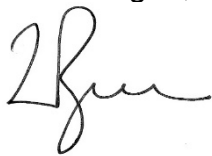




HAMILTON POLICE SERVICE

INFORMATION REPORT

| | |
|----------------------------|-----------------------------------------------------------------------------------|
| TO: | Chair and Members Hamilton Police Services Board |
| BOARD MEETING DATE: | March 26, 2021 |
| SUBJECT: | Year End Report: Paid Duties – 2020 |
| REPORT NUMBER: | 21-027 |
| SUBMITTED BY: | Frank Bergen, Acting Chief of Police |
| SIGNATURE: |  |

EXECUTIVE SUMMARY

- The Hamilton Police Service contracted 1,799 Paid Duty events in 2020, down from 2001 events in 2019 (10% decrease from 2019)
- The Hamilton Police Service recovered a total of \$678,721.24 in Administration Fees and Cost Recovery (4.7596% decrease from 2019)
- Administrative fees were increased from 15% to 20% on December 8th, 2020 in order to ensure Cost Recovery and align with industry standards (PSB 20-078 Oct 15, 2020)

INFORMATION

Paid Duty policing assignments are primarily special community events occurring throughout the year. For these events, the HPS is contracted by the event sponsors to help provide security, vehicle and pedestrian control or escorts.

Organizers may hire off duty police officers for dances, parades, festivals, sporting events and other duties that are outside our regular patrol parameters.

The Hamilton Police Service is committed to providing quality policing to the communities it serves. On occasion, however, requests for service exceed the requirements mandated by the *Police Services Act*. To provide additional service to our communities for Special Events the Police Service has adopted a Voluntary Paid Duty Policy.

Special Events are situations or circumstances which, due to their nature, or by reason of the fact that they may involve significant vehicular or pedestrian activity, require additional

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trained security and/or supervision, or any other event as authorized by the Superintendent of Support Services or designate.

Paid Duty Office

The Paid Duty office is staffed by a Civilian member in the role of Paid Duty Coordinator, a Civilian member in the role of Paid Duty Clerk and a Police Officer in the role of Special Events Coordinator. Responsibilities include receipt, review, coordination and assignment of all Paid Duty requests, and for the planning of special events. This office is also responsible for invoicing the organizers, payment collection, processing of payments and officer payroll.

Administrative Fee

This fee is charged by the Police Service to recover costs associated with the administration of Paid Duties. The fee is a percentage of the total amount charged for officers and equipment. It was increased from 15% to 20% on Dec 8th, 2020 as approved by PSB 20-078.

2020 in Review

The Hamilton Police Service contracted 1,799 Paid Duty events in 2020, down from 2,001 events in 2019. This is a 10% decrease from 2019. The Hamilton Police Service recovered a total of \$678,721.24 in Administration Fees and Cost Recovery for the deployment of cruisers and motorcycles. This is a 4.7596% decrease from the total 2019 Cost Recovery collected, which was \$712,640.34. In 2020, **34** Paid Duty requests went unfilled due to staffing issues and/or COVID-19 restrictions. There were numerous annual or routine event cancellations due to COVID-19.

The following chart provides a breakdown of equipment and personnel used:

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| Equipment Name | Count | Total Cost | HST | Admin. Fees |
|---------------------------|-------|-----------------------|---------------------|---------------------|
| Bicycle | 0 | \$0 | \$0 | \$0 |
| Communications Personnel | 0 | \$0 | \$0 | \$0 |
| Canine | 0 | \$0 | \$0 | \$0 |
| Cruiser | 1403 | \$425,775.00 | \$63,653.37 | \$63,866.25 |
| Motorcycle | 0 | \$0 | \$0 | \$0 |
| Patrol Officer | 1811 | \$1,186,125.12 | \$177,325.71 | \$177,918.77 |
| Patrol Officer – new rate | 84 | \$64,292.76 | \$9,611.77 | \$9,643.91 |
| Police Boat | 0 | \$0 | \$0 | \$0 |
| Sergeant | 12 | \$8,813.70 | \$1,317.65 | \$1,322.06 |
| Staff Sergeant | 1 | \$1,301.72 | \$194.61 | \$195.26 |
| Totals | | \$1,686,308.30 | \$252,103.11 | \$252,946.25 |
| GRAND TOTAL | | \$2,191,357.66 | | |

Hamilton Police Service Total Cost Recovery

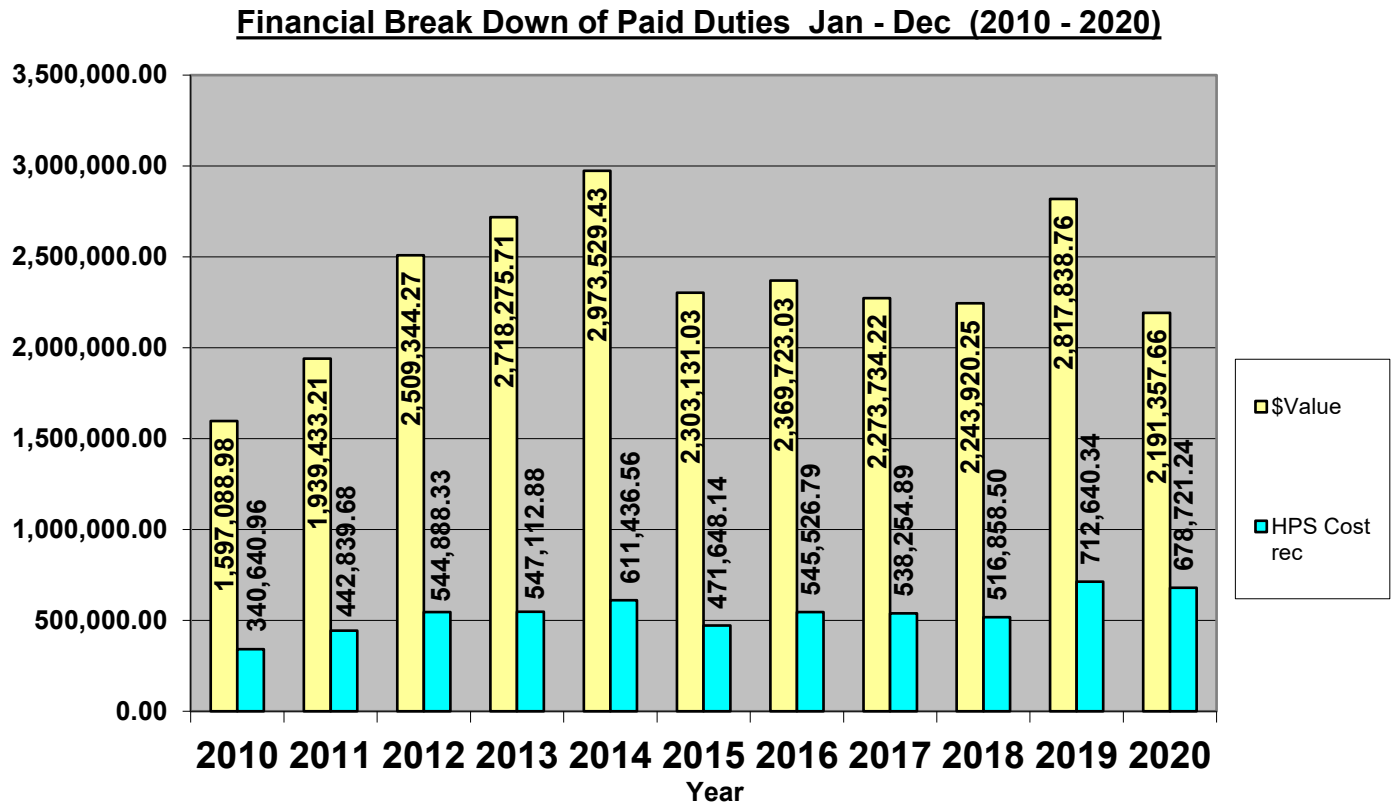
Motorcycles: \$ 0.00
 Cruisers: \$ 425,775.00
 Administration: \$ 252,946.24

TOTAL: \$678,721.24

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FB/M.Schulenberg

cc: Ryan Diodati, Deputy Chief – Support
 Marty Schulenberg, Superintendent – Support Services
 Paul Evans, Inspector – Support Services

APPENDICES AND SCHEDULES ATTACHED

Not Applicable

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