



## Hamilton

### **GOVERNANCE REVIEW SUB-COMMITTEE**

### **MINUTES 21-005**

**Friday, July 14, 2021**

**1:30 pm**

**Council Chambers**

**Hamilton City Hall**

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**Present:** Councillors M. Wilson (Vice-Chair), B. Clark, L. Ferguson, and A. VanderBeek

**Absent:** Councillors M. Pearson – City Business, T. Whitehead – Leave of Absence

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**THE FOLLOWING ITEMS WERE REFERRED TO THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE FOR CONSIDERATION:**

**1. 2022 Municipal Election: Voting Methods and Tabulating By-law (FCS21073) (City Wide) (Outstanding Business List Item) (Item 10.1)**

**(Clark/VanderBeek)**

- (a) That the draft By-law attached as Appendix “A” to Report FCS21071, to permit the continued use of optical scanning vote tabulators for the purpose of counting votes in municipal elections, and to permit the use of a special vote by mail as an alternative voting method that does not require electors to attend at a voting place in order to vote, which has been prepared in a form satisfactory to the City Solicitor, be approved;
- (b) That a one-time increase of \$125,000 to the Election Expense Reserve (112206) be funded through the Tax Stabilization Reserve, to support a special vote-by-mail initiative for the 2022 municipal election; and,
- (c) That the annual contribution to the Election Expense Reserve (112206) be increased by \$31,250 to cover the increased costs to deliver a special vote-by-mail for future municipal elections, be referred to the 2022 Operating Budget deliberations for consideration.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Maureen Wilson  
NOT PRESENT - Chair Terry Whitehead  
YES - Councillor Arlene VanderBeek  
YES - Councillor Lloyd Ferguson  
NOT PRESENT - Councillor Maria Pearson  
YES - Councillor Brad Clark

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised that there were no changes to the agenda.

**(Clark/VanderBeek)**

That the July 14, 2021 Agenda of the Governance Review Sub-Committee be approved, as presented.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Maureen Wilson  
NOT PRESENT - Chair Terry Whitehead  
YES - Councillor Arlene VanderBeek  
YES - Councillor Lloyd Ferguson  
NOT PRESENT - Councillor Maria Pearson  
YES - Councillor Brad Clark

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES (Item 4)**

**(i) June 25, 2021 (Item 4.1)**

**(Ferguson/VanderBeek)**

That the Minutes of the June 25, 2021 meeting of the Governance Review Sub-Committee be approved, as presented.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Maureen Wilson  
NOT PRESENT - Chair Terry Whitehead  
YES - Councillor Arlene VanderBeek  
YES - Councillor Lloyd Ferguson  
NOT PRESENT - Councillor Maria Pearson  
YES - Councillor Brad Clark

**(d) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Amendment to the Outstanding Business List (Item 13.1)**

**(Ferguson/VanderBeek)**

That the following amendment to the Governance Review Sub-Committee's Outstanding Business List, be approved:

- (a) Item Considered Complete and Needing to be Removed:

2022 Municipal Elections: Alternative Voting Options (FCS20081)  
(City Wide) (Item 9.7)

Added: At GIC on December 9, 2020 - Item 9.7

Removed: At Governance Review on July 14, 2021 - Item 10.1

OBL Item: 20-G

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Maureen Wilson

NOT PRESENT - Chair Terry Whitehead

YES - Councillor Arlene VanderBeek

YES - Councillor Lloyd Ferguson

NOT PRESENT - Councillor Maria Pearson

YES - Councillor Brad Clark

**(e) ADJOURNMENT (Item 15)**

**(Clark/Ferguson)**

That, there being no further business, the Governance Review Sub-Committee meeting be adjourned at 2:22 p.m.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Maureen Wilson

NOT PRESENT - Chair Terry Whitehead

YES - Councillor Arlene VanderBeek

YES - Councillor Lloyd Ferguson

NOT PRESENT - Councillor Maria Pearson

YES - Councillor Brad Clark

Respectfully submitted,

Councillor M. Wilson, Vice-Chair  
Governance Review Sub-Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk