

6.3(a)

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES Outreach Working Group Meeting Notes

Tuesday, March 16, 2021

Virtual Webex Meeting

4:30p.m. – 6:30p.m.

Those in Attendance: Paula Kilburn, Aznive Mallet, Patty Cameron, Jayne Cardno, James Kemp

Also Present: Taline Morris

Those Absent: Anthony Frisina

1. Welcome
2. Approval of agenda
3. Approval of February 16th meeting notes
4. Pamphlet/Brochure: James prepared an example brochure so we could decide on layout of the document. It was decided that it should be three-fold. It should be blue and yellow. Page 1 is the title page, page 2 demonstrates the different demographics represented, page 3 contains the about us page, pages 4 and 5 contain a flow chart on how a member of the public brings an issue to us and how we would deal with it, page 6 contains contact info and logos. James said he would try to fit the mission statement in but no promises. We will prepare a web version in future for those with visual impairment.
5. Calendar: We discussed the calendar and what we want it to contain. It was decided that each of us would pick a couple of months and research special days that represent different disabilities. We wish to have the calendar ready for December 3.

6. Banner: James was requested to design a banner for the front of City Hall to be hung on the 3rd. It is to be in the same colour scheme as the brochure and contain our logo and the triple H. James agreed, but was non-committal on its completion.
7. Citylabs Database project: Due to the massive amount of work required, it was suggested that the database project might be the perfect project to take to Citylabs. Jayne has agreed to prepare a proposal for approval at a future meeting.
8. Adjournment