



CLEAN & GREEN NEIGHBOURHOOD GRANT PROGRAM

2021 APPLICATION FORM

Applications that meet the mandate of Keep Hamilton Clean and Green are accepted for up to \$1000 per project. These include: Litter, Illegal dumping, Graffiti, Beautification, and Environmental Stewardship.

All approved grants will be provided with necessary supplies to complete the project. These include: bags, gloves, insurance, bin rentals and waste hauling costs for large-scale clean and green initiatives.

Please review grant criteria at:

[Clean & Green Neighbourhood Grant | City of Hamilton, Ontario, Canada](#)

1. APPLICANT INFORMATION

Applicant's Legal Name:			
Name of Applicant's Representative/Contact:			
Is the Applicant a(n): (check <input checked="" type="checkbox"/> one)			
<input type="checkbox"/> Individual <input type="checkbox"/> Informal Group (such as a Club or Neighbourhood Community Association) <input type="checkbox"/> Partnership or Corporation (including a Not-for-Profit corporation)			
Applicant Representative's Contact Information:			
Address:	Phone #:	E-mail:	Website:

2. ACTIVITY/PROJECT INFORMATION

Funding amount requested: _____



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When will this activity/project take place?

Start Date: DD/MM/YYYY

End Date: DD/MM/YYYY

How often is your activity/project scheduled to occur (e.g. DAILY, WEEKLY, MONTHLY, ANNUAL or ONE-TIME? (Specify)

Which of the following categories apply to this activity/project? (Check ✓ all that apply)

- Litter
- Illegal Dumping
- Graffiti
- Beautification
- Environmental Stewardship
- Please check ✓ this box if you are also asking for Insurance and Waste Hauling funding for large-scale projects

Description of the activity/project:

Where (provide address/location) will this activity/project take place? Have you obtained all necessary permissions to conduct this activity/project?



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3. CITIZEN ENGAGEMENT

Specifically describe all expected supports for this activity/project from the local neighbourhood (including other donations/grants, # of volunteers etc.)

Please confirm the:

# of people involved in planning this activity or project	
# of people who might participate in the activity or project	

4. EVALUATION

What do you want to achieve in completing this activity/project? How will you know if you have been successful?



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5. BUDGET

How much will your activity/project cost?

Estimated Expense Item	Source	\$ Expenses
A. i.e. Materials, Supplies and Professional Services (not included)	Identify	\$
		\$
		\$
		\$
		\$
A. TOTAL ACTIVITY/PROJECT COSTS		\$
What specific items will the CLEAN & GREEN NEIGHBOURHOOD GRANT be used to fund?		

6. RECOGNITION AND PROMOTION

How will you promote this program/project? How will you recognize the contributions of the Keep Hamilton Clean and Green Committee?



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APPLICANT SIGN OFF

In submitting this Application, I, for myself and on behalf of the Applicant, acknowledge and agree that:

- a. I/We am/are authorized to represent the Applicant and, to the best of my/our knowledge, the information provided in this Application is true;
- b. In this Application, references to the City of Hamilton (the “**City**”) includes the municipal corporation, its elected and appointed officials, officers, directors, servants, employees, volunteers, invitees, committee members, contractors, agents, assigns and insurers;
- c. I/We will carry out the activity/project when and as described in this Application. I/We understand that if there are significant changes to the activity/project and/or I/we fail to complete the activity/project, I/we may be required to return all or some of the CLEAN & GREEN NEIGHBOURHOOD GRANT funds (the “**Funds**”) to the City and it is my/our responsibility to promptly notify the City of any such changes;
- d. In accepting this Application, the City is not obliged to grant any Funds and that, in fact, any such grant shall be made in the City’s total discretion;
- e. I/We assume all liability for the activity/project and hereby release the City from any and all claims, liabilities and damages for any losses or injuries sustained by me/us or others, regardless of how caused, which arise out of or are in any way connected with the activity/project;
- f. I/We further agree to indemnify and hold harmless the City against any claims, liabilities, damages, losses, demands and actions of any nature whatsoever, including solicitors' fees, which arise out of or are in any way connected with the



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APPLICANT SIGN OFF

activity/project;

- g. If the activity/project takes place on City property, I/we agree to comply with all City requirements and guidelines;
- h. If I/we receive Funds from the City, I/we will, promptly on completion of the activity/project, submit a final report to the City summarizing the activity/project, its objectives and achievements as well as a final budget outlining all other associated donations/grants, costs and expenditures supported by copies of appropriate receipts and invoices. Failure to submit this final report may affect eligibility for future applications to the City;
- i. I/We hereby authorize the City to publicize all information provided by me/us including, without limitation, my/our name(s), all details of this Application and the final report as the City sees fit in its total discretion;
- j. I/We hereby direct any other persons or organizations supporting or participating in the activity/project to share any relevant information with the City on the City's request;
- k. I/We acknowledge that all information provided by me/us is subject to collection, retention, use and disclosure under the *Municipal Freedom of Information and Protection of Privacy Act*, and;
- l. I/We agree to acknowledge the receipt of Funds from the City on all promotional material associated with the activity/project.

Date: _____

Applicant's/Representative's Name: _____

Signature(s): _____

Date: _____

Date: _____

Date: _____

I/WE HAVE AUTHORITY TO BIND THE APPLICANT

The City of Hamilton collects information under authority of Section 227 of the *Municipal*



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Act, 2001. Any personal information collected for the Clean & Green Neighbourhood Grant program will be used for the purpose of administering the Clean & Green Neighbourhood Grant Program, including determining eligibility, selecting successful grant recipients and ensuring the Clean & Green grant funds are used in accordance with grant requirements. By providing your email address, you are consenting to receiving emails from the City of Hamilton for the Clean & Green Neighbourhood Grant Program. Questions about the collection of this personal information can be directed to Diane Butterworth, Clean & Green Coordinator, Public Works, 77 James St. N., Hamilton, Ontario, 905-546-2424 ext. 5089, Diane.Butterworth@hamilton.ca.

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