



Hamilton

## KEEP HAMILTON CLEAN AND GREEN COMMITTEE

**Meeting #:** 21-008  
**Date:** November 16, 2021  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
Electronic meeting can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Whitney Slattery, Clean and Green Coordinator (905) 546-2424 ext. 5089

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Present:	Chair:	Heather Donison
	Vice-Chair:	Paulina Szczepanski
	Members:	Brenda Duke
		Jen Baker
		Felicia Van Dyk
		Michelle Tom
		Diana Meskaukas

Absent:	Leisha Dawson
	Marisa Di Censo
	Kerry Jarvi
	Councilor N. Nann

Also present:	Florence Pirrera, Project Manager, Business Programs
	Whitney Slattery, Clean and Green Coordinator, Business Programs
	Theresa Phair, Community Liaison, Business Programs

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**THE KEEP HAMILTON CLEAN & GREEN COMMITTEE PRESENTS THE  
NOVEMBER 16, 2021 MINUTES AND RECOMMENDS THE FOLLOWING:**

**1. CHANGES TO THE AGENDA**

The Staff Liaison advised the Committee that there were no changes to the agenda.

**(B. Duke/M. Tom)**

That the agenda for the November 16, 2021 meeting of the Hamilton Clean & Green Advisory Committee be approved, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(i) October 19, 2021 (Item 3.1)**

**(J. Baker/H. Donison)**

That approval of the Minutes of the October 19, 2021 meeting of the Keep Hamilton Clean and Green Advisory Committee be deferred to the next meeting to allow for further amendments.

**CARRIED**

**3. CONSENT ITEMS (Item 6)**

**(J. Baker/ P. Szczepanski)**

That the following items be received:

**(i) Grant Review Working Group Notes April 6, 2021 (Item 6.1)**

**(ii) For the Information of Committee: Grant Process Review (Added Item 6.2)**

**(iii) For the Information of Committee: Grant Process Review Presentation (Added Item 6.3)**

The Committee discussed staffing implications and staff revisions being made to application, timelines for grants to be opened, adjudicated, closing dates, and issuance of funds.

The Committee suggested that the language around Grant amount be revised to read “up to \$1,000 per application”. The Committee suggested that a list of what is and is not covered, at the top of the application in bold.

**CARRIED**

**4. STAFF PRESENTATIONS (Item 8)**

**(i) Keep Hamilton Clean and Green 2021/2022 Budget (Item 8)**

Staff Liaison, Whitney Slattery, Clean and Green Coordinator, provided an overview the 2021 Committee budget and the proposed 2022 Committee budget, with the aid of a PowerPoint presentation.

The Committees discussed the possibility of quarterly budget presentations by staff, to allow members to access reserve funding for pilot projects. Staff advised that the reserve fund is currently full, and that they will attempt to purchase leaf and yard waste bags with the remaining TUTCU supply budget.

**(J. Baker/ D. Meskaukas)**

- (a) That the presentation respecting the 2021 Committee budget be received; and
- (b) That the 2022 budget be approved, as presented.

**CARRIED**

**5. GENERAL INFORMATION / OTHER BUSINESS (Item 12)**

**(i) Stop the Sprawl Hamilton (Added Item 12.1)**

The Committee discussed the resident-based volunteer organization called Stop the Sprawl Hamilton. The Committee supports the work of Stop the Sprawl Hamilton.

**(J. Baker/ P. Szczepanski)**

That the information regarding Stop the Sprawl Hamilton, be received.

**CARRIED**

**(ii) Bin Days Program Update (Added Item 12.2)**

B. Duke suggested that Bin Days be considered a stand-alone program. Staff suggested that the Bin Days program should be added to the existing grant program for the Advisory Committee to ensure fair and equitable access to funds, and to maintain complete transparency regarding the use of City funds. Staff advised that when the Bin Days program was first piloted, it only provided access to funds for the Beautiful Alleys group and staff expressed concerns over the transparency of the Bin Days program. Brenda will be forming a working group and work collectively with City staff and to determine feasibility of the establishment of this as an on-going, stand-alone program.

**(J. Baker/ P. Szczepanski)**

That the information respecting the Bin Days pilot program, be received.

**CARRIED**

**6. ADJOURNMENT (Item 14)**

**(J. Baker/ P. Szczepanski)**

That, there being no further business, the meeting be adjourned at 7:01 P.M.

**CARRIED**

Respectfully submitted,

Heather Donison  
Chair, Keep Hamilton Clean and Green  
Committee

Whitney Slattery  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department