

**MINUTES OF THE HAMILTON HERITAGE PERMIT REVIEW SUB-COMMITTEE**

**Tuesday, June 15, 2021**

**Present:** Melissa Alexander, Karen Burke, Graham Carroll, Diane Dent, Charles Dimitry (Chair), Andy MacLaren, Carol Priamo, Tim Ritchie (Vice Chair), Stefan Spolnik, Steve Wiegand

**Attending Staff:** Hannah Kosziwka, Stacey Kursikowski, Shannon McKie, Chloe Richer

**Absent with Regrets:**

Meeting was called to order by the Chairman, Charles Dimitry, at 4:30pm

**1) Approval of Minutes from Previous Meetings:**

(Wiegand/MacLaren)

That the Minutes of May 18, 2021, be approved as presented.

## 2) Heritage Permit Applications

### a. HP2021-029: 5 Mill Street South, Waterdown

- Scope of work:
  - Exterior sign installed on back of building
  - Installed with small plugs into the exterior wall
  - 3ft x 2ft
- Reason for work:
  - Retail store signage to match adjacent commercial buildings

Kendra McCalla, Store Manager represented the property owner and spoke to the Sub-committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Spolnik/Burke)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-029 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

**b. HP2021-031: 46 James Street North, Hamilton**

- Scope of work:
  - Install signage on main floor
    - Wall painted black behind letters
    - Lettering will be in white
    - LED lights attached to building
  
- Reason for work:
  - Restaurant signage

Nancy Kinyua, Restaurant owner and property tenant, spoke to the Sub-committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Ritchie/Carroll)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-031 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.
- c) That the method for affixing the sign to the building, including the types of fasteners, locations and flashing, shall be submitted, to the satisfaction and approval of the Director of Planning, prior to installation;
- d) That the proposed signage conform to the City of Hamilton's Sign By-law

**c. HP2021-030: 601 Barton Street East, Hamilton**

- Scope of work:
  - Install perimeter weeping tile and foundation waterproofing membrane.
  - Foundation materials being used:
    - Portland lime mortar/parging mix and sand
    - Brush/trowel on foundation sealer/membrane
    - Delta foundation wrap
    - 6 inch socked weeper hose
    - 3/4 inch clear gravel
  
- Reason for work:
  - Waterproofing to prevent damage.

Peter Scott, Business Development Director at Stinson Properties, represented the owner and spoke to the sub committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Spolnik/Dent)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-030 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

**d. HP2021-028: 70 James Street South, Hamilton (St Paul's Presbyterian Church)**

- Scope of work:
  - Modification of an existing pair of pointed-arch windows and opening on the rear (west) of the property to facilitate the introduction of an HVAC unit
  
- Reason for work:
  - To permit adaptive reuse of this portion of the structure.

Emily Collins, Jamie Cook, and Janice Quieta, contractors on the adaptive reuse project, represented the property owners and spoke to the Sub-committee at the review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Burke/Ritchie)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-028 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.
- c) That all salvaged materials be stored on site and on non-staining wood skids, clear off the ground and protected against soiling and staining in a safe, dry and weather protected location.
- d) That a detailed drawing of the window area and the building exterior with the HVAC equipment installed be provided to city staff.

3) **Pre-submission Presentation – 18-30 King Street East, Hamilton (Gore Buildings)**

The project team consisting of Megan Hobson, David Premi, Jonathan Dee and Jeff Feswick provided a background presentation of a new concept for the proposed Gore Block prior to formal submission of a Heritage Permit.

4) **Adjournment:** Meeting was adjourned at 7:45 pm

That the meeting be adjourned.

5) **Next Meeting:** Tuesday, July 20, 2021 from 4:30 – 8:30pm