



Hamilton

GOVERNANCE REVIEW SUB-COMMITTEE

REPORT 21-004

Friday, June 25, 2021

1:30 pm

Council Chambers

Hamilton City Hall

Present: Councillors M. Wilson (Vice-Chair), B. Clark, M. Pearson, and A. VanderBeek

Absent: Councillor L. Ferguson – Personal, Councillor T. Whitehead – Leave of Absence

THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 21-004 AND RESPECTFULLY RECOMMENDS:

1. Poll Results – Recording of Advisory Committee Meetings (FCS21054) (City Wide) (Outstanding Business List Item) (Item 7.1)

That Report FCS21054, respecting Poll Results – Recording of Advisory Committee Meetings, be received.

2. Virtual Participation of a Member of Council at Council, Standing Committee, Sub-Committee, Local Board, and Advisory Committee Meetings Outside of an Emergency (FCS21058) (City Wide) (Outstanding Business List Item) (Item 10.1)

- (a) That Council approve the request for two (2) additional FTEs to support the provision of ongoing virtual participation of Members of Council and virtual delegations at Standing Committee and Sub-Committee meetings supported by the Office of the City Clerk, be referred to the 2022 budget deliberations for consideration;
- (b) That staff be directed to acquire the technology (equipment and the programming of software) to reconfigure the Council Chamber in order to conduct Hybrid meetings on an ongoing basis, to be funded from the Tax Stabilization Reserve at a cost not exceed \$30,000;
- (c) That staff be directed to acquire the technology (equipment and the programming of software) to reconfigure Room 264 in order to conduct Hybrid meetings on an ongoing basis, to be funded from the Tax Stabilization Reserve at a cost not exceed \$30,000; and,

- (d) That Council approve the amendments to the Procedural By-Law 21-021 outlined in Appendix “A” to permanently allow Virtual Participation for Members of Council, Standing Committees, Sub-Committees, Citizen Advisory Committees, and delegations.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

5. COMMUNICATIONS (Item 5)

- 5.1 Correspondence respecting the Recording of Advisory Committee Meetings:

- 5.1(a) Thomas Mobley
- 5.1(b) Sandy Leyland
- 5.1(c) Mary-Ellen Crechiola

Recommendation: Be received and referred to the consideration of Item 7.1, Poll Results – Recording of Advisory Committee Meetings (FCS21054).

- 5.2 Correspondence respecting Item 10.1, Virtual Participation of a Member of Council at Council, Standing Committee, Sub-Committee, Local Board, and Advisory Committee Meetings Outside of an Emergency:

- 5.2(a) Jeanne Mayo
- 5.2(b) Maureen McKeating
- 5.2(c) Penelope Petrie

Recommendation: Be received and referred to consideration of Item 10.1, Virtual Participation of a Member of Council at Council, Standing Committee, Sub-Committee, Local Board, and Advisory Committee Meetings Outside of an Emergency (FCS21058) (City Wide).

The June 25, 2021 Agenda of the Governance Review Sub-Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)

(i) April 30, 2021 (Item 4.1)

The Minutes of the April 30, 2021 meeting of the Governance Review Sub-Committee were approved, as presented.

(d) COMMUNICATIONS (Item 5)

Communications 5.1 to 5.2, were approved, as follows:

(i) Correspondence respecting the Recording of Advisory Committee Meetings (Added Item 5.1)

- (1) Thomas Mobley (Added Item 5.1(a))
- (2) Sandy Leyland (Added Item 5.1(b))
- (3) Mary-Ellen Crechiola (Added Item 5.1(c))

Recommendation: Be received and referred to the consideration of Item 7.1, Poll Results – Recording of Advisory Committee Meetings (FCS21054).

(ii) Correspondence respecting Item 10.1, Virtual Participation of a Member of Council at Council, Standing Committee, Sub-Committee, Local Board, and Advisory Committee Meetings Outside of an Emergency (Added Item 5.2)

- (1) Jeanne Mayo (Added Item 5.2(a))
- (2) Maureen McKeating (Added Item 5.2(b))
- (3) Penelope Petrie (Added Item 5.2(c))

Recommendation: Be received and referred to consideration of Item 10.1, Virtual Participation of a Member of Council at Council, Standing Committee, Sub-Committee, Local Board, and Advisory Committee Meetings Outside of an Emergency (FCS21058) (City Wide).

(e) CONSENT ITEMS (Item 7)

(i) Poll Results – Recording of Advisory Committee Meetings (FCS21054) (City Wide) (Outstanding Business List Item) (Item 7.1)

- (a) That Clerk's staff be directed to implement live streaming and recording of Advisory Committee meetings to begin in the next term of Council (2022-2026); and,
- (b) That notice be given to all applicants of Advisory Committee's for the 2022-2026 term, that meetings will be live streamed and recorded.

For disposition of this Item, refer to Item 1.

(f) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendment to the Outstanding Business List (Item 13.1)

The following amendments to the Governance Review Sub-Committee's Outstanding Business List, were approved:

(a) Items Considered Complete and Needing to be Removed:

Archiving of City Council Videos (FCS21053 / CM21007) (City Wide)
That Clerk's staff be directed to contact the City's Advisory Committee's to survey their membership as to whether they would be comfortable having their meetings recorded and retained, and report back to the Governance Review Sub-Committee.

Added: May 6, 2021 at AF&A - Item 7.4

Completed: June 25, 2021 at Governance - Item 7.1

OBL Item: 21-C

2020 Review of the City's Procedural By-law – Amendments to Allow for Virtual Participation at Council and/or Committee Meetings
(FCS21004(a) / LS21001(a))

That staff be directed to investigate and report back to the Governance Review Sub-Committee on various items respecting Virtual Participation.

Added: February 23, 2021 at Governance - Item 9.2

Completed: June 25, 2021 at Governance - Item 10.1

(g) ADJOURNMENT (Item 15)

There being no further business, the Governance Review Sub-Committee meeting adjourned at 2:10 p.m.

Respectfully submitted,

Councillor M. Wilson, Vice-Chair
Governance Review Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk