



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to ofm@ontario.ca
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

Name of Municipality	City of Hamilton
Name of Fire Department	Hamilton Fire Department
Municipal Mailing Address	City Hall, 71 Main St.W., 1st Floor Hamilton, ON L8P 4Y5
Name of Fire Chief	David Cunliffe
Email Address for Fire Chief	david.cunliffe@hamilton.ca
Fire Safety Grant Allocation Amount	\$137,000.00

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

The negative impact of COVID on the Hamilton Fire Department's (HFD) ability to train staff through the traditional delivery methods has been significant. Prior to COVID, the majority of HFD training has been done using the traditional face to face delivery method, in group settings. HFD stations/divisions lack technology to effectively deploy learning modules as there is only one dedicated training workstation in locations that provides for a shared use environment. The fallout from COVID and its corresponding restrictions has clearly demonstrated that in order to create a viable and sustainable training delivery model, the HFD must adapt and provide an online learning environment that supports both individual and group learning. Additionally, the HFD needs to partner with the Office of the Fire Marshal (OFM)/ Ontario Fire College (OFC) to expand the number of Learning Contracts held



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between the parties in order to provide staff with the ability to participate in OFC training programs that can be accessed through the HFD Training Division. These discussions are currently taking place. Based on the identified need, the HFD had planned on the use of both 2021 Operating and Capital budgets to start the implementation of the following training technology upgrade plan:

- The purchase and deployment of approximately 120 tablets that will be deployed across all divisions: Fire Operations (career and volunteer), Fire Prevention, Training, Mechanical and Communications (Dispatch) in order to provide flexible, individual, independent learning utilizing a 3rd party internet-based training platform "Resource 1". Approximate cost: \$101,508.00 before applicable taxes.
- The purchase and deployment of approximately 35 70" networkable video screens that will be deployed across all divisions: Fire Operations (career and volunteer), Fire Prevention, Training, Mechanical and Communications (Dispatch) that will enable a direct communications platform to all staff, display KPIs for continuous improvement/analysis/debrief and provide a department wide virtual training /information platform for a group environment. The video screens would also allow interconnectivity to individual learning tablets. Approximate cost: \$261,800 before applicable taxes.
- The purchase and deployment of "Resource 1" NFPA e-training books (one per employee). Approximate annual cost: \$17,000.00 before applicable taxes.
- Total approximate 2021 cost to support online learning: \$380,308.00 before applicable taxes.

It would be the intent of the HFD to utilize the \$137,000.00 Provincial Fire Safety Grant Allocation to help offset the overall funding of the program and to accelerate its implementation timetable.

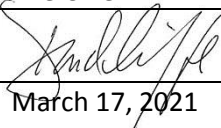
If approved, the HFD will apply the applicable costs of the various components purchased and implemented during the period of January 1 - August 1, 2021 against the approved grant amount.

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

N/A



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Name of Application Submitter	David Cunliffe
Title	Fire Chief
Signature	
Date	March 17, 2021