



Hamilton

**Minutes**

**Status of Women Advisory Committee**

**Thursday, April 22, 2021**

**6:00pm-8:00pm**

**Due to the COVID-19 and the Closure of City Hall All electronic meetings can be viewed at: City's YouTube Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>**

**Virtual Meeting**

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**Present:** Autumn Getty, Stephanie Bertolo, Yulena Wan, Deanna Allain, Jan Lukas

**Regrets:** Anna Davey, Doreen Ssenabulya, Stephanie Frisina

**Also Present:** Betsy Pocop (staff liaison) Diversity & Inclusion Office

Kim Manderson - Diversity and Inclusion Office

Taline Morris (Admin Assistant) Diversity & Inclusion Office

Duncan Robertson - Budget and Financial Planning

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**1. Welcome/Introductions**

A round of introductions and welcoming of members.

**2. Ceremonial Activities (Item 1)**

S. Bertolo provided the Land Acknowledgement

**3. Approval of the Agenda (Item 2)**

**(A.Getty/Y. Wan)**

- (a) That the Status of Women Committee approve the agenda of April 22, 2021 as presented; and
- (b) That the presentation by Duncan Robertson be moved up to after the approval of the minutes.

**CARRIED**

**4. Approval of Minutes (Item 4)**

**i. March 25, 2021 (Item 4.1)**

**(A.Getty/Y.Wan)**

That the Status of Women Committee approves the Minutes of March 25, 2021 as presented.

**CARRIED**

**5. Staff Presentations (Item 9)**

**i. Duncan Robertson, Supervisor, Budget and Financial Planning, City of Hamilton. (Item 9.1)**

Duncan Robertson, Supervisor for Budget and Financial Planning at the City of Hamilton, provided a PowerPoint presentation to the Status of Women Committee regarding the budget process at the City of Hamilton and how gender-based budgeting fits within the current framework. D. Robertson overviewed legislation used in preparing budgets, the budget process timeline, and the guiding principles used in preparing annual budget. He also reviewed council's role, budget direction and how strategic priorities are addressed. A question and answer period followed the presentation. Staff to disseminate copy a copy of the PowerPoint presentation.

**(S. Bertolo/ J. Lukas)**

That the presentation by Duncan Robertson, Supervisor for the budget and financial planning department at the City of Hamilton be received.

**CARRIED**

**6. Discussion Items**

**i. Business Arising from Previous Minutes (Item 10.1)**

**Menstrual Products Pilot project:** S. Bertolo updated that she is still working on the Citizen Committee Report regarding making a statement of support regarding the menstrual product pilot project, on behalf of the Status of Women Committee.

**Committee Name Change:** S.Bertolo reported receiving feedback from the clerk's office that the

committee must choose only one name to submit to council for consideration, rather than providing two options. S. Bertolo to update the citizen committee report to reflect committee's choice.

**(S.Bertolo/A. Getty)**

That the Status of Women Committee will recommend to council that the Status of Women committee be changed to the Women and Gender Equity Committee.

**In Favour:** S. Bertolo, A.Getty,Y. Wan, D. Allain

**Opposed:** J. Lukas

**CARRIED**

**Donation of funds from 2020 budget:** Committee members inquired about updates regarding the donations of funds from the committee's 2020 budget to community organizations. Staff advised that the donation of funds to community agencies was recommended to move forward at the Audit, Finance and Administration Committee meeting earlier today. Staff awaiting next steps follow up from clerks.

**2021 Budget:** Staff also updated that the Status of Women Committee's 2021 budget of \$3500 was approved.

**ii. Workplan (Item 10.2)**

Committee members reviewed the workplan which was previously circulated. Following today's presentation by Duncan Robertson, Supervisor for Budget and Financial Planning at the City of Hamilton, a committee response to the Equity, Diversity and Inclusion Consultant's report and a delegation to Council regarding the budget outlook report will be added to the workplan. The workplan also includes raising awareness for community initiatives like the menstrual product pilot project. Members inquired to understand the City's policies on using social media to promote committee initiatives. Staff to investigate. Members also discussed ways to move forward with initiatives contained in the workplan. Ideas included inviting guest speakers, delegating to council, writing reports and connecting with the Woman's Working Group in Hamilton.

**iii. Working Group (10.2.a)**

Members to review resources previously circulated regarding the methods used by the LGBTQ committee to add diversity to their committee, for next meeting.

**iv. Terms of Reference (Item 10.3)**

Committee members discussed also recommending to council, changes to the mandate in alignment with the committee name change recommendation. S. Bertolo to update the citizen committee report to reflect this change. Further discussion to take place at the next meeting.

**v. Equity Toolkit (Item 10.4)**

Staff advised members that feedback regarding the equity toolkit is still being accepted.

**vi. Member Resignation (Item 10.5)**

**i. Doreen SSenabulya**

**(A.Getty/Y.Wan)**

That the Status of Women Committee receive the resignation of Doreen Ssenabulya.

CARRIED

## **7. Adjournment (Item 15)**

**(J. Lukas/ A.Getty)**

That the Status of Women Committee meeting be adjourned  
at 8:00 p.m.

CARRIED

Next meeting scheduled for May 27, 2021.