



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 21-016

**9:30 a.m.
October 7, 2021
Council Chambers
Hamilton City Hall**

Present: Councillors L. Ferguson (Chair), B. Clark, B. Johnson, M. Pearson,
and A. VanderBeek

Absent: Councillor M. Wilson – Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. CONSENT ITEMS (Item 7)

(Pearson/Clark)

That the following Consent Items, be received:

- (a) 2021 Second Quarter Request for Tenders and Proposals Report (FCS21008(a)) (City Wide) (Item 7.1)**
- (b) 2021 Second Quarter Emergency and Non-competitive Procurements Report (FCS21009(a)) (City Wide) (Item 7.2)**
- (c) 2021 Second Quarter Non-Compliance with the Procurement Policy Report (FCS21010(a)) (City Wide) (Item 7.3)**

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

2. Revised Water Leak Adjustment Policy (FCS21087 / LS21037) (City Wide) (Item 8.1)

(Clark/Johnson)

- (a) That the revised Water Leak Adjustment Policy, effective January 1, 2022, attached as Appendix "A" to Report FCS21087 / LS21037, be approved;**

- (b) That the Mayor and City Clerk be authorized and directed to execute all necessary documents to engage ServLine by HomeServe to implement the revised Water Leak Adjustment Policy attached as Appendix "A" to Report FCS21087 / LS21037, in a form satisfactory to the City Solicitor and with content satisfactory to the General Manager, Finance and Corporate Services;
- (c) That the daily water fixed charges for all residential properties in the City of Hamilton with individual water meters be increased by \$0.01 effective January 1, 2022;
- (d) That the contents of Appendix "B" to Report FCS21087 / LS21037, Revised Water Leak Adjustment Policy remain confidential under solicitor-client privilege; and,
- (e) That staff be directed to undertake an amendment to the Water and Wastewater Infrastructure Support Community Improvement Plan so the revised Water Leak Adjustment Policy attached as Appendix "A" to Report FCS21087 / LS21037 can be incorporated into the Community Improvement Plan to extend water leak adjustments to residential rental properties and report back at a future Planning Committee meeting.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

CONFLICT - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
CONFLICT - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

3. Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund (PW21055) (City Wide) (Item 8.2)

(Pearson/VanderBeek)

That Report PW21055, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund, be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

**4. Audit and Accountability Fund Intake 3: Expression of Interest (FCS21084)
(City Wide) (Item 10.1)**

(Johnson/Pearson)

- (a) That the General Manager, Finance and Corporate Services, be authorized and directed to submit expressions of interest associated with third-party reviews of municipal services to identify potential savings and efficiencies, in accordance with the terms and conditions associated with the Audit and Accountability Fund Intake 3 by October 28, 2021;
- (b) That the third-party reviews only be undertaken should the City be successful in obtaining funds from the Ministry of Municipal Affairs and Housing;
- (c) That Council direct staff to single source third-party consultants to complete reviews should the City be successful in obtaining funds from the Ministry of Municipal Affairs and Housing;
- (d) That the Mayor and City Clerk be authorized to execute a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the transfer of funds from the Audit and Accountability Fund, together with all necessary or advisable associated documents, in a form satisfactory to the City Solicitor and with content acceptable to the General Manager, Finance and Corporate Services;
- (e) That where required to give effect and authorize the signing of a transfer payment agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario for the transfer of funds from the Audit and Accountability Fund, one or more by-law(s) be prepared in the form satisfactory to the City Solicitor for consideration by Council; and,
- (f) That a certified copy of the approved by-law authorizing the signing of the transfer payment agreement be forwarded to the Ministry of Municipal Affairs and Housing upon Council approval.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

**5. Discontinuation of Water Billing Services by Alectra Utilities (FCS21082)
(City Wide) (Item 10.2)**

(Pearson/VanderBeek)

That staff be directed to request that the Chair of Alectra Utilities attend an upcoming General Issues Committee meeting to provide more information regarding the discontinuation of water billing services to the City of Hamilton.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

(Pearson/VanderBeek)

That Report FCS21082, Discontinuation of Water Billing Services by Alectra Utilities, be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

6. DELEGATION REQUESTS

6.1 James Kemp, respecting Item 8.2, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund (PW21055) (For Today's Meeting)

(Pearson/Johnson)

That the agenda for the October 7, 2021 Audit, Finance and Administration Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson

YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor Pearson declared an interest to Item 8.2, Report FCS21087 / LS21037 respecting the Revised Water Leak Adjustment Policy and Item 14.1, Confidential Appendix "A" to Report FCS21087 / LS21037 respecting the Revised Water Leak Adjustment Policy as she and her husband own rental properties.

Councillor VanderBeek declared an interest to Item 8.2, Report FCS21087 / LS21037 respecting the Revised Water Leak Adjustment Policy and Item 14.1, Confidential Appendix "A" to Report FCS21087 / LS21037 respecting the Revised Water Leak Adjustment Policy as she owns rental properties.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) September 23, 2021 (Item 4.1)

(VanderBeek/Pearson)

That the Minutes of the September 23, 2021 meeting of the Audit, Finance and Administration Committee be approved, as presented.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

(d) DELEGATION REQUESTS (Item 6)

(i) James Kemp, respecting Item 8.2, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund (PW21055) (For Today's Meeting) (Added Item 6.1)

(VanderBeek/Johnson)

That the delegation request from James Kemp, respecting Item 8.2, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund (PW21055), be approved for today's meeting.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson

YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

(e) CONSENT ITEMS (Item 7)

(i) Hamilton Mundialization Advisory Committee Minutes - June 16, 2021 (Item 7.4)

(Pearson/Clark)

That the Hamilton Mundialization Advisory Committee Minutes of June 16, 2021, be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

(f) STAFF PRESENTATIONS (Item 8)

(i) Revised Water Leak Adjustment Policy (FCS21087 / LS21037) (City Wide) (Item 8.1)

The Chair advised that public notice was given for the Revised Water Leak Adjustment Policy, inviting interested parties to make written or virtual representation at today's meeting. There were no registered speakers.

John Savoia, Senior Policy Advisor addressed the Committee with a staff presentation respecting Report FCS21087 / LS21037, Revised Water Leak Adjustment Policy.

(Clark/Johnson)

That the Staff Presentation respecting Report FCS21087 / LS21037, Revised Water Leak Adjustment Policy, be received.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

CONFLICT - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
CONFLICT - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

For disposition of this matter, please refer to Item 2.

(ii) Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund (PW21055) (City Wide) (Item 8.2)

Maureen Cosyn Heath, Director of Transit, and Dennis Kar from Dillon Consulting addressed the Committee with a staff presentation respecting Report PW21055, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund.

(Pearson/Clark)

That the Presentation respecting Report PW21055, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund, be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

(Pearson/Clark)

That consideration of Report PW21055, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund, be DEFERRED until after the delegates for this matter have been heard.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

For disposition of this matter, please refer to Item 3.

(g) PUBLIC HEARINGS / DELEGATIONS (Item 9)

(i) James Kemp, respecting Item 8.2, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund (PW21055) (Added Item 9.1)

James Kemp addressed the Committee respecting Item 8.2, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund.

(Pearson/Johnson)

That the delegation from James Kemp respecting Item 8.2, Consultant Report to Accessible Transportation Services funded by Provincial Audit and Accountability Fund (PW21055), be received.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

(h) ADJOURNMENT (Item 15)

(Pearson/Johnson)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 11:00 a.m.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
NOT PRESENT - Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Councillor Ferguson, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk