



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 21-011

9:30 a.m.

July 8, 2021

Council Chambers
Hamilton City Hall

Present: Councillors L. Ferguson (Chair), B. Clark, C. Collins, B. Johnson, M. Pearson, A. VanderBeek, and M. Wilson

Also Present: Councillors J.P. Danko, and N. Nann

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Roads Value for Money Audit (AUD21006) (City Wide) (Item 8.1)

(Johnson/Pearson)

- (a) That Appendices “A” and “C” to Report AUD21006, respecting the Roads Value for Money Audit be received;
- (b) That the Management Responses, as detailed in Appendix “B” of Report AUD21006 be approved; and,
- (c) That the General Manager of Public Works be directed to implement the Management Responses (attached as Appendix “B” to Report AUD21006) and report back to the Audit, Finance and Administration Committee ***in 6 months and again*** by December 2022 on the nature and status of actions taken in response to the audit report.

Result: Main Motion, As Amended CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

2. 165 Barton Street East, Hamilton – Water and Wastewater / Storm Account Credit Adjustment (FCS21061) (Ward 2) (Item 10.1)

(Johnson/Pearson)

That the General Manager, Finance and Corporate Services, be authorized to direct Alectra Utilities to credit account number 3600081300 and service address

of 165 Barton Street East, Hamilton, pertaining to water and wastewater / storm charges for a total amount of \$959,035.86.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

3. Policy 11 Single Source Provider for Trackless Brand Sidewalk Tractor (PW21039) (City Wide) (Item 10.2)

(Pearson/Johnson)

- (a) That pursuant to the City's Procurement Policy By-Law 17-064 (Policy #11 – Non-Competitive Procurements) a single source purchase of (2) two Trackless Sidewalk Tractors model MT57(remanufactured model) including the standard attachments and one flail mower through the re-manufacture program, at the approximate cost of \$304,170 be awarded to Work Equipment Ltd. and funded from Fleet Vehicle & Equipment Replacement Reserve Project ID 58550-4942151100;
- (b) That pursuant to the City's Procurement Policy By-Law 17-064 (Policy #11 – Non-Competitive Procurements) a single source purchase of (1) one additional Trackless Sidewalk Tractor model MT57 (remanufactured model) including the standard attachments plus one custom sweeping broom through the re-manufacture program at the approximate cost of \$161,580 be awarded to Work Equipment Ltd. and funded from Project ID 58550-4032121350; and,
- (c) That the General Manager, Public Works Department be authorized to negotiate, enter into and execute a contract and any ancillary documents required to give effect thereto with Work Equipment Ltd. in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Pearson/Johnson)

That the agenda for the July 8, 2021 Audit, Finance and Administration Committee meeting be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) June 17, 2021 (Item 4.1)

(Clark/VanderBeek)

That the Minutes of the June 17, 2021 meeting of the Audit, Finance and Administration Committee be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(d) STAFF PRESENTATIONS (Item 8)

(i) Roads Value for Money Audit (AUD21006) (City Wide) (Item 8.1)

Charles Brown, City Auditor, provided the Committee with a staff presentation respecting Roads Value for Money Audit.

Councillor Ferguson relinquished the Chair to Vice-Chair Pearson.

(VanderBeek/Clark)

That the Staff Presentation respecting Report AUD21006, Roads Value for Money Audit, be received.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 13 Councillor Arlene VanderBeek
NOT PRESENT - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins

For further disposition of this matter, please refer to Item 1.

(ii) Public Works Response and Actions (Item 8.1(a))

Dan McKinnon, General Manager of Public Works, provided the Committee with a staff presentation respecting the Public Works Response and Actions regarding the Roads Value for Money Audit.

Councillor Ferguson assumed the Chair.

(Wilson/Pearson)

That Public Works staff be directed to investigate their Cracked Sealing process and report back on the reasons the process was stopped, prioritization of the process going forward, and the funding required to perform the repairs, and report back to the Public Works Committee in the fall of 2021.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins

(Johnson/VanderBeek)

That the Staff Presentation respecting the Public Works Response and Actions regarding the Roads Value for Money Audit, be received.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson

YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins

For further disposition of this matter, please refer to Item 1.

(iii) Roads Value for Money Audit (AUD21006) (City Wide) (Item 8.1 continued)

(Johnson/Pearson)

- (a) That Appendices “A” and “C” to Report AUD21006, respecting the Roads Value for Money Audit be received;
- (b) That the Management Responses, as detailed in Appendix “B” of ReportAUD21006 be approved; and,
- (c) That the General Manager of Public Works be directed to implement the Management Responses (attached as Appendix “B” to Report AUD21006) and report back to the Audit, Finance and Administration Committee by December 2022 on the nature and status of actions taken in response to the audit report.

(Clark/VanderBeek)

That the recommendation (c) to Report AUD21006, respecting the Roads Value for Money Audit ***be amended*** by adding the words ***in 6 months and again***, to read as follows:

- (c) That the General Manager of Public Works be directed to implement the Management Responses (attached as Appendix “B” to Report AUD21006) and report back to the Audit, Finance and Administration Committee ***in 6 months and again*** by December 2022 on the nature and status of actions taken in response to the audit report.

Result: Amendment CARRIED by a vote of 7 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins

(Collins/Johnson)

That Audit Staff be directed to include the Development Side of the Roads Audit in the 2022 City Auditor Work Plan.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins

(Wilson/VanderBeek)

That Audit Staff be directed to report back to the Audit, Finance & Administration Committee on Storm Water Management and the adjustments that would be required to add this to the 2022 City Auditor Work Plan.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins

For further disposition of this matter, please refer to Item 1.

(e) PRIVATE AND CONFIDENTIAL (Item 14)

Committee determined that discussion of Item 14.1 was not required in Closed Session, so the item was addressed in Open Session, as follows:

(i) Closed Minutes – June 17, 2021 (Item 14.1)

(Clark/Johnson)

- (a) That the Closed Session Minutes of the June 17, 2021 Audit, Finance and Administration Committee meeting, be approved as presented; and,
- (b) That the Closed Session Minutes of the June 17, 2021 Audit, Finance and Administration Committee meeting, remain confidential.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

(f) ADJOURNMENT (Item 15)

(Pearson/Clark)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 12:58 p.m.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Chad Collins
YES - Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Councillor Ferguson, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk