



Hamilton

## MINUTES KEEP HAMILTON CLEAN AND GREEN COMMITTEE

**Meeting #:** 21-007  
**Date:** October 19, 2021  
**Time:** 5:00 p.m.  
**Location:** Due to the COVID-19 and the Closure of City Hall  
Electronic meeting can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Whitney Slattery, Clean and Green Coordinator (905) 546-2424 ext. 5089

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**Present:** Chair: Heather Donison  
Vice-Chair: Paulina Szczepanski  
Members: Brenda Duke  
Jen Baker  
Kerry Jarvi  
Councilor N. Nann  
Michelle Tom  
Lennox Topin

**Absent:** Leisha Dawson  
Marisa Di Censo  
Felicia Van Dyk

**Also present:** Raffaella Morello, Senior Project Manager, Waste Management  
Florence Pirrera Project Manager, Business Programs  
Whitney Slattery, Clean and Green Coordinator, Business  
Programs

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## MINUTES

Keep Hamilton Clean & Green Committee  
Tuesday October 19, 2021, 5:00 pm

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### THE KEEP HAMILTON CLEAN & GREEN COMMITTEE PRESENTS THE OCTOBER 19, 2021 MINUTES AND RECOMMENDS THE FOLLOWING:

#### 1. CHANGES TO THE AGENDA

The Staff Liaison advised the Committee that there were no changes to the agenda.

**(Duke/Jarvi)**

That the agenda for the October 19, 2021 meeting of the Hamilton Clean & Green Advisory Committee be approved, as presented.

**CARRIED**

#### 2. APPROVAL OF MINUTES OF PREVIOUS MEETING

##### (i) June 1, 2021 (Item 3.1)

**(Duke/Tom)**

That the Minutes of the June 1, 2021 meeting of the Keep Hamilton Clean and Green Advisory Committee be approved, as presented.

**CARRIED**

##### (ii) September 21, 2021 (Item 3.2)

**(Jarvi/Meskauskas)**

That the Notes of the September, 2021 meeting of the Keep Hamilton Clean and Green Advisory Committee, be received, as presented.

**CARRIED**

#### 3. COMMUNICATIONS

##### (i) Internal Divisional Changes and Staffing Changes (Item 4.1)

Staff Liaison, Whitney Slattery, Clean and Green Coordinator, informed members that Whitney Slattery is the new Committee Staff Liaison and that Florence Pirrera is the new Project Manager for Business Programs, Environmental Services. Members also informed that Waste Management and Environmental Services were restructured into two separate divisions.



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**(Duke/Tom)**

That the information respecting Internal and Divisional Changes and Staffing Changes, be received.

**CARRIED**

**(ii) Committee Member Resignation (Item 4.2)**

**(Jarvi/Toppin)**

That the resignation of Sue Dunlop be received and referred to the Public Works Committee.

**CARRIED**

**4. STAFF PRESENTATIONS (Item 8)**

**(i) 2020 KHCG Neighbourhood Grant Finals Reports (Item 8)**

Staff Liaison, Whitney Slattery, Clean and Green Coordinator, provided an overview of the 2020 KHCG Grant Final Reports, with the aid of a PowerPoint presentation.

**(Baker/Tom)**

That the presentation respecting the 2020 Clean and Green Neighbourhood Grant Final Reports be received, as presented.

**CARRIED**

**5. DISCUSSION (Item 9)**

**(i) 2022 KHCG Committee Budget Review and Discussion (Item 9.1)**

Staff Liaison, Whitney Slattery, Clean and Green Coordinator provided an overview of the 2022 Budget Review. The 2022 Committee Budget will be presented at next meeting. Members inquired if the Committee had a reserve budget. Councilor N. Nann suggested language for a motion to allocate an unidentified amount of the remaining budget to create a reserve fund. Before a motion could be put forward, Staff Liaison, Whitney Slattery, was able to confirm that there was a reserve fund and advised Committee members that more information would be requested



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from Finance and presented at the next Committee meeting. As such, no motion was voted on. Members discussed adding funds for Bins as a separate budget line item for 2022, however Staff Liaison, Whitney Slattery, advised that the working group would need to propose a formal project to the Committee for Committee approval and Staff assessment of feasibility. Additionally, Committee Member, Kerry Jarvi, declared concerns regarding ensuring equity and accessibility to the entire community if a Bin Day program is established.

**(Jarvi/Meskauskas)**

That the information respecting the 2022 KHCG Committee Budget Review and Discussion, be received.

**CARRIED**

**(ii) Updates and discussion regarding the 2021 Cycle of the KHCG Neighbourhood Grant Program (Item 9.2)**

Staff Liaison, Whitney Slattery, Clean and Green Coordinator, advised the Committee that the deadline for the final reports for 2021 grant recipients is approaching, that most reports remain outstanding, and that Staff Liaison, Whitney Slattery will be contacting the recipients with outstanding final reports and that any extensions requested would be considered carefully by Staff.

**(Baker/Tom)**

That the information respecting the 2021 Cycle of the KHCG Grant Program, be received.

**CARRIED**

**(iii) Request for Consideration: Beautiful Alleys is requesting to have a waste bin rental fee for the July 17<sup>th</sup>, 2021 Birge and Emerald Streets cleanups be approved and covered by the Committee's budget (Item 9.3)**



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**(Duke/Toppin)**

That the Waste Bin Rental Fee for the July 17, 2021 Birge and Emerald Streets cleanup be approved.

**CARRIED**

- (iv) **Request for Consideration: Beautiful Alleys is requesting to have the cost of two waste bin rental fees for the September 18<sup>th</sup> Fall CN & CP Rail cleanup events be approved and covered by the Committee's budget (Item 9.4)**

**(Duke/Toppin)**

That the Waste Bin Rental Fee for the July 17, 2021 Birge and Emerald Streets cleanup be approved.

**CARRIED**

- (v) **Committee Membership and Whether a School Board Representative as a Voting Member is still appropriate (Item 9.5)**

The Committee discussed the Terms of Reference and agreed that the Committee no longer requires a representative from the School Boards in Hamilton. Motion to amend the Committee Terms of Reference to remove the School Board Representative requirement put forward.

**(Baker/Jarvi)**

That the Terms of Reference of the Keep Hamilton Clean & Green be amended by removing the School Board Representation requirement.

**CARRIED**



**(vi) All Advisory Committees' Meeting Update (Item 9.6)**

The Committee discussed the All Advisory event held on September 27<sup>th</sup>, 2021.

**(Baker/Jarvi)**

That the information respecting All Advisory Committees' Meeting, be received.

**CARRIED**

**(vii) Working Group for the Keep Hamilton Clean & Green Committee (Added Item 9.7)**

The Committee discussed the formation of a 'Bin Day' working group. Brenda Duke suggested that a staff member be included in the working group.

**(Toppin/Duke)**

That a Working Group of Keep Hamilton Clean and Green Advisory Committee be created to discuss the feasibility of Bin Days as an ongoing program for Hamilton, with a report to a future meeting.

**CARRIED**

**6. GENERAL INFORMATION / OTHER BUSINESS**

**(i) Update of the Team Up to Clean Up (TUTCU) Program (Item 12.1)**

Staff Liaison, Whitney Slattery, Clean and Green Coordinator, advised the committee that staff are currently conducting inventory of program supplies.

**(Baker/Jarvi)**

That the information respecting the Team Up to Clean Up (TUTCU) Program, be received.



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### **7. ADJOURNMENT (Item 14)**

**(Baker/Topin)**

That, there being no further business, the meeting be adjourned at 7:01 P.M.

**CARRIED**

Respectfully submitted,

Heather Donison  
Chair, Keep Hamilton Clean and Green  
Committee

Whitney Slattery  
Clean & Green Coordinator, Business Programs  
Environmental Services Division, Public Works Department