



**WORKING GROUP
OF THE
PHYSICIAN RECRUITMENT AND RETENTION STEERING COMMITTEE
MINUTES 20-001**

Tuesday, February 25, 2020 at 11:00 a.m.
Room 192, 1st Floor
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillor T. Whitehead (Chair), Mr. Keanin Loomis, and Dr. Sarah Kinzie

Absent with Regrets: Dr. Dennis DiValentino (Vice-Chair) - Personal

Also Present: Tamara Bates, Legislative Coordinator
Jane Walker, Director, Physician Recruitment and Retention

1. APPROVAL OF AGENDA (Item 1)

(Loomis/Kinzie)

That the agenda for the February 25, 2020 meeting, be approved.

CARRIED

2. APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 2)

(i) November 19, 2019 (Item 2.1)

(Loomis/Kinzie)

That the minutes of November 19, 2019, be approved.

CARRIED

(Loomis/Kinzie)

That the Working Group of the Physician Recruitment and Retention Steering Committee move into Closed Session at 11:15 a.m. to discuss Items 3.1 and 3.2, pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

3. PRIVATE AND CONFIDENTIAL (Item 3)

(i) Closed Session Minutes of November 19, 2019 (Item 3.1)

(Kinzie/Loomis)

That the Closed Session minutes of November 19, 2019, be approved and remain confidential.

CARRIED

(ii) New Hire Letter of Offer/Contract (Item 3.2)

(Kinzie/Whitehead)

That the New Hire Letter of Offer/Contract, be approved and remain confidential.

CARRIED

4. ADJOURNMENT (Item 4)

(Kinzie/Loomis)

That there being no other business, the Working Group of the Physician Recruitment and Retention Steering Committee, be adjourned at 11:38 p.m.

CARRIED

Respectfully submitted,

Councillor Terry Whitehead
Chair, Working Group of the Physician
Recruitment and Retention Steering Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk