

McRae, Angela

From: clerk@hamilton.ca
Sent: June 24, 2021 11:41 AM
To: McRae, Angela; Carson, Katie
Subject: FW: Clerk's Report on Virtual Participation in Advisory Committee Meetings

Categories: Governance

From: Penelope Petrie
Sent: June 24, 2021 11:13 AM
To: clerk@hamilton.ca; Jackson, Tom <Tom.Jackson@hamilton.ca>
Subject: Clerk's Report on Virtual Participation in Advisory Committee Meetings

I wish to comment on the report:

Virtual Participation of a Member of Council at Council, Standing Committee, Sub-Committee, Local Board, and Advisory Committee Meetings Outside of an Emergency (FCS21058)(City Wide)

Appendix A:

This item, if passed, is to be considered as part of the 2022 budget considerations. Why the rush? Advisory Committee members have been given very little time to review this document and no opportunity to meet to discuss the implications.

10.2 “attendance on person is **not possible**. What exactly does this mean? Who decides if in-person attendance is possible?”

10.3 “advise Clerk at least 2 days prior to a meeting if attending virtually” **Why?** (Appendix B indicates that **all** committee members will receive the WebEx invitation).

Appendix B:

All attendees, both in-person and virtual **must join the meeting via WebEx**. This excludes people who do not have a computer/tablet/cell phone. These people will no longer be eligible to be members of Advisory Committees.

Requirement to sign into the meeting at least 30 minutes prior to the start of the meeting. This requires those attending in-person to arrive at the meeting at least 30 minutes early?

If a committee member is not signed in/present 30 minutes prior to meeting start time, will they still be allowed to attend the meeting?

Voting by show of hands. This requires the members to appear live on video. Members attending by telephone will not be able to vote. (Or will attendance by phone not be allowed?)

Appendix D Revisions to the Advisory Committee Procedural Handbook

Members of Advisory Committees will need to be advised of the changes to the procedural Handbook, and of the implications of those changes, in an in-service.

Penelope Petrie

Chair

Seniors Advisory Committee

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