



INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	January 13, 2022
SUBJECT/REPORT NO:	Red Hill Family Centre Annual Licensing Inspection (HSC22003) (Ward 5)
WARD(S) AFFECTED:	Ward 5
PREPARED BY:	Debbie Bago (905) 546-2424 Ext. 2862 Shelley Spain (905) 546-2424 Ext. 3083
SUBMITTED BY:	Jessica Chase Director, Children's Services and Neighbourhood Development Division Healthy and Safe Communities Department
SIGNATURE:	

COUNCIL DIRECTION

Not Applicable

INFORMATION

The Red Hill Family Centre is the City of Hamilton's directly operated child care centre with a current operating capacity of 65 child care spaces. The current operating capacity is temporarily reduced due to COVID-19 health and safety protocols.

In Ontario, all child care centres must be issued a licence by the Ministry of Education under the *Child Care and Early Years Act, 2014* (CCEYA). The Ministry of Education conducts a minimum of one unannounced inspection per year to determine if all licensing requirements have been met.

On November 12, 2021, the Ministry of Education conducted its annual licensing renewal inspection at the Red Hill Family Centre. During this visit, four non-compliances were noted by the Ministry:

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

1. The licensee has not carried out special dietary and feeding arrangements in accordance with the parent's written instructions. Specifically, one child's file included an anaphylaxis emergency plan that was signed by the parent. The parent identified fish as anaphylactic allergy on the child's emergency plan. On May 5, 2021, and on September 16, 2021, the child consumed fish after being served fish by the program staff.
2. The licensee has not administered all drugs and medications in accordance with the instructions on the label and the written authorization from the parent of the child. Specifically, one parental written authorization to administer medication included instructions to administer "3 puffs of Salbutamol" to the child. The instructions on the medication label indicated to administer "2 puffs when needed". The parents written instructions did not match the printed instructions on the medication label.
3. The licensee has not ensured that the anaphylactic policy has been implemented. Specifically, the policy states "the person who becomes aware of the child's anaphylactic allergy must immediately implement the child's individualized plan and emergency procedures". Program Advisor reviewed one child's record of medication administration. The child was administered Aeri[®] on May 5, 2021 and September 16, 2021, after consuming fish. Fish was identified as an anaphylactic allergy on the child's individualized plan for anaphylaxis. The Licensee confirmed that the EpiPen[®] was not administered to the child because the child did not go into anaphylactic shock. The Licensee confirmed the supply staff were made aware of the child's allergy prior to serving the child fish.
4. The licensee has not ensured that an individualized plan has been implemented. Specifically, the Program Advisor reviewed one child's record of medication administration. The child was administered Aeri[®] on May 5, 2021 and September 16, 2021, after consuming fish. Fish was identified as an anaphylactic allergy on the child's individualized plan for anaphylaxis. The Licensee confirmed that the EpiPen[®] was not administered to the child because the child did not go into anaphylactic shock. The Licensee confirmed the supply staff were made aware of the child's allergy prior to serving the child fish.

Prior to the licensing inspection, a number of steps were taken to prevent future incidents. Steps included the implementation of visual reminders on food carts, process improvements to ensure that the cook confirms allergy substitutions with all teaching staff and requiring all staff to review the anaphylactic policy.

On November 12, 2021, the above compliance requirements were met and on November 15, 2021, the Ministry of Education issued an amended regular licence. No additional follow-up is required.

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The Ministry of Education Program Advisor also indicated that the Red Hill Family Centre staff's interactions with children were reflective of the program statement and provided positive learning environments. The Program Advisor also recognized the organizational skills of the Red Hill team as it relates to staff files.

Red Hill Family Centre staff remain committed and vigilant in ensuring that the centre continues to meet all licensing requirements.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable