



## **AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 22-003**

**9:30 a.m.**

**February 3, 2022**

**Council Chambers**

**Hamilton City Hall**

**Present:** Councillors M. Pearson (Chair), B. Clark, L. Ferguson, B. Johnson, R. Powers, A. VanderBeek, and M. Wilson

### **THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT 22-003 AND RESPECTFULLY RECOMMENDS:**

- 1. Hamilton Anti-Racism Resource Centre Update (CM20007(c)) (City Wide) (Item 8.1)**
  - (a) That the Hamilton Anti-Racism Resource Centre (HARRC) Update and Sustainability Plan presented by Empower Strategy Group, attached as Appendix "A" to Report CM20007(c), respecting the consultant providing support to the HARRC Board of Directors in applying for incorporation, drafting governing policies and by-laws, and developing a budgetary, operational and sustainability plan, be received; and,
  - (b) That the remaining 26-month allocation of \$203,846 from the Tax Stabilization Fund Reserve, for HARRC operations, attached as Appendix "A" to Report CM20007(c), HARRC Update and Sustainability Plan presented by Empower Strategy Group, be assigned as follows:
    - (i) \$86,240 for the period of February 2022 to December 2022; and,
    - (ii) \$78,405 for the period January 2023 to November 2023.
- 2. Grants Sub-Committee Report 22-001 – January 17, 2022 (Item 10.1)**
  - (a) **City Enrichment Fund: Equity, Diversity, Inclusion (EDI) Information Report (GRA21003(a)) (City Wide) (Item 4.1)**

WHEREAS, staff were directed to integrate the Equity, Diversity and Inclusion breakdown of the allocated City Enrichment Fund in a form that enables the consistent measurement of outcomes, and report back to the Grants Sub-Committee to be brought forward as an Information Report on January 17, 2022;

WHEREAS, the City application process does not include a self-identification option or questionnaire for applicants to determine or identify whether they are IBPOC-led (Indigenous, Black, and people of colour), women-led, rural or led by other equity seeking groups;

WHEREAS, the current application does not consistently request information about the communities that grant recipients serve and the only program area which captures and measures some aspects of an EDI lens is in Community Services stream; and,

WHEREAS, in order to ensure Equity, Diversity and Inclusion data is being captured consistently across the fund overall;

THEREFORE, BE IT RESOLVED:

- (i) That the Director Government Relations & Community Engagement be directed to incorporate a self-identification tool in the in-take application form in all program areas and streams across the City Enrichment Fund, which identifies:
  - (1) the demographics of populations served by allocated City Enrichment Funds; and,
  - (2) the demographics of leadership within an applicant's board of directors and/or staff; and,
- (ii) That the Director Government Relations & Community Engagement be directed to explore opportunities to enhance City Enrichment Fund accessibility, such as making applications available in multiple languages, various formats, and outreach tactics in order to better reach equity seeking communities, and report back to the Grants Sub-Committee.

**(b) 2021 City Enrichment Fund Update (GRA22001) (City Wide) (Item 6.1)**

- (i) That the overall 2021 City Enrichment Fund surplus (attached as Appendix "A" to Audit, Finance and Administration Committee Report 22-003), in the amount of \$501,044, be transferred to the City Enrichment Fund Reserve #112230; and,
- (ii) That up to \$500,000 of the City Enrichment Fund reserve funds, be ear marked to investigate potential matching opportunities, throughout the City, to bring to a total fund of \$1M in support for communities and organizations that have been heavily impacted by COVID-19 and the pandemic more broadly, with any funds not allocated to be evenly distributed and returned back to their respective reserves, and report back to the Grants Sub-Committee.

**3. City Auditor Reporting of Serious Matters to Council (Case #52693) (AUD22001) (City Wide) (Item 14.1)**

That Report AUD22001, respecting the City Auditor Reporting of Serious Matters to Council (Case #52693), be received and remain confidential.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following change to the agenda:

**5. COMMUNICATIONS**

- 5.1 Correspondence from Leslyn Gombakoma, respecting their resignation from the Committee Against Racism and the Immigrant and Refugee Advisory Committee

Recommendation: Be received.

The agenda for the February 3, 2022 Audit, Finance and Administration Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) January 13, 2022 (Item 4.1)**

The Minutes of the January 13, 2022 meeting of the Audit, Finance and Administration Committee were approved, as presented.

**(d) COMMUNICATIONS (Item 5)**

- (i) Correspondence from Leslyn Gombakoma, respecting their resignation from the Committee Against Racism and the Immigrant and Refugee Advisory Committee (Item 5.1)**

That the correspondence from Leslyn Gombakoma, respecting their resignation from the Committee Against Racism and the Immigrant and Refugee Advisory Committee, be received ***and a letter be sent to thank them for their service.***

**(e) STAFF PRESENTATIONS (Item 8)**

**(i) Hamilton Anti-Racism Resource Centre Update (CM20007(c)) (City Wide) (Item 8.1)**

Morgan Stahl, Director, Government Relations & Community Engagement introduced the following individuals who presented the Hamilton Anti-Racism Resource Centre Update:

Evelyn Myrie, Empower Strategy  
Audrey Wubbenhorst, Empower Strategy  
Lyndon George, HARRC Executive Director  
Sandi Bell, HARRC Board Chair

The presentation respecting Report CM20007(c), Hamilton Anti-Racism Resource Centre Update, were received.

For disposition of this Item, refer to Item 1.

**(f) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Amendments to the Outstanding Business List:**

The following amendment to the Audit, Finance & Administration Committee's Outstanding Business List, was approved:

**(a) Item To Be Removed:**

Roads Value for Money Audit (AUD21006) (City Wide)  
That Audit Staff be directed to report back to the AF&A Committee on Storm Water Management and the adjustments that would be required to add this to the 2022 City Auditor Work Plan.  
OBL Item: 21-K  
Added: July 8, 2021 at AF&A - Item 8.1  
Removed: February 3, 2022 at AF&A - This item is in the Office of the City Auditor Work Plan 2019 to 2022 (AUD19007)

**(g) PRIVATE AND CONFIDENTIAL (Item 14)**

Committee moved into Closed Session for Item 14.1, pursuant to Section 9.1, Sub-sections (a), (b), and (d) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections sections (a), (b), and (d) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to the security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

**(i) City Auditor Reporting of Serious Matters to Council (Case #52693)  
(AUD22001) (City Wide) (Item 14.1)**

For disposition of this Item, Refer to Item 3.

**(h) ADJOURNMENT (Item 15)**

There being no further business, the Audit, Finance and Administration Committee, adjourned at 11:08 a.m.

Respectfully submitted,

Councillor Pearson, Chair  
Audit, Finance and Administration  
Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk

## 2021 City Enrichment Fund SUMMARY

Category	Total Applications	2021 Approved Budget	2021 Total Approved Funding	2021 Total Payment	Variance (Budget vs Payment)
Agriculture	19	\$ 143,360	\$ 104,190	\$ 94,637	\$ 48,723
Arts	104	\$ 2,770,540	\$ 2,770,540	\$ 2,656,829	\$ 113,711
Communities, Culture & Heritage (CCH)	60	\$ 567,700	\$ 562,880	\$ 268,153	\$ 299,547
Community Services	95	\$ 2,164,360	\$ 2,235,481	\$ 2,235,481	-\$ 71,121
Environment	13	\$ 146,390	\$ 143,505	\$ 139,206	\$ 7,184
Sport & Active Lifestyles	44	\$ 245,990	\$ 221,744	\$ 177,802	\$ 68,188
<b>Total Traditional Grant Categories</b>	<b>335</b>	<b>\$ 6,038,340</b>	<b>\$ 6,038,340</b>	<b>\$ 5,572,108</b>	<b>\$ 466,232</b>
CEF Administration		\$ 50,000	\$ 50,000	\$ 15,188	\$ 34,812
<b>Total City Enrichment Fund</b>	<b>335</b>	<b>\$ 6,088,340</b>	<b>\$ 6,088,340</b>	<b>\$ 5,587,296</b>	<b>\$ 501,044</b>