



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 21-022

9:30 a.m.

December 9, 2021

Council Chambers

Hamilton City Hall

Present: Councillors L. Ferguson (Chair), B. Clark, B. Johnson, M. Pearson, R. Powers, A. VanderBeek, and M. Wilson

Also Present: Councillor J. Partridge

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2022:

(Clark/Johnson)

- (a) That Councillor M. Pearson be appointed as Chair of the Audit, Finance & Administration Committee for 2022.
- (b) That Councillor **A. VanderBeek** be appointed as Vice-Chair of the Audit, Finance & Administration Committee for 2022.

Result: Main Motion, As Amended CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

2. CONSENT ITEMS (Item 7.1)

(Johnson/Powers)

That the following Consent Items, be received:

- (a) Standards & Approved Products Committee Report (PW21071) (City Wide) (Item 7.2)
- (b) Fair Wage Policy and Fair Wage Schedule Complaints Annual Report (FCS21101) (City Wide) (Item 7.3)
- (c) 2021 Third Quarter Request for Tenders and Proposals Report (FCS21008(b)) (City Wide) (Item 7.4)

- (d) 2021 Third Quarter Emergency and Non-competitive Procurements Report (FCS21009(b)) (City Wide) (Item 7.5)
- (e) 2021 Third Quarter Non-compliance with the Procurement Policy Report (FCS21010(b)) (City Wide) (Item 7.6)

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

3. Hamilton Future Fund Audit (AUD21013) (City Wide) (Item 8.2)

(Pearson/Clark)

- (a) That Appendices “A” and “B” to Report AUD21013, respecting the Hamilton Future Fund Audit be received;
- (b) That the Management Response, as detailed in Appendix “B” of ReportAUD21013 be approved; and,
- (c) That the General Manager of Corporate Services be directed to formulate comprehensive management action plans and submit these to the Office of the City Auditor by June 2022.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

4. Investing in City Roads and Sidewalks Infrastructure with Canada Community - Building Funds (PW21073) (City Wide) (Item 10.1)

(Pearson/Johnson)

- (a) That the Canada Community Building Fund investment of \$30 M be allocated to the list of projects in Appendix “A” to Report PW21073;
- (b) That three Public Works temporary full time equivalents be hired for up to 24 months at an estimated cost of \$850,000 and funded from Unallocated

Capital Levy Reserve 108020 to deliver the Canada Community-Building Fund projects; and,

- (c) That the Procurement Policy 4.9 Consulting and Professional Services requirements be waived to allow for the direct award of Roster Assignments above the \$150,000 threshold for consultancy work pertaining to the Canada Community-Building Fund projects.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

5. 2022 Budget Submissions Volunteer Advisory Committee (HUR21016) (City Wide) (Item 10.2)

(Pearson/VanderBeek)

- (a) That the Volunteer Advisory Committee 2022 budget base submissions be approved as follows and referred to the 2022 budget process:
- (i) Advisory Committee on Immigrant & Refugees in the amount of \$3,500.00, attached as Appendix "A" to Report HUR21016;
 - (ii) Hamilton Mundialization Committee in the amount of \$5,890.00, attached as Appendix "B" to Report HUR21016;
 - (iii) Hamilton Women and Gender Equity Committee in the amount of \$3,500.00, attached as Appendix "C" to Report HUR21016 and \$5,000.00 is requested from the Committee's 2021 reserve fund to support the 2021 Elect More Women Conference and other related initiatives that arise in 2022 that are not yet planned.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

6. 2022 Temporary Borrowing and Interim Tax By-laws (FCS21112) (City Wide) (Item 10.3)

(Pearson/Clark)

- (a) That Appendix "A" attached to Report FCS21112, "By-law to Authorize the Temporary Borrowing of Monies to Meet Current Expenditures Pending Receipt of Current Revenues for 2022", be passed; and,
- (b) That Appendix "B" attached to Report FCS21112, "By-law to Authorize an Interim Tax Levy for 2022", be passed.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

7. Use of External Services for Tax Assessment & Appeals (FCS20005(a)) (LS21047) (City Wide) (Item 10.4)

(Pearson/Wilson)

- (a) That the cost to hire one temporary solicitor and one temporary legal support staff for the City's active participation in assessment appeals be funded from the Tax Stabilization Reserve (Account number 110046) up to April 30, 2023;
- (b) That the use of external legal counsel, if required, to supplement internal legal resources to actively participate in assessment appeals, be funded from the Tax Stabilization Reserve (Account number 110046) up to April 30, 2023;
- (c) That the cost of Assessment & Appraisal consultants from Roster for Consultancy Services for the Provision of Assessment Based Management, Property Assessment & Taxation Appeals, Appraisal & Expert Witnesses (C2-01-21) continue to be funded from the Tax Stabilization Reserve (Account number 110046) up to April 30, 2023;
- (d) That the licensing cost to obtain an Appeals Management System, to be used by both Taxation and Legal staff to efficiently manage and track all active appeals, be funded from the Tax Stabilization Reserve (Account number 110046) up to April 30, 2023; and,
- (e) That staff report back on actual consulting, legal and software licensing costs incurred up to April 30, 2023, to determine if a sustainable funding source is required for 2023 and future.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

8. Information Regarding Calculation of Audit Fee for Fair Wage Compliant FW26-2017 (FCS21117) (City Wide) (Item 10.5)

(Pearson/Johnson)

That Network Sewer and Watermain Ltd. be charged \$8,555.96 for the costs associated with FW26-2017 Fair Wage audit.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

9. Grants Sub-Committee Report 21-002 - December 1, 2021 (Item 10.6)

(Johnson/Pearson)

(a) 2022 City Enrichment Fund Advance Payments (GRA21004) (City Wide) (Item 6.1)

- (i) That staff be authorized and directed to provide advance monthly payments to 2022 City Enrichment Fund applicants, as shown in Appendix "A" to Report 21-002, based upon 2021 funding levels, prior to final approval of the 2022 City Enrichment Fund budget; and,
- (ii) That any outstanding arrears due to the City of Hamilton, by any of the organizations listed in Appendix "A" to Report 21-002, be paid in full utilizing the approved advance funding, prior to the organization receiving any City Enrichment Fund payments.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson

YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

**10. HMRF - HWRF Pension Administration Sub-Committee Report 21-001 -
December 1, 2021 (Added Item 10.7)**

(Powers/VanderBeek)

(a) CONSENT ITEMS (Item 7)

That the following Consent Items, be received:

- (i) 2020 Hamilton-Wentworth Retirement Fund Financial Statements (FCS21098) (City Wide) (Item 7.1)
- (ii) 2020 Hamilton Municipal Retirement Fund Financial Statements (FCS21099) (City Wide) (Item 7.2)
- (iii) Master Trust Pension Investment Performance Report as at December 31, 2020 (FCS20075(a)) (City Wide) (Item 7.3)
- (iv) Master Trust Pension Investment Performance Report as at June 30, 2021 (FCS21091) (City Wide) (Item 7.4)

(b) 2021 Master Trust Pension Statement of Investment Policies and Procedures (FCS21095) (City Wide) (Item 10.1)

- (i) That Appendix "A" attached to HMRF/HWRF Pension Administration Sub-Committee Report 21-001 respecting the 2021 City of Hamilton Defined Benefit Pension Plans Master Trust Statement of Investment Policies and Procedures be approved and replace the previous 2020 City of Hamilton Defined Benefit Pension Plans Master Trust Statement of Investment Policies and Procedures contained in Report FCS20074 and approved by Council on December 16, 2020; and,
- (ii) That Appendix "A" attached to HMRF/HWRF Pension Administration Sub-Committee Report 21-001 respecting the 2021 City of Hamilton Defined Benefit Pension Plans Master Trust Statement of Investment Policies and Procedures be forwarded to the Hamilton Street Railway Pension Advisory Committee for their information.

(c) Outsourced Chief Investment Officer (FCS21116) (City Wide) (Added Item 10.2)

- (i) That Council, as the Administrator of the City Hamilton Defined Benefit Pension Plans Master Trust, authorizes:

- (1) the General Manager, Finance and Corporate Services, to negotiate any agreements for contractual or consulting services to develop the selection process to hire an Outsourced Chief Investment Officer (OCIO) in a form satisfactory to the City Solicitor which may include sole sourcing or single sourcing to the applicable service provider;
 - (2) the General Manager, Finance and Corporate Services, to negotiate any agreements for the selection and hiring of an Outsourced Chief Investment Officer (OCIO) in a form satisfactory to the City Solicitor; and,
 - (3) the General Manager, Finance and Corporate Services, to make any changes to applicable pension plan agreements, by-laws and policies in a form satisfactory to the City Solicitor; and,
- (ii) That staff of the Corporate Services, Financial Planning and Administration Policy, inform the HMRP/ HWRP Pension Administration Sub-Committee and Hamilton Street Railway Pension Advisory Committee through a Communication Update or Information Report of the successful Outsourced Chief Investment Officer (OCIO) after awarding of the contract.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 5 Councillor Russ Powers
- YES - Ward 1 Councillor Maureen Wilson

11. 2022 Budget Submission – Aboriginal Advisory Committee (HSC21051) (City Wide) (Added Item 10.8)

(Pearson/Powers)

That the Aboriginal Advisory Committee 2022 base budget submission attached as Appendix “A” to Report HSC21051 in the amount of \$3,552, be approved and referred to the 2022 budget process for consideration.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

12. 2022 Budget Submission – Committee Against Racism (CM21017) (City Wide) (Added Item 10.9)

(Johnson/Powers)

That the Committee Against Racism Advisory Committee 2022 base budget in the amount of \$8,900, be approved and referred to the 2022 budget process for consideration.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

13. Write Off of Penalties, Interest and Related Fees for Property Taxes and Interest Free Loan Agreement on Compassionate Grounds for the YFC/Youth Unlimited Waterdown, 273 Parkside Drive, Waterdown (Roll No. 2518.303.410.28600.0000) (Item 11.1)

(VanderBeek/Powers)

WHEREAS, YFC Southwestern Ontario, also known as Youth for Christ (YFC) Youth Unlimited Waterdown, is a Registered Charity;

WHEREAS, the YFC/Youth Unlimited Waterdown provides programming for youth aged 10 to 19 years of age;

WHEREAS, YFC/Youth Unlimited Waterdown purchased the property located at 273 Parkside Dr, Waterdown in 2012, demolishing the existing residential structure to make room for the newly built youth centre which was completed in 2014;

WHEREAS, the property taxes at 273 Parkside Drive, Waterdown, once the former residential structure was demolished equated to, on average, approximately \$2,500 per year and continued as such even after the construction of the new facility;

WHEREAS, the Municipal Property Assessment Corporation (MPAC) did not add the value of the new facility to the roll until November 2020, thus triggering the City of Hamilton to issue tax bills for the omitted assessment for taxation years 2018 to 2020, the maximum allowable under the Municipal Act;

WHEREAS, the tax bills for omitted assessment for taxation years 2018 to 2020 totalling approximately \$48K, combined with the 2021 taxes of approximately

\$17K per year, has put YFC/Youth Unlimited Waterdown in a difficult financial situation; and,

WHEREAS, YFC/Youth Unlimited Waterdown successfully challenged their assessment increase, resulting in a slight reduction to the assessed value, however still resulting in total outstanding taxes of \$64,884.85 inclusive of penalty, interest and related fees and \$58,467.21 excluding penalty, interest and related fee as on November 22, 2021;

THEREFORE, BE IT RESOLVED:

- (a) That the General Manager, Finance and Corporate Services, be authorized to write off penalties, interest and related fees for property taxes for YFC/Youth Unlimited Waterdown due up to the date of the loan execution estimated at \$7,148.48 to operating Dept ID 252009;
- (b) That the General Manager, Finance and Corporate Services, be authorized and directed to enter into an interest free loan agreement with the YFC/Youth Unlimited Waterdown on compassionate grounds not to exceed \$58,467.12 to be repaid within 5 years at \$11,693.14 annually, together with a General Security Agreement, both in a form satisfactory to the City Solicitor and General Manager, Finance and Corporate Services; and,
- (c) That should property taxes levied to YFC/Youth Unlimited for the property located at 273 Parkside Drive, Waterdown (Roll No. 2518.303.410.28600.0000) during the loan period for 2022 to 2026 not remain current, then the loan will be cancelled and the outstanding balance of this loan will be transferred to the property tax roll.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

14. Personnel Matter (FCS21118) (City Wide) (Added Item 14.1)

(Powers/Pearson)

- (a) That the direction provided to staff in Closed Session be approved with funding approved from the Corporate Financials Budget; and,
- (b) That Report FCS21118, respecting Personnel Matter, remain confidential.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

FOR INFORMATION:

(a) APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2022 (Item 1)

(Wilson/VanderBeek)

- (a) That Councillor M. Pearson be appointed as Chair of the Audit, Finance & Administration Committee for 2022; and
- (b) That Councillor B. Clark be appointed as Vice-Chair of the Audit, Finance & Administration Committee for 2022.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

(b) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following change to the agenda:

8. PRESENTATIONS

- 8.1 Hamilton Waterfront Trust – 2020 Annual Briefing by Werner Plessl, Executive Director (No Copy)

This Item was WITHDRAWN and will be placed on the January 13, 2022 Audit, Finance and Administration Committee Agenda.

10. DISCUSSION ITEMS

- 10.7 HMRP - HWRF Pension Administration Sub-Committee Report 21-001 - December 1, 2021
- 10.8 2022 Budget Submission – Aboriginal Advisory Committee (HSC21051) (City Wide)

- 10.9 2022 Budget Submission – Committee Against Racism (CM21017)
(City Wide)

14. PRIVATE AND CONFIDENTIAL

- 14.1 Personnel Matter (FCS21118) (City Wide)

(Clark/Pearson)

That the agenda for the December 9, 2021 Audit, Finance and Administration Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 5 Councillor Russ Powers
- YES - Ward 1 Councillor Maureen Wilson

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) November 18, 2021 (Item 4.1)

(Clark/VanderBeek)

That the Minutes of the November 18, 2021 meeting of the Audit, Finance and Administration Committee be approved, as presented.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark
- YES - Ward 5 Councillor Russ Powers
- YES - Ward 1 Councillor Maureen Wilson

(e) CONSENT ITEMS (Item 7)

(i) Committee Against Racism – November 23, 2021 - No Quorum Notes (Item 7.1)

(Johnson/Powers)

That the Committee Against Racism - No Quorum Notes from November 23, 2021, be received.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

(f) PRESENTATIONS (Item 8)

(i) Hamilton Future Fund Audit (AUD21013) (City Wide) (Item 8.2)

Charles Brown, City Auditor addressed the Committee with a staff presentation respecting Report AUD21013, the Hamilton Future Fund Audit.

(Pearson/Powers)

That the Staff Presentation respecting Report AUD21013, the Hamilton Future Fund Audit, be received.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

For further disposition of this matter, please refer to Item 3.

(g) APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2022 (Item 1) (CONTINUED)

(Clark/Pearson)

That Item (a)(b), considered earlier in the meeting, respecting the Appointment of Committee Vice-Chair for 2022 and which reads as follows, be reconsidered at this time, in order to comply with Section 5.2 (1)(b) of Procedural By-law 21-021, as amended:

(a) APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2022 (Item 1)

(b) That Councillor B. Clark be appointed as Vice-Chair of the Audit, Finance & Administration Committee for 2022.

Result: Motion CARRIED by a 2/3 Majority vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

(Pearson/Powers)

That Item (a)(b), respecting the Appointment of Committee Vice-Chair for 2022 and which reads as follows, be considered at this time:

(a) APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2022 (Item 1)

(b) That Councillor B. Clark be appointed as Vice-Chair of the Audit, Finance & Administration Committee for 2022.

(Pearson/Powers)

That Item (a)(b), respecting the Appointment of Committee for 2022, be **amended** to read as follows:

(a) APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2022 (Item 1)

(b) That Councillor **A. VanderBeek** be appointed as Vice-Chair of the Audit, Finance & Administration Committee for 2022.

Result: Amendment CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

For disposition of this matter, please refer to Item 1.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List:

(Pearson/Johnson)

That the following amendments to the Audit, Finance & Administration Committee's Outstanding Business List be approved:

(a) Items Considered Complete and Needing to be Removed:

Investing in City Roads and Sidewalks Infrastructure with Canada
Community-Building Funds

Added: July 5, 2021 at GIC - Item 11.1

Completed: December 9, 2021 at AF&A - Item 10.1

OBL Item: 21-I

Kenneth Ukrainec, on behalf of Network Sewer and Watermain
Ltd., respecting the Fair Wage Policy and Fair Wage Schedule
Complaints Annual Report (FCS20084)

Added: October 22, 2020 at AF&A - Item 7.2

Completed: December 9, 2021 at AF&A - Item 10.5

OBL Item: 20-K

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek

YES - Ward 12 Councillor Lloyd Ferguson

YES - Ward 11 Councillor Brenda Johnson

YES - Ward 10 Councillor Maria Pearson

YES - Ward 9 Councillor Brad Clark

YES - Ward 5 Councillor Russ Powers

YES - Ward 1 Councillor Maureen Wilson

(i) **PRIVATE AND CONFIDENTIAL (Item 14)**

(Pearson/Johnson)

That Committee move into Closed Session, respecting Item 14.1 pursuant to Section 9.1, Sub-section (b) of the City's Procedural By-law 21-021 and Section 239(2), Sub-section (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or a local board of employees.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek

YES - Ward 12 Councillor Lloyd Ferguson

YES - Ward 11 Councillor Brenda Johnson

YES - Ward 10 Councillor Maria Pearson

YES - Ward 9 Councillor Brad Clark

YES - Ward 5 Councillor Russ Powers

YES - Ward 1 Councillor Maureen Wilson

(i) **Personnel Matter (FCS21999) (City Wide) (Added Item 14.1)**

For disposition of this matter, please refer to Item 14.

(j) ADJOURNMENT (Item 15)

(Pearson/VanderBeek)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 11:15 a.m.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark
YES - Ward 5 Councillor Russ Powers
YES - Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Councillor Ferguson, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk