

MINUTES OF THE HAMILTON HERITAGE PERMIT REVIEW SUB-COMMITTEE

Tuesday, July 20, 2021

Present: Karen Burke, Graham Carroll, Diane Dent, Charles Dimitry (Chair), Andy MacLaren, Carol Priamo, Tim Ritchie (Vice Chair), Stefan Spolnik, Steve Wiegand

Attending Staff: Amber Knowles, Hannah Kosziwka, Stacey Kursikowski, Chloe Richer, Charlie Toman

Absent with Regrets: Melissa Alexander

Meeting was called to order by the Chairman, Charles Dimitry, at 5:00pm

1) Approval of Agenda:

(Burke/Dent)

That the Agenda for July 20, be approved as presented.

2) Approval of Minutes from Previous Meetings:

(Carroll/Dent)

That the Minutes of June 15, 2021, be approved as presented.

3) Heritage Permit Applications

a. **HP2021-034: 21 Stone Church Road West (Barton Stone - Mount Hope United Church)**

- Scope of work:
 - Refurbishing all windows of the sanctuary while utilizing available grants.
 - Scope of work for 2021/2022 is to refurbish all 4 sets of existing paired gothic arched windows on the south elevation of the sanctuary and refurbish all 4 sets of existing paired gothic arched windows on the north elevation of the sanctuary in 2023/2024
- Reason for work:
 - Repairs of damaged wood/seals

John and Joanne Eagles, trustees of the church, represented the property owner and spoke to the Sub-committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Dent/MacLaren)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-034 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2024. If the alteration(s) are not completed by July 31, 2024, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

b. HP2021-035: 114-116 MacNab Street South , Hamilton (MacNab Street Presbyterian Church)

- Scope of work:
 - Installation of surveillance signs
- Reason for work:
 - Curb vandalism, illegal activities, etc. taking place on the Church premises

Frank Taylor, Building Manager, and Ken Post, a trustee of the church, represented the property owner and spoke to the Sub-committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(Dent/Carroll)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-035 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.
- c) That the proposed signage conform to the City of Hamilton's Sign By-law

c. HP2021-036: 29 Mill Street North, Flamborough

- Scope of work:
 - Interior waterproofing alterations to concrete block addition

- Reason for work:
 - Waterproofing to prevent damage.

Rachel Wheeler, a contractor, represented the owner and spoke to the sub committee at the permit review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(MacLaren/Burke)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-036 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

d. HP2021-032: 140 Hatt Street, Dundas

- Scope of work:
 - Construction of a rear addition (sunroom)

- Reason for work:
 - Additional space and home improvement

Giancarlo Tari, Owner, Complete Home Construction Inc., represented the property owners and spoke to the Sub-committee at the review.

The Sub-committee considered the application and together with input from the applicant and advice from staff, passed the following motion:

(MacLaren/Spolnik)

That the Heritage Permit Review Sub-committee advises that Heritage Permit application HP2021-032 be consented to, subject to the following conditions:

- a) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and,
- b) Installation of the alterations, in accordance with this approval, shall be completed no later than July 31, 2023. If the alteration(s) are not completed by July 31, 2023, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.
- c) That the two heritage window openings at the rear of the buildings be maintained when they are enclosed by the sunroom addition.
- d) That revised plans be resubmitted to the satisfaction of the Director of Planning and Chief Planner indicating the existing rear window openings are to be retained in the sunroom addition.

4) **Adjournment:** Meeting was adjourned at 6:25 pm

That the meeting be adjourned.

5) **Next Meeting:** Tuesday, July 27, 2021 from 4:30 – 8:30pm