



## **AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 21-003**

**9:30 a.m.**

**February 18, 2021  
Council Chambers  
Hamilton City Hall**

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**Present:** Councillors M. Wilson (Chair), C. Collins, L. Ferguson, J. Partridge, M. Pearson, and A. VanderBeek

**Absent:** Councillors B. Johnson, and B. Clark – City Business

**Also Present:** Councillor N. Nann

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### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

#### **1. Appointment of Committee Chair and Vice-Chair for 2021 (Item 1)**

##### **(Pearson/Partridge)**

- (a) That Councillor L. Ferguson be appointed as Chair of the Audit, Finance & Administration Committee for the remainder of 2021.

##### **Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

##### **(Ferguson/Partridge)**

- (b) That Councillor M. Pearson be appointed as Vice-Chair of the Audit, Finance & Administration Committee for the remainder of 2021.

##### **Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**2. Robert Ridley, on behalf of Olympia Gerl, respecting a Water Billing Charge Anomaly (Deferred from the February 4, 2021 Meeting) (Item 8.1)**

**(Wilson/VanderBeek)**

That a compassionate relief credit in the amount of \$271.20 be applied to Olympia Gerl's water billing account.

**Result: Motion CARRIED by a vote of 4 to 2, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
NO - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
NO - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**3. Hamilton Anti-Racism Resource Centre Update (CM20007(b)) (City Wide) (Item 9.1)**

**(Partridge/VanderBeek)**

- (a) That the consultant's report detailing HARRC Board recruitment activities and the Community Advisory Panel which supported the process attached as Appendix "A" to Report CM20007(b) be received;
- (b) That the HARRC proposed Governance Structure and Terms of Reference, attached as Appendix 'B' to Report CM20007(b) be approved;
- (c) That the HARRC project next steps attached as Appendix 'C' to Report CM20007(b), which include retaining a consultant to support the new HARRC Board and developing a full budgetary, operational and sustainability requirement report for the centre by July 2021, be approved;
- (d) That the \$50,000 cost estimate for the HARRC project next steps (as outlined in Appendix 'C' to Report CM20007(b)), be funded through the Tax Stabilization Reserve; and,
- (e) That the recommendations for Appointments to the HARRC Board be approved and released publicly following approval by Council.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**4. Fraud, Waste, and Whistleblower Semi-Annual Update (AUD21001) (City Wide) (Item 10.2)**

**(Pearson/VanderBeek)**

That Report AUD21001, respecting the Fraud, Waste, and Whistleblower Semi-Annual Update, be received.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**5. Annual Employee Attendance Report 2020 (HUR21002) (City Wide) (Item 10.3)**

**(Pearson/Partridge)**

(a) That Report HUR21002, respecting the Annual Employee Attendance Report 2020, be received.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**(Collins/Partridge)**

(b) That staff be directed to change the frequency of the Annual Employee reports to annual reports only.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**6. Citizen Committee Report - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - Focus and Committee Involvement in Selection Processes (Added Item 10.5)**

**(Pearson/Partridge)**

That the Citizen Committee Report from the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee respecting Focus and Committee Involvement in Selection Processes, be received.

**Result: Motion CARRIED by a vote of 5 to 1, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
NO - Ward 1 Councillor Maureen Wilson

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**7. CONSENT ITEMS**

7.1 Various Volunteer Advisory Committee Minutes:

7.1(g) Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee - January 19, 2021

**10. DISCUSSION ITEMS**

10.5 Citizen Committee Report - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - Focus and Committee Involvement in Selection Processes

**9. PRESENTATIONS**

9.1 Hamilton Anti-Racism Resource Centre Update (CM20007(b)) (City Wide) (Outstanding Business List Item)

This item was originally listed on the agenda as Item 10.4 but was moved to 9.1 as it includes a presentation.

**(Partridge/Pearson)**

That the agenda for the February 18, 2021 Audit, Finance and Administration Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) February 4, 2021 (Item 4.1)**

**(Wilson/Collins)**

That the Minutes of the February 4, 2021 meeting of the Audit, Finance and Administration Committee be approved, as presented.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**(d) CONSENT ITEMS (Item 7)**

**(Wilson/VanderBeek)**

That the following Volunteer Advisory Committee Minutes (Item 7.1), be received:

- (i) Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) Advisory Committee – November 17, 2020 (Item 7.1(a))
- (ii) Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) Advisory Committee – December 15, 2020 (Item 7.1(b))
- (iii) Immigrant and Refugee Advisory Committee – March 12, 2020 (Item 7.1(c))
- (iv) Immigrant and Refugee Advisory Committee - December 10, 2020 (Item 7.1(d))

- (v) Hamilton Aboriginal Advisory Committee – October 1, 2020 (Item 7.1(e))
- (vi) Hamilton Mundialization Committee – November 18, 2020 (Item 7.1(f))
- (vii) Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) Advisory Committee – January 19, 2021 (Added Item 7.1(g))

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**(e) PUBLIC HEARINGS / VIRTUAL DELEGATIONS (Item 8)**

- (i) Robert Ridley, on behalf of Olympia Gerl, respecting a Water Billing Charge Anomaly (Deferred from the February 4, 2021 Meeting) (Item 8.1)**

Robert Ridley addressed the Committee on behalf of Olympia Gerl, respecting a water billing charge anomaly.

**(Partridge/VanderBeek)**

That the delegation from Robert Ridley, on behalf of Olympia Gerl, respecting a water billing charge anomaly, be received.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

- (ii) Staff Supporting Documentation – Robert Ridley (Item 8.1(a))**

**(Wilson/Pearson)**

That the staff supporting documentation respecting Robert Ridley's delegation, be received.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek

YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

For further disposition of this matter, refer to Item 2.

**(f) PRESENTATIONS (Item 9)**

**(i) Hamilton Anti-Racism Resource Centre Update (CM20007(b)) (City Wide) (Item 9.1)**

Hamilton Anti-Racism Resource Centre project consultant leads Evelyn Myrie and Audrey Wubbenhorst, from EMpower Strategy Group, presented to Committee the Hamilton Anti-Racism Resource Centre Update.

**(Pearson/VanderBeek)**

That the presentation respecting the Hamilton Anti-Racism Resource Centre Update, be received.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

For disposition of this matter, refer to Item 3.

**(g) DISCUSSION ITEMS (Item 10)**

**(i) Citizen Committee Report - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - Accessible Captioning for Meetings of the LGBTQ Advisory Committee (Item 10.1)**

**(Wilson/Collins)**

That the Citizen Committee Report from the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee respecting Accessible Captioning for Meetings of the LGBTQ Advisory Committee, be referred to staff to report back to the Audit, Finance and Administration Committee with additional information, the financial implications, and other considerations.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**(ii) Citizen Committee Report - Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee - Focus and Committee Involvement in Selection Processes (Added Item 10.5)**

**(Wilson/Pearson)**

That Cameron Kroetsch, Chair of the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee be permitted to address the Committee respecting the LGBTQ Advisory Committee Citizen Committee Report regarding Focus and Committee Involvement in Selection Processes.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

NOT PRESENT - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

Cameron Kroetsch, Chair of the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee addressed the Committee respecting the LGBTQ Advisory Committee Citizen Committee Report regarding Focus and Committee Involvement in Selection Processes.

**(VanderBeek/Wilson)**

That the information provided by Cameron Kroetsch, Chair of the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee respecting the LGBTQ Advisory Committee Citizen Committee Report regarding Focus and Committee Involvement in Selection Processes, be received.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson



YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

For further disposition of this matter, refer to Item 6.

**(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Amendments to the Outstanding Business List (Item 13.1)**

**(VanderBeek/Pearson)**

That the following amendment to the Audit, Finance & Administration Committee's Outstanding Business List, be approved:

**(a) Item Considered Complete and Needing to be Removed:**

Hamilton Anti-Racism Resource Centre Update (HUR18010(c))  
Added: December 5, 2019 at AF&A Item 9.2  
Completed: February 18, 2021 AF&A Item 9.1  
OBL Item: 19-R

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**(i) PRIVATE AND CONFIDENTIAL (Item 14)**

**(i) February 4, 2021 – Closed Minutes (Item 14.1)**

**(Pearson/Partridge)**

- (a) That the Closed Session Minutes of the February 4, 2021 Audit, Finance and Administration Committee meeting, be approved as presented; and,
- (b) That the Closed Session Minutes of the February 4, 2021 Audit, Finance and Administration Committee meeting, remain confidential.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek

YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

**(j) ADJOURNMENT (Item 15)**

**(Pearson/Partridge)**

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 12:17 p.m.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 15 Councillor Judi Partridge  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NOT PRESENT - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
NOT PRESENT - Ward 9 Councillor Brad Clark  
YES - Ward 5 Councillor Chad Collins  
YES - Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Councillor Ferguson, Chair  
Audit, Finance and Administration  
Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk