

MINUTES OF THE HAMILTON HERITAGE PERMIT REVIEW SUB-COMMITTEE

Tuesday, July 21, 2020

Present: Melissa Alexander, Charles Dimitry (Chair), Andy MacLaren, Carol Priamo, Tim Ritchie (Vice Chair), John Scime, Stefan Spolnik, Steve Wiegand

Attending Staff: David Addington, Miranda Brunton, Shannon McKie, Loren Kolar

Absent with Regrets: Laurie Brady, Diane Dent

Meeting was called to order by the Chairman, Charles Dimitry, at 4:15pm

1) Approval of Minutes from Previous Meetings: February 18, 2020

Motion on overall minutes moved by – Andy MacLaren

Seconded – Tim Ritchie

Carried by unanimous vote, no objections

2) Heritage Permit Applications

- a. HP2020-013: 158 James Street South, Hamilton
 - Replacement of the existing flat, mansard style roof and front dormers with a new roof replicating the appearance and form of the existing roof
 - The existing parapet walls will remain as well as retaining the same roof form with dormers
 - Existing roof is over 25 years old and has been patched multiple times and is leaking in multiple areas
 - Note: Roof is not original. By-law 96-116 (for the remaining Stone Terrace) states “the addition of dormers and one mansard roof (#158) as well as alterations to entrance doorways, stairways and windows have not seriously undermined its original appearance”

City staff represented the applicant and property owner at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motions:

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2020-013 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than August 31, 2022. If the alteration(s) are not completed by August 31, 2022, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

Motion for permit moved by – Andy MacLaren
Seconded – Tim Ritchie
Carried by unanimous vote, no objections

- b. HP2020-015: 216 St. Clair Boulevard, Hamilton
- Repointing of the brick front porch using a lime based mortar
 - Reason for work - deterioration of existing mortar on the front porch and maintenance of the front porch to extend its lifespan

The property owner and applicant, ***[name withdrawn at the request of property owner]*** represented himself at the permit review. Please note that ***[name withdrawn at the request of property owner]*** serves on the Heritage Permit Review Subcommittee and he recused himself from all discussions about the property.

The Sub-committee considered the application and together with advice from staff, passed the following motion:

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2020-015 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than August 31, 2022. If the alteration(s) are not completed by August 31, 2022, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

Motion for overall permit moved by – John Scime
Seconded – Andy MacLaren
Carried by unanimous vote, no objections

- c. HP2020-016: 49 Mill Street, Waterdown
- Proposed front porch;
 - Proposed rear addition; and
 - Roof replacement

City staff represented the applicant and property owner at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motions:

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2020-016 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than August 31, 2022. If the alteration(s) are not completed by August 31, 2022, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

Motion for permit moved by – Andy MacLaren
Seconded – Tim Ritchie
Carried by unanimous vote

d. HP2020-017: 25 Cross Street, Dundas

- removal of two Japanese Maples adjacent to the front door on the northern elevation and two Serviceberries adjacent to the house, on the western elevation,
- To be replaced with small ornamental Japanese maples around the front door and the service berries will be replaced with ornamental shrubs.

City staff represented the applicant and property owner at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motions:

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2020-017 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than August 31, 2022. If the alteration(s) are not completed by August 31, 2022, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

Motion for permit moved by – Tim Ritchie
Seconded – Melissa Alexander
Carried by unanimous vote, no objections

- e. HP2020-018: 62 Sydenham, Dundas
- Proposed front porch to replace existing front porch;
 - Add lights and decorative shutters

City staff represented the applicant and property owner at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motions:

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2020-018 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than August 31, 2022. If the alteration(s) are not completed by August 31, 2022, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.
- c) If the applicant decides to install decorative shutters, the final materials and colours should be reviewed and approved by Heritage Staff.

Motion for permit conditions a) and b) moved by – Andy MacLaren
Seconded – Stefan Spolnik
Carried by unanimous vote, no objections

Motion for permit condition c) moved by – Tim Ritchie
Seconded – Stefan Spolnik
Carried by unanimous vote, no objections

3) **Adjournment:** Meeting was adjourned at 6:30 pm

Motion moved by – Tim Ritchie

Seconded – Andy MacLaren

Carried by unanimous vote, no objections

4) **Next Meeting:** Tuesday, August 18, 2020 from 4:30 – 8:30pm