

From: Trent Jarvis
To: [McRae, Angela](#)
Cc: [Kyne, Michael](#)
Subject: RE: Hamilton Waterfront Trust Retirement Notice
Date: March 31, 2022 1:15:11 PM
Attachments: [Citizen Committee Resignation Form.pdf](#)

Hello Angela,

Thank you for your email. I am unavailable for a discussion on my retirement notice for the Hamilton Waterfront Trust (Board).

I am recently aware of the language in the HWT Deed of Trust regarding the requirement of 30 days-notice to exit the board. My retirement notice, was sent to the Executive Director of the Trust on March 28, 2023 for distribution to Board members and to the City. I was pleased to assist the City for the remainder of the 2014-2018 Term of Council in my appointment to the Trust, as noted in City Council Minutes 18-005 March 28, 2018. I consider it an honour to have served the City four years beyond the 2014-2018 Term of Council, that I agreed to. Surely that service supersedes 30 day's-notice. To support the City's procedural processes, I have attached the Citizen Committee Resignation Form (Appendix "G" of the City of Hamilton *Advisory Committee Procedural Handbook*) in which I declare my retirement/resignation is effective immediately, given the aforesaid extended service to the City which I earnestly hope will be respected.

Sincerely,

Trent

From: McRae, Angela <Angela.McRae@hamilton.ca>
Sent: Thursday, March 31, 2022 9:21 AM
To: Jarvis, Trent
Cc: Kyne, Michael <Michael.Kyne@hamilton.ca>
Subject: Hamilton Waterfront Trust Retirement Notice
Importance: High

***** EXTERNAL EMAIL ALERT - BE AWARE *****

Good Morning Mr. Jarvis,

Would you be available tomorrow (at your convenience) for a short WebEx call respecting your retirement notice for the Hamilton Waterfront Trust?

Please advise as to what time might work for you. Alternatively, if tomorrow doesn't work - we could arrange something for Monday.

Sincerely,

Angela

Angela McRae
Legislative Coordinator

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