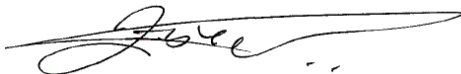


INFORMATION REPORT

TO:	Chair and Members Planning Committee
COMMITTEE DATE:	March 22, 2022
SUBJECT/REPORT NO:	Annual Report on Building Permit Fees (PED22069) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Dio Ortiz (905) 546-2424 Ext. 4650
SUBMITTED BY:	Ed VanderWindt Director, Building and Chief Building Official Planning and Economic Development Department
SIGNATURE:	

COUNCIL DIRECTION

Not Applicable

INFORMATION

The *Building Code Act* (BCA) and the regulations made thereunder (the Ontario Building Code) require that a report be prepared annually on fees collected and costs incurred. Specifically, Article 1.9.1.1 of the regulations state:

- “(1) The report referred to in subsection 7(4) of the Act shall contain the following information in respect to fees authorized under clause 7(1)(c) of the Act:
- (a) total fees collected in the 12-month period ending no earlier than three months before the release of the report;
 - (b) the direct and indirect costs of delivering services related to the administration and enforcement of the Act in the area of jurisdiction of the principal authority in the 12-month period referred to in Clause (a);
 - (c) a break down in the costs described in Clause (b) into at least the following categories:

- (i) direct costs of administration and enforcement of the Act, including the review of applications for permits and inspection of *buildings*, and
 - (ii) indirect costs of administration and enforcement of the Act, including support and overhead costs, and
 - (d) if a reserve fund has been established for any purpose relating to the administration or enforcement of the Act, the amount of the fund at the end of the 12-month period referred to in Clause (a).
- (2) The *principal authority* shall give notice of the preparation of a report under subsection 7(4) of the Act to every person and organization that has requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice.”

Revenue Collected

Building permit fees collected during 2021 totalled \$17,190,599.

Costs Incurred

The net operational costs, both indirect and direct, incurred during 2021 were \$14,221,054 as shown in the table below.

Building Division
Statement of Activities
For 12 Month Period Ending December 31, 2021

Category	2021 Actual
Building Revenues:	
Permit Fees	\$17,190,599
BCA Fines	\$ 171,854
Less Expenses:	
Direct Cost	\$ 12,925,382
Indirect cost	\$ 1,295,672
Transfer to Building Revenue Stabilization Reserve	\$3,141,647

*Note: Figures rounded to nearest dollar

2021 Unallocated Reserve Balance \$24,123,048

Building Permit Revenue Stabilization

The starting balance for the Building Permit Stabilization reserve was \$24,688,355. 100% cost-recovery of services for building permit issuance, administration and enforcement of the *Building Code Act* netted a transfer of \$3,141,647 into the reserve. Additional 2021 transactions in the reserve resulted in a net deduction of \$488,658 which included an accrued interest of \$481,595 and a transfer of \$4,111,900 million to the multi-year Digitization of Microfiche Records project. The Building Permit Revenue Stabilization reserve contained \$24,123,048 at the end of 2021.

APPENDICES AND SCHEDULES ATTACHED

Not applicable