



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 21-005

**9:30 a.m.
April 8, 2021
Council Chambers
Hamilton City Hall**

Present: Councillors L. Ferguson (Chair), C. Clark, C. Collins, M. Pearson, A. VanderBeek, and M. Wilson

Absent: Councillor B. Johnson – City Business

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Accounts Receivable Write-Offs for 2020 (FCS21015) (City Wide) (Item 10.1)

(Pearson/VanderBeek)

- (a) That the Schedule of General Accounts Receivable Write-Offs less than \$1,000 in the amount of \$3,877.91 attached as Appendix “A” to Report FCS21015, be received for information; and,
- (b) That the General Manager of Finance and Corporate Services be authorized to write-off uncollectible Lodges Receivables in the amount of \$68,388.36 attached as Appendix “B” to Report FCS21015.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

2. Banking Agreement - Authorization to Negotiate (FCS21027) (City Wide) (Item 10.2)

(Pearson/Clark)

- (a) That the General Manager, Finance and Corporate Services, or designate, be authorized to negotiate a one-year agreement with an option to extend one additional year with The Royal Bank of Canada for the provision of banking services outlined in report FCS11084 (October 11, 2011); and,

- (b) That the General Manager, Finance and Corporate Services, or designate, be authorized to sign the agreement in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

3. Amendment of Contract for Residential Water / Wastewater Warranty Protection Plans (FCS21024) (City Wide) (Item 10.3)

(Collins/Pearson)

- (a) That the contract for Residential Water / Wastewater Warranty Protection Plans (C2 02 14) between the City of Hamilton and Service Line Warranties of Canada, Inc. be amended so that Service Line Warranties of Canada, Inc. may adjust Warranty Plans fees once during any 12-month period based on increases in the consumer price index for services in Ontario as defined by Statistics Canada and that any such adjustment shall not exceed the CPI percentage increase over the prior year plus two percentage points unless the Parties agree in writing; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute all necessary documents to amend Contract C2-02-14 between the City of Hamilton and Service Line Warranties of Canada, Inc. dated April 25, 2014, to implement Recommendation (a) of Report FCS21024, in a form satisfactory to the City Solicitor and with content satisfactory to the General Manager, Finance and Corporate Services.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

4. All Advisory Committee Event (FCS21029) (City Wide) (Item 10.4)

(VanderBeek/Wilson)

- (a) That an All Advisory Committee Event be approved for 2021;
- (b) That staff of the Clerk's Office, Legislative Division be directed to Chair the All Advisory Committee Event in 2021; and,

- (c) That the Advisory Committee Staff Liaisons be directed to proceed as outlined in the report, in order to facilitate an All Advisory Committee Event in 2021.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

5. Fraud and Waste Investigation Update Report #28276 (AUD21003) (City Wide) (Item 10.4)

(Pearson/VanderBeek)

That Report AUD21003, respecting Fraud and Waste Investigation Update Report #28276, be received and remain confidential.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Pearson/VanderBeek)

That the agenda for the April 8, 2021 Audit, Finance and Administration Committee meeting be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) March 25, 2021 (Item 4.1)

(Pearson/Clark)

That the Minutes of the March 25, 2021 meeting of the Audit, Finance and Administration Committee be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(d) DELEGATION REQUESTS (Item 6)

(i) Cameron Kroetsch, Chair of the Lesbian, Gay, Bi-sexual, Transgender and Queer Advisory Committee, respecting an All Advisory Committee Event (For Today's Meeting) (Item 6.1)

(Pearson/Wilson)

That the delegation request from Cameron Kroetsch, Chair of the Lesbian, Gay, Bi-sexual, Transgender and Queer Advisory Committee, respecting an All Advisory Committee Event, be approved for today's meeting.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(e) CONSENT ITEMS (Item 7)

(VanderBeek/Pearson)

That the following Consent Items, be received:

- (i) Interview Sub-Committee to the Audit, Finance and Administration Committee Minutes - March 17, 2021 (Item 7.1)
- (ii) Various Advisory Committee Minutes: (Item 7.2):
 - (1) Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - February 16, 2021 (Item 7.2(a))
 - (2) Committee Against Racism - November 24, 2020 (Item 7.2(b))
 - (3) Committee Against Racism - January 26, 2021 (Item 7.2(c))

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(f) PUBLIC HEARINGS / DELEGATIONS (Item 9)

- (i) **Larry Pomerantz, RainBarrel.ca, respecting the rain barrel program and a 10.8% increase due to supply chain cost increases (Approved March 25, 2021) (Item 9.1)**

Leah Pomerantz, on behalf of Larry Pomerantz, RainBarrel.ca, addressed the Committee respecting the rain barrel program and a 10.8% increase due to supply chain cost increases.

(Clark/Pearson)

That the delegation from Leah Pomerantz, RainBarrel.ca, respecting the rain barrel program and a 10.8% increase due to supply chain cost increases, be received.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(ii) Cameron Kroetsch, Chair of the Lesbian, Gay, Bi-sexual, Transgender and Queer Advisory Committee, respecting an All Advisory Committee Event (Added Item 9.2)

Cameron Kroetsch, Chair of the Lesbian, Gay, Bi-sexual, Transgender and Queer Advisory Committee, addressed the Committee respecting an All Advisory Committee Event.

(Pearson/Wilson)

That the delegation from Cameron Kroetsch, Chair of the Lesbian, Gay, Bi-sexual, Transgender and Queer Advisory Committee, respecting an All Advisory Committee Event, be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

For disposition of this matter, please refer to Item 4.

(g) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

(Pearson/VanderBeek)

That the following amendments to the Audit, Finance & Administration Committee's Outstanding Business List, be approved:

(a) Item Considered Complete and Needing to be Removed:

Ward Specific Funding Initiatives Update as of December 31, 2019 (FCS20045) - That staff report back with additional information respecting Appendix D of Report FCS20045
Added: July 9, 2020 at AF&A - Item 8.3
Completed: December 3, 2020 at GIC Budget (FCS20101(a))
OBL Item: 20-G

Citizen Committee Report - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - All Advisory Committee Event - Referred back to Clerk's staff to develop a format for an All Advisory Committee Event and report back to AF&A
Added: February 4, 2021 at AF&A - Item 9.3
Completed: April 8, 2021 at AF&A - Item 10.4
OBL Item: 21-B

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(h) PRIVATE AND CONFIDENTIAL (Item 14)

(i) Closed Minutes – March 25, 2021

(Pearson/Collins)

- (a) That the Closed Session Minutes of the March 25, 2021 Audit, Finance and Administration Committee meeting, be approved as presented; and,
- (b) That the Closed Session Minutes of the March 25, 2021 Audit, Finance and Administration Committee meeting, remain confidential.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(Pearson/Wilson)

That Committee move into Closed Session respecting Item 14.2, pursuant to Section 9.1, Sub-sections (b) and (d) of the City's Procedural By-law 21-021, and Section 239(2), Sub-sections (b) and (d) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

**(ii) Fraud and Waste Investigation Update Report #28276 (AUD21003)
(City Wide) (Item 14.2)**

For disposition of this matter, please refer to Item 5.

(i) ADJOURNMENT (Item 15)

(Pearson/Clark)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 10:29 a.m.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Councillor Ferguson, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk