



GENERAL ISSUES COMMITTEE REPORT 22-001

9:30 a.m.

Wednesday, January 12, 2022

Due to COVID-19 and the Closure of City Hall, this meeting was held virtually.

Present: Mayor F. Eisenberger, Deputy Mayor B. Clark (Chair)
Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, R. Powers,
T. Jackson, E. Pauls, J. P. Danko, M. Pearson, A. VanderBeek,
J. Partridge, T. Whitehead

Absent: Councillors B. Johnson, L. Ferguson – Personal

THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 22-001, AND RESPECTFULLY RECOMMENDS:

1. **Mayor's Task Force on Economic Recovery – Update (PED22005) (City Wide) (Item 7.1)**
 - (a) That the matter respecting the Final Report for the Mayor's Task Force on Economic Recovery continue to be updated and presented in a summary report to the General Issues Committee in Spring 2022;
 - (b) That Planning and Economic Development Department staff be directed to implement a local commercial areas economic recovery program for 2022 and 2023 that would support economic recovery by bringing events, programs and other animation activities to the City's BIAs, community downtowns and other commercial areas that encourage the public to visit the commercial areas and to support the local businesses;
 - (c) That priority be given to programs and activities that would also engage local artists including, but not limited to, artistic performances, artistic programming and arts installations that draw the public to the commercial areas, support for the Concrete Canvas street art festival to support local artists to install murals in the City's commercial areas, and funding for BIAs to support street fairs and street festivals through partial offsetting of road closure costs;

- (d) That the City support Hamilton's culinary sector by once again waiving City fees in 2022 for the temporary outdoor patio program including application fees, fees for temporary road closure permits, traffic safety measures, and parking meter charges;
- (e) That \$750,000 over two years, to be funded from the Economic Development Initiatives Capital Project (3621708900), be allocated to support the local commercial areas economic recovery program;
- (f) That the Planning and Economic Development Department staff be directed to seek opportunities to leverage the City's funding with funding from other partners including provincial and federal government programs;
- (g) That the General Manager of Planning and Economic Development be authorized and directed to create a two-year, temporary contract Senior Project Manager position, to be funded from the Economic Development Initiatives Capital Project (3621708900), to lead the local commercial areas economic recovery program; and,
- (h) That the General Manager of Planning and Economic Development be authorized and directed to enter into the necessary contracts and agreements with any external parties or vendors, to implement a local commercial areas economic recovery program for 2022 and 2023, in accordance with the City's procurement policies, and in a form satisfactory to the City Solicitor.

2. Dundas Business Improvement Area (BIA) Revised Board of Management (PED22010) (Ward 13) (Item 7.2)

That the following individual be appointed to the Dundas Business Improvement Area (BIA) Board of Management:

- (a) Susan Preston
- (b) Rebecca Wasilewski
- (c) Jenn Hayes

3. Ancaster Village Business Improvement Area (BIA) Revised Board of Management (PED22011) (Ward 12) (Item 7.3)

That the following individual be appointed to the Ancaster Village Business Improvement Area (BIA) Board of Management:

- (a) Christina Mattina
- (b) Patricia Rastin

4. Ancaster Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2022 (PED22012) (Ward 12) (Item 10.1)

- (a) That the 2022 Operating Budget for the Ancaster Village Business Improvement Area, attached as Appendix “A” to Report 22-001, in the amount of \$100,450, be approved;
- (b) That the levy portion of the Operating Budget for the Ancaster Village Business Improvement Area, in the amount of \$100,450, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2022 Operating Budget for the Ancaster Village Business Improvement Area; and,
- (d) That the following schedule of payments for 2022 Operating Budget for the Ancaster Village Business Improvement Area, be approved:
 - (i) January \$50,225
 - (ii) June \$50,225

5. Waterdown Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2022 (PED22016) (Ward 15) (Item 10.2)

- (a) That the 2022 Operating Budget for the Waterdown Business Improvement Area, attached as Appendix “B” to Report 22-001, in the amount of \$340,100, be approved;
- (b) That the levy portion of the Operating Budget for the Waterdown Business Improvement Area, in the amount of \$260 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2022 Operating Budget for the Waterdown Business Improvement Area; and,
- (d) That the following schedule of payments for 2022 Operating Budget for the Waterdown Business Improvement Area, be approved:
 - (i) January \$130,000
 - (ii) June \$130,000

6. Downtown Hamilton Business Improvement Area (BIA) Proposed Budget and Schedule of Payment for 2022 (PED22015) (Ward 2) (Item 10.3)

- (a) That the 2022 Operating Budget for the Downtown Hamilton Business Improvement Area (BIA), attached as Appendix “C” to Report 22-001, in the amount of \$465 K, be approved;
- (b) That the levy portion of the Operating Budget for the Downtown Hamilton Business Improvement Area, in the amount of \$400 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2022 Operating Budget for the Downtown Hamilton Business Improvement Area; and,
- (d) That the following schedule of payments for 2022 Operating Budget for the Downtown Hamilton Business Improvement Area, be approved:
 - (i) January \$200,000
 - (ii) June \$200,000

7. Westdale Village Business Improvement Area (BIA) Proposed Budget and Schedule of Payment for 2022 (PED22014) (Ward 1) (Item 10.4)

- (a) That the 2022 Operating Budget for the Westdale Village Business Improvement Area, attached as Appendix “D” to Report 22-001, in the amount of \$125 K, be approved;
- (b) That the levy portion of the Operating Budget for the Westdale Village Business Improvement Area, in the amount of \$125 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2022 Operating Budget for the Westdale Village Business Improvement Area; and,
- (d) That the following schedule of payments for 2022 Operating Budget for the Westdale Village Business Improvement Area, be approved:
 - (i) January \$62,500
 - (ii) June \$62,500

8. Stoney Creek Business Improvement Area (BIA) Proposed Budget and Schedule of Payments for 2022 (PED22013) (Ward 5) (Item 10.5)

- (a) That the 2022 Operating Budget for the Stoney Creek Business Improvement Area, attached as Appendix “E” to Report 22-001, in the amount of \$85,288, be approved;
- (b) That the levy portion of the Operating Budget for the Stoney Creek Business Improvement Area, in the amount of \$49 K, be approved;
- (c) That the General Manager of the Finance and Corporate Services Department be authorized and directed to prepare the requisite By-law, pursuant to Section 208, *Ontario Municipal Act, 2001*, as amended, to levy the 2022 Operating Budget for the Stoney Creek Business Improvement Area;
- (d) That the following schedule of payments for 2022 Operating Budget for the Stoney Creek Business Improvement Area be approved:
 - (i) January \$24,500
 - (ii) June \$24,500

9. Chedoke Creek Order - Update (PW19008(n)) (City Wide) (Item 10.6)

That Report PW19008(n), respecting the Chedoke Creek Order – Update, be received.

10. Advisory Committee for Persons with Disabilities Report 21-023, December 14, 2021 (Item 10.7)

(a) Appointment of Committee Chair and Vice-Chair for 2022 (Item 12.5)

(i) Appointment of Chair

That Aznive Mallett be appointed as Chair of the Advisory Committee for Persons with Disabilities for 2022.

(ii) Appointment of Vice Chair

That James Kemp be appointed as Vice Chair of the Advisory Committee for Persons with Disabilities for 2022.

11. Donation Agreement Between the City of Hamilton and the Nikola Tesla Educational Corporation respecting the Hamilton Electric City Public Art Project (Item 11.1)

WHEREAS, the Hamilton Electric City Public Art Project was identified in the 2016 Council approved Public Art Master Plan and funding of \$200,000 was approved as part of the 2020 capital budget;

WHEREAS, the theme of the Hamilton Electric City Public Art Project is to reflect the history of hydro electric power in Hamilton that was first brought to Hamilton by the 5 Johns; using the technology developed by Nikola Tesla and resulting in the large industrial expansion that transformed Hamilton in the early 20th century;

WHEREAS, the Nikola Tesla Educational Corporation has agreed to take part in the City led Call for Artists process to commission a work of public art; and,

WHEREAS, the Nikola Tesla Educational Corporation has offered to donate \$25,000 to support the Hamilton the Electric City Public Art Project;

THEREFORE, BE IT RESOLVED:

That the Mayor and City Clerk be authorized and directed to execute, on behalf of the City, a Donation Agreement, together with all necessary ancillary documents, between the City of Hamilton and the Nikola Tesla Educational Corporation to accept a \$25,000 donation from the Nikola Tesla Educational Corporation to support the Hamilton Electric City Public Art Project, with content acceptable to the General Manager of Planning and Economic Development, and in a form satisfactory to the City Solicitor.

12. Amendments to the City's Mandatory Vaccine Verification Policy (LS22008) (City Wide) (Item 14.2)

- (a) That Report LS22008, respecting the Amendments to the City's Mandatory Vaccine Verification Policy, be received; and,
- (b) That Report LS22008, respecting the Amendments to the City's Mandatory Vaccine Verification Policy, remain confidential.

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

6. DELEGATION REQUESTS

- 6.1. Tys Theysmeyer, Head of Natural Areas, Royal Botanical Gardens, respecting Item 10.6 - Report PW19008(n), Chedoke Creek Order Update (For the January 12, 2022 GIC)
- 6.2. Chris McLaughlin, Bay Area Restoration Council, respecting Item 10.6 - Report PW19008(n), Chedoke Creek Order Update (For the January 12, 2022 GIC)

THIS REQUEST HAS SINCE BEEN WITHDRAWN.

10. DISCUSSION ITEMS

- 10.7. Advisory Committee for Persons with Disabilities Report 21-013, December 14, 2021
- 10.8. Amendment to the Mandatory COVID-19 Vaccination Verification Policy (HUR21008)(a) (City Wide)

13. GENERAL INFORMATION / OTHER BUSINESS

13.1. Amendments to the Outstanding Business List

13.1.a. Items to be removed:

13.1.a.a. Potential Solutions to the Chedoke Creek Matter
(Addressed on this agenda as Item 10.6 - Report
PW19008(n))

13.1.a.b. Mayor's Task Force on Economic Recovery
(Addressed as item 7.1 on today's agenda - Report
PED22005)

14. PRIVATE AND CONFIDENTIAL

14.2. Amendments to the City's Mandatory Vaccine Verification Policy (LS22008) (City Wide)

Pursuant to Section 9.1, Sub-sections (d), (e) and (f) of the City's Procedural By-law 21-021 and Section 239(2), Sub-sections (d), (e) and (f) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

The agenda for the January 12, 2022 General Issues Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 4)

(i) December 8, 2021 and December 10, 2021 (Items 4.1 and 4.2)

The Minutes of the December 8, 2021 and December 10, 2021 General Issues Committee meetings were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

(i) Tys Theysmeyer, Head of Natural Areas, Royal Botanical Gardens, respecting Item 10.6 - Report PW19008(n), Chedoke Creek Order Update (Item 6.1)

The delegation request submitted by Tys Theysmeyer, Head of Natural Areas, Royal Botanical Gardens, respecting Item 10.6 - Report PW19008(n), Chedoke Creek Order Update, was approved for the January 12, 2022 General Issues Committee.

(e) CONSENT ITEMS (Item 7)

**(i) Mayor's Task Force on Economic Recovery – Update (PED22005)
(City Wide) (Item 7.1)**

WHEREAS, many of the City's local commercial areas, including the community downtowns and the City's thirteen Business Improvement Areas, have been hard-hit by the COVID pandemic;

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting economic recovery by encouraging people to shop local, explore local, visit local business areas, and support local businesses;

WHEREAS, the Report of the Mayor's Task Force on Economic Recovery includes a number of recommendations related to supporting the City's arts community by providing opportunities for artists to perform or to create and display their work;

WHEREAS, the City of Hamilton is committed to supporting local businesses and local artists as one component of its broader economic recovery planning;

WHEREAS, City Council approved \$2 million in the 2021 Capital Budget and \$1 million in the 2022 Capital Budget for the Economic Development Initiatives Capital Project (3621708900) to support economic development including post-COVID economic recovery;

WHEREAS, a number of economic development initiatives to support some of the city's major economic sectors, already supported through the Economic Development Initiatives Capital Project in 2021 and 2022, include the FIRE (Finance, Insurance and Real Estate) Sector Strategy, Life Sciences Sector Strategy, Advanced Manufacturing Strategy and the Bayfront Industrial Area Strategy;

WHEREAS, in 2021 the City supported local businesses as part of the implementation of the recommendations of the Mayor's Task Force on Economic Recovery through a number of initiatives including creating the COVID Concierge for Business, one-time grants to local Business Improvement Areas to support special programming, deferring business license fee increases, waiving fees for the outdoor dining program, and an enhanced focus on supporting local tourism and local businesses through Tourism Hamilton and other City social media channels;

THEREFORE, BE IT RESOLVED:

That Report PED22005, respecting the Mayor's Task Force on Economic Recovery, **be amended** by adding new sub-sections (b) through (h) to read as follows:

- (b) ***That Planning and Economic Development Department staff be directed to implement a local commercial areas economic recovery program for 2022 and 2023 that would support economic recovery by bringing events, programs and other animation activities to the City's BIAs, community downtowns and other commercial areas that encourage the public to visit the commercial areas and to support the local businesses;***
- (c) ***That priority be given to programs and activities that would also engage local artists including, but not limited to, artistic performances, artistic programming and arts installations that draw the public to the commercial areas, support for the Concrete Canvas street art festival to support local artists to install murals in the City's commercial areas, and funding for BIAs to support street fairs and street festivals through partial offsetting of road closure costs;***
- (d) ***That the City support Hamilton's culinary sector by once again waiving City fees in 2022 for the temporary outdoor patio program including application fees, fees for temporary road closure permits, traffic safety measures, and parking meter charges;***
- (e) ***That \$750,000 over two years, to be funded from the Economic Development Initiatives Capital Project (3621708900), be allocated to support the local commercial areas economic recovery program;***
- (f) ***That Planning and Economic Development Department staff be directed to seek opportunities to leverage the City's funding with funding from other partners including provincial and federal government programs;***
- (g) ***That the General Manager of Planning and Economic Development be authorized and directed to create a two-year, temporary contract Senior Project Manager position, to be funded from the Economic Development Initiatives Capital Project (3621708900), to lead the local commercial areas economic recovery program; and,***
- (h) ***That the General Manager of Planning and Economic Development be authorized and directed to enter into the***

necessary contracts and agreements with any external parties or vendors, to implement a local commercial areas economic recovery program for 2022 and 2023, in accordance with the City's procurement policies, and in a form satisfactory to the City Solicitor.

For further disposition of this matter, please refer to Item 1.

(f) PRESENTATIONS (Item 8)

(i) COVID-19 Verbal Update (Item 8.1)

Jason Thorne, General Manager, Planning and Economic Development and Director of the Emergency Operations Centre; and, Dr. Elizabeth Richardson, Medical Officer of Health, provided the verbal update regarding COVID-19.

The verbal update respecting the COVID-19 was received.

(g) PUBLIC HEARINGS / DELEGATIONS (Item 9)

(i) Tys Theysmeyer, Head of Natural Areas, Royal Botanical Gardens, respecting Item 10.6 - Report PW19008(n), Chedoke Creek Order Update (Item 9.1)

Tys Theysmeyer, Head of Natural Areas, Royal Botanical Gardens, provided a PowerPoint presentation respecting Item 10.6 - Report PW19008(n), Chedoke Creek Order Update.

The presentation provided by Tys Theysmeyer, Head of Natural Areas, Royal Botanical Gardens, respecting Item 10.6 - Report PW19008(n), Chedoke Creek Order Update, was received.

For disposition of this matter, please refer to Item 9.

(h) DISCUSSION ITEMS (Item 10)

(i) Amendment to the Mandatory COVID-19 Vaccination Verification Policy (HUR21008)(a)) (City Wide) (Item 10.8)

1. DEFERRAL MOTION

Consideration of Report HUR21008(a), respecting the Amendment to the Mandatory COVID-19 Vaccination Verification Policy, was DEFERRED until after Committee reconvenes in Open Session.

2. AMENDMENT

The Main Motion, as follows, was put on the floor for consideration:

- (a) That the recommended amendments to the Mandatory COVID-19 Vaccination Verification Policy (attached as Appendix "A" to Report HUR21008(a)), requiring proof of full vaccination in the workplace, and that, save and except members of Council and members of Council appointed committees, those unvaccinated staff, or those staff choosing not to disclose their vaccination status, without an approved medical exemption, be subject to discipline up to and including termination of employment, be approved;
- (b) That those unvaccinated staff or those who have not disclosed their vaccination status will have until May 31, 2022 to provide proof of full vaccination, or an approved medical exemption, at which time any failure to do so will result in their termination of employment with the City;
- (c) That unvaccinated employees or those who do not disclose their vaccination status, and those employees who are subject to an approved exemption, will be required to continue to participate in the rapid testing program until May 31, 2022;
- (d) That, in the event the City is unable to secure an adequate and appropriate supply of rapid tests between the date of the amended policy and May 31, 2022, any employee who would otherwise be restricted from attendance at work will be placed on a paid leave of absence, pending the continuation of the program at the earliest available opportunity; and,
- (e) That the amended Mandatory COVID-19 Vaccination Verification Policy (attached as Appendix "A" to Report HUR21008(a)), continues to apply to all City employees, including permanent, temporary, full-time, part-time, casual, volunteers, students, members of Council and members of Council appointed committees, as appropriate and except

where excluded otherwise, subject to the terms and conditions of applicable collective agreements.

The following amendment CARRIED:

- (a) That sub-section (a) to Report HUR21008(a), respecting the Amendment to the Mandatory COVID-19 Vaccination Verification Policy **be amended** by deleting the words "**save and except members of Council and members of Council appointed committees**", to read as follows:
 - (a) That the recommended amendments to the Mandatory COVID-19 Vaccination Verification Policy (attached as Appendix "A" to Report HUR21008(a)), requiring proof of full vaccination in the workplace, and that, ~~save and except members of Council and members of Council appointed committees~~, those unvaccinated staff, or those staff choosing not to disclose their vaccination status, without an approved medical exemption, be subject to discipline up to and including termination of employment, be approved;
- (b) That Report HUR21008(a), respecting the Amendment to the Mandatory COVID-19 Vaccination Verification Policy **be further amended** by adding a new sub-section (f), to read as follows:
 - (f) ***That the City Clerk be directed to report to the Governance Review Sub-Committee with recommendations for amendments to the Council Code of Conduct and the Code of Conduct for local Boards and Council mandated Committees to ensure Member compliance with the Corporate Vaccination Policy and how sanctions may be applied to members of Council who do not comply.***

At the request of Councillor Danko, sub-section (d) was voted on separately, as follows:

- (d) That, in the event the City is unable to secure an adequate and appropriate supply of rapid tests between the date of the amended policy and May 31, 2022, any employee who would otherwise be

restricted from attendance at work will be placed on a paid leave of absence, pending the continuation of the program at the earliest available opportunity;

The balance of the Main Motion, as amended, was voted on separately, as follows:

- (a) ***That the recommended amendments to the Mandatory COVID-19 Vaccination Verification Policy (attached as Appendix “A” to Report HUR21008(a)), requiring proof of full vaccination in the workplace, and that, those unvaccinated staff, or those staff choosing not to disclose their vaccination status, without an approved medical exemption, be subject to discipline up to and including termination of employment, be approved;***
- (b) That those unvaccinated staff or those who have not disclosed their vaccination status will have until May 31, 2022 to provide proof of full vaccination, or an approved medical exemption, at which time any failure to do so will result in their termination of employment with the City;
- (c) That unvaccinated employees or those who do not disclose their vaccination status, and those employees who are subject to an approved exemption, will be required to continue to participate in the rapid testing program until May 31, 2022;
- (e) That the amended Mandatory COVID-19 Vaccination Verification Policy (attached as Appendix “A” to Report HUR21008(a)), continues to apply to all City employees, including permanent, temporary, full-time, part-time, casual, volunteers, students, members of Council and members of Council appointed committees, as appropriate and except where excluded otherwise, subject to the terms and conditions of applicable collective agreements; and,
- (f) ***That the City Clerk be directed to report to the Governance Review Sub-Committee with recommendations for amendments to the Council Code of Conduct and the Code of Conduct for local Boards and Council mandated Committees to ensure Member compliance with the Corporate Vaccination Policy and how sanctions may be applied to members of Council who do not comply.***

This matter was put forward at the special Council meeting of January 12, 2022 for consideration.

(i) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

The following amendments to the General Issues Committee's Outstanding Business List were approved:

(1) Items to be Removed (Item 13.1.a.)

(aa) Potential Solutions to the Chedoke Creek Matter

(Addressed on this agenda as Item 10.6 - Report PW19008(n))

(bb) Mayor's Task Force on Economic Recovery

(Addressed as item 7.1 on today's agenda - Report PED22005)

The General Issues Committee recessed for 20 minutes until 1:15 p.m.

(j) PRIVATE & CONFIDENTIAL (Item 14)

(i) Closed Session Minutes – December 10, 2021

(a) The Closed Session Minutes of the December 10, 2021 General Issues Committee meeting were approved, as presented; and,

(b) That the Closed Session Minutes of the December 10, 2021 General Issues Committee meeting shall remain confidential.

Committee moved into Closed Session respecting Item 14.2, pursuant to Section 9.1, Sub-sections (d), (e) and (f) of the City's Procedural By-law 21-021 and Section 239(2), Sub-sections (d), (e) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, advice that

is subject to solicitor-client privilege, including communications necessary for that purpose.

(k) ADJOURNMENT (Item 14)

There being no further business, the General Issues Committee adjourned at 4:51 p.m.

Respectfully submitted,

Brad Clark, Deputy Mayor
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator,
Office of the City Clerk

**ANCASTER VILLAGE
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2022 OPERATING BUDGET**

Revenue	
BIA Levy	\$100,450
Total Revenues	\$100,450
Expenses	
BIA Contingency	\$5,000
Admin Services	\$40,000
Aesthetics	\$9,000
Marketing	\$31,450
Events	\$15,000
Total Expenses	\$100,450

WATERDOWN BUSINESS IMPROVEMENT AREA (BIA) PROPOSED 2022 OPERATING BUDGET

Revenue	
BIA Levy	\$260,000
Property Tax Adjustments	-\$15,500
Vendor Fees	\$15,000
Event Revenues	\$6,500
Grants	\$6,000
Transfer from Surplus	\$42,100
Other (ticket sales, fees, City contributions)	\$1,000
Marketing Reserve Contribution	\$10,000
HST Refund	\$15,000
Total Revenues	\$340,100
Expenses	
Admin & Operations	\$155,370
Beautification	\$81,500
Farmers' Market	\$28,980
Events & Promotions	\$22,500
Marketing & Advertising	\$30,750
Member Engagement	\$2,500
HST Paid	\$15,000
Non-Refundable 22% of PST	\$3,500
Total Expenses	\$340,100

**DOWNTOWN HAMILTON
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2022 OPERATING BUDGET**

Revenue	
BIA Levy	\$400,000
Other Income	\$65,000
Total Revenues	\$465,000
Expenses	
<i>Office Expenses</i>	
Professional Fees	\$6,000
Telephone	\$5,000
Levy Appeals	\$20,000
Rent	\$46,000
Meetings	\$7,500
Memberships	\$1,000
Salaries/Benefits	\$180,000
Office Expenses	\$0
Insurance	\$12,000
Amortization	\$12,000
Other – Bank Charges/Bad Debts	\$500
<i>Special Events/Promotions</i>	
Events & Promotions	\$125,000
<i>Beautification</i>	
Beautification	\$50,000
Total Expenses	\$465,000

**WESTDALE VILLAGE
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2022 OPERATING BUDGET**

Revenue	
BIA Levy	\$125,000
Total Revenues	\$125,000
Expenses	
Staffing	\$33,000
Special Events	\$34,000
Marketing	\$33,000
Office Expenses	\$1,000
Beautification	\$18,000
Casual Labour	\$2,000
Contingency	\$4,000
Total Expenses	\$125,000

**STONEY CREEK
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2022 OPERATING BUDGET**

Revenue	
BIA Levy	\$49,000
Opening Bank Balance	\$8,588
HST Refund	\$5,200
Vendors	\$7,000
Sponsorships/Grants	\$3,000
City Enrichment Fund (est.)	\$3,000
Grants	\$9,000
Associate Memberships	\$500
Total Revenues	\$85,288
Expenses	
<i>Streetscape</i>	
Banner Installation	\$3,750
Planters	\$1,500
Christmas Wreath Installation	\$4,500
<i>Promotion</i>	
Web Page Hosting	\$500
Santa Claus Parade	\$500
<i>Administration</i>	
Executive Director	\$23,300
Student	\$2,000
Meeting Expenses	\$400
Office Supplies	\$350
Liability Insurance	\$2,000
OBIAA Membership	\$250
Bank Charges	\$60
Audit Fees	\$1,475
<i>Events</i>	
Strawberry/Folkfest	\$9,000
Pumpkin Fest	\$9,000
Stoney Creek Sparkles	\$3,000
Jazz in the Creek	\$5,000
Market	\$3,000
Kringle in the Creek	\$3,000
<i>Reserve Fund</i>	\$12,703
Total Expenses	\$85,288