURNMENT

(Lukasik/Hunt)

That, there being no further business, the meeting be adjourned at 11:47 a.m.

CARRIED

Respectfully submitted,

Councillor M. Pearson
Chair, Waste Management Advisory Committee

Ryan Kent
Waste Planning Program Coordinator, Business Programs
Environmental Services Division, Public Works Department