



DEVELOPMENT INDUSTRY LIAISON GROUP

Monday, November 15, 2021

9:00 AM

Webex

<p>Present:</p> <p>Alvin Chan, City of Hamilton Angela Storey Arden Semper, Branthaven Homes Binu Korah, City of Hamilton Brenda Khes, GSP Group Jared Marcus Jason Thorne, City of Hamilton Jorge Caetano Matt Johnson, Urban Solutions Michelle Diplock, WE HBA Mike Collins-Williams, WE HBA Paul Szachlewicz, Hamilton Chamber of Commerce</p>	<p>Paula Hamilton, Toms & McNally Design Richard Schumacher, Branthaven Homes Rick Lintack, HBSA Rob Lalli, City of Hamilton Ryan Kent, City of Hamilton Sandra Frempong, City of Hamilton Steve Molloy, City of Hamilton Steve Robichaud, City of Hamilton Steve Spicer, Multi-Area Developments Steven Frankovich, S. Llewellyn & Assoc. Terri Johns, T Johns Consulting</p>
<p>Regrets:</p> <p>Brian Hollingworth, City of Hamilton Carolyn Paton Christine Newbold, City of Hamilton Ed Fothergill, Fothergill Planning & Dev. Hector Quintero, City of Hamilton Hector Quintero, City of Hamilton Joanne Hickey-Evans, City of Hamilton Ed VanderWindt, City of Hamilton Gavin Norman, City of Hamilton Joey Coleman, The Public Record Kevin Hollingworth, Metropolitan Consulting Kirk Weaver, City of Hamilton Lindsay Gillies, City of Hamilton</p>	<p>Louise Thomassin, City of Hamilton Mark Bainbridge, City of Hamilton Mark Candello, GSAI Mark Inrig, City of Hamilton Martha Kariuki, City of Hamilton Meghan Stewart Peter Topalovic, Transportation Sarah Knoll Susan Girt, City of Hamilton Sherry Vanderheyden, City of Hamilton Sue Ramsey Suzanne Mammel Tony Sergi, City of Hamilton Trevor Jenkins</p>

1. Welcome – Mike Collins-Williams, WE HBA

Mike welcomed everyone to the DILG meeting. The meeting was then called to order.

2. **New Business**

(a) **Staff Return to Workplace – Jason Thorne**

Jason Thorne provided an update on the return to work plans for the City of Hamilton staff. There will be a gradual return of staff starting with the General Manager and Directors, along with some Managers returning the week of November 22nd. Staff who'll like to return voluntarily can do so starting the week of December 6th and a required return date of January 10, 2022. This return only applies to staff and not the general public. Interactions with the Public will remain unchanged with all meetings continuing remotely.

(b) **Increase to the Building Permit Fees – Jorge Caetano, Building Division**

Jorge Caetano advised the group that after reviewing the yearly expenses, based on the 2022 budget, there will be a 2.5% increase across all permit fees. A Report will be doing to the December 7th Planning Committee and if it's approved by Council on December 15th, it'll take effect January 1, 2022.

3. **Minutes from September 13, 2021 – Mike Collins-Williams, WE HBA**

Approved with no questions or comments from the minutes as distributed.

4. **Signage for Infill Housing – Jorge Caetano, Building Division**

Jorge Caetano provided an update By-law passed by Council on signage or Public notices at Infill Construction Sites. This is to address concerned expressed to Council by Constituent on developments in their neighborhoods. To address the concerns, the signage or public notice will be placed in front of the construction/demolition site to communicate what is being accomplished along with contact information. This will only apply to older or infill type sites. This will take effect April 1, 2022

Action Item:

- Jorge to send a copy of Report and By-law to Mike Collins-Williams

5. **OBC - Increased Stair Tread Dimension, Jan 1, 2021 – Jorge Caetano, Building Division**

Jorge Caetano reminded the Group of the amendments to the OBC on increased stair thread dimensions. This will take effect January 1, 2022. This new change will increase the length of a set of stairs in a typical house by 12 inches.

Steve Robichaud reiterated the importance of making sure that final site plan approval (the drawings and plans) has been released for application for a building permit prior to December 31, 2021. If there isn't a full building permit application submitted on or before December 31, 2021, it may result in a redesign to meet the OBC requirements which may change building shape configuration and dimensions; worst case scenario, even requiring a variance. The current stair regulations would apply to any complete permit application which is applied for prior to January 1, 2022.

Excerpt of Part 4 of Division C of the Ontario Building Code which provides the transition rule for the new stair amendments coming into force on January 1, 2022:

4.1.7. Transition, January 2022

4.1.7.1. Transition Rule

(1) Subject to Sentence (2), this Regulation, as it read on December 31, 2021, is deemed to continue in force with respect to construction for which a permit has been applied for before January 1, 2022.

(2) Sentence (1) does not apply unless the construction is commenced within six months after the permit is issued.

6. Waste Guidelines – Ryan Kent

Ryan Kent updated that on November 10, 2021, Council approved an update to the Waste Design requirements and is now currently in effect. Moving forward, Developers looking to receive waste collection through the City will need to meet all the outlined requirements of the new policy.

Ryan reminded the Group that if there are any development applications where private waste collection is needed to be considered, that staff be made aware earlier on in the process to allow adequate time for discussion on options.

Action Item:

- Mike and Ryan to coordinate joint webinar meeting regarding new waste guideline policy before end of year.
- Ryan to speak to PED Staff regarding the easiest way for Applicants to convey

7. GRIDS Update – Steve Robichaud

Steve Robichaud provided an update on the GRIDS process. He explained that the Report to Special GIC took place November 9th, and after delegations, Committee voted to defer until November 19, 2021. Public delegation is now complete, and no new ones will be accepted. Members of Council will debate the matter as it relates to the Report on November 19th and a draft official plan amendment will be presented at the December 6th and/or 7th Planning / GIC meetings. With authorization, draft Plan OPA will then be forwarded to the Province and a statutory public meeting in first quarter 2022.

8. Subdivision Agreement Standard Template Deadline (November 15th End of Day)

Alvin reminded group that the deadline to submit any questions or comments on the Subdivision agreement was extended from November 1st to November 15th, end of day. All questions and/or comments should be submitted to Louise Thomassin (louise.thomassin@hamilton.ca) by end of day today, November 15, 2021.

There will be no DILG meeting held in December. The next DILG meeting is scheduled for January 10, 2021.

Meeting adjourned at 9:45 AM.

Sandra Frempong, Minute Taker
Administrative Assistant, Growth Management Division