

Sarah Linfoot-Fusina Chair, Special Events Advisory Team seat@hamilton.ca www.hamilton.ca/eventplanning

#### **Agenda**

- 1. Status of event approvals
- 2. Community Event Request Form
- 3. COVID planning requirements
- 4. Hostile Vehicle Mitigation (HVM)
- 5. Schedule for 2022 application submissions
- 6. Questions?



#### **Status of Event Approvals**

Events cancelled until July 31st

Review of August and September events by July 1<sup>st</sup>

Review of October, November and December events by September 1st



### **Community Event Request Form**

#### **Community Events**



Community events are defined as events open to the public that have less than 1,000 people with event components, such as:

- Food and Non-Alcoholic Beverages
- Sound Amplification
- Inflatables (e.g. bouncy castles)
- Small tents (e.g. 10 ft. x 10 ft.)

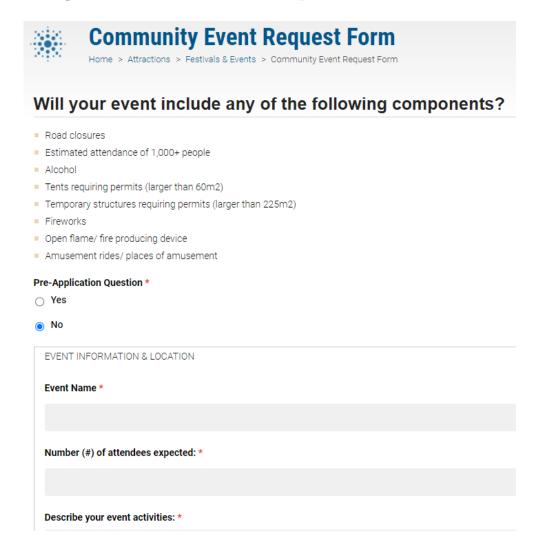
Complete a 2021 Community Event Request Form

Contact Information:

Recreation Division

<u>recreation.rentals@hamilton.ca</u>

Phone: 905-546-3747





## **COVID-19 Planning Requirements**

COVID-19 Response Plan Template	Hamilton	
Contact Information		
Name of Event:		
Event Date:		
Organization Name:	Cleanliness a	
	To ensure the ever will do the following	nt is in compliance with City of Hamilton Public Health hygiene and cleaning requirements, we :
Date of Completion:		gnage throughout the event site to remind all attending, volunteering and working at the of proper hygiene and cleaning and disinfecting protocols
Plan Developed by:	based	e/maintain handwashing stations which include soap, water and paper towels or an alcohol- hand sanitizer which contains 60% or more alcohol for areas which handwashing is not ble and locate these station on the event site map.
Overall Compliance and Coordination		that surfaces and shared objects are cleaned and disinfected between uses. Limit and rage any sharing of objects, tools or materials.
Tell us what you will do to ensure that your event complies with the Event Reopening Guidence for Hosting Gatherings and Events (e.g. designating an Infection Mitigation Cooccoordinate, communicate and help implement public health guidelines).	Which spe	be your cleaning and disinfecting policy and protocol? How often will cleaning be conducte cific cleaning products will be used? (ensure these products have been identified as effect DVID-19) How will cleaning be tracked or logged? who will complete the cleaning?



## **Hostile Vehicle Mitigation (HVM)**



## Schedule for 2022 Application Submissions

#### **General Rentals**



General rentals are defined as private events with less than 100 people, such as:

- Birthday parties
- Sports activities
- Meetings
- Gatherings
- Corporate functions

To rent a recreation facility, sports field or arena, visit www.hamilton.ca/recreationrentals

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™ recreation rentals@hamilton.ca

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#### **Major Events**



Major events are defined as events open to the public that have more than 1,000 people and/or have any one of the following:

- Road closures
- Alcohol
- Tents requiring permits (larger than 60m²)
- Temporary structures requiring permits (larger than 225m²)
- Fireworks
- Open flame/ fire producing device
- Amusement rides / places of amusement

Complete a 2021 Festival & Event Approval
Application

Note: applications must be submitted a **minimum** of **60 days** prior to your event date.

Contact Information:

Special Events Advisory Team (S.E.A.T.)

seat@hamilton.ca

Phone: 905-546-3747

# Returning Events – Dec 2021

New Events – Jan 2022





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