



Hamilton

INFORMATION REPORT

TO:	Chair and Members Governance Review Sub-Committee
COMMITTEE DATE:	June 25, 2021
SUBJECT/REPORT NO:	Poll Results – Recording of Advisory Committee Meetings (FCS21054) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Janet Pilon Manager, Legislative Services / Deputy Clerk (905) 546-2424 Ext. 4340
SUBMITTED BY:	Andrea Holland City Clerk (905) 546-2424 Ext. 5409
SIGNATURE:	

COUNCIL DIRECTION

As per the direction to staff at the May 6, 2021 Audit, Finance and Administration Committee meeting:

That Clerk's staff be directed to contact the City's Advisory Committee's to survey their membership as to whether they would be comfortable having their meetings recorded and retained, and report back to the Governance Review Sub-Committee.

Clerk's staff through the Staff Liaisons to the Advisory Committees emailed the members of all of the Advisory Committees (172 members), requesting their answer to the following question:

Are you in favour of recording your Advisory Committee meetings for future viewing by the public? YES or NO

The members were instructed to send their answer to the above question to Clerk's.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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Clerks received responses from 109 of the 172 Advisory Committee members and their responses were recorded as follows:

In Favour (voting 'YES'): 64

Opposed (voting 'NO'): 35

INFORMATION

On April 28, 2021, Council approved the recommendation from the April 22, 2021 Audit, Finance and Administration Committee respecting Report FCS21034, Records Retention By-law Amendment, which addressed 'Meeting Recordings' as follows:

Records associated with audio and visual recordings of Council Meeting, and Standing Committee Meetings, and Subcommittee Meetings - maintained as a resource tool only - not considered the official records of Council/Committee proceedings.

Excludes recordings of Citizen Advisory Committees, which are livestreamed to meet the open meeting requirements under the *Municipal Act* but are otherwise considered transitory records.

On July 9, 2020, Staff recommended amendments to Council's Procedural By-Law to permit members of Citizen Advisory Committees to participate electronically in virtual meetings that will be live streamed, in order to meet the obligations under the *Municipal Act, 2001*, all meetings are streamed live through the City's YouTube channel at the time of the meeting.

Staff intended to review this process for the next term of council and seek direction from Committee if they wish to begin recording Citizen Advisory Committee meetings for this Term of Council. If that is the direction of Committee, staff would prepare copies of the direction and forward them to each Advisory Committee for receipt with a start date.

APPENDICES AND SCHEDULES ATTACHED

None