

## Outreach Working Group Meeting Notes

September 21<sup>st</sup>, 2021

Virtual WebEx Meeting

4:00PM – 6:00PM

Those in attendance: Patty Cameron, Anthony Frisina, James Kemp, Tom Manzuk

Also in attendance: Taline Morris

Those absent: Jayne Cardno, Paula Kilburn, Aznive Mallett

1. Welcome and introductions.
2. Approval of agenda: The agenda was approved, Patty had issue with the fact that the Vice-chair didn't put down the CityLab project or planning for IDPWD day, but as he had no new information and didn't expect certain members at this meeting, he didn't add them. It was no reflection on their importance.
3. Approval of Aug 17<sup>th</sup> Meeting Notes: The Vice-Chair apologized but the transcript of the C&DC meeting took a long time, the notes will be ready by next meeting.
4. Transportation Roundtable: With Paula away for a while, we will need to find someone to take over her duties in this manner. Tom will reach out to Shahan and see what still needs to be done in this quarter.
5. IDPWD Calender Distribution: We began discussing who to put on the distribution list for the Calendar. To begin, it will be the Committee members, Council members, Heads of Departments.

Editors at the Spectator. The Vice-chair has asked for people to compile lists so we can narrow down who else should get one.

6. Pamphlet project update: The Vice-Chair gave us an update about the pamphlet, Accessible language has been provided to the City for addition to the Web accessible version. The City printers have explained the problems of the first printing and steps are being taken to rectify them.
7. Other business: We discussed a number of related and unrelated topics, mostly around the upcoming IDPWD and celebrating it in some fashion, Patty suggested a table serving hot chocolate and pamphlets. We also discussed a Group Photo in front of City Hall. CityLab data basing project was also discussed.
8. Adjournment.