



Hamilton

**Minutes**

**Status of Women Advisory Committee**

**Thursday, May 27, 2021**

**6:00pm-8:00pm**

**Due to the COVID-19 and the Closure of City Hall All electronic meetings can be viewed at: City's YouTube Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>**

**Virtual Meeting**

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**Present:** Stephanie Bertolo, Yulena Wan, Jan Lukas, Anna Davey

**Regrets:** Autumn Getty, Deanna Allain

**Absent:** Stephanie Frisina

**Also Present:** Betsy Pocop (staff liaison) Diversity & Inclusion Office

Kim Manderson - Diversity and Inclusion Office

Taline Morris (Admin Assistant) Diversity & Inclusion Office

Aine Leadbetter, Manager of Elections and Print and Mail

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**1. Welcome/Introductions**

A round of introductions and welcoming of members.

**2. Ceremonial Activities (Item 1)**

S. Bertolo provided the Land Acknowledgement

**3. Approval of the Agenda (Item 2)**

**(J. Lukas/A. Davey)**

(a) That the Status of Women Committee approve the agenda of May 27, 2021 as presented; and

(b) That the presentation by Aine Leadbetter be moved up to after the approval of the minutes.

**CARRIED**

#### **4. Approval of Minutes (Item 4)**

##### **i. April 22, 2021 (Item 4.1)**

##### **(J. Lukas/Y.Wan)**

That the Status of Women Committee approves the Minutes of April 22, 2021 as presented. **CARRIED**

#### **5. Staff Presentations (Item 9)**

##### **i. Aine Leadbetter, Manager of Elections and Print and Mail, Office of the Clerk, Corporate Services, City of Hamilton. (Item 9.1)**

Aine Leadbetter, Manager of Elections and Print and Mail, at the City of Hamilton, provided a PowerPoint presentation to the Status of Women Committee regarding the 2022 municipal elections and solicited feedback on improving the electoral process, enhancing accessibility, communication and alternative voting methods. Committee members provided feedback as requested. Staff to disseminate copy a copy of the PowerPoint presentation.

##### **(J. Lukas/Y. Wan)**

That the presentation by Aine Leadbetter, Manager of Elections and Print and Mail, be received.

**CARRIED**

#### **6. Discussion Items (Item 10)**

##### **i. Business Arising from Previous Minutes (Item 10.1)**

**Donation of funds from 2020 budget:** B. Pocop updated that the donations of funds from the committee's 2020 budget was approved and are being processed to go to the committee organizations.

**Menstrual Product Pilot Project:** B. Pocop provided an update that, as requested, the report regarding the status update of the menstrual product pilot project, was disseminated.

**Communications:** B. Pocop reported that in response to the committee's inquiry about using social media platforms to communicate, the Clerk's office advised that all

communications should be provided to the staff liaison for forwarding to the communications department.

(/)

**That the information respecting Business Arising from Previous Minutes, be received.**

**CARRIED**

**ii. Workplan (Item 10.2)**

Committee members reviewed the workplan and discussed partnering with community organizations that run 'elect more women' campaigns.

**(S. Bertolo/Y. Wan)**

That the Status of Women approve the workplan with the addition of an 'elect more women' campaign.

**CARRIED**

**iii. Terms of Reference (Item 10.3)**

Committee members reviewed the citizen committee report regarding the name change as well as the, committee's mandate and strategic objectives. All reports were previously circulated.

The Status of Women Committee was recessed at 7:19pm due to loss of quorum.

**7. Adjournment (Item 15)**

Pursuant to Section 5.4(4) of the City of Hamilton's Procedural By-law 18-270 at 7:36 p.m. the Staff Liaison to the Committee advised those in attendance that the Status of Women Committee had not regained quorum within 15 minutes after quorum was lost, therefore, the Staff Liaison to the Committee noted the names of those in attendance and the meeting stood adjourned.