



## DEVELOPMENT INDUSTRY LIAISON GROUP

Tuesday February 9, 2021  
9:00 a.m.  
Webex

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### Present:

Alvin Chan, City of Hamilton  
Arden Semper, Branthaven Homes  
Bert Posedowski, City of Hamilton  
Binu Korah, City of Hamilton  
Brenda Khes, GSP Group  
Brian Hollingworth, City of Hamilton  
Claudio Leon, City of Hamilton  
Ed Fothergill, Fothergill Planning & Development  
Ed VanderWindt, City of Hamilton  
Joey Coleman, The Public Record  
Joanne Hickey-Evans, City of Hamilton  
Gavin Norman, City of Hamilton  
Kevin Hollingworth, Metropolitan Consulting  
Kirk Weaver, City of Hamilton

Lindsay Gillies, City of Hamilton  
Mark Condello, GSAI  
Matt Johnson, Urban Solutions  
Mike Collins-Williams, WEHBA  
Paul Szachlewicz, Hamilton Chamber of Commerce  
Richard Schumacher, Branthaven Homes  
Rick Lintack, HBSA  
Robert Lalli, City of Hamilton  
Steve Robichaud, City of Hamilton  
Steve Spicer, Multi-Area Developments  
Steven Frankovich, S. Llewellyn & Assoc.  
Tony Sergi, City of Hamilton  
Jason Thorne, City of Hamilton

### 1. Welcome – *Mike Collins-Williams*

### 2. New Business

#### (a) ***Cable Providers Wanting to Service Developments - Steve Spicer - Residential Subdivisions and Townhouse Condo Blocks***

Discussion if any other developers are getting a request from Rogers to be the designated supplier of cable services. As of now Cogeco is the supplier. This would entail digging up the ground for another set of wires and more street furniture.

**Action: Binu Korah to research and report back to group.**

#### (b) ***Virtual Formal Consultation Process – Brenda Khes***

Requesting to return to the previous format of being included in the first internal staff meeting.

**Action: Steve Robichaud to review FC process and report back to the group.**

**(c) Removing Holding Provisions – Ed Fothergill**

**Action: To be added to the next meeting agenda.**

**3. Minutes from January 11, 2020 - Approved**

**4. Secondary Dwelling Unit Process Update – Joanne Hickey-Evans**

Report PED20093(a) respecting amendments to Zoning By-law No. 05-200 and the Zoning By-laws applicable to the Town of Ancaster, Town of Dundas, Town of Flamborough, Township of Glanbrook, City of Hamilton, and City of Stoney Creek Zoning By-laws, to amend the zoning by-law regulations for single detached dwellings, semi-detached dwellings and townhouse dwellings, to permit secondary dwelling units, either as an accessory unit within the dwelling, within a detached structure accessory to the principle dwelling unit, or both, is projected to be on the agenda for the Planning Committee on March 23. If approved by Council and further to the UHOPA and RHOPA appeal process, it should be in effect approximate 35 days after.

**5. Update on Changes to Site Plan Guidelines – Steve Robichaud**

Staff are still in the review process and are working on an engagement strategy. Staff will share with DILG group once the consultation process is in place.

**6. GRIDS Update – Steve Robichaud**

Staff are finalizing stakeholder's feedback. Projecting GRIDS 2 and Municipal Comprehensive Review – Final Land Needs and Assessment, and Evaluation Framework and Phasing Principles will be presented at the Special GIC meeting on March 29.

**7. Wastewater Generation Method OBC vs. MOE – Binu Korah**

Growth Management staff had discussions with Public Works staff regarding moving from OBC to MOE standards. Staff will be changing to MOE standards immediately.

**8. Combined Sanitary Sewers (Overcontrol Discharge) – Binu Korah**

In accordance with DC Background studies section, E.1.7, combined sewer watershed; the applicant has to control 100 year peak flow to pre-development land use 2 year. This policy has been applied consistently on all application within the combined sewer catchment area.

**Action: Binu will organize a meeting with City staff and Steve Frankovich to discuss this matter further.**

**9. Backflow Prevention for Fire Water Services (Check Valves in Chambers) - Binu Korah**

Public Works is releasing standards for Check Valves in Chambers. Below is the link to the Construction and Material Guidelines that identifies revisions to the Construction and Materials Specifications Manual.

<https://www.hamilton.ca/develop-property/policies-guidelines/construction-and-material-specifications>

**Action: Sherree to forward link to group.**

**10. Stall Size Transition (LPAT decision) – Steve Robichaud**

LPAT approved the regulation, policy is in effect January 7, 2021. Members were reminded when making reference to the Site Plan Guidelines to use metric not imperial dimensions.

<https://olt.gov.on.ca/tribunals/lpat/e-status/>

**Action: Sherree to forward LPAT link to the group.**

**11. Backlog of Planning Applications – Transportation Comments – Brian Hollingworth**

December 2020 and January 2021 have been very productive in reducing the backlog of Transportation Planning Development Reviews. A number of factors have contributed to this including simplification of transportation comments for Formal Consultation applications and enhancement of staff reference material, procedures and standardized comments. A new fulltime position has been filled and this person will start week of February 15th. Staff continue to work on quantifying alternative staffing capacity levels vs. target review timelines.

**Action: Transportation Planning to Report back on Capacity vs. timelines assessment.**

**12. Future Agenda Items**

- (a) Tree Protection Process – 1-year Monitoring Update - Anita Fabac
- (b) Section 37 – Supportive Documents (how to enforce and studies that have no terms of reference, i.e. Salt Management Studies)
- (c) Renovation with Building Scoping Group
- (d) External Works - Offsite and Onsite Legislative Controls
- (e) Architectural Control Condition of Development
- (f) Backlog of Planning Applications (Capacity vs. Timelines Assessment) – Transportation Comments – Brian Hollingworth
- (g) Cable Providers Wanting to Service Developments – Binu Korah

**13. Next DILG meeting is scheduled for March 8, 2021**

Sherree Donald, Minute Taker (meeting ended 9:55 am)  
Administrative Assistant, Growth Management Division